



CITY OF OAKLAND
REQUEST FOR PROPOSAL (RFP) FOR
Youth-led Participatory Action Research (YPAR) Study

Contract Amount: Up to \$100,000

Terms: Up to 1 year, with the opportunity for more if needed

Project Description: To support the continued implementation of a youth-led participatory action research (YPAR) study for the Oakland Youth Commission (OYC) on topics related to Oakland Fund for Children and Youth and various topics.

Pre-Proposal Meeting: Wednesday, September 11, 2024 - 11:00-12:00PM (PST) - <https://us06web.zoom.us/j/82311405823>

Full RFP available [here](https://cao-94612.s3.us-west-2.amazonaws.com/documents/YPAR-RFP-Final.pdf) or type this link in your web browser <https://cao-94612.s3.us-west-2.amazonaws.com/documents/YPAR-RFP-Final.pdf>

Proposal Submittal Deadline: Wednesday, September 25, 2024, by 2:00 P.M. via iSupplier.

Reminders:

- ✓ All who wish to participate in this RFP must register (at least 5 days prior to submittal due date) through iSupplier at (<https://www.oaklandca.gov/services/register-with-isupplier>) to avoid last minute submittal complications and receive addenda/updates on this RFP. For additional help registering and submitting your proposal to iSupplier please watch the user guide videos at (<https://www.oaklandca.gov/documents/isupplier-user-guides>). **Receipt of a confirmation email indicates that a proposal was successfully submitted.**
- ✓ Did not receive an invitation? Start Early with iSupplier registration. Upon completion of registration, send an email to iSupplier@oaklandca.gov listing "RFP for YOUTH-LED PARTICIPATORY ACTION RESEARCH (YPAR) STUDY" as the subject and request an invitation to the RFP. The Contract Analyst will add your business to the RFP invitation.
- ✓ The following policies apply to this RFP: Equal Benefits ♦ 0% L/SLBE ♦ Living Wage ♦ Campaign Reform Act ♦ Professional Services Local Hire ♦ Prompt Payment ♦ Arizona Boycott ♦ Dispute Disclosure ♦ Border Wall Prohibition ♦ Sanctuary City Contracting and Investment Ordinance.

Answers to Questions:

1. **Contact Information:** The following City staffs are available to answer questions regarding this RFP.
 - a. Contract Admin: contractadmin@oaklandca.gov
 - b. Contract Compliance Officer: Sophany Hang at shang@oaklandca.gov or (510) 238-2723
2. For iSupplier related questions after registration contact iSupplier@oaklandca.gov

Asha Reed, City Clerk and Clerk of the City Council, (Friday, August 30, 2024)

The City Council reserves the right to reject all proposals.