



**CITY OF OAKLAND
POLICE COMMISSION SELECTION PANEL**

Meeting Agenda

Wednesday, April 3, 2019

(Special Meeting)

5:30 PM – 7:30 PM

City Hall, 1 Frank H. Ogawa Plaza, Hearing Room #1
Oakland, CA 94612

Selection Panel Members: Chairperson Sarah Chavez-Yoell (District 3), Second Chairperson John Jones III (At Large), Tal Klement (District 1), James Chanin (District 2), Shikira Porter (District 4), Mary Vail (District 5), Candice Jessie (District 6), Jean Blacksher (District 7), Arnold X. C. Perkins (Mayor)

- 1. Roll Call and Determination of Quorum**
- 2. Open Forum**

ACTION ITEMS

3. Approval of Selection Panel Meeting Draft Minutes

- [March 13, 2019 Meeting](#)

4. Report from Ad Hoc Committee Survey of Current Police Commissioners

The Selection Panel will discuss and take possible action on a report from the Ad Hoc Committee created on November 19, 2018 to survey current Police Commissioners about their thoughts about the Selection Panel application/interview process.

[There are no agenda materials for this item.]

5. 2019 Police Commissioner Application and Selection Process

The Selection Panel will continue discussion and take possible action on its process for appointing Police Commissioners during this current selection process.

Agenda Item Report:

- [Memorandum – 2019 Police Commissioner Application and Selection Process \(March 29, 2019\)](#)

6. Scheduling of Selection Panel Meeting(s) – Regular and Special Meetings.

The Selection Panel will discussion and take possible action to change its Regular meeting schedule and/or determine upcoming special meetings.

Agenda Item Report:

- [Memorandum - Scheduling of Selection Panel Meetings \(March 28, 2019\)](#)

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Meeting Agenda (Continued)

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7. Open Forum

8. Adjournment

A member of the public may speak on any item appearing on the agenda. All speakers will be allotted a maximum of three minutes unless the Chairperson allocates additional time.

Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email wwoo@oaklandnet.com or call (510) 238-7798 or (510) 238-2007 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico a wwoo@oaklandnet.com o llame al (510) 238-7798 o al (510) 238-2007 para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

你需要手語,西班牙語,粵語或國語翻譯服務嗎?請在會議前五個工作天電郵 wwoo@oaklandnet.com 或 致電 (510) 238-7798 或 (510) 238-2007 TDD/TTY.



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Selection Panel Members: Chairperson Sarah Chavez-Yoell (District 3), Second Chairperson John Jones III (At Large), Tal Klement (District 1), James Chanin (District 2), Shikira Porter (District 4), Mary Vail (District 5), Candice Jessie (District 6), Jean Blacksher (District 7), Arnold X. C. Perkins (Mayor)

1. Roll Call and Determination of Quorum

The meeting started at 5:33 pm.

Selection Panel members present: Sarah Chavez-Yoell (Chair), John Jones III (Vice Chair), Jim Chanin, Candice Jessie, Shikira Porter (arrived at 5:38 pm) and Mary Vail.

Absent: Jean Blacksher, Tal Klement, Arnold Perkins

Staff present: Stephanie Hom

City Attorney Staff: Allison Dibley

2. Open Forum

Comments were provided by the following public speakers:
Lorelei Bosserman

ACTION ITEMS

3. Approval of Selection Panel Meeting Draft Minutes

- January 16, 2019 Meeting

Motion to approve the meeting minutes for January 16, 2019 was moved (M. Vail) and seconded (J. Jones).

Motion passed with 5 ayes of members present. Absent: J. Blacksher, T. Klement, A. Perkins and S. Porter.

4. Report from Ad Hoc Committee Survey of Current Police Commissioners

**CITY OF OAKLAND
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Meeting Minutes (Continued)

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J. Jones provided a verbal status report on the work of the Ad Hoc Committee comprised of J. Jones, T. Klement and A. Perkins. He stated that some members of the Commission had been interviewed and that the Ad Hoc Committee requested follow up written responses from the Commissioners that they hope to present to the Selection Panel at the next meeting. Common themes that have surfaced thus far included (1) significant time commitment, (2) needing to work well with others, and (3) warranting a stipend for serving on the Police Commission.

This item will be placed on the agenda for the next Selection Panel meeting.

[Ms. Porter arrived at 5:38 pm during this discussion of this item.]

5. Recommending A Stipend for Police Commissioners

The Selection Panel discussed recommending a stipend for Police Commissioners.

Motion to approve that a letter be sent from the Selection Panel to the Mayor, City Council, and Chair of the Police Commission to recommend a stipend of at least \$500 per month plus a cost of living increase to Police Commissioners and having the Police Commission add the stipend as a line item within their budget for the FY 2019-21 budget cycle was moved (M. Vail) and seconded (C. Jessie).

Motion passed with 5 ayes, 1 no (S. Chavez-Yoell). Absent: J. Blacksher, T. Klement, and A Perkins.

Comments were provided by the following public speakers:

Rashida Grinage

Cathy Leonard

6. Establishing a Reserve Pool of Candidates

The Selection Panel discussed establishing a reserve pool of candidates for when the Selection Panel is required to select a replacement Alternate Police Commissioner.

Motion to create reserve pool with the following conditions was moved (J. Chanin) and seconded (M. Vail):

- a. the pool will be comprised of no less than three (3) applicants;
- b. the pool will expire after two (2) years;
- c. the pool will include only applicants that receive at least a two-thirds (2/3) vote of Selection Panel member present for the vote;
- d. that applicants included in the pool give notice to City staff if he/she is no longer interested in being in the pool.

**CITY OF OAKLAND
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Meeting Minutes (Continued)

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Motion passed with 6 ayes. Absent: J. Blacksher, T. Klement, and A Perkins.

Comments were provided by the following public speakers:
Rashida Grinage

7. 2019 Police Commissioner Application and Selection Process

The Selection Panel discussed its process for appointing Police Commissioners during this current selection process and agreed by consensus to continue the discussion at its next meeting when more information will be available as to the number of applications received by the due date of March 30.

Comments were provided by the following public speakers:
Lorelei Bosserman

8. Process for Appointment of Alternate Police Commissioner

The Selection Panel discussed a process for appointing an Alternate Police Commissioner if a vacancy occurs and by consensus agreed to fold any appointment needed into the current process with applications dues on March 30.

9. Scheduling of Selection Panel Meeting(s) – Regular and Special Meetings.

The Selection Panel discussed changing its Regular meeting schedule and determined its next special meeting date.

The next special meeting date was set for Wednesday, April 3, 2019 assuming there will be a quorum.

Motion to change the annual regular meeting from the second Thursday in May to the second Wednesday in May was moved (J. Jones) and seconded (M. Vail).

Motion passed with 6 ayes. Absent: J. Blacksher, T. Klement, and A Perkins.

10. Open Forum

There were no comments from the public.

11. Adjournment

The meeting adjourned at 7:07 pm.



MEMORANDUM

TO: Selection Panel for
Oakland Police Commission

FROM: Stephanie Hom
Deputy City Administrator

SUBJECT: 2019 Police Commissioner
Application and Selection Process

DATE: March 29, 2019

Action Requested:

For the Selection Panel to discuss and take possible action on its process for appointing Police Commissioners to seats that may open in October 2019.

Background:

The Selection Panel voted (at its November 19, 2018 meeting) to establish a timeline for the next selection process as follows, with the goal of having City Council accept or reject the slate at its September 17, 2019 meeting as follows:

Application Released:	February 15, 2019
Application Deadline:	March 30, 2019
Application Review:	April 1 – 30, 2019
Candidate Interviews:	May 1 – June 15, 2019
Determination of Slate:	June 28, 2019
Background Check Completed:	July 31, 2019
Report to Council Due Date:	September 3, 2019

Discussion:

As part of the 2019 application and selection process, the Police Commissioner Application was released on February 15, 2019 and available in English, Spanish, Chinese and Vietnamese.

Outreach for the application consisted of the following:

- a. Posting on the City's website on the Police Commission page (www.oaklandca.gov/boards-commissions/police-commission)
- b. Press release to all media contacts.
- c. Notice on City of Oakland (e.g., Nextdoor, Twitter, Facebook)
- d. Notice on Police Commission social media (e.g., Twitter)
- e. Email communication to announce and request to distribution of information to,
 - i. Mayor's Office
 - ii. City Council Offices
 - iii. City service provider networks
 - iv. Selection Panel members
 - v. Oakland Neighbors Inspiring Trust
 - vi. Latino Task Force
 - vii. Oakland Community Organizations
- f. Hard copies distributed to,
 - i. Neighborhood Service Coordinators for distribution at Neighborhood Crime Prevention Council meetings

Selection Panel Meeting
April 3, 2019
Item #5



CITY OF OAKLAND

MEMORANDUM

TO: Selection Panel for
Oakland Police Commission

FROM: Stephanie Hom
Deputy City Administrator

SUBJECT: Scheduling of Selection Panel
Meetings – Regular and Special
Meetings

DATE: March 28, 2019

The purpose of this report is to provide guidelines to the Selection Panel in setting its meeting schedule for the next selection process, as well as for its next regular meeting.

As a reminder to the Selection Panel, the Selection Panel voted (at its November 19, 2018 meeting) to establish a timeline for the next selection process as follows, with the goal of having City Council accept or reject the slate at its September 17, 2019 meeting:

Application Released:	February 15, 2019
Application Deadline:	March 30, 2019
Application Review:	April 1 – 30, 2019
Candidate Interviews:	May 1 – June 15, 2019
Determination of Slate:	June 28, 2019
Background Check Completed:	July 31, 2019
Report to Council Due Date:	September 3, 2019

Staff requests that the Selection Committee consider its special meetings in the context of the timeline and the number of applicants to consider.

Special Meetings – April, May, June

As part of the 2019 Police Commissioner selection process, the Selection Panel will need to hold meetings to review applications and/or conduct interviews and determine the slate. Available meeting dates include:

April (application review period – April 1 – 30):

Wednesday, April 17 (Hearing Room #1) – to review applications
Thursday, April 18 (Chamber) – to review applications
Wednesday, April 24 (Hearing Room #1) – to review applications

May/June (initial interview period – May 1 – June 15 and determine slate by June 28):

Wednesday, May 1 (Hearing Room #1) – to conduct interviews
Thursday, May 2 (Chamber) – to conduct interviews
Wednesday, May 8 (Chamber or Hearing Room #1) – to conduct interviews
Wednesday, May 15 (Hearing Room #1) – to conduct interviews
Thursday, May 16 (Chamber) – to conduct interviews
Wednesday, May 22 (Hearing Room #1) – to conduct interviews
Wednesday, May 29 (Chamber or Hearing Room #1) – to conduct interviews
Thursday, May 30 (Chamber or Hearing Room #1) – to conduct interviews

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Wednesday, June 5 (Hearing Room #1) – to conduct interviews

Thursday, June 6 (Chamber) – to conduct interviews / determine slate

Wednesday, June 12, (Chamber or Hearing Room #1) – to conduct interviews / determine slate

Wednesday, June 19 (Hearing Room #1) – to determine slate

Thursday, June 20 (Chamber) – to determine slate

Wednesday, June 26 (Hearing Room #1) – to determine slate

Requested Action:

- Determine dates for Special Meetings to conduct application review, conduct interviews, and determine slate.

Respectfully submitted,

/s/

STEPHANIE HOM

Deputy City Administrator

City Administrator's Office