



**OFFICE OF THE CITY ADMINISTRATOR
SPECIAL ACTIVITY PERMITS**

**1 Frank H. Ogawa Plaza—1st Floor
Oakland, CA 94612
Phone: 510-238-3294**

APPLICATION FOR SOUND AMPLIFICATION PERMIT

Please allow 10 days for processing

Application is hereby made by: _____

Representing: Self Organization or Firm

Name of Organization: _____

Address: _____ City/Zip _____

Email: _____ Phone: _____

Name of person to be in charge of sound amplification equipment at event:

Contact Number to be reached the day of the event: _____

Proposed use of amplified sound: _____

Date of Use: _____

Time and duration of use: _____

(Please note Outdoor Sound Amplification Permits may only be issued between 9:30am-10pm; and in business districts only between the hours of 12 -1pm and after 5pm in business districts as per **OMC 12.56.030**)

Type of Event: _____

Location of Event: _____

Estimated Audience: _____

Type of Equipment to be used, including number of speakers: _____

How is the equipment powered? _____
(If the event is to be held in the Frank Ogawa Amphitheater, you are required to provide your own power source)

Please provide additional approval form if location of sound amplification is one of the following:

- Frank H. Ogawa Plaza
- Oakland Federal Building
- Port of Oakland

I declare under the penalty of perjury that the foregoing is true and correct.

Dated at Oakland, California this _____ day of _____, _____
Date Month Year

Signed: _____ **Name (Print):** _____

Mail completed application along with payment of \$55.00 if filed within 10 days of event or \$70.00 for less than 10 days' notice).

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Attention: Nancy Marcus
1 Frank H. Ogawa Plaza—1st Floor
Oakland, CA 94612

FOR OFFICE USE ONLY

Received by: _____ Date: _____ Receipt # _____

Copy of Permit to: City Administrator, OPD Special Events Unit, Building Services (for events in plaza)