

# Sugar-Sweetened Beverage Community Advisory Board

## Regular Meeting

February 13 ■ 6:30pm-8:30pm

### Zoom Teleconference

Pursuant to California Government Code section 54953(e), Oakland Sugar-Sweetened Beverage Community Advisory Board Members/Commissioners, as well as City staff, will participate via phone/video conference, and no physical teleconference locations are required.

Please click the link to join the teleconference: <https://us02web.zoom.us/j/84288286924>

#### TO OBSERVE:

<https://us02web.zoom.us/j/84288286924>

Or iPhone one-tap :

US: +16699009128, 84288286924# or +12532158782,,84288286924#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592  
or +1 312 626 6799

Webinar ID: 842 8828 6924

International numbers available: <https://us02web.zoom.us/j/84288286924>

#### TO COMMENT:

1) To comment by Zoom video conference, you will be prompted to use the "Raise Your Hand" button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

2) To comment by phone, you will be prompted to "Raise Your Hand" by pressing "\* 9" to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

#### ADDITIONAL INSTRUCTIONS:

1) Instructions on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193%20-%20Joining-a-Meeting#>

2) Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663%20Joining-a-meeting-by-phone>

3) Instructions on how to "Raise Your Hand" is available at: <https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>

# Sugar-Sweetened Beverage Community Advisory Board

## AGENDA

1. Welcome and Call to Order
  - Roll Call, Introductions
  - Agenda Review and Adoption
2. Adoption of Prior Meeting Minutes: January 9, 2022 Action
3. Adopt a continuing resolution as per AB 361 establishing certain findings justifying the ongoing need for virtual meetings Action
4. Announcements Informational
5. Open Forum Action
6. Update from the City Administrator's Office on the Measure HH Revenue Status Informational
7. Presentation from Michelle Oppen - OUSD Informational
8. Discussion about 2023-24 SSBT budget Action
9. Retreat Discussion Action
10. Committee Updates Action
11. Agenda Items for the Next Board Meeting Action
12. Adjournment

# OAKLAND SUGAR SWEETENED BEVERAGE COMMUNITY ADVISORY BOARD

RESOLUTION NO. 2-13

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**ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE OAKLAND SUGAR SWEETENED BEVERAGE COMMUNITY ADVISORY BOARD AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom declared a state of emergency related to COVID-19, pursuant to Government Code Section 8625, and such declaration has not been lifted or rescinded. See <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.4.20-Coronavirus-SOE-Proclamation.pdf>

**WHEREAS**, on March 9, 2020, the City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050(C); and

**WHEREAS**, City Council Resolution No. 88075 remains in full force and effect to date; and

**WHEREAS**, the Centers for Disease Control (CDC) recommends physical distancing of at least six (6) feet whenever possible, avoiding crowds, and avoiding spaces that do not offer fresh air from the outdoors, particularly for people who are not fully vaccinated or who are at higher risk of getting very sick from COVID-19. See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

**WHEREAS**, the CDC recommends that people who live with unvaccinated people avoid activities that make physical distancing hard. *See* <https://www.cdc.gov/coronavirus/2019-ncov/your-health/about-covid-19/caring-for-children/families.html>;

**WHEREAS**, the CDC recommends that older adults limit in-person interactions as much as possible, particularly when indoors. *See* <https://www.cdc.gov/aging/covid19/covid19-older-adults.html>; **WHEREAS**, the CDC, the California Department of Public Health, and the Alameda County Public Health Department all recommend that people experiencing COVID-19 symptoms stay home. *See* <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>;

**WHEREAS**, persons without symptoms may be able to spread the COVID-19 virus. *See* <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

**WHEREAS**, fully vaccinated persons who become infected with the COVID-19 Delta variant can spread the virus to others. *See* <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>;

**WHEREAS**, the City's public-meeting facilities are indoor facilities that do not designed to ensure circulation of fresh / outdoor air, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart; now therefore be it:

**WHEREAS**, holding in-person meetings would encourage community members to come to City facilities to participate in local government, and some of them would be at high risk of getting very sick from COVID-19 and/or would live with someone who is at high risk; and

**WHEREAS**, in-person meetings would tempt community members who are experiencing COVID-19 symptoms to leave their homes in order to come to City facilities and participate in local government; and

**WHEREAS**, attendees would use ride-share services and/or public transit to travel to in-person meetings, thereby putting them in close and prolonged contact with additional people outside of their households; now therefore be it:

**WHEREAS**, on January 9, 2023, the Sugar Sweetened Beverage Community Advisory Board adopted Resolution No. 1-9, determining that conducting in-person

meetings would present imminent risks to attendees' health, and electing to conduct meetings using teleconferencing in accordance with California Government Code section 54953(e), a provision of AB 361; and

**RESOLVED:** that the Oakland Sugar-Sweetened Beverage Community Advisory Board finds and determines that the foregoing recitals are true and correct and hereby adopts and incorporates them into this Resolution; and be it

**FURTHER RESOLVED:** that, based on these determinations and consistent with federal, state and local health guidance, the Oakland Sugar-Sweetened Beverage Community Advisory Board determines that conducting in-person meetings would pose imminent risks to the health of attendees; and be it

**FURTHER RESOLVED:** that the Oakland Sugar-Sweetened Beverage Community Advisory Board firmly believes that the community's health and safety seriously and the community's right to participate in local government, are both critically important, and is committed to balancing the two by continuing to use teleconferencing to conduct public meetings, in accordance with California Government Code Section 54953(e), a provision of AB-361; and be it

**FURTHER RESOLVED:** that the Oakland Sugar-Sweetened Beverage Community Advisory Board will renew these (or similar) findings at least every thirty (30) days in accordance with California Government Code section 54953(e) until the state of emergency related to COVID-19 has been lifted, or the Oakland Sugar-Sweetened Beverage Community Advisory Board finds that in-person meetings no longer pose imminent risks to the health of attendees, whichever is occurs first.

# Sugar-Sweetened Beverage Community Advisory Board

## MINUTES TO BE APPROVED

### Regular Meeting

January 9, 2022 ■ 6:30pm-8:30pm

#### 1. Welcome and Call to Order

- Roll Call, Introductions
- Agenda Review and Adoption

The meeting was called to order at 6:31 pm.

Board Members present: Raphael Breines, Michelle Wong, Lisa Herrinton, Courtney Jones, Nile Taylor, Dwayne Aikens, Pamela Alston.

City Staff present: Michael Akanji

Commissioner Alston moved to adopt the meeting agenda as presented. It was seconded by Commissioner Jones. The motion passed unanimously.

#### 2. Adoption of Prior Meeting Minutes: December 12, 2022

Commissioner Alston pointed out that she wasn't noted as present at the last meeting minutes, and staff member Michael Akanji pledged to make the correction and send out the updated minutes. Commissioner Taylor made a motion to adopt the meeting minutes with corrections. It was seconded by Commissioner Herrinton. The motion passed unanimously.

#### 3. Adopt a continuing resolution as per AB 361 establishing certain findings justifying the ongoing need for virtual meeting

##### Public Comment:

The SSB Advisory Board welcomes you to its meetings and your interest is appreciated.

· If you wish to speak before the Board, please fill out a speaker card and hand it to the staff supporting the Board.

· If you wish to speak on a matter not on the agenda, please sign up for Open Forum and wait for your name to be called.

· If you wish to speak on a matter on the agenda, please approach the Committee when called, give your name, and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the SSB Board's jurisdiction may be addressed. Time limitations shall be at the discretion of the Chair.

*In compliance with Oakland's policy for people with chemical allergies, please refrain from wearing strongly scented products to meetings. In compliance with the American Disabilities Act, if you need assistance to participate in the meetings for the Sugar-Sweetened Beverages Community Advisory Board, please contact the Human Services Department at 510-238-3088. Notification 48 hours prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. If you have questions regarding this agenda or related materials, please contact our office at the number above.*

# Sugar-Sweetened Beverage Community Advisory Board

Commissioner Taylor asked whether there were any updates regarding a move to in-person meetings. Michael Akanji responded that the recent resurgence of COVID -19 cases has led to those plans being delayed for now. Commissioner Taylor moved to adopt a continuing resolution as per AB 361. The motion was seconded by Commissioner Alston. The motion passed.

## 4. Announcements

Staff member Michael Akanji announced that an upcoming grantee workshop being planned by city staff and the Strategic Partnerships committee. It will be a virtual forum for all our grantees to convene and brainstorm ideas for collaboration.

Communications Chair Courtney Jones announced to the Board about recently meeting with the Climate Action Fellows and discussing their plans to create a series of videos highlighting the work being done by our community partners.

## 5. Open Forum

Community member Drew Williams, a soccer coach and previous SSB grantee talked about previously collaborating with other grantees to create an SSB website that highlighted their work. He also mentioned the importance of showing the impact of these funds on the community.

## 6. Update from the City Administrator's Office on the Measure HH Revenue Status

Staff member Michael Akanji presented the latest revenue update to the Board. \$3.21 million has been received for the first five months of the fiscal year, averaging \$641,982 monthly, which should come to about \$7.7 million for the year if it maintains, about \$500,000 above the projected figure. We are yet to receive direct feedback about the recent promotional campaign to ensure all business were complying with the tax, and we are hopeful it made an impact.

## 7. Approval vote of SSB Advisory Board by-laws

Commissioner Taylor continued the discussion from the last meeting regarding the requirements for members and frequency of attendance at meetings. Commissioner Herrinton moved to adopt the changes to the by-laws and it was seconded by Chair Aikens. The motion passed and the new by-laws were officially adopted.

## 8. Discussion about 2023-24 SSBT budget

Chair Aikens reported on the recent meeting with the rest of the SSB Board leadership. Staff member Michael reiterated his explanation on how the City Departments utilize Measure HH funds. Commissioner Taylor brought up the importance of highlighting the impact of these funds in the community. Commissioner Alston discussed the letter being drafted to Council and the need to include strong language urging the recommendations to be abided by. Commissioner

# Sugar-Sweetened Beverage Community Advisory Board

Obad brought up the need to engage in conversation with City Council and asked whether it was possible to present at an upcoming meeting.

## **9. Committee Updates**

Commissioner Jones spoke on behalf of the Strategic Partnerships committee and talked about the upcoming grantee workshop. She invited other commissioners to attend if available.

Commissioner Alston reported for the Marketing Committee. They are looking forward to promoting the Oakland Drinks Water campaign as well as printing materials such as caps and T-shirts for commissioners. Commissioner Obad proposed advertising the ODW logo on ATMs at corner and liquor stores in Oakland. Commissioner Wong mentioned the publicity campaign carried out by the Board in previous years, including a billboard.

Commissioner Taylor mentioned that she is currently reviewing the questionnaire to garner grantee feedback alongside Commissioner Obad.

## **10. Agenda Items for the Next Board Meeting**

Commissioner Herrinton proposed a progress report where members discuss whether the goals set out at the retreat are on course to be achieved. Commissioner Jones requested a follow up about the upcoming grantee workshop. Michael Akanji announced that there would be a presentation from Michelle Oppen to discuss the OUSD Central kitchen and partnership with the SSB Board. It was proposed that a discussion take place to determine the most convenient time to hold the retreat this year.

## **11. Adjournment**

Chair Aikens moved to adjourn the meeting. It was seconded by Commissioner Jones. The motion passed. The meeting was adjourned at 8:15 pm.