

CITY OF OAKLAND



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Bicyclist and Pedestrian Advisory Commission, Monthly Meeting Agenda **Thursday, July 19, 2018; 6:00-8:00 pm** **City Hall, Hearing Room 4**

Bicycle & Pedestrian Program home page:

www2.oaklandnet.com/Government/o/PWA/o/EC/s/BicycleandPedestrianProgram/index.htm

Resources for Commissioners:

www2.oaklandnet.com/government/o/PWA/o/EC/s/BicycleandPedestrianProgram/BPAC/index.htm#BPAC_Resources

Commissioners

Reginald K Burnette Jr, Andrew Campbell, Christopher Kidd, George Naylor, Mariana Parreiras, Midori Tabata (Chair), Rosa Villalobos, Kenya Wheeler (Vice-Chair)

Time	#	Topic
6:00	1	Roll Call/Determination of Quorum/Introductions (5 minutes)
6:05	2	Approval of meeting minutes <i>Attachment</i> (5 minutes)—Seek motion to adopt the June 2018 BPAC minutes.
6:10	3	Open Forum / Public Comment (10 minutes)—Members of the public may comment on any issue within BPAC’s subject matter jurisdiction. Comments on a scheduled agenda item will be heard with that item. The BPAC’s Open Forum Committee tracks Open Forum issues raised by the public. (See tinyurl.com/Oakland-BPAC-OpenForumTracking .) The Committee reviews the public comments on a periodic basis to identify policy issues for discussion by the Commission. To request City services, please contact the Public Works Call Center; information at www2.oaklandnet.com/ReportaProblem .
6:20	4	Major Development Projects Biannual Update <i>Attachment</i> (20 minutes)—Catherine Payne with Oakland’s Planning Department will present a list of major development projects for BPAC’s review.
6:40	5	Active Transportation Program Application – Final Review <i>Attachment</i> (15 minutes)—Oakland is preparing for Cycle 4 of the California Active Transportation Program (ATP) Grants. These grants are for bicycle and pedestrian projects, with full grant applications due July 31st. Bruce Williams, Senior Transportation Planner, will present the final project list and solicit input from the Commission.
6:55	6	CityRacks Bicycle Parking Program Update (20 minutes)—Bicycle & Pedestrian Facilities Coordinator, Jennifer Stanley, will describe the history, successes, challenges, and current efforts underway to install and document bicycle parking in the public right of way (now 9,955 spaces and counting!) through Oakland’s “CityRacks Program.” See program information at https://www.oaklandca.gov/services/dot/bicycle-services/bicycle-parking .
7:15	7	BPAC Commissioner Recruitment and Outreach (15 minutes)—The chair will work with the Commission to ask for volunteers to serve on the nominating committee for the current special vacancy and upcoming vacancies at the end of 2018.
7:30	8	Committees and Bylaws Review <i>Attachment</i> (20 minutes)—The Chair will ask for updates from committee members and volunteers to fill committee vacancies. The Commission will consider modifications to the committees section of the bylaws.

7:50 9 **Three-month agenda look-ahead, suggestions for meeting topics, announcements**
Attachment (10 minutes)

Agenda online at: <http://bit.ly/Oak-BPAC-Agenda>



This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email mbjones@oaklandnet.com or call (510) 238-6460 or TDD/TTY (510) 238-2007 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a mbjones@oaklandnet.com o llame al (510) 238-6460 o (510) 238-2007 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

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Active BPAC Committees/Task Forces/Liaisons

Type	Committee	Date convened	Details	Commissioners / Other members
Task Force	Bike Plan Advisory	10/19/17	Advise staff on bike plan elements	Commissioners Naylor, Tabata; community members Chris Hwang, Chris Kintner, Matt Ward
Committee	Infrastructure	2/16/17	Review infrastructure plans and grant updates	Commissioners Tabata, Burnette Jr, and community members Robert Prinz and Phoenix Mangrum
Committee	Open Forum Responses	3/17/16	Review Open Forum responses and respond to them	Commissioners Kidd, Tabata, Villalobos
Committee	Legislative	6/21/18	Conduct research and policy recommendations in conjunction with City staff for Council consideration	Commissioners Kidd, Naylor, Parreiras, Wheeler. Community members Chris Kintner and Phoenix Mangrum
Liaison	Measure KK Oversight	5/17/18	to connect with the Commission as items are relevant	Campbell; Parreiras (substitute)
Liaison	Mayor's Commission on Persons with Disabilities	5/17/18	to connect with the Commission as items are relevant	Naylor; Kidd (substitute)



City of Oakland, Bicyclist & Pedestrian Advisory Commission
DRAFT Minutes from the June 21, 2018 meeting
City Hall, 2nd Floor, Sgt Daniel Sakai Hearing Room (aka Hearing Room 4)

Meeting agenda at <http://bit.ly/Oak-BPAC-Agenda>.

Mayor Libby Schaaf arrived at 5:50 pm and provided a brief overview of her policy commitment to active transportation in Oakland. She asked for questions from the audience which included staffing and major improvements (greater than \$250 million) for biking. The City added an additional human resources person solely focused on hiring within the DOT and Public Works. Director Russo noted that there was a reduction from 27 to 20% vacancy rate in the Department. The Department is developing an equity model outlined in the Strategic Plan. Alameda County Transportation Commission has an opening for a member of the public from Oakland's district to serve on the Independent Watchdog Committee:

https://www.alamedactc.org/app_pages/view/14.

The Mayor presented Commissioner McWilliams with a certificate of appreciation and gold pin to honor his years of service to the Oakland community. He submitted a resignation letter to staff and the BPAC Chair, effective June 30, 2018.

Meeting called to order at 6:14 pm by BPAC Chair, Midori Tabata.

Item 1. Roll Call/Determination of Quorum/Introductions

At roll call, quorum was established with nine commissioners present (X).

Commissioners	Present
Reginald K Burnette Jr	X
Andrew Campbell	X
Christopher Kidd	X
Fred McWilliams	X
George Naylor	X
Mariana Parreiras	X
Midori Tabata (Chair)	X
Rosa Villalobos	X
Kenya Wheeler (Vice-Chair)	X

Introductions were made.

- Other attendees: Ben Eversole, Ofurhe Igbinedion, Rich Johnson, Chris Kintner, Carol Levine, Phoenix Mangrum, John Martoni, Brendan Pittman, Robert Prinz, Henry Shanehoff, Matt Taecker, Royston Taylor, Kit Vaq
- Staff: Ahmed Ali Bob, Brytanee Brown, Lily Brown, Sarah Fine, Philip Ho, Matt Jones, Ade Oluwasogo, Jason Patton, David Pene, Ryan Russo, Bruce Williams

Item 2. Approval of meeting minutes

- A motion to **adopt the Bicyclist & Pedestrian Advisory Commission meeting minutes from May 17, 2018** was made (Kidd), seconded (McWilliams), and approved by consent. Adopted minutes online at <http://bit.ly/Oak-BPAC-Min>.

Item 3. Open Forum / Public Comment

- Robert Prinz thanked staff for the installation of a four-way stop at 8th and Clay. He noted that there is a striping project at 10th Ave and E 8th St. He acknowledged the effort of the City's crosswalk/complete streets policy.
- Ofurhe Igbinedion is conducting a walkability study to observe the social interactions/sociocultural landscape in the Mosswood area in Oakland. More info can be found at www.sidewalkinteractions.net. Commissioner Wheeler recommended contacting neighborhood groups.
- Matt Taecker, a designer, is working with Bike East Bay to create a greenway between Shattuck, Adeline, and Stanford. He would like to introduce a concept to the Commission for review.
- A member of the public representing the PANIL (Piedmont Ave neighborhood group) mentioned a meeting about the crossing at Pleasant Valley Avenue – there is a meeting on July 11.
- Carol Levine mentioned that she was almost hit by a [cyclist riding on the sidewalk on her way to the meeting car recently](#), underscoring the need to educate people about how to behave on the road – she recommends something like a Public Service Announcement. Chair Tabata mentioned that this was already on the list of items for BPAC's consideration.

Item 4. Active Transportation Program Application Update *(attachment)*

Bruce Williams, Senior Transportation Planner and Lily Brown, Transportation Planner, presented their respective proposals for the Active Transportation Program (ATP) Application Update.

There are three projects proposed – Lake Merritt to Bay Trail, Fruitvale BART, BART to Bay Trail:

- The Lake Merritt to Bay Trail project was covered by Dianne Tannenwald at the May BPAC meeting.
- The Fruitvale project aims to bring a safer, more public space to the Fruitvale BART station area. The City engaged with various stakeholder groups and held meetings at community spaces such as the library and farmer's markets.
- The BART to Bay Trail project is a design-only project as the infrastructure costs are currently uncertain.

Summary of discussion:

- LM2BT will cost around \$30 million. The goal is to get to the end of the design cycle.
- The evaluation process involves a lengthy application. A competitive application would involve a project that improves walking and biking, reduces greenhouse gas emissions, and assists programs like Safe Routes to School.
- City staff selected projects based upon prior grant funding, projects with a longer history or those that were closer to completion.
- City staff are requesting letters of recommendation for the projects.
- City staff will return at the July meeting with a final list and a proposal for the letter of recommendation.

Speakers other than commissioners: none

Item 5. Highway Safety Improvement Program Application List of Projects

Philip Ho and Ade Oluwasogo presented the Highway Safety Improvement Program Application List of Projects.

They selected 15 high-injury corridors and are looking at locations with the most collisions within the last 5 years. Staff will return on August 16 and the application is due on August 31.

Summary of Discussion:

- San Leandro Street between 40th Avenue and 50th Avenue are the most dangerous intersections in East Oakland due to left-turning vehicles.
- On International Boulevard, there is construction and potential for collisions – at East 14th there's a likelihood to be doored.
- The analysis considers crashes by all mobility types and looks at concentration.
- The City could consider HSIP project coordination with the paving team on projects with segments that are already planned.
- Other factors to consider in cost-benefit analysis could include traffic signal improvements, sidewalk improvements and bike safety.

Speakers other than commissioners: David Lok, Jason Patton, Robert Prinz, Royston Taylor

Item 7. Creation of Legislative Committee (switched with item 6)

Commissioner Kidd presented information about the possible Legislative Committee, which includes policy and legislation goals at statewide level, and certain municipal code “cleanups”. It would involve 4 BPAC Commissioners and members of the public as well as a mechanism to advocate for City Council.

The Committee would bring items to the full Commission for their review, and the Commission can decide how they want to empower the Committee. BPAC would have the potential to recommend a policy or legislative position.

Summary of Discussion:

- There was disagreement over whether the Legislative Committee was the appropriate forum for these topics versus bringing them straight to the Commission.
- The committee could consider the policy that partner jurisdictions are pursuing.
- The legislative process would involve Council, and state legislation would require another step to bring it before the state.
- Staff would work together with the committee to ensure that proposals are aligned with Council and City policy direction.
- Policy and legislation could be a higher priority for BPAC's time than project review.
- There is a difference between the committee writing legislation versus taking a position on proposed legislation. Writing legislation would be a more political role for the BPAC and would require a legislative sponsor.
- If the committee were to be created tonight, the Commission could choose to alter the committee's role and responsibility as needed.

→ A motion to **create a Legislative Committee** was made (Parreiras), seconded (McWilliams), and approved by a vote of six Commissioners in favor, two Commissioners opposed, and one abstention. The committee consists of Commissioners Kidd, Naylor, Parreiras, and Wheeler, with community members Phoenix Mangrum and Chris Kintner.

Speakers other than Commissioners: Jason Patton, Robert Prinz, Ryan Russo

Item 6. Infrastructure Committee Report Back (switched with item 7)

A list of projects and notes from the April meeting can be found here: <http://bit.ly/Oak-BPAC-Infra>

Infrastructure Committee member Robert Prinz noted that the Infrastructure Committee will aim to meet quarterly and that all are welcome to participate in the meetings. He asked if other Commissioners and members of the public might be interested in joining the committee, and Chair Tabata and Phoenix Mangrum volunteered.

Summary of Discussion:

- The City has a mailer for residents within a certain radius of the project area. Projects that include bike lanes don't always align with the Bike Plan.
 - Congratulatory comments were made regarding the cordial relationship between staff and the committee.
- A motion to **extend the meeting by 8 minutes** was made (Kidd), seconded (Burnette Jr.), and approved by consent.

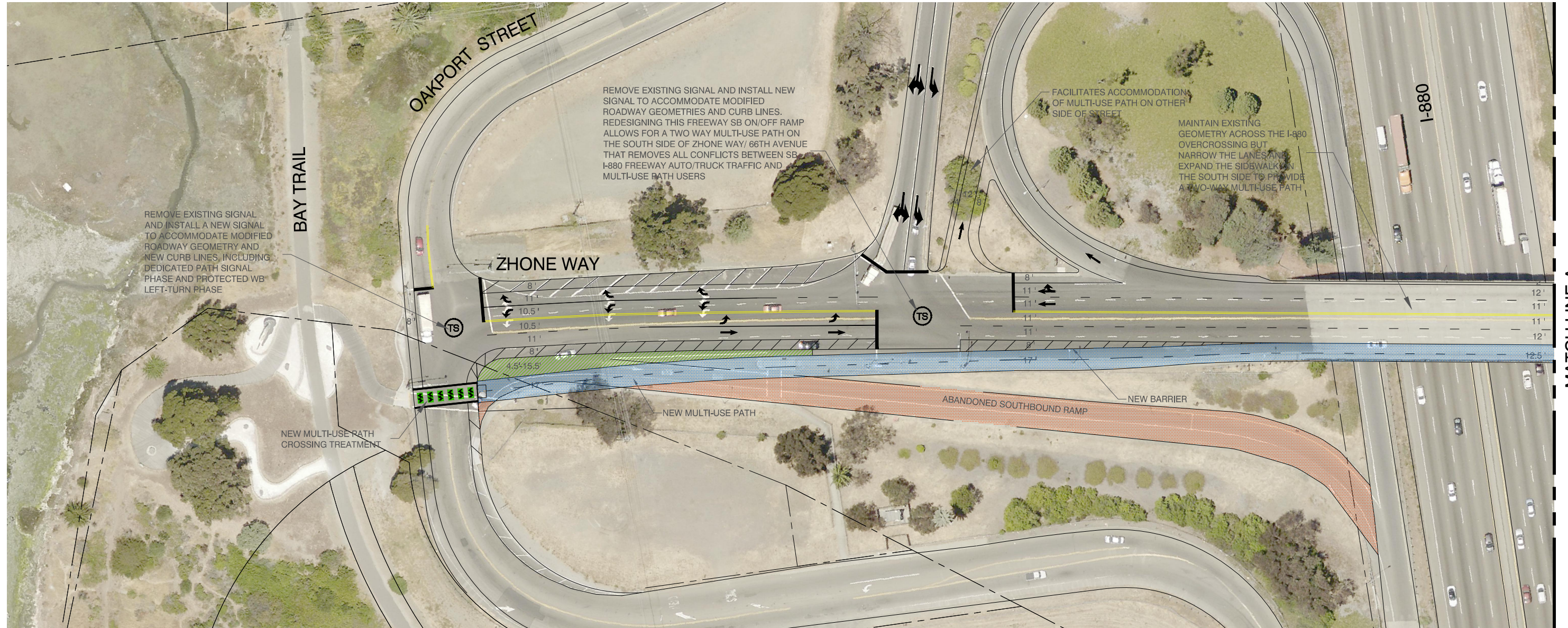
Speakers other than Commissioners: Jason Patton, Robert Prinz, Ryan Russo

Item 8. Three-month agenda look-ahead suggestions for meeting topics, announcements






- Commissioner Kidd asked for an update on benchmarking the OakDOT Strategic Plan.
- Commissioner Campbell attended the Mayors Commission on Person with Disabilities, which reviewed accessibility of the Bikeshare Program with a presentation from Zagster. He noted that there is a Technical Advisory Committee for accessibility and shared mobility.
- Matt Jones mentioned the upcoming Let's Bike Oakland Community Workshop on Saturday June 30th. Flyers are available with more information.
- Robert Prinz noted that Paul Brown, known as "Tall Paul" passed away last month – he was an important fixture in West Oakland. Bike East Bay is distributing gold bicycle bells to honor him.
- Commissioner Burnette Jr. mentioned that the Scraper Bike Team rode in the Warriors Parade. He also highlighted a "good grade" incentive program to provide free bicycles to children.

Chair Tabata adjourned the meeting at 8:08 pm.

Minutes recorded by Matt Jones, Bicycle & Pedestrian Facilities Coordinator, emailed to meeting attendees for review on Tuesday, July 10 with comments requested by 8am on Friday, July 13 to mbjones@oaklandnet.com. Revised minutes will be added to the July 2018 meeting agenda and adopted at that meeting.




Legend

-  Bus Stop
-  New Class I Shared-Use Path
-  Raised Concrete Median
-  Potential Green Infrastructure
-  Ramp Removal/ Relocation





BART to Bay Trail ATP Grant

Initial Design Concept Plan

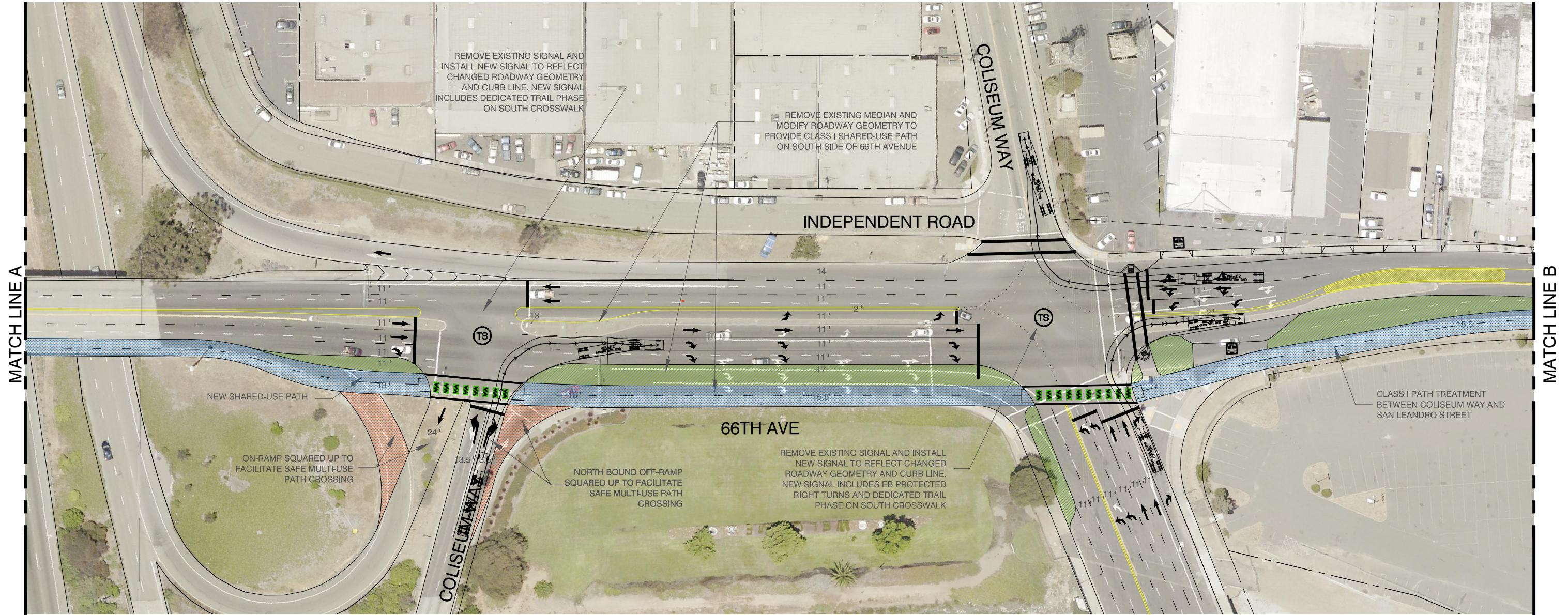


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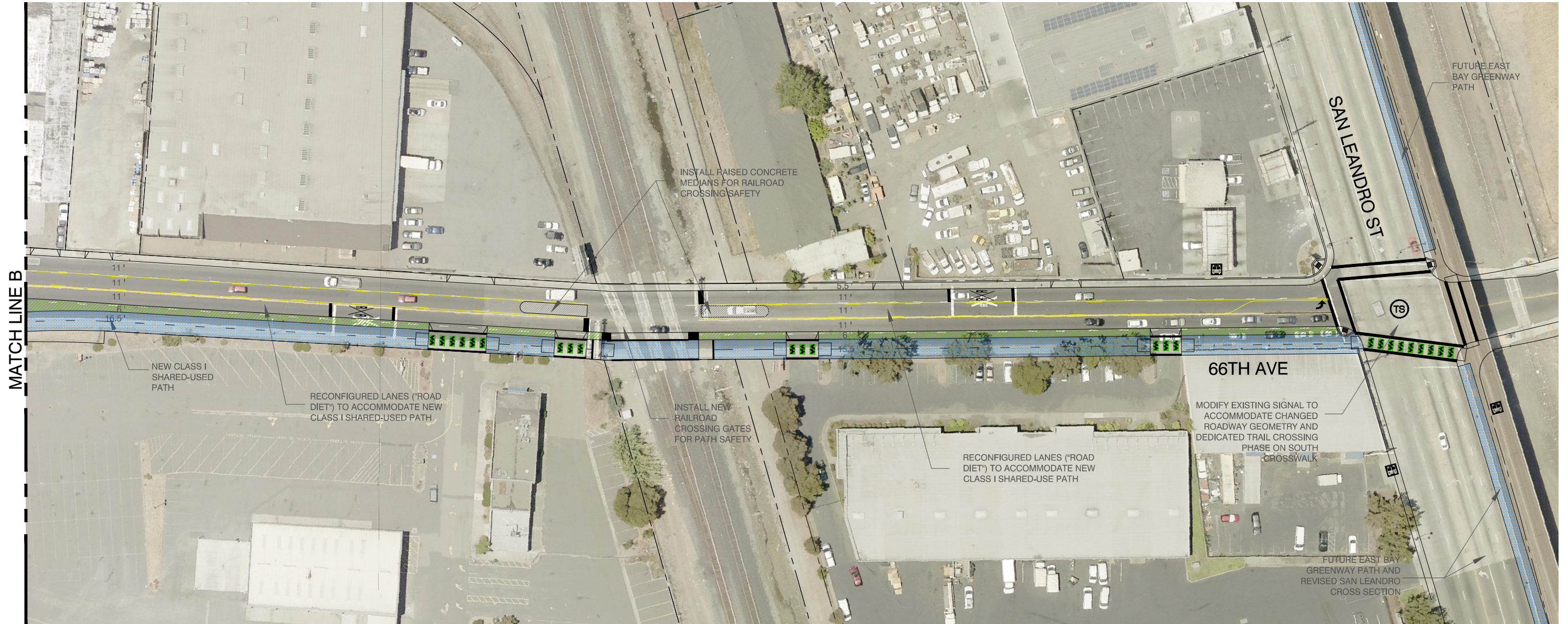
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6/26/2018

Sheet 1 of 3








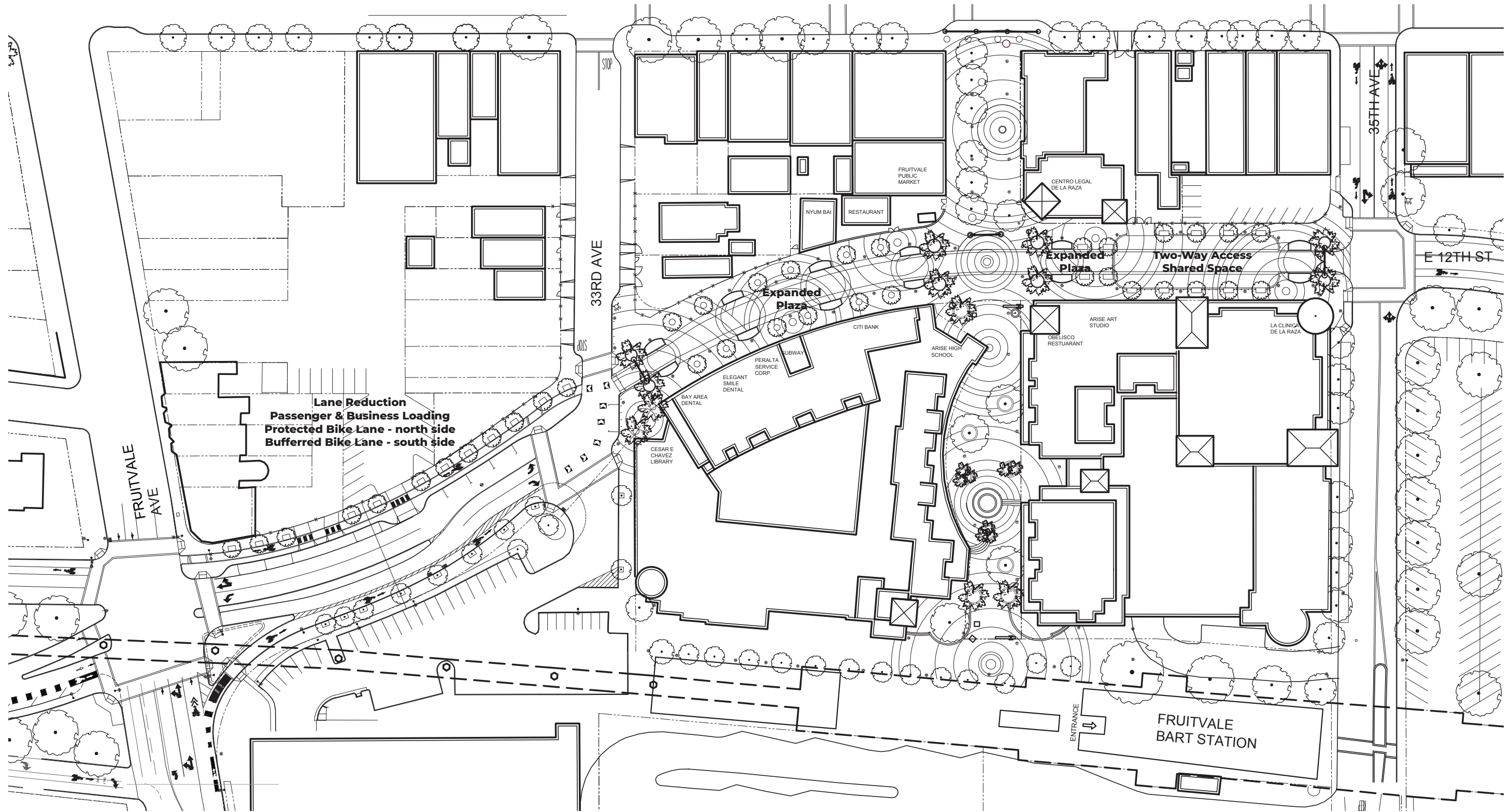
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 1" = 80'



By-Laws, City of Oakland, Bicyclist & Pedestrian Advisory Commission

Adopted at December 18, 2014 Commission meeting; revised at the February 18, 2016 meeting

1. GENERAL PRINCIPLES AND PURPOSE

The BPAC is governed by the purpose and principles in *Oakland Ordinance 13125 C.M.S* and the *Oakland Handbook for Board and Commission Members*. The Ordinance and Handbook will prevail in the event of conflict with these bylaws. References here are to the 2013 version of the handbook, but the most current version of the Handbook shall always prevail.

2. OFFICERS, MEMBERSHIP, AND ATTENDANCE

- The BPAC will have two officers: the Chair and the Vice Chair. The duties of the Chair are to set agenda with staff, lead meetings, represent the BPAC to the City, and write correspondence on behalf of the group. The Vice Chair will act as Chair in the absence or at the request of the chair.
- The Chair and Vice Chair shall act as liaison to the Oakland Public Works committee on matters concerning the BPAC. This role can be delegated by the Chair or Vice Chair to other commissioners as necessary.
- The Chair and Vice Chair (or designee) are responsible for tracking and sharing the ongoing creation, work, and dissolution of Committees (#3 below).
- Officers are nominated and elected by commissioners for one-year terms at the January BPAC meeting. The nominations and election for the chair will be held first, followed by the nominations and election of the Vice Chair. In the event that no candidate receives a majority, a second round will be held immediately between the top two vote getters. Commissioners do not need to be present to be elected.
- If the commissioner appointment of an officer ends, an officer resigns, or an officer leaves the BPAC prior to the January elections, the BPAC shall elect interim officers until new officers are elected.
- BPAC members are appointed following the procedures in *Ordinance 13125* and can resign or be removed following the guidelines in the *Oakland Handbook for Board and Commission Members*. For an absence to be excused, commissioners must provide 48 hour notice to the Chair or city staff.

3. COMMITTEES

- Committees can be formed by an action of the BPAC selecting two to four commissioners to serve on the committee. The selected commissioners can select up to three additional non-commissioners as members of the committee.
- The action forming the committee shall allow for a means by which members of the public to provide input on the business of the committee. The action shall also provide a charge and a time span for the committee, who will provide a report to the Commission at the end of the time span.

4. MEETING TIME AND PLACE

- The BPAC shall hold regular meetings on the third Thursday of each month at 6:00 PM at the Oakland City Hall or, upon proper notice, another location that meets the “No Barriers to Attendance” guidelines in the *Oakland Handbook for Board and Commission Members*.
- A special meeting may be called by the Chair or the Vice Chair or by a majority of the BPAC at a date, time, or place that deviates from the regular meeting schedule. Special meetings will follow the guidelines set forth in the *Oakland Handbook for Board and Commission Members* and do not count for purposes of attendance, as noted in the Ordinance.

5. PROCEDURES

- BPAC meetings will follow accepted rules of parliamentary procedure; Robert’s Rules of Order will be consulted in the event of a question or dispute on process.
- Quorum is defined by Ordinance: “Five commissioners shall constitute a quorum and votes shall carry by a majority of the nine commissioners.”
- “Open Forum” public comment on non-agenda items will be scheduled for ten minutes at the beginning of every regular and special meeting.
- The Chair will determine the time allotted for public comment at the outset of each agenda item. Speakers will be acknowledged by the Chair. These procedures on public comment can be revised by a majority vote of the Commission. As stated in the *Oakland Handbook for Board and Commission Members (2013)*, “Any constraints that are imposed on public testimony must be adopted at the outset and uniformly applied.”

6. AGENDA AND MINUTES

- City staff will create the monthly agenda in coordination with the Chair and Vice-Chair.
- Suggestions for agenda items may be submitted to staff no later than two weeks prior to the meeting.
- Staff will post the agenda at least 72 hours prior to the meeting (no later than 5:30pm on the Monday prior to the meeting day) on the City of Oakland website.
- The agenda shall include a section where future agenda items may be suggested, and items tentatively scheduled for the subsequent meeting be reviewed.
- Minutes will be handled by City Staff.

APPENDICES

1. BPAC Ordinance
2. *Oakland Handbook for Board and Commission Members*

07/19/18, BPAC Agenda, Item #9 Attachment

Three-month agenda look-ahead

August

- HSIP Grant Application Recommendation
- E-Bike and E-Scooter Update
- Strategic Planning Projects Update
- Downtown Oakland Specific Plan Update

September

- BPAC Commissioner Recommendations

October

- Biannual Paving Update

Commissioner announcements

None.

Staff announcements

1. Vision Zero Update: OakDOT decided that our Vision Zero efforts would focus on building capacity internally. This decision was in large part because this was a staff initiated effort that didn't come out of community requests, and also in part because staff members are stretched thin delivering some of the innovative Vision Zero-esque projects, and our leadership wants to focus on getting these types of projects on the ground for the community to experience/react & respond to. In terms of internal progress, we have created a new multi-modal high injury network that's already in use helping to inform projects like HSIP and a crash cost analysis to understand the financial burden of traffic injuries on our community. We expect to have some key takeaways on crash trends ready by the end of July.
 2. The City of Oakland Department of Transportation (OakDOT) is **Repairing Telegraph** from MacArthur Blvd to 52nd Street in 2019! In addition to repaving, we're designing safety and mobility improvements, and would like your input. Telegraph is a High Injury Corridor (among the 6% of Oakland streets that account for about 60% of severe and fatal traffic injuries) and with the repaving efforts, OakDOT has the opportunity to redesign the street to prevent crashes, improve safety for people walking and biking, enhance transit reliability and better match curb space to the needs of businesses and visitors. **Visit bit.ly/repair-telegraph to help guide the design and improve safety on Telegraph.**
 3. Four Paint the Town murals are completed! Two more in progress surrounding St. Andrews Plaza at 32nd St/Filbert St/San Pablo Ave, with more coming late summer/early fall. For a map of existing and planned murals, photos of the murals, and for more information check out: <https://www.oaklandca.gov/services/dot/paint-the-town>
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