

Sample Recycling Plan

- a) How event discards will be properly sorted into trash, recycle, and compost.

- b) Proof of reservation and payment for post event collection services for trash, recycle and compost.

- c) Documentation that all foodservice ware (plates, cups, bowls, utensils) intended for use at the event will be either third- party certified compostable or reusable. Acceptable documentation includes proof of payment for compostable foodservice ware or an agreement with a third-party reusable container service provider.

- d) Plan to ensure all food vendors provide condiments and disposable utensils on request only.

- e) Plan for how excess edible food will be managed to maximize the safe recovery and donation of surplus edible food after the event. For reference, a list of local food recovery organizations can be found [here](#) and a customizable food recovery service agreement can be found [here](#).