

For each unit affected by the project, including any unpermitted unit, use this sheet to provide the following information. Prepare multiple copies of this sheet as needed. The number of sheets provided must match the response provided to Question 5 on page 1.

Unit Number and/or Address: _____

1. The unit is a Protected Unit based on the following:
- Received certificate of occupancy 15 years or more prior to application submittal and rented within last 5 years.
 - Last household in occupancy (within last five years) was a low-income household (or I am not aware of household income status).
 - Lower income deed restricted unit within the last five years.
 - Withdrawn from the rental market pursuant to the Ellis Act within the last ten years.
 - The Unit does not meet any of the above criteria and therefore is NOT a Protected Unit.

2. What was the most recent date of occupancy? _____ or Currently occupied

Remaining questions should be completed for the most recent household occupying the unit.

If currently occupied, I acknowledge with my initials that the desire to redevelop the property is not just cause for eviction under the City of Oakland Just Cause Ordinance and that causing the unit to become vacant by unlawful means shall be a basis for voiding the entitlement and denial of the demolition permit, grading permit, and/or building permit. _____

3. Has the unit been registered using an annual registration statement submitted to the Rent Adjustment Program (RAP)? Yes No Exempt from Registration

To support this declaration, I am providing:

- If property registered by paper submittal: Copy of the Property Registration and Residential Unit Registration forms submitted to RAP.
- If property registered online: Copy of email confirmation containing the registration data.
- If exempt: Statement that the residential property involved is not covered by either the City’s Rent Adjustment Ordinance or Just Cause Ordinance.

4. Name of Head of Household:	
5. Household size (occupants including children):	
6. Number of Bedrooms in the Unit	
7. Square Footage of the Unit	
8. Gross Annual Household Income:	
a. Year of Income Reporting:	
b. If income not readily determinable, provide an explanation of the efforts made to obtain.	
9. Has 30-day notice been provided consistent with Oakland Planning Code Section 17.122.050?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Evidence of Compliance Attached
10. Are the current occupant(s) eligible for right of first refusal under OPC Section 17.122.070? <i>Provide occupant contact information if relevant.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Check if occupant has opted in to being contacted. Name: _____ Phone Number: _____ Email: _____ Alternate Address: _____



Supplemental Form Unit Inventory First Addendum

Pursuant to Oakland Planning Code Chapter 17.122, City of Oakland Replacement Housing Unit Regulations, an applicant shall submit a First Addendum to the Unit Inventory that reports on the status of each Dwelling Unit affected by the proposal. The First Addendum to the Unit Inventory shall be submitted prior to issuance of a demolition permit, grading permit, or building permit.

For each affected unit previously reported in the Unit Inventory, use this sheet to provide the following information. Prepare multiple copies of this sheet as needed.

Dwelling Unit Number and/or Address: _____

1. Was the unit occupied at the time of the Unit Inventory/Application submittal?

- Yes No

If no, no further information is required.

2. Date the unit was last occupied: _____

3. Monthly rental price last charged for the unit: _____

4. Describe and submit to the City substantial evidence that the unit became vacant in compliance with applicable laws.

Note that if the Unit Inventory documents that a unit has become vacant by unlawful means, or the applicant fails to provide adequate documentation as described in Planning Code Section 17.122.060.E to show that the unit became vacant by lawful means, the demolition permit, grading permit, and/or building permit shall be denied and the entitlement shall be voided.

5. Documentation provided to support response to Question 4:



Supplemental Form Unit Inventory Second Addendum

Pursuant to Oakland Planning Code Chapter 17.122, City of Oakland Replacement Housing Unit Regulations, an applicant shall submit a Second Addendum to the Unit Inventory that describes, for each qualifying prior occupant, compliance with the right of first refusal requirements pursuant to Section 17.122.070. The Second Addendum to the Unit Inventory shall be submitted prior to issuance of a temporary certificate of occupancy or certificate of occupancy.

For each affected unit previously reported in the Unit Inventory as “Yes” to Question 10 (“Are the current occupant(s) eligible for right of first refusal under OPC Section 17.122.070?”), use this sheet to provide the following information. Prepare multiple copies of this sheet as needed.

Dwelling Unit Number and/or Address: _____

Names of occupants who opted in to being contacted for right of first refusal:

Name of occupant who opted in to being contacted for right of first refusal:	Current household income:	Does the occupant remain eligible for right of first refusal?	Date on which notice under 17.122.070.C was provided:	Response received by prior occupant within 30 days of receipt of notice?
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

Include as part of this submittal copies of each notice delivered.

I hereby certify under penalty of perjury that I have reviewed the information presented in this Second Addendum and certify that the information is true and accurate to the best of my knowledge. I further certify that I understand my obligations under Section 17.122.070 to provide right of first refusal to qualifying occupants of Protected Units who were Lower Income Household Units consistent with that Section and the Housing Crisis Act.

X _____
Signature of Applicant _____
Date