

DISTRIBUTION DATE: December 15, 2017



MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Sabrina B. Landreth

SUBJECT: City Administrator's Weekly Report

DATE: December 15, 2017

INFORMATION

Following are the key activities to be highlighted this week:

Oakland Minimum Wage Increase – Effective Monday, January 1, 2018, Oakland's Minimum Wage goes up to \$13.23 per hour. Measure FF, the voter-initiative ballot measure passed in November 2014, provides annual increases to Oakland's Minimum Wage based on the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W). In light of the increase, employers must be aware of the following:

- By Friday, December 15, 2017, employers are required to provide notice to employees and prominently display posters on the new Minimum Wage;
- On Monday, January 1, 2018, the Minimum Wage rate goes up 37¢ to \$13.23; and
- The other benefits mandated by Measure FF – paid sick leave and payment of service charges – remain the same as when the employment law took effect on March 2, 2015.

Notification posters in English, Chinese, Spanish and Vietnamese are available for download at www.oaklandnet.com/minimumwage

The City of Oakland's Annual Holiday Food Drive Continues – The Alameda County-Oakland Community Action Partnership (AC-OCAP), in partnership with Alameda County Community Food Bank is coordinating the food drive. The Alameda County Community Food Bank serves 1 in 5 residents of Alameda County. The cost of living in the Bay Area has made it nearly impossible for many households to make ends meet. Children and seniors remain the most vulnerable to hunger in our community. Thanks to City employees, last year in 2016, a total of 620 lbs. of non-perishable food was collected. Food collection barrels will be delivered the week of November 6th to the lobbies at the following locations:

- City Hall, 1 Frank H. Ogawa Plaza
- Wilson Building, 150 Frank H. Ogawa Plaza
- Dalziel Building, 250 Frank H. Ogawa Plaza
- Oakland Police Administration Building, 455 7th Street
- Oakland Police Substation, 2651 73rd Avenue- Eastmont
- 5050 Coliseum Way
- 7101 Edgewater, Bldg. #4

The food collection barrels will be picked up the week of December 18th in time to distribute the food to families for the holidays – because together we can make a difference. For more information, please contact Sytara Ellis at sellis@oaklandnet.com or (510) 238-2331.

Help Bring Holiday Joy to Oakland's Children - The 39th Annual Mayor's Community Toy Drive makes the holidays joyful for Oakland children whose families can't afford gifts. Thanks to City Staff and nearly 300 volunteers, more than 16,000 toys, books, gift cards and sporting equipment were given to more than 8,000 children from low-income families. This year, the Toy Drive is partnering with the Animal and Community Resource Network to provide bags of dog and cat food to those toy recipients with pets.

Make a tax-deductible contribution. Each year demand exceeds the number of toys collected – especially for older kids. A tax-deductible monetary donation will help us purchase the additional toys needed. To make a secure, online donation, visit oaklandnet.com/toydrive.

Donate toys. When you're out shopping in Oakland, pick up something extra for a child in need. Just drop a new, unwrapped toy in one of the many collection bins that will be in place through December 22. You may drop toys off at any of the following locations during regular business hours:

- City Hall, [1 Frank H. Ogawa Plaza](#)
- Wilson Building, [150 Frank H. Ogawa Plaza](#)
- Dalziel Building, [250 Frank H. Ogawa Plaza](#)
- Oakland Police Headquarters, [455 7th St.](#)
- All Oakland Fire Stations
- Main Library, [125 14th Street](#)
- César E. Chávez Branch Library, [3301 E 12th St. #271](#)
- Rockridge Branch Library, [5366 College Ave.](#)
- Port of Oakland Headquarters, [530 Water St.](#)
- Laurel Books, [1423 Broadway](#)
- Cape & Cowl Comics, [1601 Clay St.](#)
- Oakland Ice Center, [519 18th St](#)
- Children's Fairyland, [699 Bellevue Ave.](#)
- East Bay Book Sellers, [5433 College Ave.](#)
- Montclair Toyhouse, [6115 La Salle Ave.](#)
- Chabot Space and Science Center, [10000 Skyline Blvd.](#)
- Active Sports Club, [1200 Clay St.](#)
- A Great Good Place for Books, [6120 LaSalle Ave](#)
- Walden Pond Bookstore, [3316 Grand Ave.](#)
- Flax Art Supplies, [1501 Martin Luther King Jr., Way](#)
- Endgame, [921 Washington St.](#)

You can also purchase new books to include for families in the toy drive. These independent Oakland bookstores can help you select the right book and collect your donation: East Bay Book Sellers; A Great Good Place for Books; Laurel Books; and Walden Pond Bookstore.

In addition to these on-going donation sites, the Mayor's Community Toy Drive has partnered with community organizations for toy donations at upcoming special events. Thank you for supporting Oakland's children this holiday season! Your support is greatly appreciated. For more information, including details on how Oakland's low-income families can register for toys, please call (510) 777-TOYS or visit oaklandnet.com/toydrive.

Holiday Caroling on Lake Merritt – Now through Saturday, December 23, board the Holiday Caroling watercraft sleigh with your friends and family and enjoy an evening of caroling on Lake Merritt. Tours depart from the Lake Merritt Boating Center, 568 Bellevue Avenue, and include hot cider and cookies in the Holiday Room before leaving the dock. Though afternoon tours are available, consider signing-up for an evening ride. After dark tours showcase the beautiful and festive lights surrounding the lake. Times and

prices vary, please refer to flyer for details

<http://www2.oaklandnet.com/oakca1/groups/contributor/documents/marketingmaterial/oak066359.pdf>. For more information about Holiday Caroling on Lake Merritt or other events at the Boating Center, please contact Sarah Herbelin, Boating & Outdoor Recreation Supervisor, at sherbelin@oaklandnet.com or (510) 238-2196.

Holiday Tradition At Dunsmuir – Every weekend through December 17, you can step back in time and experience a turn-of-the-century Holiday Tradition at the Dunsmuir Hellman Historic Estate, 2960 Peralta Oaks Ct. Open from 12:00 to 4:00 pm, the magnificent 16,000 square foot, 37-room mansion is transformed into a breathtaking masterpiece of an Edwardian holiday. Each room is decorated with elegant holiday trees, miles of garland, antique furnishings, and festive decorations. It's a fun family affair where visitors can begin the morning having 'Brunch with Santa', enjoy a light lunch or snack at the Winter Café, and afterwards enjoy games, face-painting and other activities. To purchase your tickets, visit <https://riptickets.com/pages/dunsmuir-hellman-holiday-tradition>. For more information about Holiday Tradition or Dunsmuir Estate, please contact Rebecca Bresso, Recreation Specialist II, at rbresso@oakland.com or (510) 615-5555.

40th Annual OPR Youth Holiday Tournament – Looking for a kick-start to the regular youth basketball season? For two consecutive days, Saturday, December 16 and Sunday, December 17, from 9:00 am to 7:00 pm, Oakland Parks & Recreation will host its longest running youth basketball tournament. This is a fun way to get into the game before the holiday break! Event takes place in the newly renovated gym at Bushrod Recreation Center, 560 59th Street. Have fun watching your favorite team or athlete do some fancy moves on the court. These players have heart! Top teams win trophies; all players are awarded a participation medal. For more information about the upcoming tournament, contact Marsalis Gibson, Recreation Lead II at mgibson@oaklandnet.com or (510) 238-2952.

A Magical Evening with Emily Butterfly – On Tuesday, December 19, at 7pm, Emily Butterfly and her puppet friends are hosting a “faery good time” at the Dimond Branch Library, 3565 Fruitvale Avenue. Emily delights children with her magically unique form of puppetry, storytelling, and song. All ages are welcome! Holiday treats will be served. For information, contact Miriam Medow, Children's Librarian, at mmedow@oaklandlibrary.org or (510) 482-7844.

Safe Streets and Clean Neighborhoods Town Hall --On Tuesday, December 19, 2017, 4:00 pm – 5:00 pm please join Mayor Libby Schaaf as she hosts a town hall meeting at the Ira Jenkins Community Center ([9175 Edes Ave, Oakland, CA 94603](http://www.oaklandnet.com/ira-jenkins-community-center)). The meeting will allow residents to hear the latest news about street paving and neighborhood cleaning of abandoned waste. Please be advised, that large bags and signage cannot be accommodated. Registration not required. Event will close at capacity. For more information, please contact Yvonna Cazares, Director of Community Engagement, at ycazares@oaklandnet.com.

Podcast Meet Up – On Wednesday, December 20, at 6pm, local podcasters will launch a monthly meet-up at the Main Library, 125 14th Street. The series will give podcasters a chance to share ideas and resources. Podcasts are a great way to share and communicate your ideas to the world. Various local stars from shows like East Bay Yesterday, Reveal, 99% Invisible, and Snap Judgment are slated to drop by. Meet the faces behind these popular shows and get inspired to start your own! For information, contact Mana Tominaga, Supervising Librarian, at mtominaga@oaklandlibrary.org or (510) 238-6611.

Wondrous Winter Camps at OPR – Winter Break brings chilly outdoors but also fun activities to explore at local Oakland Parks & Recreation (OPR) rec centers. Don't know what to plan for your kids while they're out of school for the holidays? See what's happening at your neighborhood OPR center! Camps start the week of December 18. Not all facilities are participating. Stop by the nearest location of your

choice to reserve a spot or go to 'Recreation Facilities' to register online at www.oaklandnet.com/parks. For more info and camp start dates, please refer to the list below:

- Dec. 18 - 22, Dec. 27 - 29, and Jan. 3 - 5; 7:30 am to 5:30 pm, Golden Gate Winter Camp Ages 4 – 18, \$63 - \$125 per week, Charles Porter Golden Gate Recreation Center, 1075 62nd Street; (510) 597-5032
- Golden Gate is offering a winter camp filled with Holiday themed fun! These three fun-filled weeks will include baking classes, ice-skating trips, martial arts, soccer, drama, and much more. See you then!
- Dec. 19 - Jan. 18; 8:00 am to 5:00 pm, It's Holly Jolly Winter Camp Ages 5 – 12, \$60 per week, Willies Keyes Recreation Center, 3131 Union Street; (510) 597-5042

Pick up your keys to fun activities at our winter camp. Experience excitement of a variety of activities as well as trips and excursions. Breakfast and afternoon snack will be provided. Campers should bring a bag lunch. Don't miss the fun! Scholarships are available on a first come first serve basis.

- Dec. 26 - 29 and Jan. 2 - 5; 12:00 to 5:00 pm, Winter Break Teen Hangout Ages 12 – 16, \$80 per week, Digital Arts and Culinary Academy, 5818 International Blvd.; (510) 615-5807

Teens are invited to enjoy snacks, dinner, movies, video games, and more. These eight days will be all about having fun and making new friends. Some scholarships are available. - Dec. 26 - 29; 10:00 am to 3:00 pm

- Dec. 26 Winter Gymnastics Workshop, Ages 5.5 to 13, \$80 per class, Montclair Recreation Center, 6300 Moraga Ave.; (510) 482-7812

Workshops will give your young gymnast an intense week of instruction and challenges. Kids should have at least basic knowledge of gymnastic moves. Space is limited. Sign-up now!

- Dec. 26 - 29 and Jan. 2 - 5; 9:00 am to 5:00 pm, Winter Break Arts Camp, Ages 5 to 13, \$155 per week, Studio One Art Center, 365 45th Street; (510) 597-5027

Keep your kids engaged in arts over winter break! Students will learn to think critically and express themselves creatively. Guided by our Master Artists, they will explore samplings of paper crafts, sewing, movement, sculpture, drawing, and painting, plus much more!

- Dec. 27 - 29 and Jan. 3 - 5; 7:30 am to 6:00 pm, Dimond Snowball Camp, Ages 4.5 to 12, \$35 per day, Dimond Recreation Center, 3860 Hanly Road; (510) 482-7831

A well-rounded camp full of STEAM-based activities as well as lots of outside time for sports, games, and hiking (weather permitting). Pack a healthy lunch and water bottler. Please leave toys and cellphones at home.

- Jan. 2 - 5; 8:00 am to 5:00 pm, deFremery Winter Snow Camp, Ages 5 to 12, \$35 per day, deFremery Recreation Center, 1651 Adeline Street; (510) 238-7739

Winter Snow Camp will consist of an enriching daily activity like, sand art, healthy cooking, structured sports games, talent show, field trip, mosaic, and abstract painting. We will provide breakfast and snack

daily. Campers should bring a bag lunch. Field trips are themed to explore Oakland fun sites and rich history.

- Jan. 2 - 5; 8:00 am to 6:00 pm, Winter Day Camp, Ages 5 to 13, \$80 per week, Franklin Recreation Center, 1010 East 15th Street; (510) 238-7741

Camp activities include games, arts & crafts, movie time, hot chocolate and cookies, and lots of fun! Please pack a lunch and snacks for your child each day. Light snack will be provided at the center.

Oakland Restaurant Week – From Thursday, January 11 to Sunday, January 21, the 8th edition of Oakland Restaurant Week (ORW) returns to highlight the incredible culinary offerings found in our city. A program of Visit Oakland, ORW encourages both locals and visitors to explore new dining options or revisit some of their favorites. Registration for restaurants that would like to join this promotion is now open. Restaurants may participate by developing special prix-fixe lunch and/or dinner menus at five different price points or create a unique dining experience (i.e., chef's table, wine pairing meal, etc.). For additional details on how restaurants may participate, please visit <http://bit.ly/2zpMEr0>. To register for the promotion, restaurants should contact Jaymee Rayford, Destination Development Coordinator, at jaymee@visitoakland.com.

Working in America Exhibit Up at the Main Library – Until February 18, 2018, the Working for America exhibit will be on display at the Main Library, 125 14th Street. This polished traveling photography exhibit is presented by Project& is inspired by and celebrates the tradition and humanity of Studs Terkel's influential books about working people. With images taken by Pulitzer Prize-winning photographer Lynsey Addario. For information, contact Mana Tominaga, Supervising Librarian, at mtominaga@oaklandlibrary.org or 510-238-6611.

OPD Is Hiring Police Cadets – Continuously through fall 2017, ambitious young women and men are invited to join the Oakland Police Department (OPD) law enforcement team as part-time Police Cadets. Cadets, who must be high school seniors or attending college, are rotated through a variety of assignments at OPD designed to develop their interest in police work. To learn more, please visit <https://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1909389>. For more information, contact the Oakland Police Department's Media Office at opdmedia@oaklandnet.com or (510) 238-7230.

Interested In Becoming An Oakland Police Officer? – Our December workshops will help you prepare to do well on your application examinations. No appointment necessary. The next Practice Physical Ability Test Workshop is offered from 8:00 to 10:00 am on Saturday, December 2, at Merritt College Parking Lot E (gym if raining), 12500 Campus Drive, Oakland 94619. Run the actual course and get pointers on proper technique for the various stages of the test. No appointment necessary. The Oral Board Interview Workshop helps you prepare for the oral board interviews. It will be held on Sunday, December 3 from 10:00 am - 12:00 pm (noon) at Oakland Police Department Auditorium, 455 7th Street, Oakland 94607. For more information, please contact Officer Damon Gilbert, Recruiting & Backgrounds Unit, at dgilbert@oaklandnet.com or (510) 238-3339.

OPD Is Hiring Police Officer Trainees; Deadline to Apply Is December 15 – Friday, December 15, at 11:59 pm, is the deadline to apply to pursue a challenging and rewarding career in law enforcement at the Oakland Police Department. Working as a police officer is a challenging and rewarding career; every day on the job is different. Dealing with a wide variety of people in different situations, OPD officers quickly analyze and solve problems and use their excellent people skills to defuse conflict and avoid confrontation whenever possible. The monthly salary for a Police Officer Trainee is \$5,500. To apply, please visit <https://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1895669>. For more

information, contact the Oakland Police Department's Media Office at opdmedia@oaklandnet.com or (510) 238- 7230.

OPD Is Hiring Police Communications Dispatchers – Applications are being accepted continuously through fall 2017. Are you looking for a career in Police Communication Services? Come and join a wonderful team of professionals dedicated to serving the citizens of Oakland in this critical role. Oakland residents rely on Police Communications Dispatchers for the protection of life and property.

- If you have no prior police communications dispatch experience, use this link to apply: <https://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1822560> .
- If you do have experience and wish to apply as a lateral, use this link: <https://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1822561> .

For more information, please contact the Oakland Police Department Media Office at opdmedia@oaklandnet.com or (510) 238-7230.

OPD Has Openings for High School Students to Become Police Explorers – Continuously through fall 2017, high school students (14 – 19 years old) are invited to join the Police Explorers Program and learn more about careers in law enforcement. The Explorers program includes career opportunities, service learning, leadership experience, life skills and character education. For more information, contact Officer Charles Stone, Oakland Police Activities League (PAL), at (510) 421-2684 or oaklandpal@oaklandpal.org .

Upcoming City Of Oakland Job Announcements – During the weeks of December 18, December 25 and January 1, the Human Resources Management Department (HRM) anticipates posting job announcements for the following positions:

- Gardener Crew Leader
- Police Officer Trainee
- Senior Services Program Assistant
- Traffic Sign Maker

For the most up-to-date information on City jobs, please view the Employment Information page on our website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

Upcoming Meetings and Events

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,

/s/

SABRINA B. LANDRETH
City Administrator