

EMPLOYEE CERTIFICATION FOR LEAVE UNDER SEIU 1021 AGREEMENT

I certify that I am unable to work or telework for the reason indicated below (**please check only one**):

- [] 1. I am subject to a quarantine or isolation period related to COVID-19 as defined by an order or guidance of the State Department of Public Health, the federal Centers for Disease Control and Prevention, or a local public health officer who has jurisdiction over the workplace.

Name of the agency that issued the order: _____

- [] 2. I have been advised by a health care provider to isolate or quarantine due to COVID-19.

Name of the health care provider: _____

- [] 3. To attend an appointment for myself or a family member to receive a COVID-19 vaccine or booster.

- [] 4. I am experiencing symptoms, or caring for a family member experiencing symptoms, related to a COVID-19 vaccine or booster.

- [] 5. I am experiencing symptoms of COVID-19 and seeking a medical diagnosis.

- [] 6. I am caring for a family member who is subject to quarantine or isolation as described in reason 1 or 2.

My relationship to the individual: _____

Name of the government agency or healthcare provider: _____

- [] 7. I am caring for my child, whose school or place of care is closed or otherwise unavailable for reasons related to COVID-19 on the premises.

Name of child: _____

Name of school, place of care, or care provider: _____

Date COVID-19 was on the premises: _____

For the reason indicated above, I am unable to work or telework during the times indicated below:

[] First day of Leave - Date: _____ Last day of leave - Date: _____

[] I intend to take leave intermittently (see restrictions below)

By signing below, I submit this certification for SEIU 1021 Covid leave and affirm my understanding of the following:

- The SEIU Bargaining Agreement grants each full-time SEIU 1021 bargaining unit member a one-time benefit of five (5) days (1 workweek) of additional Covid leave.
- Part time employees (SB1, SC1, SD1) in a paid status on January 1, 2023 will receive Covid leave pro-rata based on their schedule.
- This benefit is available starting January 1, 2023 and will expire at 11:59 PM on March 31, 2023.
- This leave may only be used intermittently where both the employer and employee agree. And to take intermittent leave I must propose an intermittent schedule to my department for approval.
- If I am telecommuting, leave under the Bargaining Agreement may be used intermittently for any reason. However, if I am not telecommuting, leave taken may only be used intermittently for reason #7.
- Leave benefits under the SEIU Bargaining Agreement **are not** retroactive.

Employee _____
Print name

Sign

Date

Employee ID#: _____

