



City of Oakland Aging and Adult Services Division

OAKLAND PARATRANSIT FOR THE ELDERLY & DISABLED PROGRAM

**REQUEST FOR INTEREST FROM
TRANSPORTATION PROVIDERS OR COMMUNITY-BASED NON-PROFIT AGENCIES
DUE BY MARCH 15, 2018**

I. MOBILITY TRANSPORTATION PROJECT PARAMETERS

Oakland Paratransit for the Elderly and Disabled (OPED) is seeking proposals of interest from qualified transportation companies or community-based non-profit agencies to provide new or expanded subsidized transportation services involving passenger transport, assistive travel escort assistance or mobility management for seniors, frail-elderly and/or adult persons with disabilities that reside in Oakland or Piedmont. The implementation target date is July 2, 2018.

Proposed projects must be intended to augment or expand existing OPED services or otherwise fill service gaps that do not duplicate the Americans with Disabilities Act (ADA) services offered by the East Bay Paratransit Consortium.

It is highly desirable that project proposals address potential demand and long-term necessity and sustainability for their offered deliverables.

Although it is not the intent of this request to replace existing vendors, transportation providers with the experience and capacity to offer any of the existing OPED services described below should fully explain their capacity to be considered as service delivery providers.

II. CURRENT OPED SERVICES

Taxi Scrip Program – Services currently provided by non-accessible taxi fleets available to program registrants that are ambulatory; ambulatory with manageable or folding mobility aids; or riders with folding or easily collapsible wheelchairs that can be transported in the trunks of taxis.

Van Voucher Program – Services currently provided with wheelchair accessible cut-away buses and minivans available to program registrants that utilize wheelchairs, manual or electric; powered scooters; or individuals that are unable to navigate entry or exit from taxis.

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Dialysis Transportation Program – Services provided primarily for wheelchair users, with limited services provided by the general van voucher and taxi scrip program vendors for those qualifying passengers.

Senior Group Trip Program – Services currently provided for small or large senior groups for destinations within 45 miles of local senior centers or independent living residences. Services provided to any senior groups aged 55+ without the requirement of official program registration.

III. FUNDING

The City of Oakland receives funding for program services through Alameda County's sales tax initiatives Measure B and Measure BB that are administered through the Alameda County Transportation Commission (AlamedaCTC). Both measures will run concurrently through 2022 and then solely as Measure BB through 2045.

Any project that the City agrees to fund will require that vendors have the financial capacity to operate uninterrupted services on a reimbursement basis upon submittal, approval and payment of service invoices.

Contracted funding amounts will be based on service delivery. The City will not be responsible for any agency delivering enough services to receive the full reimbursable amount indicated in the projected budget; thus, there will be no guaranteed contract amount.

IV. QUALIFICATIONS

Interested agencies or private transportation companies that provide or sub-contract direct transportation services will ensure providers are permitted for service in Oakland and meet the City's other requirements for paratransit/specialized transportation services, including but not limited to:

- Active status with California Secretary of State
- Current City of Oakland Business license
- Labor law/wage compliance
- Insurance with admitted companies with an A.M. Best Rating of A VII or better with the following limits:
 - Vehicle Insurance - Maintain automobile liability insurance for bodily injury and property damage liability with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).
 - Workers' compensation insurance - Limits not less than \$1,000,000 each accident, \$1,000,000 policy limit bodily injury by disease, and \$1,000,000 each employee bodily injury by disease.

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- The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the contractor, its employees, agents and subcontractors
- Commercial General Liability Insurance - Maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- Schedule of in-service driver trainings
- Drug and alcohol testing for drivers
- Adequate dispatch system for project type, trip requests and service hours
- Good reputation as indicated by years of service, references, web search, etc.

Insurance requirements may vary for programs, projects or professional services.

V. SUBMITTAL REQUIREMENTS (Maximum response: 5 pages)

Interested entities are asked to submit a brief project proposal and budget. Proposals should describe interest, capacity and ability to offer transportation related services, projects or programs for seniors and/or adults with disabilities involving passenger transport, assistive travel escort assistance or mobility management.

Documents are due by March 15, 2018 and may be delivered by e-mail, mail or in person to:

City of Oakland
Human Services Department / Aging and Adult Services Division
ATTN: Hakeim McGee
150 Frank H. Ogawa Plaza, Suite 4340
Oakland, CA 94612
E-mail: hmcgee@oaklandnet.com

For Additional Information, Contact:

Hakeim McGee at hmcgee@oaklandnet.com or (510) 238-2311
Scott Means at smeans@oaklandnet.com or (510) 238-6137