



ATTENTION ALL BIDDERS

ADDENDUM NO. 1 to the
Contract Documents for
Department of Violence Prevention FY 2022-2024
Request for Qualifications for Violence Prevention and Intervention Services

Date: December 21, 2021

From: Department of Violence Prevention and Department of Workplace and Employment Standards

To: Prospective Bidders

1. This Addendum No. 1 forms a part of the Contract Documents and modifies the original Request for Qualifications Documents.
2. Acknowledge receipt of Addendum No. 1 in the space below and attach this signed document to the Hard Copy of the application.
3. All Contractors working with or anticipate working with the City of Oakland must register through iSupplier at the following link: <https://www.oaklandca.gov/services/register-with-isupplier>. If you have already registered via iSupplier, thank you in advance.
4. Once you have completed the registration process, please send an email to iSupplier@oaklandca.gov with “**RFQ for Violence Prevention and Intervention Services**” as the subject and we will add you to the invitation list for future notifications of contracting opportunities with the City of Oakland.
5. Proposals are due via Cityspan at 5:00 PM (PST) on Thursday, February 3, 2022.
6. Attached is the questions and answers received as of December 20, 2021.
7. For questions regarding the following topics below:
 - a. iSupplier questions, please send an email to iSupplier@oaklandca.gov
 - b. Project related questions, contact the Project Manager, Jessie Warner at 510.238.6875.
 - c. Contract compliance questions, contact Sophany Hang at 510-238-3723

Jessie Warner
Jessie Warner, Project Manager

ADDENDUM NO. 1 ACKNOWLEDGED:

Signature of Bidder

Date

Addendum #1- Department of Violence Prevention FY 2022-24 RFQ for Violence Prevention and Intervention Services

The City of Oakland's Department of Violence Prevention (DVP) has developed a Request for Qualifications (RFQ), which is distinct from a Request for Proposals (RFP), to develop a list of qualified agencies to provide the services described in the sub-strategies and activities included in the RFQ document. DVP seeks to define the scope of services and is not seeking proposals for alternatives at this time.

GENERAL

Question: If a collaborative group submits an application, can we request funds over the restrictions under each sub strategy?

Answer: As directed on page 21 of the RFQ document, applicants should provide a budget to serve 25 participants unless otherwise directed in the supplemental questions section of the sub-strategy/activity the applicant is applying under. The budget proposed should include all reasonable costs to carry out the model described. This instruction will allow reviewers to better understand the costs associated with carrying out the model described and compare the budgets across the sub-strategy/activity. The proposed budget amounts are not intended to be the final contract amount that may be awarded.

Whether the applicant is a collaborative or single agency does not impact this instruction. Please use the sub-grantee tab in the Cityspan application portal to include the budget of each collaborative partner.

Question: For the Project Approach section of the RFQ, does each agency that is part of the collaboration need to answer each of the questions outlined in this section? Or does this section focus primarily on the lead agency that will be contracted by DVP Oakland if successful?

Answer: Applicants are encouraged to demonstrate the unique qualifications of collaborative partners in each section of the application. Please highlight any additional experience the collaborative partners offer.

Question: The models outlined in the RFQ focus predominantly on service delivery. Where do you see a systems change model/strategy fitting into one or more of the RFQ strategies?

Answer: As a whole the RFQ offers a coordinated network of providers that work with systems partners throughout Oakland to implement the DVP's theory of change. Opportunities for a collaborative approach to systems change with public and community-based partners are available in each strategy. Applicants may demonstrate their past experience with successful systems change efforts in addition to the minimum qualifications and preferred qualifications described in the sub-strategy/activity applied under.

Question: If [applicant is] successful in a proposal to Oakland Fund for Children and Youth (OFCY), can DVP funds be leveraged as a match or would this be considered supplanting?

Answer: DVP funds can be leveraged as a match for OFCY grants.

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Question: For ongoing reporting for funded programs, are agencies required to submit the names of participants (and waivers) or 'simply' aggregate demographic information and numbers of participants served?

Answer: Successful applicants will be required to enter individual data including names of participants and other demographic data, along with services provided into a database developed by the DVP to track grant activities and deliverables.

GUN/GROUP/GANG VIOLENCE RESPONSE

Sub-strategy: *Employment and Education Support Services* **Activity 3.1:** *Youth Career Exploration and Education Support*

Question: Can we apply for both [DVP and OFCY] funds for our work-based learning programs that serve Oakland youth who are at risk and/or at the center of violence? In the past we did receive Oakland Unite and OFCY funding.

Answer: Applicants are encouraged to apply for any city funding their agency is qualified to deliver to city residents. There is no bar to applying for both OFCY and DVP funding to deliver workforce programs to youth and young adults.

Question: We provide some of the services listed in Sub-Category 3, Activity 3.1 Youth Career Exploration and Education Support Services, but not all (life skills & financial literacy, career exploration, connections with employers, academic support). Are programs that provide some but not all of the interventions listed in a specific activity eligible to apply?

Answer: DVP is seeking applicants that meet the qualifications to deliver the model described. If needed, applicants are encouraged to engage collaborative partners in order to deliver all the required components of the model.

Question: Are the four key activities in the [Activities and Outcomes] chart supposed to be the 4 points in the model for the [sub- strategy]: Life skills and financial literacy, Career exploration, Connections with employers, and Academic Support or can they be of [agency's] own making: Work-based learning, College and Career Readiness, Support Services, High School Diploma Completion?

Answer: Applicants should fill in the chart to demonstrate their understanding of the model DVP seeks to implement as detailed in the RFQ document. Connections to the requirements of the DVP model and applicants planned activities and experience with strategies to deliver the model should be clear in the chart.

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Sub-Strategy: School-site Violence Intervention and Prevention Teams

Question: Is it possible for school-based programming to be nested under any of the other two strategies?

Answer: While activities in the other strategies may provide services that take place at school-sites in Oakland, this sub-strategy includes the only school-site specific services that DVP intends to fund through this RFQ.

Question: What opportunities are there for an applying group to propose an alternative to the overview model for the school-based violence intervention and prevention team that focuses predominantly on gender-based violence and community healing and restoration?

Answer: Through this RFQ, the DVP is seeking statements of qualifications and not proposals for alternatives. Applicants seeking to provide youth serving programs in the City of Oakland are encouraged to apply for funding under the Oakland Fund for Children and Youth (OFCY), which anticipates release of a Request for Proposals on January 10, 2022.

Question: Are applicants required to only focus on the school sites mentioned or is it possible to propose an OUSD-wide strategy that can be adapted to specific schools based on their particular needs?

Answer: The school sites were chosen in coordination with Oakland Unified School District (OUSD) staff based upon data demonstrating school disconnection and rates of violent incidents-at the school site and in the surrounding community while recognizing that many youth with high rates of exposure to violence attend schools outside of their neighborhoods. Applicants should demonstrate their ability to serve youth and families connected to the school sites specified in the RFQ on page 71.

GENDER-BASED VIOLENCE RESPONSE

Sub-Strategy: Wrap Around Services Activity 7.1: Life Coaching

Correction/Clarification: Under the Coordination/Partnerships/Collaboration section on page 92 of the RFQ, the instructions for letters from the District Attorney's office is replaced with the following:

Alameda County District Attorney's Office. Applicants seeking to gain approval to attend SafetyNet meetings, if awarded and invited, are required to submit a letter of acknowledgment from the Alameda County District Attorney's office. Contact: Chief Assistant District Attorney, Annie Esposito, annie.esposito@acgov.org

Please note: The Alameda County District Attorney will invite and approve attendees to the SafetyNet meeting.

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Sub-Strategy: Wrap Around Services Activity 7.2: Legal Advocacy

Question: On page 6, the RFQ announcement indicates that the services funded should be directed to residents of the neighborhoods in West Oakland, Central East Oakland, and much of East Oakland, particularly south of High Street. However, the chart on page 9 indicates that for organizations under the Gender-Based Violence Response, providing wrap around services (in our case the activity would be legal advocacy), the priority population would be “Youth, adults, and families affected by domestic/intimate partner violence, sexual violence, and/or commercial sexual exploitation, with a focus on women, girls, and people who identify as LGBTQI.” With this funding, can we provide legal advocacy citywide or only to residents of the those particular neighborhoods of Oakland?

Answer: While the DVP seeks to prioritize serving residents living in the neighborhoods indicated on page 6 of the RFQ who are experiencing the highest rates of violence in Oakland, services will be available to Oakland residents citywide who are experiencing gender-based and gun/group/gang violence.

Question: On page 21, under Step 4, the text indicates that the proposed budget should project expenses for a program year to serve 25 participants. Can organizations only propose to serve 25 participants or is there flexibility in the number of individuals served?

Answer: Once selected, DVP staff will work with applicants to determine the appropriate number served based upon the available funding. The budget proposed should include all reasonable costs to carry out the model described. The instruction on page 21 is intended to allow reviewers to better understand the costs associated with carrying out the model described and compare the budgets across the sub-strategy/activity. The proposed budget amounts are not intended to be the final contract amount that may be awarded.