

OPEN ENROLLMENT VIRTUAL TOOLKIT



The City of Oakland will continue to use our virtual Open Enrollment website again this year. The website consists of multiple tiles, or “virtual booths”, with information provided by our benefit carriers. Each tile has summary information and links, videos or flyer attachments for your review.

How Do I Access the Virtual Fair?

Employees have been pre-registered. A welcome invitation with a link to the virtual fair was emailed to employees on **Monday September 16th**. You can access the virtual fair by simply clicking on the "Complete Tile" link in the welcome email. This will automatically sign in you into the virtual fair.

Do I have to sign in every time I visit the site?

Not necessarily. If you visit the site from the same computer and browser, it will remember who you are, and you will not have to login again. But if you access from a different device or browser, you will have to enter your email address and password to login and continue earning points.

How long will the site be available?

The site will be available until your **open enrollment closes on October 11, 2024, 11:59p.m.**

Do I have to complete all the tiles at once?

No. The site will remember what you have completed and what you still have left to view. You can leave the site and return any time before your open enrollment closes.

Can I view the site from my phone?

Absolutely! You can visit the benefits fair from any device in any location.



Virtual Benefits Fair QR Code

Scan QR code to go to the Virtual Benefits Fair site. Use your City email address and enter or create your password to log in.

**Open Enrollment requests must be submitted to the
City of Oakland Benefits Office.**

Please do NOT process changes in the CalPERS system.