

CITY OF OAKLAND

BUDGET ADVISORY COMMISSION

Meeting of the City of Oakland Budget Advisory Commission (BAC) held Wednesday, June 14, 2023 at 6:00 PM.

The Budget Advisory Commission was held in Hearing Room 4 in City Hall.

Commission Members:

Larisa Casillas, Guadalupe Garcia, Margaret Grimsley, Reisa Jaffe, John McKenna, Mike Petouhoff, Caitlin Prendiville, Sarah Price

City's Representative(s):

Ecaterina Burton & Nathan Bassett- *Finance Department*

Meeting Agenda:

1. Administrative Matters [5 minutes]
 - Welcome & Attendance
 - i. Present: Commissioners Casillas, Garcia, Jaffe, Petouhoff, McKenna, and Prendiville, as well as City of Oakland staff members Burton and Bassett, and one member of the public. Absent: Commissioners Grimsley, and Price. Meeting did not have a quorum until Casillas and Prendiville arrived at 6:08 PM.
 - ii. Meeting was called to order at approximately 6:03 PM.
 - iii. Commissioners were introduced to new staff member Bassett, as well as Armand Bryan, an incoming BAC Commissioner awaiting appointment. Commissioners also took a moment to introduce themselves to the new attendees.
2. Commissioners' protocol [10 minutes]
 - Commissioner Application Review
 - Onboarding & Exit / Recruitment - Open spots
 - i. McKenna and Burton noted that Bryan would be joining the BAC at the next meeting and noted that that would increase the number of Commissioners to 9, with 6 vacancies remaining.

McKenna then discussed the schedule of deliverables and noted that Commissioners drive the agendas in the off years. Petouhoff asked about the appointment process, to which McKenna and Burton described the process including who is responsible for the appointments and how interested individuals could get involved.

3. Finance Dept Update [15 minutes]

- Burton updated the BAC Commissioners on the budget process, including the proceedings of the concurrent budget hearing being held by the City Council. She then detailed the Council President's team that provided proposed amendments as a group, and what the other outstanding items for the process were. Council members were given a deadline to submit their amendment proposals by June 22, 2023. Staff recommended that if Commissioners wanted to attend a meeting to attend the meeting on June 26, the likely date of budget passage.

4. Review of Presentation on Mayor's Budget BAC Recommendation to FMC [20 Minutes]

- McKenna turned the time over to Petouhoff to discuss the BAC recommendations. Petouhoff began by discussing how the presentation was generally well received and noted that Council President Nikki Fortunato Bas received the recommendations to look at additional revenue sources and coordinate efforts to leverage resources provided by the County. Petouhoff proceeded with discussing the City Council Member's specific interests in the police budget and labor agreement negotiation recommendations. Petouhoff continued by discussing further recommendations of the BAC, including data collection to better manage future decisions.

Commissioners then asked economic development and how the City may influence businesses and the local economy. Burton then discussed the process, the Mayor's impact on economic development, and potential revenue from City businesses. Commissioners discussed economic development and revenues and their importance to the fiscal health of the City. Commissioners were also informed about how to request deep dive topics and how those could be part of the agenda moving into the future. Burton also informed Commissioners which meetings tend to be canceled.

5. Next ad hoc on Review of Council's Budget Revisions (15 Minutes)

- Goals and Participation
 - i. McKenna discussed the duties of the ad hoc group, how the ad hoc group would function, and the timeline of the report that would go to the City Council. Burton discussed the City's Consolidated Fiscal Policy (CFP), and the requirement outlined in the CFP that the BAC evaluate the City's performance during the budget process with regards to the criteria outlined in the CFP. Petouhoff asked a question about whether the BAC had a strategic plan, to which Burton responded that she was unaware of any strategic plan that the BAC may have had, but that the current BAC would be welcome to create one.

Garcia asked a question about the process of including equity in the budget process, to which Burton responded by explaining the Budget Bureau's efforts to incorporate equity into the budget process. She explained that the City's CFP does not require an amendment to discuss racial equity as part of the budget process since the City Council passed a charter amendment that incorporated equity into the overall work of the City. Burton also noted that she could provide a longer explanation on the incorporation of racial equity into the budget process during the July meeting.

McKenna then discussed the ad hoc group further, noting that BAC Commissioners could volunteer for that at the next meeting, and the Commissioners discussed the timeline for the following months' meetings. McKenna went on to further explain potential opportunities for BAC Commissioners to get involved, including becoming the BAC Liaison to the Finance & Management Committee, or by joining the evaluation ad hoc group.

6. Agenda Items for next Meeting [10 minutes]

- BAC norms review

7. Open Forum [5 minutes]

8. Adjournment

- Meeting was adjourned at approximately 7:16 PM.

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