



DESIGN BID FORM – SAFER HOUSING FOR OAKLAND PROGRAM (SHOP)

INSTRUCTIONS TO BIDDERS: Complete this form and submit to the applicant with an itemized bid for design services, including all activities up to and including design approval and permit issuance and the cost of structural observation during the construction phase.

Subject Property

STREET ADDRESS Oakland, CA
CITY, STATE

Bidder Information

COMPANY NAME/CONTACT PERSON PHONE

Project Assessment

1. **Has your company conducted a site visit of the subject property?** YES NO
 An in-person site visit is recommended but not required.
2. **Has your company reviewed as built-plans?** YES NO
 If as-built plans were not made available, indicate the cost to document existing conditions in your bid.
3. **Describe irregularities/features of plan or site that contribute to the cost of design or construction.**

Bid Summary

BID AMOUNT _____ TIME TO COMPLETE _____

For the Bid Amount given above, indicate if each of the following is Included or Excluded and itemize the cost, if possible.

The permit application will be submitted to SHOP via mail and submitted internally to the Planning and Building Department.

DESIGN PHASE	INCL?	Cost/Comment	CONSTRUCTION PHASE	INCL?	Cost/Comment
Site Visit / Exploration		_____	Coordinate construction bidding		_____
As-Built / Record Drawings		_____	Plan check response		_____
Retrofit Design and Digital Plans		_____	Structural Observation		_____
3 copies of plans: Printing & delivery		_____	Special Inspection(s)		_____

If selected, how soon can you begin working on this design? _____

Additional comments regarding the scope of work if appropriate (attach additional page if needed):

Included: _____

Excluded: _____

Submitted By

PRINT NAME
SIGNATURE
DATE