



City of Oakland

RESIDENTIAL SELF-HAUL PERMIT

Requirements and Application



SELF-HAUL PERMIT REQUIREMENTS

Oakland Municipal Code (OMC) [8.28.100](#) requires single family property owners to subscribe to not-less-than weekly solid waste and organic material collection services from Waste Management of Alameda County (WMAC), and [OMC 8.28.030](#) requires multi-family property owners to subscribe to not-less-than weekly recycling collection services from California Waste Solutions (CWS)¹. OMC 8.28.100 provides that a single family property owner may obtain from the City of Oakland a self-Haul Permit as an alternative to subscribing to the required collection services provided by WMAC and CWS. It is unlawful for any person other than the franchised collector to collect or haul any mixed materials or organics from premises within the City, with certain exceptions, including persons who haul mixed materials and organics pursuant to a **Self-Haul Permit**.

A Person who has obtained a Self-Haul Permit, in accordance with Oakland Municipal Code [\(OMC\) 8.28.115](#), must:

- Meet the requirements of [OMC 8.28.140](#) by making accessible to all residential and commercial occupants, watertight receptacles with tight-fitting lids, in sufficient number and of sufficient capacity to (1) provide no less than 20 gallons of mixed material collection capacity per dwelling unit per week, and (2) hold all mixed materials, recyclable materials, and organic materials that are created, produced, or accumulated on such premises between the time of successive removals of such materials, which shall be **no less than weekly**.
- For residential rental property, consistent with [OMC 8.28.140.D](#), in addition to weekly removal of waste materials, provide to occupants services equivalent to those provided by the franchised service providers, including (1) providing adequate capacity to separate all recyclable materials and organic materials from the mixed materials, (2) annual collection of bulky goods, (3) annual collection of holiday trees, (4) separate collection of household batteries, (5) collection of used motor oil and filters upon request, and (6) at least annual education on the proper sorting of materials, proper disposal of hazardous materials, and a notification of all services provided by the self-hauler.
- Maintain an enclosure or other properly permitted structure on the premises to contain all mixed materials, recycling, and compost collection receptacles and screen them from the street ([Planning Code 17.124.045](#)).
- Deliver the solid waste, and non-recyclable bulky waste to a properly permitted solid waste transfer or disposal facility; deliver any organics to a properly permitted transfer facility, a material recovery facility, or a processing facility for processing; deliver any household batteries, used motor oil or used motor oil filters to a properly permitted oil recycling facility, and handle any other hazardous wastes in accordance with the law; and handle recyclable materials in accordance with the Alameda County Waste Management Authority Mandatory Recycling Ordinance, and the provisions of [OMC 8.28.30](#) addressing Collection of Recyclable Materials . Delivery by any person other than the Self-Haul Permit holder for the designated property is strictly prohibited, except in the case of Recyclable materials or certain bulky items.
- Maintain records indicating that solid waste created, produced, or accumulated on the premises was (1) removed at least once a week or more often as may be required to adequately serve the premises ([OMC](#)

¹ Additional options for legal self-haul of *recyclable materials only* are listed in [OMC 8.28.30](#).



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[8.28.120](#)), and (2) disposed of and processed consistent with [OMC 8.28.115](#) , or (for appropriate organic materials) was composted onsite.

- Authorize City officials to inspect the premises at reasonable intervals to ensure Self-Haul Permit compliance.
- Pay an application fee and an annual fee, as established in the City's Master Fee Schedule, for recovery of the City's administrative costs associated with issuing the Self-Haul Permit and monitoring the permit holder's compliance with OMC requirements, including costs associated with periodic inspection of the premises.

A Self-Haul Permit is only valid for a 12-month period from the date of issue, and is not transferable.



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SELF-HAUL PERMIT APPLICATION

APPLICANT CONTACT INFORMATION:

Applicant's Name: _____

Daytime Phone: _____ Email: _____

Preferred Contact Method: Phone Email

APPLICANT RESIDENCY INFORMATION:

Does the Applicant **own** the property? Yes No

Does the Applicant **live** at the property? Yes No

If so, how long has the Applicant **lived** there? _____

PROPERTY INFORMATION:

Property Primary Address: _____ Zip: _____

If the property has any additional addresses , please list them below:

Total Number of **Dwelling Units**: _____

Total Number of **Residents**: _____

CURRENT SERVICE INFORMATION:

Do you currently subscribe to Trash service from Waste Management of Alameda County? Yes No

Current billing service level: _____ Gallons Trash Service _____ Additional Units Recycle Service

(Please attach a copy of your most recent bill with your completed application.)

How long have you been subscribed at this service level? _____

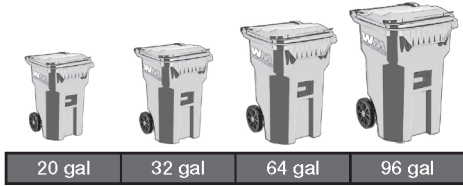
Service day(s): Mon Tues Wed Thurs Fri



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Current sizes and numbers of containers on site for all units:



Carts (gallons)

Bins (cubic yards)

TRASH (Number of Carts or Bins): ___ 20 gal ___ 32 gal ___ 64 gal ___ 96 gal ___ (___) Cubic Yards

Service day(s): Mon Tues Wed Thurs Fri Sat

ORGANICS (Number of Carts or Bins): ___ 20 gal ___ 32 gal ___ 64 gal ___ 96 gal ___ (___) Cubic Yards

Service day(s): Mon Tues Wed Thurs Fri Sat

RECYCLE (Number of Carts or Bins): ___ 20 gal ___ 32 gal ___ 64 gal ___ 96 gal ___ (___) Cubic Yards

Service day(s): Mon Tues Wed Thurs Fri Sat

How long have you been subscribed at this service level? _____

WASTE GENERATION INFORMATION (WHAT MATERIALS ARE GENERATED?):

Please estimate how much of each material is currently set out for disposal each week? (Estimate in gallons or percent each cart is full):

TRASH: _____

COMPOST: _____

RECYCLING: _____

Please indicate (to the best of your knowledge) what additional waste materials were produced or accumulated on the property in the past year (describe type and estimate quantity):

Bulky Items: _____

Holiday Trees: _____

Household Batteries: _____

Used Motor Oil and/or Filters: _____

Household Hazardous Waste: _____

Other (describe): _____



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SELF-HAUL PLAN (WHAT ARE YOU PROPOSING TO DO?):

CONTAINERS: What size, type and quantity of containers (e.g., cans, tubs, carts) will you use for the collection and storage of materials on your premises between deliveries to a disposal facility?

Mixed Materials: _____

Organics: _____

Recycling: _____

DISPOSAL (DESTINATION, METHOD, FREQUENCY):

Mixed Materials (Trash): Where do you intend to deliver mixed materials (Trash) for disposal? Provide names and addresses of facilities.

How will you deliver the materials? _____

How often? _____

(NOTE: For health and safety reasons, [OMC 8.28.140](#) requires removal of Trash and Organics no less than weekly.)

Organics: Where do you intend to deliver organic materials (e.g., food scraps and plant trimmings) for compost processing? Provide names and addresses of facilities.

How will you deliver the materials? _____

How often? _____

(NOTE: For health and safety reasons, [OMC 8.28.140](#) requires removal of Trash and Organics no less than weekly.)

Do you intend to compost any organic materials on site? **Yes** **No**

If yes: What method of composting will you use onsite? _____

How will you ensure organic materials not suitable for the home composting system described above are properly disposed of? _____



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Recycling: Where do you intend to deliver recyclable materials for processing? Provide names and addresses of facilities.

How will you deliver the materials? _____

How often? _____

Bulky Items: You may elect to self-haul bulky items, or you may hire a company that provides the service of removing debris from your property (not from the curb). Please describe your plans for handling bulky items (including Holiday Trees) if they differ from the Trash, Compost and Recycling plans described above.

Hazardous Materials: Where do you intend to deliver the hazardous materials listed below for processing or disposal?

Household Batteries: _____

Used Motor Oil and/or Filters: _____

Household Hazardous Waste: _____

RESIDENT SUPPORT

Note: if you are the **only** resident, please include your plan in case there are additional residents in the future.

ADDITIONAL SUPPLIES:

What size, type and quantity of equipment will you provide for residents to:

- transport kitchen scraps to the compost collection area? _____

- transport household recycling to the collection area? _____



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APPLICATION AUTHORIZATION:

The City will process this Self-Haul Permit Application upon receipt of fee payment. If review of the Application indicates permit eligibility, an Oakland Public Works inspector will contact you to make an appointment to review your plan and inspect your property to confirm proper handling of waste materials.

By signing this form, I, _____, hereby declare that the answers above are true
(name)
to the best of my knowledge, under penalty of perjury, that I am the Owner *or* Occupant *or* Both
of _____, Oakland, CA, and that I:
(street address)

- request a Self-Haul Permit
- acknowledge my responsibility to notify all occupants of the terms and conditions of the permit upon issuance
- authorize Oakland Public Works to perform an initial inspection of my property
- authorize Oakland Public Works to perform additional inspections of the property as needed
- acknowledge the terms and conditions of the permit when issued, including, but not limited to providing records upon request and maintaining the property in compliance with Oakland Municipal Code health and safety requirements

SIGNATURE

DATE

APPLICATION FEE:

A **processing fee of \$910.82** must be submitted with each Self-Haul Permit application. Enclose a check payable to "City of Oakland" in the amount of \$910.82. An on-site inspection of your property is required. Should the City issue a Self-Haul Permit, it will be valid for 12 months from the date of issuance, subject to revocation by the City if the permit-holder does not comply with the terms of the permit. The cost of the **Self-Haul Permit annual renewal is \$607.21**. All fees are subject to adjustment by the City Council.

Submit with payment to:

City of Oakland
Public Works Agency
Environmental Services Division – Self-Haul Permits
250 Frank H. Ogawa Plaza, Suite 5301
Oakland, CA 94612
Phone: (510) 238-SAVE (7283) Email: Recycling@oaklandca.gov

For internal use only.

Inspector: _____

Incident Number _____

Approved Denied