

Agenda
Meeting of the Oakland Parks and Recreation Advisory Commission (PRAC)
Wednesday, July 14, 2021, 4:30 PM

Zoom Webinar Information:

When: July 14, 2021 04:30 PM Pacific Time (US and Canada)

Topic: Parks and Recreation Advisory Commission (PRAC) Meeting

Please click the link below to join the webinar:

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How To Submit Public Comments:

1. To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Open Forum comments are being taken or on an eligible agenda item after it has been presented. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In-Webinar.

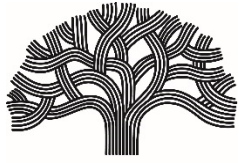
2. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “*9” to speak when Open Forum is taken or after an eligible agenda item has been presented. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Please unmute yourself by pressing *6.

3. To submit comments to the PRAC prior to the meeting, send an email to: publiccomments2prac@oaklandca.gov by 10:00 a.m. the day before. List the following information on the “subject” line of your email:

Public Comments: PRAC meeting dd/mm/yy (date of the scheduled meeting)

>>>Replies will not be sent from this email address<<<

If you have questions, email Diane Boyd, Executive Assistant to the Director of Oakland Parks, Recreation and Youth Development dboyd@oaklandca.gov. Thank you.



CITY OF OAKLAND

PARKS AND RECREATION ADVISORY COMMISSION - PRAC

Wednesday, July 14, 4:30 P.M.

Agenda

1. CALL TO ORDER:
2. ROLL CALL:
ALLEN, DUHE, HA, KOS-READ, MOORE, REILLY, D SMITH, K SMITH, TRAN,
TORRES, WALTON
3. DISPOSITION OF MINUTES:
June 9 2021 Meeting Minutes
4. MODIFICATION OF THE AGENDA:
5. OPEN FORUM:
6. CONSENT NEW BUSINESS:
7. NEW BUSINESS:
 - A. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE CONTINUED USE OF PARK SPACE ADJACENT TO EL EMBARCADERO FOR A VENDING PILOT ON SATURDAYS AND SUNDAYS.**
 - B. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A PROPOSED SPLIT RAIL FENCING PROJECT AT JOAQUIN MILLER PARK TO CONSERVE SOIL, WETLANDS, RAINBOW TROUT, AND RARE PLANTS.**
 - C. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE INSTALLATION OF A SAFE, PERMANENT SKATE RAMP AND SKATE OBSTACLES AT BELLA VISTA PARK IN OAKLAND**

D. REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A REPORT ON A RESOLUTION TO BE SPONSORED BY COUNCILMEMBER NOEL GALLO ESTABLISHING AND FORMALIZING A SPONSORSHIP AND RECOGNITION POLICY THAT ENCOURAGES THE GIVING OF PHILANTHROPIC FUNDS TO INCREASE FUNDING FOR OAKLAND'S PARK FACILITIES AND PROGRAMS.

8. PLANNING AND CONDITIONAL USE PERMITS:

9. MEASURE Q:

- Hiring and expenditures update
- Park facilities presentation
- Budget wrap up

10. UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

11. CONTINUATION OF OPEN FORUM:

12. ADJOURNMENT:

Next Meeting:

Wednesday, August 11, 2021

Zoom Teleconference

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email dboyd@oaklandnet.com or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

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PARKS AND RECREATION ADVISORY COMMISSION - PRAC

Wednesday, June 9, 2021 - 4:30 P.M.

Minutes

Meeting Link: http://oakland.granicus.com/MediaPlayer.php?publish_id=6c3a7f67-d093-11eb-bd7e-0050569183fa

1. CALL TO ORDER:

2. ROLL CALL: 4:35pm

ALLEN, DUHE, HA, KOS-READ, MOORE, REILLY, D. SMITH, K. SMITH, TORRES, TRAN AND WALTON

Present: (8) Duhe, Ha, Kos-Read, Moore, Reilly, Torres, Tran and Walton

Excused: (3) Allen, D. Smith and K. Smith

3. DISPOSITION OF MINUTES:

May 12, 2021

Motion: Commissioner Reilly entertained a motion to recommend approval of the May 12, 2021, meeting minutes including requested changes on: (1) page 7 - correct spelling of Reilly, (2) address unfinished sentence at Ad Hoc Committee, and (3) page 8 - correct spelling of mobile. **Moved by:** Commissioner Duhe. **Second by:** Commissioner Walton.

Vote: 6 Yes: Commissioners Duhe, Kos-Read, Reilly, Torres, Tran and Walton. **2**

Abstain: Commissioners Ha and Moore. **Motion:** Pass.

4. MODIFICATION OF THE AGENDA:

None

5. OPEN FORUM: 3 speakers

6. CONSENT NEW BUSINESS:

None

7. NEW BUSINESS:

A. REQUEST FOR THE PARKS AND RECREATION ADVISOR COMMISSION TO APPROVE THE PERALTA HACIENDA HISTORIC PARK MASTER PLAN UPDATE AND PHASE 4B PROJECT.

The Parks and Recreation Advisory Commission reviewed report 7A presented by Heather Klein and Becky Urbano from Planning and Building.

Planning and Building staff provided the Commission an update on the application submitted by the Friends of the Peralta Hacienda Historic Park to revise and update the approved 2002 Master Plan for the City of Oakland Park. Over 19 years, funding allowed the implementation of the plan in phases including minor variations and additional minor revisions approved during the building permit stage. In December 2019, The Friends of Peralta Hacienda submitted permits for Phase 4B. Staff reviewed the proposed project and determined that it varied too greatly from the 2002 Master Plan. The Commission was informed that that given the age of the Master Plan and cumulative variations of the various phases, the City required that the Master Plan be both updated to reflect work implemented, and to plan out the remaining phases of work.

Referring to the updated Master Plan, staff described the various phases of work to be implemented now and slated to be funded by a Prop 68 Grant. Projects planned under future phases were also discussed.

Planning and Building reported that Archaeological site staff reviewed the project for consistency with the 2002 Master Plan and the OSCAR policies. Staff also determined that the project does not result in a net loss of open space under the revised Master Plan, and is in keeping with the original intent of the approved program.

The Friends of Peralta Hacienda provided the Commission a brief Power Presentation of the various areas on the property in need of restoration.

Public Comments: None

Commission Comments:

Chair Reilly and Commissioners Duhe and Kos-Read voiced support of the project.

Motion: Commissioner Reilly entertained a motion to recommend the PRAC approve the **Peralta Hacienda Historic Park Master Plan Update and Phase 4B Project and Compliance with the 2002 Master Plan and Proposed Modifications. Moved by:** Commissioner Kos-Read. **Second by:** Commissioner Duhe. **Vote: 8 Yes:** Commissioners Duhe, Ha, Kos-Read, Moore, Reilly, Torres, Tran and Walton. **Motion:** Pass.

B. REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION RECOMMEND RENAMING THE SEGMENT OF JOAQUIN MILLER PARK KNOWN AS CASTLE CANYON TO RICHARD L SPEES CANYON, IN HONOR OF HIS DEDICATION TO PROTECTING THIS ACREAGE AS OPEN SPACE IN THE OAKLAND HILLS, AND APPROVE THE INSTALLATION OF A BENCH AND PLAQUE MEMORIALIZING THE NAME CHANGE.

The Parks and Recreation Advisory Commission reviewed report 7B presented by Brandon Harmai, staff representative to Sheng Thao, City Council president Pro Tempore District 4 and Robbie Neely with the Piedmont Pines Neighborhood Association.

District 4 staff spoke on behalf of City Council president Pro Tempore, Sheng Thao describing her support of renaming Castle Canyon in honor of former District 4 Councilmember, Richard Spees and his championing efforts to protect Oakland's opens spaces and dedication in service to the public. Staff extended the president Pro Tempore's hope that the Commission join her office in celebrating the community's commitment to open spaces and the dedication and hard work Richard Spees.

The Piedmont Pines Neighborhood Association echoed staff comments and added historical information regarding private acquisition of multiple acres of land and proposed development of more. The Commission learned that after years of fending off development of the open space, the combined efforts of Richard Spees and the community prevailed. Measure KK funds allowed the City to purchase the land thereby adding it to Joaquin Miller Park. The Association requested the section of the Joaquin Park be renamed Richard L. Spees Canyon.

Public Comments: There was 1 public comment.

Commission Comments:

Chair Reilly noted for the good of the public, that understanding special circumstances, the PRAC has the ability to grant the memorialization of a living person. The special circumstances were described as:

- Where the honoree has initiated or contributed major time to the establishment of a project
- Where there is overwhelming belief and public opinion that the designee would be honored for the facility posthumously
- Where the honoree has given extraordinary service to the city for the community

The Chair determined that this request met the special circumstances or qualifications for memorialization.

The Association informed the Commission that negative comments were not received related to this project.

Motion: Commissioner Reilly entertained a motion to recommend PRAC approve Council President Pro Tempore recommendation to rename the segment of Joaquin Miller Park known as Castle Canyon to Richard L. Spees Canyon and approve the installation of a bench and plaque memorializing the name change. **Moved by:** Commissioner Kos-Read. **Second by:** Commissioner Walton. **Vote: 8 Yes:** Commissioners Duhe, Ha, Kos-Read, Moore, Reilly, Torres, Tran and Walton. **Motion:** Pass.

C. REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO PROVIDE A RECOMMENDATION TO THE DIRECTOR OF PLANNING AND BUILDING REGARDING THE INSTALLATION OF A BUST OF HUEY P. NEWTON WITHIN THE PUBLICLY OWNED OPEN SPACE IN THE CENTER OF MANDELA PARKWAY HUEY P. NEWTON WAY (FORMERLY 9TH STREET).

The Parks and Recreation Advisory Commission reviewed report 7C presented by Neil Gray from the Planning and Building Division

Planning staff provided the Commission with an overview of the project consisting of a Conditional Use Permit (CUP) application for the installation and placement of a bust of Dr. Huey P. Newton on an existing granite rock located in the linear park in the middle of Mandela Parkway and Huey Newton Way. Staff recommended approval of the project with conditions including the installation of landscape,

graffiti removal, installation of an identification placard, and ongoing maintenance.

Staff informed the Commission that approval of the CUP was required because the site is designated as a linear park and open space in the planning code, and is specifically required for the placement of public art. The planning code also requires that CUPs located in open space zones be considered by PRAC.

The final sculpture, design, and proposed placement were previously endorsed by the public arts advisory committee on December 7, 2020.

Additional speakers, including Fredrika Newton, widow of Dr. Huey P. Newton and co-founder of the Huey P. Newton Foundation, addressed the Commission. Collectively, they described the community's drive behind the project and the importance of creating a sacred space on the Mandela Parkway commemorating the history and birthplace of Black Panther Party and honoring Dr. Huey P. Newton with the installation of a bronze bust created in his likeness by nationally acclaimed artist Dana King.

Public Comments: There was 1 public speaker

Commission Comments:

The Chair and Commissioners Walton, Kos-Read and Duhe voiced support of the project.

Commissioner Duhe acknowledged renowned artist, Dana King.

Planning staff informed the Commission that the Dr. Huey P. Newton Foundation will be accountable for maintaining the site.

Motion: Commissioner Reilly entertained a motion to recommend PRAC approve staff recommend advising the Director of Planning and Zoning to grant a CUP for the installation of a bust of Huey P. Newton in a linear park in the center of Mandela Parkway at Huey P. Newton Way (formerly 9th Street) with conditions regarding the installation of landscaping, graffiti removal, lighting, the installation of an identification placard, and ongoing maintenance. **Moved by:** Commissioner Walton. **Second by:** Commissioner Duhe. **Vote: 7 Yes:** Commissioners Duhe, Ha, Kos-Read, Moore, Reilly, Tran and Walton. **1 Abstain:** Commissioners Torres. **Motion:** Pass.

8. PLANNING AND CONDITIONAL USE PERMITS:

9. MEASURE Q:

- Hiring and expenditures update
- Park facilities presentation (this presentation will be made at the July 14th meeting)
- Update on budgeting process

Brian Carthan from Oakland Public Works provided the Commission a brief presentation and update on hiring and expenditures related to Measure Q.

Measure Q Hiring Update:

Staff discussed the status of various positions including applications review, examinations, the interviewing process and placement offers to date. Staff also discussed challenges in placing new hires related to competition with outside entities and failure to pass physical examinations.

Measure Q Expenditures Update:

Staff offered that Measure Q expenditures were similar to the May report and only showing minor fluctuations. Changes will be more discernable as hiring increases and funds are spent on park maintenance.

Chair Reilly request Brook Levin to make comments:

Brook Levin, Co-Chair of the Yes On Measure Q Committee, shared their comments to the City on the budget and their findings related to the anticipated Measure Q budget including increased revenue received through the parcel tax, carryforward money, and a fund balance account. Ms. Levin reminded the Commission about the intent of the expenditure of Measure Q funding as related to its use for minor capital work in conjunction with operating a park verses a major capital improvement project as suggested in the City's proposed budget.

Note: Chair Reilly received a copy of the Committee's full remarks.

Public Comments: There were 2 speakers.

Public Works staff provided comments on restrooms.

Chair Reilly informed the Commission that the PRAC Measure Q ad hoc Committee issued a letter to the City Council regarding the budget. The Commission was reminded that the body approved its drafting at the May meeting.

In response to the Chair's request, Brooke Levin provided the Commission with strategies moving forward in the budget process and engaging with City Council.

10. UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

DIRECTOR

Director Williams provide an update on upcoming resumption of programs:

The Directed reported that after a disruption in services, Town Camp will resume at 20 park recreation centers on June 14th. Registrations have the program at near full capacity, few openings remain. Provisions have been made to hold openings for customers who traditionally walk-up or make in-person reservations for services.

- Ace Kids Golf is currently operating at full capacity
- Youth Tennis camps resume in the summer and are near full registration
- Oakland Neighborhood Basketball Leagues resume in July

Adult softball leagues open on June 21st.

Pools:

- Lions Pool reopened for public lap swimming on April 5th
- DeFremeny Pool and the East Oakland Sports Center Water Park will open on June 14th

Commission Questions

What is Parks and Recreation doing in preparing for summer around Lake Merritt?

Director: Parks and Recreation is working with the Lake Merritt Taskforce to inform the public on the process for securing permits for space at Lake Merritt or other City park property. Staff will begin accepting applications on June 15th. A new team of Park Ambassadors will support these efforts at the Lake and citywide.

The Parks Rules Committee resumes its work on June 18th.

COMMITTEES

Tree Committee:

Commissioner Moore reported that OPW is scheduled to present its Urban Forrest report at the August meeting.

Lake Merritt Taskforce and Mobile Vending:

Commissioner Kos-Read reported contact with the Cultural Affairs Commission, Council Councilmember Fife's office, Lake neighbors, and the head of the Black Vendors Association. Monitors activities around the Lake and social media. Requested process for placing item on the agenda.

Park Rules Committee:

Chair Reilly reported a public meeting with the Life Enrichment Committee, Cultural Affairs and PRAC and common interest and good will between the groups. The Commission was informed that members can work through committee then staff to raise an item to the agenda.

Recreation Advisory Councils

None

Announcements

None

11. CONTINUATION OF OPEN FORUM: There was 1 speaker

12. ADJOURNMENT:6:38

Next Meeting:

Wednesday, July 14, 2021

Via Zoom

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**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Coire Reilly, Chair, Parks and Recreation Advisory Commission
FROM: Greg Minor, Department of Economic and Workforce Development
DATE: July 6, 2021
SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE CONTINUED USE OF PARK SPACE ADJACENT TO EL EMBARCADERO FOR A VENDING PILOT ON SATURDAYS AND SUNDAYS

SUMMARY

On April 14, 2021 the Parks and Recreation Advisory Commission (PRAC) approved a weekend vending pilot for a three-month period on the space adjacent to El Embarcadero to provide a path to compliance for retail and mobile food vendors during the COVID-19 pandemic. A similar vending pilot took place in the fall of 2020, which was successful both in supporting local vendors and improving overall access to Lake Merritt. By focusing vending in one designated area, these pilots have helped discourage unlawful activities around Lake Merritt, reduce trash and sanitary waste, and enhance vendors' compliance with COVID-19 protocols.

On June 24, 2021, the Oakland City Council adopted a Budget for Fiscal Years (FY) 2021-2023, which includes \$693,951 in funding to extend Lake Merritt operations through November 2021. This funding covers the cost of staff in the Oakland Police Department, Department of Transportation, as well as Municipal Code Enforcement. In addition, this policy funds porta-potties, handwashing stations, trash collection, and vendor program management at Lake Merritt. In the Budget the City Council also directed staff to develop a plan and timeline for phasing out City department teams and phasing in parks ambassadors and other alternatives to address safety and community at Lake Merritt.

Accordingly, the Special Activity Permits Division in the Department of Economic and Workforce Development (EWD)¹ recommends that the PRAC authorize a continuation of the vending pilot on weekends on the portion of park property adjacent to El Embarcadero through November 2021. This report also includes alternative recommendations for the PRAC's consideration.

FISCAL IMPACT

Facilitating the vending pilot requires funds to ensure City staff, sufficient garbage, sanitary and other services, however, as noted above the City Council has allocated funds to cover these costs through November 2021. Even in the absence of an approved vending program, the City incurs costs responding to unregulated activity taking place at Lake Merritt. That said, to become

¹ The Special Activity Permits Division moved from the City Administrator's Office to EWD as part of the FY 2021-2023 Budget.



sustainable the program will require a steady funding source as an event of this size every weekend requires several staff members. As of now the City Council has served as the funding source and the funding is only through November 2021.

DESCRIPTION OF VENDING PILOT

The vending pilot will take place on Saturdays and Sundays from 10am-6pm through November 2021 along El Embarcadero, the park space adjacent to El Embarcadero, and if needed Lakeshore Avenue between El Embarcadero and MacArthur Boulevard as outlined in **Attachment A**. Situating the vending pilot in this location allows vendors to take advantage of El Embarcadero, which is already being closed as a traffic mitigation measure. Authorizing the use of park space adjacent to El Embarcadero offers additional space for vendors, which helps staff to direct vending activity around Lake Merritt towards one designated area.

Vending will consist of merchandise and food vendors who obtain any required health permits. The vending pilot will also include garbage and sanitary waste services and all vending activity will comply with local and state COVID-19 public health requirements.

BACKGROUND / LEGISLATIVE HISTORY

In recent years the number of people visiting Lake Merritt, especially in summer months, has increased dramatically causing a variety of issues ranging from traffic safety to unauthorized commercial vending and large amounts of litter, all of which place an outsized burden on City resources. The COVID-19 pandemic has added additional layers of complication, as public health guidance encourages activities to take place outdoors and vendors who normally would be generating revenue from events have lost income due to prohibitions on gatherings and other economic impacts of COVID-19 Health Orders.

In the summer of 2020, the City Administrator created a Lake Merritt Working Group (Working Group) to ensure an interdepartmental approach to the City's response to these issues. The Working Group implemented several measures in the summer and fall of 2020 including the launch of a pilot street vending program, street closures, parking restrictions, enhanced public outreach and enforcement activity.

Vending Pilot in the Fall of 2020

The vending pilot in the fall of 2020 was informed by the PRAC's recommendation that the City create a safe space for vending to occur as soon as possible and not within the boundary of the park to avoid regulatory hurdles. The City partnered with local event planner A2Z Media to organize the Lake Merritt Pilot Vending Program which launched in early October and continued until Thanksgiving with positive results. The Oakland Black Business Fund agreed to reimburse any vendor for their Business Tax License cost if they were participating in the program and within a few weeks 97% of the vendors were able to do so.

Since the City was already closing El Embarcadero and southbound Lakeshore Avenue to vehicle traffic, the area was well-suited for the vending pilot. Over 70 vendors participated in the program and provided strong support in a survey conducted by A2Z Media. The pilot allowed entrepreneurs to make desperately needed income during the pandemic.

An additional benefit to offering a legal area for vending is it allows the Municipal Enforcement Officers by isolating the illegal vending of alcohol and cannabis that occurs outside the pilot area.

Spring of 2021

In the spring of 2021, a survey of Lake Merritt residents found support both for last fall's vending pilot as well as a new pilot. Specifically, a majority of respondents found last fall's pilot as either very or moderately successful and a majority approve the City continuing to support a licensed and managed street vending program. Additionally, over seventy percent of respondents supported closing El Embarcadero to create space for vending.

In the spring of 2021, the absence of an authorized vending pilot as well as traffic control measures resulted in a return to the same negative impacts from the summer of 2020. These impacts included alcohol sales, loud music, and illegal parking blocking bike lanes, the center turn lane on Lakeshore, and overflowing garbage cans in the area.

Most Recent Vending Pilot

As a result of the above issues, staff recommended and the PRAC approved a three-month vending pilot in April 2021. In parallel, the Department of Transportation issued a flex streets permit for the use of El Embarcadero, effective April 24th through July 25th. In May the City selected Aurice Guyton Events to manage the pilot, who launched the Black International Marketplace of Oakland, established an online registration system for vendors, and improved program organization.² Additionally, with the state of California relaxing COVID-19 guidelines on June 15th, the pilot has been able to incorporate temporary food facilities in recent weeks.

In terms of data on vendors within the pilot, between May 22nd and June 27th the pilot has averaged approximately 44 vendors a day, with a high of 84 vendors on Saturday June 19th during the Juneteenth holiday, followed by a low of 15 vendors the following day on Sunday June 20th. The percentage of Oakland vendors and vendors with current City of Oakland business tax certificates has increased over time. For example, on May 22nd only 26 percent of vendors were Oakland residents and only 34 percent had current business tax certificates, whereas on Saturday June 26th 76 percent of vendors were Oakland residents and 94 percent had current business tax certificates. Additional vendor data is available in **Attachment B**.

While enforcement of unpermitted vending around Lake Merritt, particularly on Juneteenth, remains challenging, the ability to refer vendors towards a compliant location has been helpful.

² More information about the Black International Marketplace of Oakland can be found here: <https://www.bimoo.org/>

If the vending pilot were to take place at a different location or not at all, staff anticipates unpermitted vending will continue similar to the summer of 2020 and spring of 2021, and staff will encounter even more resistance bringing vendors into compliance.

POLICY ALTERNATIVES

Below are alternative proposals for the PRAC's consideration, specifically alternative locations, durations, and frequencies for the vending pilot program.

Location

While the current location takes advantage of foot traffic around Lake Merritt and El Embarcadero, a small street closure that assists with weekend traffic management at Lake Merritt, alternative locations have benefits as well.

One such alternative location is Snow Park. Snow Park offers a relatively enclosed location where vending could take place below the grass area and food trucks could park along Harrison Street. Since no street closure would be needed, this location would require less staff resources than the current pilot. However, it is unclear whether vendors would transition to this location or if vendors would continue to operate at or near existing locations on Lake Merritt that they believe are more visible to customers. If unpermitted activities then scattered around Lake Merritt, this could result in staff exhausting resources trying to bring operators into compliance. One potential solution to this could be marketing the event to ensure sufficient foot traffic at the new location.

Another alternative location is Splash Pad Park. While Splash Pad Park is not available on Saturdays due to the Farmer's Market, the location is near the current pilot and already has a framework for vendors and is a known marketplace destination.

Relocating the pilot to any location will take time to ensure a smooth transition for staff and vendors alike. Accordingly, if the PRAC recommends that the vending pilot continue in another location, staff recommends including a transition period where vending continues at the current location before relocating.

Duration

Another factor for the PRAC to consider is how much longer a vending program should take place. In the FY 2021-2023 Budget the City Council allocated funding to support a vending pilot program through November 2021, however, the PRAC could recommend extending the vending program to a shorter time period, such as through Labor Day. A shorter duration could allow for another operation and evaluation period before the PRAC considers another extension. On the other hand, limiting the duration of the vending program might create uncertainty for staff and vendors alike, as well as require additional PRAC and staff time to discuss the same issue in just over a month.

Frequency

In addition to an alternative location and duration of the vending program, the PRAC could approve vending activities at a different frequency. For example, rather than every Saturday and Sunday, the PRAC could approve the vending program once a week or once a month. Reducing the frequency of vending activities could re-balance the use of park space, potentially reduce the need for staff resources, and make the sales of goods more unique and attractive to customers. On the other hand, reducing the amount of days would reduce the overall amount of opportunities for vendors seeking to recover from the economic impacts of the COVID-19 pandemic, and unpermitted vending may well take place on days outside of the limited permitted days, which will ultimately require staff resources to manage.

RECOMMENDATION

Based on the experience of the vending pilots in the fall of 2020 and the summer of 2021, as well as the experience of not having a vending program in place in the summer of 2020 and spring of 2021, staff recommends that the PRAC approve the continued use of the park area adjacent to El Embarcadero on Saturdays and Sundays for a vending pilot program through November 2021. Continuing a vending program through the fall will make the best use of existing staff resources as the City transitions out of the COVID-19 emergency and events across the City and region gradually return.

Respectfully submitted,



GREG MINOR
Assistant to the City Administrator

Attachment A: *Map of Proposed Vending Pilot*

Attachment B: *Vendor Data*

ATTACHMENT A:

Lake Merritt Vending Pilot Program through November 2021

Figure One: Proposed Vending Area

Emergency Fire Lane Vendors Lavatory and Wash Stations Food Trucks/Trailers/ Tents

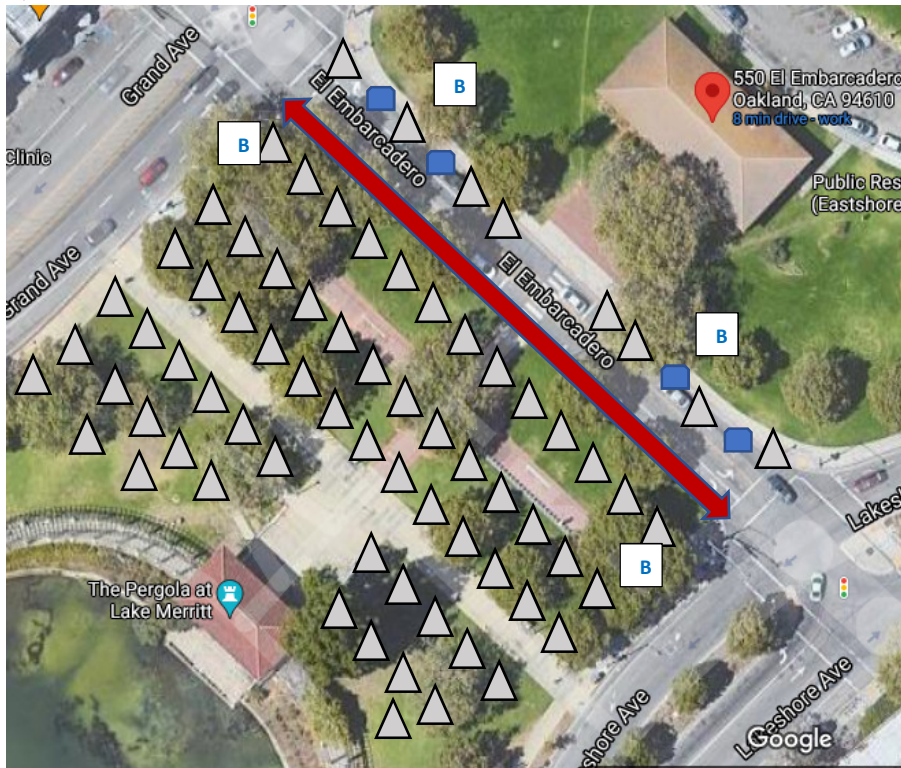




Figure Two: Additional Vending Area If Needed

MacArthur Blvd to El Embarcadero on Lakeshore Avenue—Parking Lane and Right lane Closure

Vendors:  Emergency Fire Lane—Left Lane will remain open during vending hours 



Photographs of Proposed Vending Site

El Embarcadero towards Grand Avenue (1 of 6)



El Embarcadero towards Lakeshore Avenue (2 of 6)




Pergola at Lake Merritt—Facing Grand Avenue (3 of 6)
Proposed vending Area: ←→

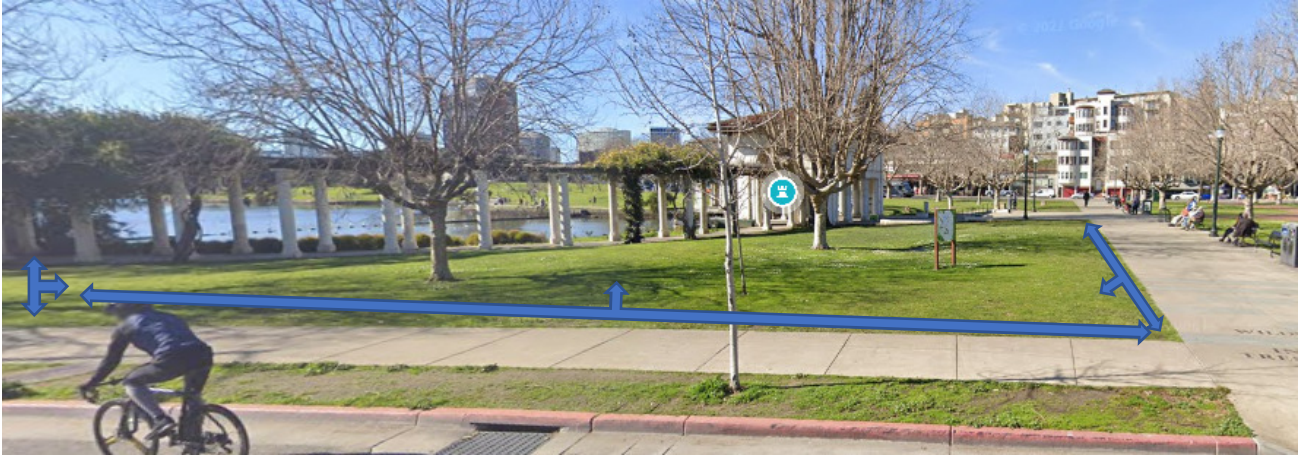


Pergola at Lake Merritt—Facing Lakeshore Avenue (4 of 6)
Proposed vending Area: ←→




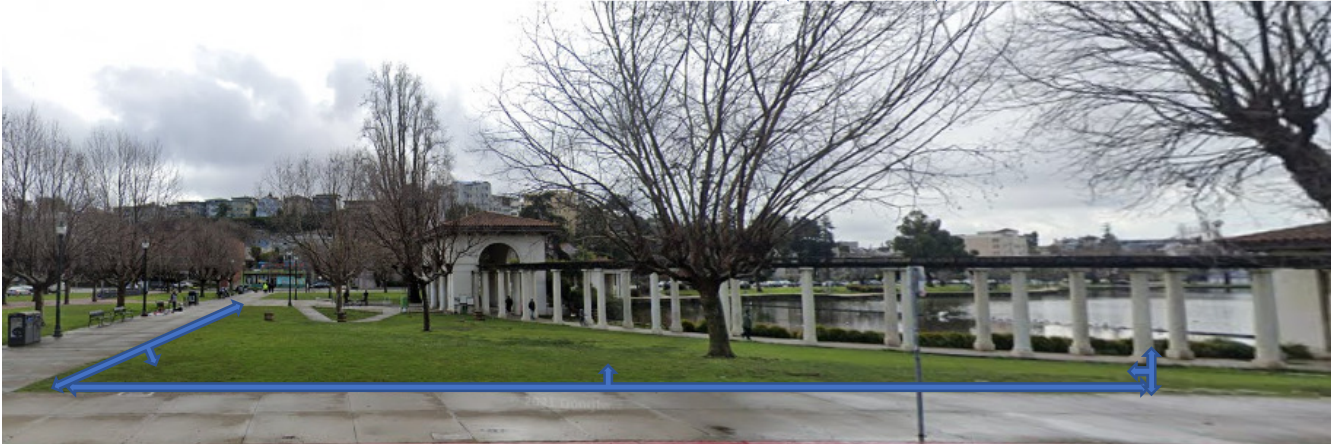
Pergola at Lake Merritt—Facing Lakeshore Avenue (5 of 6)

Proposed vending Area: 



Pergola at Lake Merritt—Facing Grand Avenue (6 of 6)

Proposed vending Area: 



Lake Merritt Pilot Program 2021		
PRAC Report		
Vendor Demographics		
May 22nd		
Total Vendors		34
Food Vendors		0
Retail Vendors		34
Vendors with Sellers Permit		13
Vendors with Oakland Business License		13
Vendors that reside in Oakland		9
	San Francisco	2
	Berkeley	2
	Modesto	2
	San Jose	1
	Los Angeles	1
	Unknown	17
May 23rd		
Total Vendors		39
Food Vendors		0
Retail Vendors		39
Vendors with Sellers Permit		13
Vendors with Oakland Business License		13
Vendors that reside in Oakland		12
	San Francisco	2
	Modesto	2
	Sacramento	1
	San Leandro	1
	Berkeley	1
	San Jose	1
	Walnut Creek	1
	Los Angeles	1
	Unknown	17
May 29		
Total Vendors		48
Food Truck		1

Retail Vendors	47	
Vendors with Sellers Permit	20	
Vendors with Oakland Business License	20	
Vendors that reside in Oakland	20	
San Francisco	2	
Modesto	1	
Sacramento	2	
San Leandro	1	
San Jose	1	
Los Angeles	1	
unknown	19	
May 30		
Total Vendors	49	
Food Truck	1	
Retail Vendors	48	
Vendors with Sellers Permit	20	
Vendors with Oakland Business License	20	
Vendors that reside in Oakland	21	
San Francisco	2	
Richmond	1	
Sacramento	2	
San Leandro	1	
Walnut Creek	1	
Unknown	21	
June 5		
Total Vendors	52	
Food Truck	1	
Retail Vendors	51	
Vendors with Sellers Permit	31	
Vendors with Alameda County Business License	31	
Vendors that reside in Oakland	23	
San Francisco	3	
Richmond	2	
Sacramento	3	
Berkeley	1	
Antioch	4	
Modesto	1	

San Leandro	1
Unknown	14
June 6	
Total Vendors	54
Food Truck	1
Retail Vendors	53
Vendors with Sellers Permit	35
Vendors with Alameda County Business License	35
Vendors that reside in Oakland	25
San Francisco	4
Richmond	2
Sacramento	3
Berkeley	1
Antioch	4
Modesto	2
San Leandro	1
Unknown	13
June 19th (Juneteenth)	
Total Vendors	84
Food Vendors	6
Retail Vendors	79
Vendors with Sellers Permit	57
Vendors with Alameda County Business License	57
Vendors that reside in Oakland	26
San Francisco	4
Richmond	9
Sacramento	5
Vallejo	5
Stockton	3
Union City	6
Berkeley	1
San Jose	1
Modesto	1
Unknown	33
June 20th (Fathers Day)	

Total Vendors	15
Food Vendors	2
Retail Vendors	13
Vendors with Sellers Permit	11
Vendors with Oakland Business License	11
Vendors that reside in Oakland	11
San Francisco	2
Antioch	1
Sacramento	1
June 26	
Total Vendors	34
Food Vendors	5
Retail Vendors	29
Vendors with Sellers Permit	32
Vendors with Oakland Business License	32
Vendors that reside in Oakland	26
San Francisco	2
Richmond	1
San Leandro	1
Vallejo	2
Union City	1
Modesto	1
June 27	
Total Vendors	26
Food Vendors	3
Retail Vendors	23
Vendors with Sellers Permit	24
Vendors with Oakland Business License	24
Vendors that reside in Oakland	18
San Francisco	2
Richmond	1
Antioch	1
Vallejo	2
Berkeley	1
Modesto	1

**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Coire Reilly, Chair, Parks and Recreation Advisory Commission
FROM: Submitted by E. Harith Aleem Jr., OPRYD, on behalf of Tim Vendlinski, Friends of Sausal Creek ([FOSC](#))
DATE: 25 June 2021
SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A PROPOSED SPLIT RAIL FENCING PROJECT AT JOAQUIN MILLER PARK TO CONSERVE SOIL, WETLANDS, RAINBOW TROUT, AND RARE PLANTS

SUMMARY

Joaquin Miller Park encompasses the headwaters of Sausal Creek composed of several unnamed drainages, Fern Ravine Creek, and Palo Seco Creek. The map below identifies the three project



areas for proposed split-rail fence installation in Park Units A, B, and C.

PARK UNIT A (Fern Ravine): Increase protections for Fern Ravine Wetland and Fern Ravine Creek by adding segments of split-rail fencing to the existing fence and “trail causeway”, and install a small foot bridge to cross the ecologically-sensitive transition zone where freshwater stored in the wetland flows into Fern Ravine Creek. Hillsides surrounding the wetland and creek, and the trail itself continue to be trampled, compacted, and denuded by hikers, dog walkers, and unauthorized mountain bikers.

PARK UNIT B (Chabot Pallid Manzanita Colony): Increase protections for:

(i) the strip of terrestrial habitat supporting [Pallid Manzanita](#) and [Coast Live Oaks](#) between the parking lot of the Chabot Space and Science Center (CSSC) and the West Ridge Trail; and
(ii) the entire hillside downslope of the West Ridge Trail bounded by Skyline Boulevard to the southwest; this hillside shelters perhaps the largest recovering Pallid Manzanita colony in existence, and is an [investment priority](#) for Friends of Sausal Creek.

PARK UNIT C (Rare Plants on Serpentine Soils): Increase protections for the rare plant community being decimated by unauthorized, off-trail riding by mountain bikers off Sanborn Road at Lookout Point: the [Oakland star tulip](#) (*Calochortus umbellatus*), and the [Tiburon buckwheat](#) (*Eriogonum luteolum var. caninum*). Serpentine soils are known to disproportionately support rare plants compared to other soils due to their unique chemical composition and their ability to suppress non-native grasses. The [serpentine soils](#) encompassing Sunburn Road are now seriously disturbed and eroded, and the natural asbestos fibers mobilized by the ongoing, off-road use of mountain bikes may be posing a serious health risk to the riders and other visitors to the Park. No safe level of exposure to asbestos has ever been established.

FISCAL IMPACT

Currently, there is no anticipated fiscal impact on the City of Oakland, but we welcome the City to invest in this project to help address the unrelenting degradation of its largest City park.

The split-rail fencing will be built according to the specifications formulated by the East Bay Regional Park District (EBRPD), and these specifications are included on Exhibit A - *Proposed Split Rail Fencing Project at Joaquin Miller Park: Conserving soil, wetlands, rainbow trout, and rare plants* on pages 13-15 as Standard Plans 203 (12/08/15) and 208 (02/11/16).

As of June 2021, the cost of split-rail fence using cedar, un-notched lumber approximates \$12.00/linear foot. The cost-estimates for this project account only for the cost of materials only, not for the cost of labor. The estimated cost of materials alone for split-rail fencing within the three priority Park Units amounts to **\$19,015.00**, and only a portion of this cost can be covered by two grants awarded to FOOSC by the Alameda County Fish and Game [Commission](#).

In March 2021, the Commission awarded to FOOSC a \$10,000 grant to advance the conservation of the State-protected [Rainbow Trout](#) (*Oncorhynchus mykiss*) within the Sausal Creek watershed, and a \$10,000 grant to advance the conservation of the State- and federally-listed Pallid Manzanita (*Arctostaphylos pallida*) within the ~500 acre Joaquin Miller [Park](#) owned by the City of Oakland.

The trout, manzanita, and two rare plant species are being damaged by intensive and unregulated recreational activities within the Park; one of the many man-made (anthropogenic) stressors threatening the long-term survival of these species.

PROJECT / PROGRAM DESCRIPTION

PARK UNIT A (Fern Ravine)

PROPOSED ACTIONS:

(1) Install **a total of 130 linear feet of split-rail fencing along the perimeter of the wetland** adjacent to the picnic area (Total Cost for Proposed Action #1: \$1,560.00).

(2) Seek park improvement funds from agencies and foundations to hire a landscape architect to plan and install a renovated picnic area and outdoor classroom. This would include the permanent removal of the concrete grill, and the relocation of the trash receptacles from the edge of the wetland. Total Cost for Proposed Action #2: \$150,000.00.

The City should contact potential non-profit partners, e.g., the [Trust for Public Land](#), [Keep Oakland Beautiful](#), and the [Oakland Parks and Recreation Foundation](#) and request assistance toward raising money to hire a landscape architect to design a replacement for the existing picnic area and outdoor education “amphitheater”. An example of how to design an award winning nature park in an American city can be found in Texas: [Hardberger Park](#) (San Antonio).

(3) From the trailhead, **install a total of 190 feet of split-rail fencing along the beginning segment of the Fern Ravine trail** (Total Cost for Proposed Action #3: \$2,280.00).

(4) Add cross-beam to the bottom of the causeway, and backfill the entire structure with ~2 cubic yards of drainage gravel. Total Cost for Proposed Action #4: \$155.00 assuming a cross-beam would cost \$45.00 and the gravel would cost \$110.00.

(5) Add ~6 inches of organic matter (mulch) to the center of the trail to help protect the top soil and tree roots from further damage. Create the mulch onsite by bringing the FOSC-owned chipping machine to the site and chipping downed-wood from the project site, or purchase a solar mulch/soil treatment unit for the FOSC plant nursery. Estimated cost of Proposed Action #5: ~\$2000.00.

(6) Install a bridge at the transition zone connecting Fern Ravine Wetland to Fern Ravine Creek, pictured below, top image. Use the design employed downstream at “Orchard Crossing” by [Oakland Trails](#). Modify Mr. Dodson’s design by adding a fifth 4” x 12” board to make the new bridge wider, but keep the ground clearance less than 30” so hand-rails are not necessary. Estimated cost of Proposed Action #6: \$2,000.00.

(7) At the site for the proposed bridge in Proposed Action #6, the trail proceeds straight-ahead onto a downhill segment with Fern Ravine Creek bordering the right-hand side of the trail. However, there is also a leftward fork onto an uphill trail addressed below in Proposed Action #8. For Proposed Action #7, **add a total of 120 feet of new split-rail fencing** (Total Cost for Proposed Action #7: \$1,440.00).

(8) For the leftward, uphill trail that forks away from the proposed bridge site referenced above in Proposed Actions #6 and #7, **add a total of 135 feet of new split-rail fencing** (Total Cost for Proposed Action #8: \$1,620.00).

(9) For the paved access road on the eastern rim of Fern Ravine, **install thirty (30) feet of split-rail fencing** along the margin of the roadside between the huge dead oak and the live elderberry bush at the top of Fern Ravine. (Total Cost for Proposed Action #9: \$360.00).

(10) At the yellow iron gate for the access road, remove invasive vines, shrubs, and trees including Cape Ivy and Chinese Elm, and add woody debris to the small gully being formed by drainage flowing off the paved road. The addition of woody debris will help arrest further erosion and the formation of a much larger gully that would add sediment to the wetland and the creek below, thereby degrading aquatic habitat. Once fully established, [gullies](#) can be very costly and difficult to remediate. ([Total Cost for Proposed Action #10: 100 volunteer hours](#)).

(11) The WILD ROSE TRAIL at the western boundary of Fern Ravine down-hill and down-trail from the parking lot and lawn: **install a total of 125 feet of split-rail fencing** ([Total Cost for Proposed Action #11: \\$1,500.00](#)).

PARK UNIT B (Chabot Pallid Manzanita Colony)

PROPOSED ACTIONS:

(12) Install **a total of 375 linear feet of split-rail fencing along both sides of the West Ridge Trail** to protect the steep hillside between the Trail and Skyline Boulevard that supports perhaps the largest recovering Pallid Manzanita colony in existence ([Total Cost for Proposed Action #12: \\$4,500.00](#)).

PARK UNIT C (Rare Plants on Serpentine Soils):

PROPOSED ACTIONS:

(13) Install **a total of 300 linear feet of split-rail fencing along the inside curve of Sanborn Drive immediately east of Lookout Point** to prevent further damage to serpentine soils that support the Oakland star tulip (a.k.a. the Oakland Mariposa lily) and the Tiburon buckwheat, and to set the stage for erosion control projects that might allow for the recovery of the plants, or potentially the re-introduction of the species in case this local population has been destroyed. ([Total Cost for Proposed Action #13: \\$3,600.00](#)).

BACKGROUND / LEGISLATIVE HISTORY

This request for PRAC approval was prepared by yours truly, Tim Vendlinski, a member of the FOSC [Board of Directors](#), and an environmental professional with over 40 years of experience working on urban creeks and parklands. I prepared this request in consultation with Jay Cassianni and Robert Leidy. Jay manages FOSC's plant nursery in the Park and FOSC's restoration programs, and Robert is scientist in wetlands ecology and fisheries.

This request and a more extensive technical workplan previously sent to City staff are designed to garner "programmatic approval" from the PRAC so volunteers and professionals can begin installing split-rail fencing within three of the Park's most ecologically valuable and vulnerable natural areas. This request and the workplan also identify related and complementary projects involving a badly needed renovation of the Fern Ravine Picnic Area, and needed maintenance for eroding trail surfaces

to help reverse the overall decline of the Park’s infrastructure and habitat.

The fencing projects are designed to conserve soil, water, flora, and fauna that are being stressed to the limit by extreme levels of intensive recreation, the driest two consecutive years in recorded California history, and the alarming spread of plant pathogens that are killing many native and non-native trees. This is relevant to FOSC as the Park encompasses “headwater” tributaries to Sausal Creek that are critically important to the long-term survival of the imperiled rainbow trout.

Protections are also urgently needed for rare vascular plants in the Park in addition to the Pallid Manzanita. Rare plants ranked as “1B” by CNPS, as is the case with the Tiburon buckwheat, are considered eligible for State listing as Endangered or Threatened pursuant to the [California Fish and Game Code](#). Per the California Environmental Quality Act, such species should be fully considered, as they meet the definition of Threatened or Endangered under the State’s Native Plant Protection Act of 1977, and Sections 2062 and 2067 of the California Fish and Game Code.

The City has an obligation to conserve rare flora and fauna and to protect them against destruction caused by unregulated recreational activities.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request submitted by FOSC for split-rail fencing within three of Joaquin Miller Park’s most ecologically valuable and vulnerable natural areas identified above in the enclosed map and narrative.

All reports must be signed by the preparer and the preparer’s supervisor.

You have to choices when signing your report.

1. The traditional ink or penned signature
2. An electronic signature e.g., /s/ Typewritten Name or /s/ Mary Parkway

Respectfully submitted,

/s/ E. Harith Aleem

Prepared by:

E. Harith Aleem

Recreation General Supervisor

_____ (Signature)

Approved by:

J. Nicholas Williams

Director

Attachments: Exhibit A - *Proposed Split Rail Fencing Project at Joaquin Miller Park: Conserving soil, wetlands, rainbow trout, and rare plants*; 06/07/21

Exhibit A

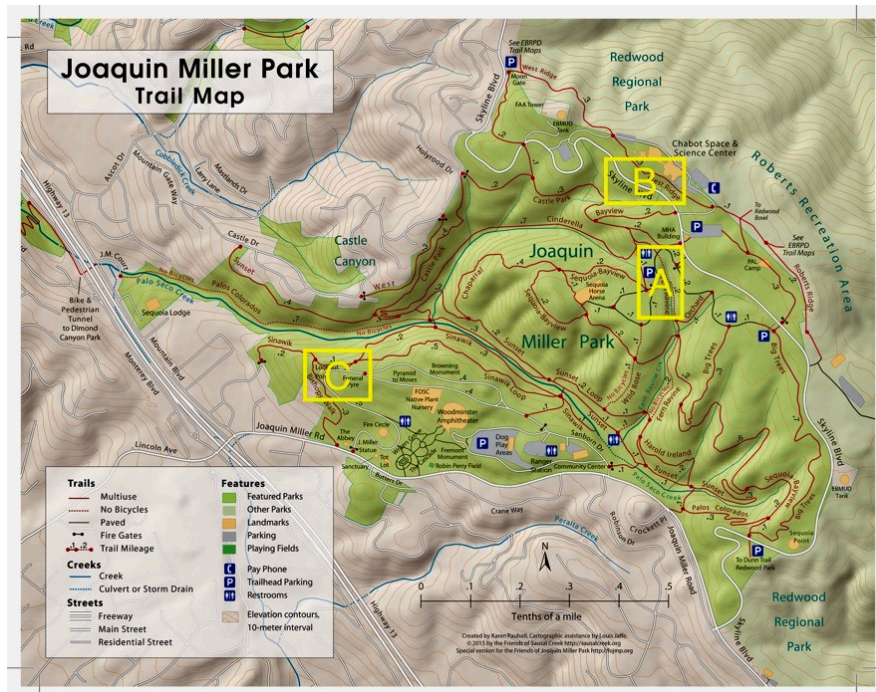
*Proposed Split Rail Fencing Project at
Joaquin Miller Park:
Conserving soil, wetlands, rainbow trout,
and rare plants; 06/07/21*

Proposed Split Rail Fencing Project at Joaquin Miller Park Conserving soil, wetlands, rainbow trout, and rare plants

In March 2021, the Alameda County Fish and Game Commission awarded to Friends of Sausal Creek (FOSC) a \$10,000 grant to advance the conservation of the State-protected Rainbow Trout (*Oncorhynchus mykiss*)¹ within the Sausal Creek watershed, and a \$10,000 grant to advance the conservation of the State- and federally-listed Pallid Manzanita (*Arctostaphylos pallida*)² within the ~500 acre Joaquin Miller Park owned by the City of Oakland.

The Park encompasses the headwaters of Sausal Creek composed of several unnamed drainages, Fern Ravine Creek, and Palo Seco Creek. The map below identifies the three project areas for proposed split-rail fence installation in Park Units A, B, and C.

The trout, manzanita, and two rare plant species are being damaged by intensive and unregulated recreational activities within the Park; one of the many man-made (anthropogenic) stressors threatening the long-term survival of these species. The estimated cost of materials alone for split-rail fencing within the three priority Park Units amounts to **\$19,015.00**, and only a portion of this cost can be covered by the County Commission’s grant to FOSC for conserving aquatic and terrestrial habitats.



¹ *The Conservation and Management Plan for Sausal Creek Wild Rainbow Trout*, FOSC, 2020
https://1328b67a-2131-3366-9cb9-fdc360e79c7f.filesusr.com/ugd/fbe72e_d3f35440d80a456ba585b9249da4e032.pdf;
 Fishing is prohibited in Sausal Creek and its tributaries: California Code of Regulations Title 14, Section 7.50(b)(172.7).

² <https://wildlife.ca.gov/Conservation/Plants/Endangered/Arctostaphylos-pallida>
 Recovery Plan for *Arctostaphylos pallida* (pallid manzanita); USFWS, 2015
https://www.fws.gov/sacramento/es/Recovery-Planning/Documents/A_pallida_RP_2015_Final_7-27-15.pdf

Please find below proposals for split-rail fencing pertaining to the three distinct park units demarcated in the map above. The split-rail fencing will be built according to the specifications formulated by the East Bay Regional Park District (EBRPD), and these specifications are included below on pages 13-15 as Standard Plans 203 (12/08/15) and 208 (02/11/16). As of June 2021, the cost of split-rail fence using **cedar, un-notched lumber** approximates **\$12.00/linear foot**. **The cost-estimates in this workplan account only for the cost of materials only, not for the cost of labor.**

PARK UNIT A (Fern Ravine): Increase protections for Fern Ravine Wetland and Fern Ravine Creek by adding segments of split-rail fencing to the existing fence and “trail causeway”, and install a small foot bridge to cross the ecologically-sensitive transition zone where freshwater stored in the wetland flows into Fern Ravine Creek. Hillsides surrounding the wetland and creek, and the trail itself continue to be trampled, compacted, and denuded by hikers, dog walkers, and unauthorized mountain bikers.

PARK UNIT B (Chabot Pallid Manzanita Colony): Increase protections for:
(i) the strip of terrestrial habitat supporting Pallid Manzanita and Coast Live Oaks between the parking lot of the Chabot Space and Science Center (CSSC) and the West Ridge Trail; and
(ii) the entire hillside downslope of the West Ridge Trail bounded by Skyline Boulevard to the southwest; this hillside shelters perhaps the largest recovering Pallid Manzanita colony in existence, and is an investment priority for Friends of Sausal Creek.

PARK UNIT C (Rare Plants on Serpentine Soils): Increase protections for the rare plant community being decimated by unauthorized, off-trail riding by mountain bikers off Sanborn Road at Lookout Point: the Oakland star tulip (*Calochortus umbellatus*)³, and the Tiburon buckwheat (*Eriogonum luteolum* var. *caninum*)⁴. Serpentine soils are known to disproportionately support rare plants⁵ compared to other soils due to their unique chemical composition and their ability to suppress non-native grasses. The serpentine soils encompassing Sunburn Road are now seriously disturbed and eroded, and the natural asbestos fibers mobilized by the ongoing, off-road use of mountain bikes may be posing a serious health risk to the riders and other visitors to the Park.⁶ No safe level of exposure to asbestos has ever been established.

³ CA Rare Plant ranking 4.2 = Watch List: Plants of limited distribution.
<https://www.cnps.org/rare-plants/cnps-rare-plant-ranks>

⁴ CA Rare Plant ranking 1B.2 = Plants rare, threatened, or endangered in California and elsewhere. Please see the detailed description of the CNPS plant ranking methodology in the attached document on page 2; and descriptions of the manzanita and tulip within nearby botanical hotspots on pages 26-29: *A Guidebook to Botanical Priority Protection Areas of the East Bay*; CNPS, Bartosh, Naumovich, and Baker, 2010.
<https://goldenhour.org/wp-content/uploads/2011/06/guidebook-to-the-bppas-of-the-east-bay-for-easy-download-LOWRES.pdf>

⁵ USFWS Recovery Plan for serpentine soil species of the San Francisco Bay Area, 1998
<https://www.nps.gov/goga/learn/management/upload/-1491-Recovery-Plan-for-serpentine-soil-species-of-the-San-Francisc.pdf>

⁶ *Facts about Serpentine Rock and Soil Containing Asbestos in California*; UC ANR, 2009
<https://anrcatalog.ucanr.edu/pdf/8399.pdf>; and
Limiting Environmental Exposure to Asbestos in Areas with Naturally Occurring Asbestos; ATSDR
https://www.atsdr.cdc.gov/noa/docs/Asbestos-LimitExp_ENG_web.pdf

PARK UNIT A (Fern Ravine)

PROPOSED ACTIONS:

(1) Install a **total of 130 linear feet of split-rail fencing along the perimeter of the wetland** adjacent to the picnic area as follows ([Total Cost for Proposed Action #1: \\$1,560.00](#)):

(i) Fifty (50) feet of distance between the large Monterey Pine to the edge of the bench on the first picnic table closest to the wetland, pictured below from two vantage points. Estimated cost: \$600.00;

(ii) Twenty-five (25) feet distance from the edge of the bench on the first picnic table closest to the wetland to the trash receptacles, pictured below at left on page 4. Estimated cost: \$300.00; and

(iii) Fifty-five (55) feet measured from the trash receptacles and down the path to the first wooden sign (the trailhead), pictured below at right on page 4. Estimated cost \$660.00.





(2) Seek park improvement funds from agencies and foundations to hire a landscape architect to plan and install a renovated picnic area and outdoor classroom.⁷ This would include the permanent removal of the concrete grill, and the relocation of the trash receptacles from the edge of the wetland.

Total Cost for Proposed Action #2: \$150,000.00.

(3) From the trailhead, **install a total of 190 feet of split-rail fencing along the beginning segment of the Fern Ravine trail** as follows (Total Cost for Proposed Action #3: \$2,280.00):

(i) Thirty (30) feet of fencing along both sides of the trail from the large fern at the top of the existing causeway to the bottom of the causeway - **sixty (60) feet total for this trail segment**, pictured below at left on page 5. Estimated cost: \$720.000;

(ii) Fifty (50) feet of fencing along both sides of the trail from the bottom of the causeway to beginning edge of the existing upslope fence - **one-hundred (100) feet total for this trail segment**, pictured below at right, top image, on page 5. Estimated cost: \$1,200.00; and

⁷ Contact potential non-profit partners, e.g., the [Trust for Public Land](#), [Keep Oakland Beautiful](#), and the [Oakland Parks and Recreation Foundation](#) and request assistance toward raising money to hire a landscape architect to design a replacement for the existing picnic area and outdoor education “amphitheater”. An example of how to design an award winning nature park in an American city can be found in Texas: Hardberger Park (San Antonio) <<https://www.asla.org/2015awards/96405.html>>

(iii) Thirty (30) feet of split-rail fencing to the wetland side of the trail measured from the beginning edge of the existing upslope fence to the beginning edge of the existing downslope fence, pictured below at right, bottom image.

Estimated cost: \$360.00.



(4) Add cross-beam to the bottom of the causeway, and backfill the entire structure with ~2 cubic yards of drainage gravel. Total Cost for Proposed Action #4: \$155.00 assuming a cross-beam would cost \$45.00 and the gravel would cost \$110.00.⁸

(5) Add ~6 inches of organic matter (mulch) to the center of the trail to help protect the top soil and tree roots from further damage. Create the mulch onsite by bringing the FOSC-owned chipping machine to the site and chipping downed-wood from the project site, or purchase a solar mulch/soil treatment unit for the FOSC plant nursery.

Estimated cost of Proposed Action #5: ~\$2000.00.

⁸ Bee Green Recycling and Supply; cost of 3/4" drainage rock
<https://www.beegreen.green/products/landscape-rocks-aggregates/>

(6) Install a bridge at the transition zone connecting Fern Ravine Wetland to Fern Ravine Creek, pictured below, top image. Use the design employed downstream at “Orchard Crossing” by [Oakland Trails](#) (bottom image below plus the inset containing Stan Dodson’s hand-drawn schematic). Modify Mr. Dodson’s design by adding a fifth 4” x 12” board to make the new bridge wider, but keep the ground clearance less than 30” so hand-rails are not necessary.⁹ [Estimated cost of Proposed Action #6: \\$2,000.00.](#)



⁹ 4 boards measuring 4” x 12” x 20’
6 beams measuring 8” x 8” x 5’

(7) At the site for the proposed bridge in Proposed Action #6, the trail proceeds straight-ahead onto a downhill segment with Fern Ravine Creek bordering the right-hand side of the trail. However, there is also a leftward fork onto an uphill trail addressed below in Proposed Action #8. For Proposed Action #7, **add a total of 120 feet of new split-rail fencing** as follows (Total Cost for Proposed Action #7: \$1,440.00):

(i) Thirty (30) feet of fencing measured from edge of the existing creekside fence and down-trail to the first redwood burl. The same trail segment is shown from two directions in the first two images below, looking down-trail in the top image at left, and up trail in the top image at right. Estimated cost: \$360.000;

(ii) Thirty (30) feet of fencing measured from the edge of the 1st redwood burl to the next redwood tree w/o burl, bottom image at left. Estimated cost: \$360.00; and

(iii) Sixty (60) feet of fencing measured from the 1st redwood w/o burl to the edge of the "NO BIKES" sign, bottom image at right. Estimated cost: \$720.00.



(8) For the leftward, uphill trail that forks away from the proposed bridge site referenced above in Proposed Actions #6 and #7, add **add a total of 135 feet of new split-rail fencing** as follows ([Total Cost for Proposed Action #8: \\$1,620.00](#)):

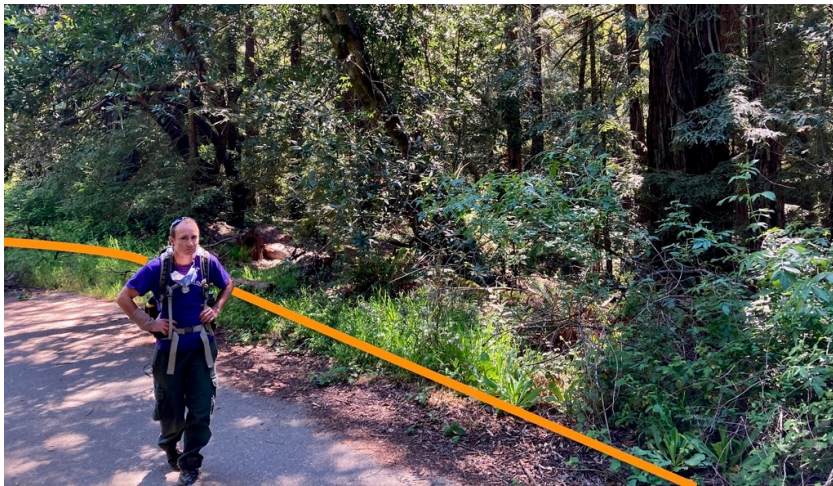
(i) Seventy (70) feet of fencing in a “U-shaped” alignment to wrap around the relatively intact, vulnerable hillside from the redwood tree at the bottom of the trail near the proposed bridge site, and uphill and around the corner to the mid-sized redwood tree on the margin of the upper trail. Estimated cost: \$840.000; and

(ii) Sixty-five (65) feet of fencing from the mid-sized redwood on upper trail to the large redwood on the upper trail to protect the steep hillside below from hikers and bikers who are “cutting switch-backs” from the paved access road on the “eastern rim” of Fern Ravine immediately above this trail segment. Estimated cost: \$780.000.



(9) For the paved access road on the eastern rim of Fern Ravine referenced above in Proposed Action 8 (ii), **install thirty (30) feet of split-rail fencing** along the margin of the roadside between the huge dead oak and the live elderberry bush at the top of Fern Ravine, pictured below, top image. (Total Cost for Proposed Action #9: \$360.00).

(10) At the yellow iron gate for the access road, remove invasive vines, shrubs, and trees including Cape Ivy and Chinese Elm, and add woody debris to the the small gully being formed by drainage flowing off the paved road. The addition of woody debris will help arrest further erosion and the formation of a much larger gully that would add sediment to the wetland and the creek below, thereby degrading aquatic habitat. Once fully established, gullies can be very costly and difficult to remediate.¹⁰ (Total Cost for Proposed Action #10: 100 volunteer hours).

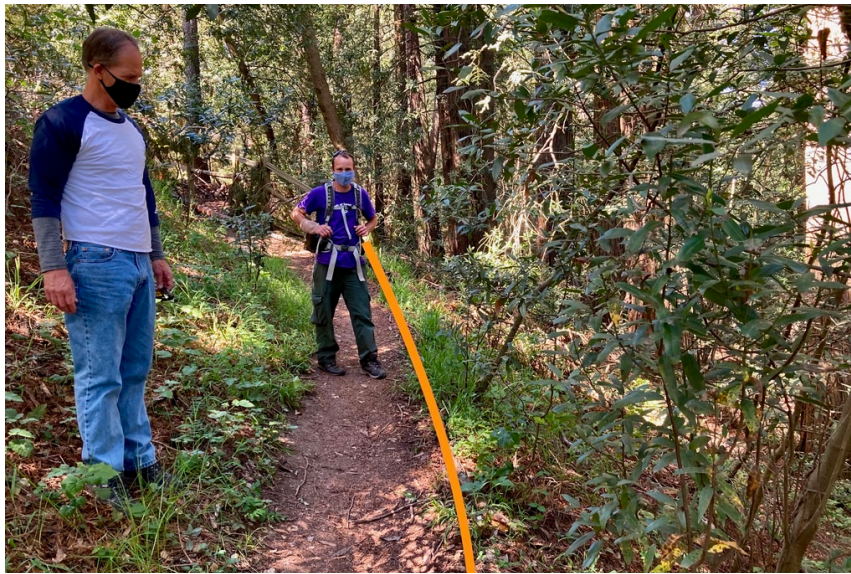


¹⁰ USDA National Engineering Handbook_Gullies Erosion_Tech. Supplement 14P Part 654_2007
<https://directives.sc.egov.usda.gov/OpenNonWebContent.aspx?content=17826.wba>

(11) The WILD ROSE TRAIL at the western boundary of Fern Ravine down-hill and down-trail from the parking lot and lawn: **install a total of 125 feet of split-rail fencing** as follows (Total Cost for Proposed Action #11: \$1,500.00):

(i) One-hundred (100) feet of fencing to replace the 100 feet of existing temporary fencing that extends from the lawn and parking area and down-trail to a short section of existing split-rail fence, pictured below, top image. Estimated cost: \$1,200.00; and

(ii) Twenty-five (25) feet of fencing measured from the down-trail edge of the short section of existing fence, and to the point where the trail pathway narrows considerably, pictured below, bottom image. Estimated cost: \$300.00.



PARK UNIT B (Chabot Pallid Manzanita Colony)

PROPOSED ACTIONS:

(12) Install a total of 375 linear feet of split-rail fencing along both sides of the **West Ridge Trail** to protect the steep hillside between the Trail and Skyline Boulevard that supports perhaps the largest recovering Pallid Manzanita in existence as follows (Total Cost for Proposed Action #12: \$4,500.00):

(i) One-hundred and twenty-five (125) feet of fencing that would connect to the existing split-rail fence on the southern boundary of the CSSC parking lot, and then wrap-around the hillside to protect the strip of terrestrial habitat supporting Pallid Manzanita and Coast Live Oaks between the parking lot and the West Ridge Trail.
Estimated cost: \$1,500.00; and

(ii) Two-hundred and fifty (250) feet of fencing all along the southern boundary of the West Ridge Trail; this proposed section of fence was first measured in 2018, but the split-rail fencing was never built; see inset. Estimated cost: \$3,000.00.



PARK UNIT C (Rare Plants on Serpentine Soils):

PROPOSED ACTIONS:

(13) Install a total of 300 linear feet of split-rail fencing along the inside curve of Sanborn Drive immediately east of Lookout Point to prevent further damage to serpentine soils that support the Oakland star tulip (a.k.a. the Oakland Mariposa lily)¹¹ and the Tiburon buckwheat¹², and to set the stage for erosion control projects that might allow for the recovery of the plants, or potentially the re-introduction of the species in case this local population has been destroyed. (Total Cost for Proposed Action #13: \$3,600.00).

Rare plants ranked as “1B” by CNPS, as is the case with the Tiburon buckwheat, are considered eligible for State listing as Endangered or Threatened pursuant to the California Fish and Game Code. Per the California Environmental Quality Act, such species should be fully considered, as they meet the definition of Threatened or Endangered under the State’s Native Plant Protection Act of 1977, and Sections 2062 and 2067 of the California Fish and Game Code.¹³



¹¹ Calflora Observation Search:

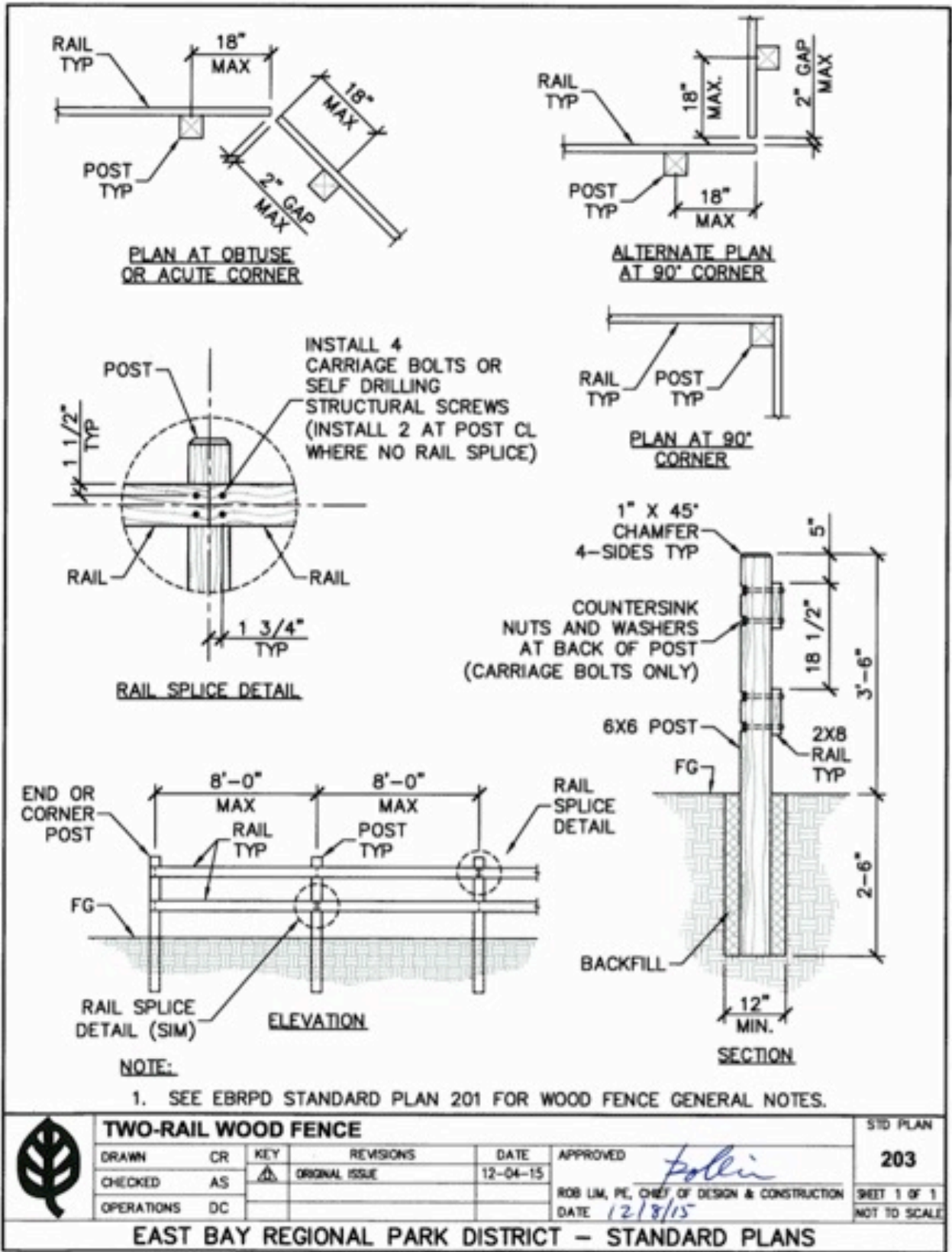
<https://www.calflora.org/entry/observ.html#srch=t&taxon=Calochortus+umbellatus&cols=b&cc=ALA>

¹² Calflora Observation Search:

<https://www.calflora.org/entry/observ.html#srch=t&taxon=Eriogonum+luteolum+var.+caninum&cols=b&cc=ALA>

¹³ California Laws Protecting Native Plants



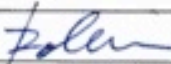
<https://wildlife.ca.gov/Conservation/Plants/Laws>

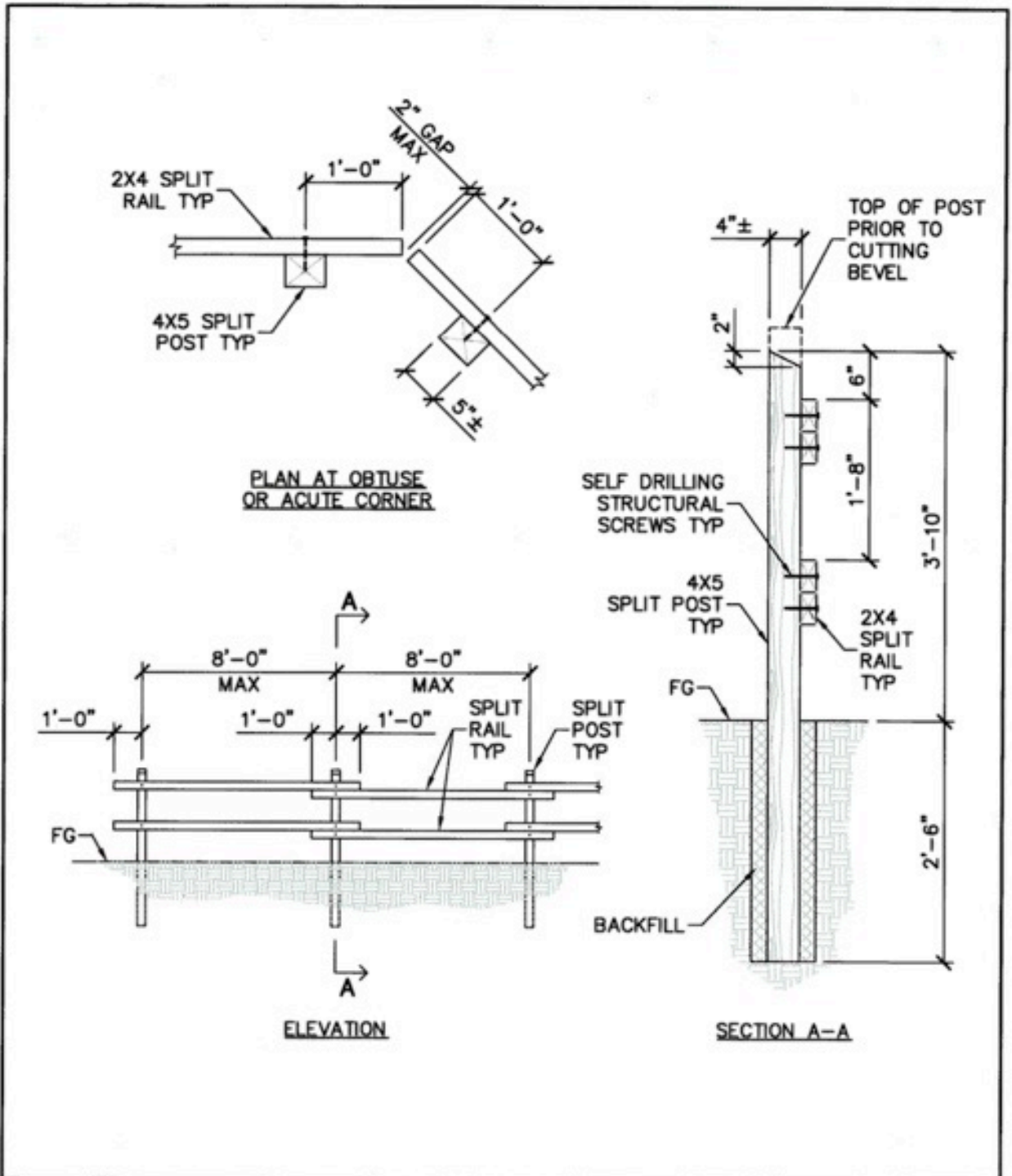


	TWO-RAIL WOOD FENCE					STD PLAN 203
	DRAWN	CR	KEY	REVISIONS	DATE	APPROVED
	CHECKED	AS	△	ORIGINAL ISSUE	12-04-15	<i>Follin</i>
	OPERATIONS	DC				ROB LIM, PE, CHIEF OF DESIGN & CONSTRUCTION DATE 12/8/15
EAST BAY REGIONAL PARK DISTRICT – STANDARD PLANS						SHEET 1 OF 1 NOT TO SCALE

NOTES:

1. LOCATE UNDERGROUND UTILITIES PRIOR TO DIGGING. CALL USA (UNDERGROUND SERVICE ALERT) 1-800-277-2600, MON THRU FRI 6AM TO 7PM, A MINIMUM 2 WORKING DAYS WITH A MAXIMUM 14 CALENDAR DAYS, TO OBTAIN A TICKET. CONTACT THE DISTRICT INSPECTOR OR PARK SUPERVISOR FOR DISTRICT UTILITIES NOT LOCATED BY USA.
2. POSTS AND RAILS SHALL BE OF THE SAME MATERIAL, EITHER CEDAR OR REDWOOD.
3. POSTS SHALL BE 4X5 SPLIT CEDAR OR FSC CERTIFIED REDWOOD, 78-80 INCHES LONG, WITHOUT MORTISE, THICKNESS MAY VARY.
4. SET POSTS PLUMB AND BACKFILL WITH NATIVE MATERIAL. REMOVE ALL ROCKS AND CLODS GREATER THAN 1.5" THEN COMPACT IN 6" LIFTS.
5. RAILS SHALL BE 2X4 SPLIT CEDAR OR REDWOOD, 10FT LONG, WITHOUT TENON OR SCARF ON ENDS, THICKNESS MAY VARY.
6. INSTALL RAILS PARALLEL TO GROUND AND FOLLOW STAGGERED PATTERN AS SHOWN ON SHEET 2. RAILS SHALL FACE TRAIL, UNLESS OTHERWISE NOTED.
7. STRUCTURAL SCREWS SHALL BE 5/16 SELF-DRILLING RUGGED STRUCTURAL SCREWS "RSS" WITH "CLIMATEK" COATING, AS MANUFACTURED BY GRK CANADA LTD, OR EQUAL. CHOOSE LENGTH OF SCREWS TO PROVIDE A MINIMUM OF 2" PENETRATION INTO POST. SCREWS SHALL NOT PROJECT BEYOND THE BACK OF POST.
8. INSTALL STRUCTURAL SCREWS CENTERED ON AND PERPENDICULAR TO MEMBERS.
9. SPLIT RAIL POSTS AND RAILS SHALL NOT BE COATED (DO NOT SEAL, PAINT OR STAIN).

	SPLIT RAIL WOOD FENCE					STD PLAN
	DRAWN	CR	KEY	REVISIONS	DATE	APPROVED
	CHECKED	NS		ORIGINAL ISSUE	02-04-16	
	OPERATIONS	DC				ROB LIM, PE, CHIEF OF DESIGN & CONSTRUCTION DATE 2/11/16
EAST BAY REGIONAL PARK DISTRICT – STANDARD PLANS						208 SHEET 1 OF 2 NOT TO SCALE



	SPLIT RAIL WOOD FENCE					STD PLAN	
	DRAWN	CR	KEY	REVISIONS	DATE	APPROVED	208
	CHECKED	LB	△	ORIGINAL ISSUE	02-04-16	<i>[Signature]</i>	SHEET 2 OF 2 NOT TO SCALE
	OPERATIONS	DC				ROB LIM, PE, CHIEF OF DESIGN & CONSTRUCTION DATE 2/11/16	
EAST BAY REGIONAL PARK DISTRICT – STANDARD PLANS							



CITY OF OAKLAND
Oakland Parks & Recreation

TO: Coire Reilly, Chair, Parks and Recreation Advisory Commission
FROM: Skate XP
DATE: 06/28/2021
SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE INSTALLATION OF A SAFE, PERMANENT SKATE RAMP AND SKATE OBSTACLES AT BELLA VISTA PARK IN OAKLAND.

SUMMARY

The purpose of this report is to ask PRAC to allow Skate XP to remove the existing skate obstacles from Bella Vista Park and replace them with professionally designed and installed skateable obstacles.

Filling a need for more skate areas in Oakland, Bella Vista Park has long become a gathering place for skaters seeking a community who share a love of skateboarding. As skateboarding grew in popularity, the skate area at Bella Vista Park became a place where DIY obstacles were often left, interfering with other park users and making the park look like a dumping ground. Skate XP recommends creating a designated skate area for skateboarders that does not endanger other park users, and increases the visual appeal of the park for residents.

FISCAL IMPACT

Skate XP will incur the total cost of the project, including removal of existing structures, clean-up of the park, construction and installation of skateable obstacles, and maintenance and repairs. Access to the park and use of the skate area will be free to all.

PROJECT DESCRIPTION

Currently in Oakland, there are just not enough places to skate. As a result, skaters use sidewalks and streets and public and private buildings to hone their skills, putting them in a dangerous position which can lead to negative and unnecessary interactions with the public and authorities.

The youth population of this city is approximately 20 percent of the total population, yet there are only two accessible skateparks, and neither are funded by the city. This project's goal is simple: to increase places where Oakland residents can learn, practice, and enjoy skateboarding in a safe environment.

Skate XP's objective is to fund a professionally-designed, installed, and maintained skate area that works in balance with the rest of the park and its users, in an area within Bella Vista Park, in the neighborhood of upper San Antonio in Oakland.

This project meets the needs of multiple marginalized groups: Oakland residents can increase their skill level and enjoyment of the activity; it provides students from the adjoining Bella Vista elementary school with an after school activity that, while physical, has proven mental health benefits; and local residents and other park users will gain a more visually-appealing park where they can participate in, or just watch this California-born activity that is now part of the Olympic Games.

Implementation will happen over a two-day period in September 2021. There are two phases:

- Phase 1 is removal and disposal of existing obstacles in the park.
- Phase 2 will be delivery and installation of the prefabricated skateable obstacles

Skate XP will inspect the skateable obstacles on a quarterly basis, and document and make repairs as necessary.

Evaluation will be in seeing the everyday use of the park, and in feedback from skaters, from the local school, and from the community.

Exhibit A - *Drawing of Proposed Skate Obstacles*

Exhibit B - *Overview of the skate area at Bella Vista Park*

BACKGROUND/LEGISLATIVE HISTORY

In early December 2020, Bella Vista Skate Park was at risk of being removed. A Change.org petition was started by a group of youth skaters to save it. To date, over 10,000 people have signed the petition:

Exhibit C – *Screenshot of “Save the Bella Vista Skatepark!” petition on Change.org website, taken 6/10/2021*

Skate XP held three community meetings over Zoom:

- December 15, 2020 with the Bay Area skateboarding community. In attendance was Nick Williams, Oakland Parks & Recreation Director; David Ferguson, Oakland DPW; and Nikki Fortunato-Bas, District 2 Council Member.
- January 25, 2021 with Friends of the Bella Vista Park and TRYBE.
- February 23, 2021 with Rana Lau, liaison with Bella Vista Elementary School; Dawn Hawk, Friends of Bella Vista Park; Andrew Park, TRYBE Director; Scott Cleland, local skateboarder and community activist; Sean O’Loughlin, Skate XP founder and director; and Tetsu Tokunaga, Skate XP board member, as well as multiple local skaters.

The meetings asked the question, how can skating be part of this park in a successful way? Voices and concerns were listened to, respected, and were addressed. Ultimately, the discussions showed overwhelming support for a permanent and welcomed skate area at Bella Vista Park.

RECOMMENDATION

Skate XP recommends that the Park and Recreation Advisory Commission approve the request for Skate XP to install a safe, permanent, skate ramp and skate obstacles at Bella Vista Park in Oakland.

Respectfully submitted,

/s/ Sean O’Loughlin (Signature)

Prepared by:

Sean O’Loughlin

Founder & Executive Director

/s/ J. Nicholas Williams (Signature)

Approved by:

J. Nicholas Williams

Director

Attachments: Exhibit A – *Drawing of Proposed Skate Obstacles*
Exhibit B – *Overview of the skate area at Bella Vista Park*
Exhibit C – *Screenshot of “Save the Bella Vista Skatepark!” petition on Change.org website, taken 6/10/2021*

EXHIBIT A

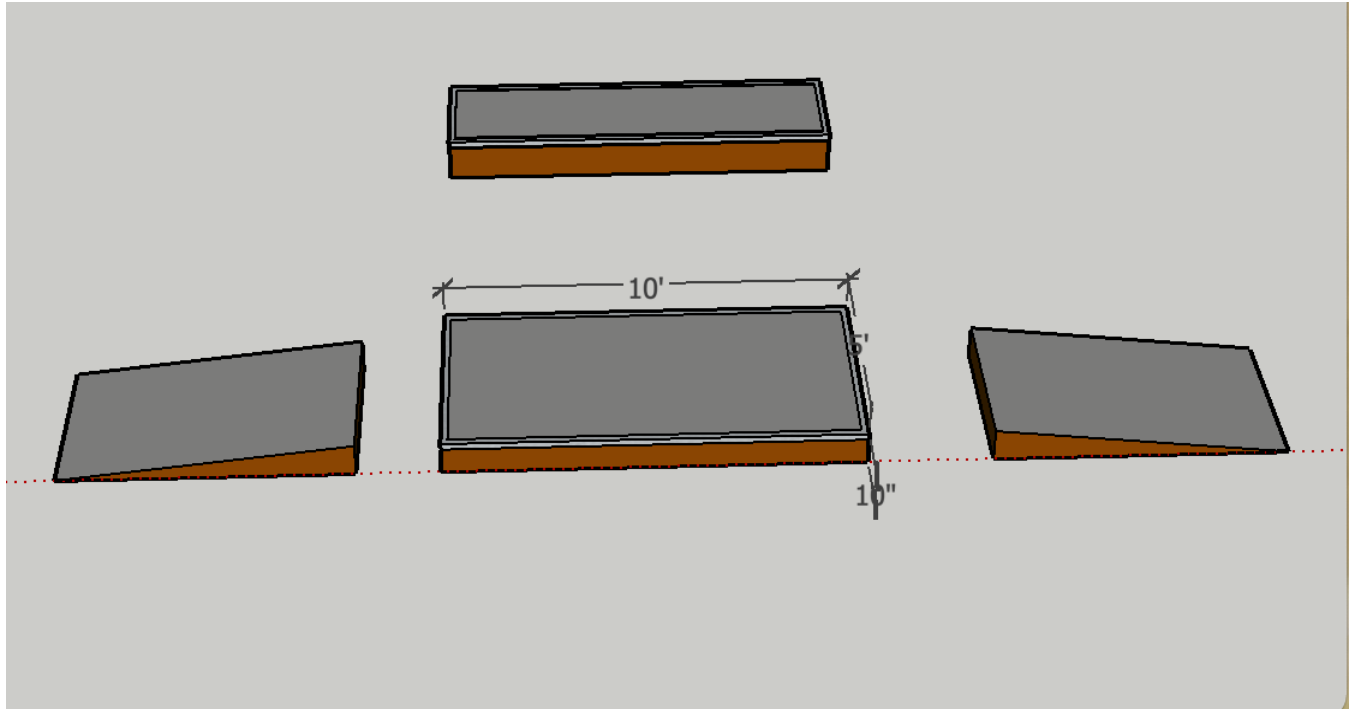


EXHIBIT B



EXHIBIT C

Save the Bella Vista Skatepark!





 **Quentin Campbell** started this petition to The City Of Oakland

The City of Oakland has stated that next Tuesday, the 15th of December, they plan to remove all of the existing ramps and obstacles from the Friends of Bella Vista Park. The use of these obstacles at the park has brought community and outdoor exercise to the otherwise unused stretch of asphalt, with countless skateboarders, bikers, and roller skaters of all ages

10,032 have signed. Let's get to 15,000!



 **At 15,000 signatures**, this petition becomes one of the **top signed on Change.org!**

 **Dalissa Sandigo** signed this petition

 **Jordan Churchill** signed this petition

Berkeley, 94703
United States



Display my name and comment on this petition

 **Sign this petition**

By signing, you accept Change.org's Terms of

CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Coire Reilly, Chair, Parks and Recreation Advisory Commission
FROM: Ken Lupoff, Policy Analyst to Council Member Noel Gallo, District 5
DATE: July 8, 2021
SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A REPORT ON A RESOLUTION TO BE SPONSORED BY COUNCILMEMBER NOEL GALLO ESTABLISHING AND FORMALIZING A SPONSORSHIP AND RECOGNITION POLICY THAT ENCOURAGES THE GIVING OF PHILANTHROPIC FUNDS TO INCREASE FUNDING FOR OAKLAND'S PARK FACILITIES AND PROGRAMS.

SUMMARY

For many years OPRYD has had a de facto sponsorship policy that has allowed the department to accept philanthropic funds to renovate and upgrade park facilities and support programs. Some facilities that were upgraded with sponsorship funds include Town (skate) Park at deFremery, Astro Park (tot-lot), Manzanita basketball court, Bushrod basketball courts (inside & outside), and others. The Town Camp program has also benefited from significant sponsorship support. Recognition for philanthropic support has been given through signage, on camp t-shirts, and printed materials.

This resolution is designed to formalize the already existing sponsorship and recognition policy delineating specific approval roles for PRAC and the City Council.

FISCAL IMPACT

No exact fiscal impacts can be calculated at this time. However, it is anticipated that the proposed City Council resolution will lead – over time – to substantial funding increases for capital projects and programs.

PROJECT / PROGRAM DESCRIPTION

The City of Oakland has 130 parks, 26 recreation centers, five swimming pools, sports fields and courts, and numerous other park and cultural-focused infrastructure, as well as multiple programs, that are all in need of enhanced funding. The proposed policy will enable the director of OPRYD to more effectively achieve the department's objectives by supplementing the municipal budget with philanthropic funds. The increased funding will allow OPRYD to more effectively achieve equity outcomes in its programming and capital infrastructure improvements.

BACKGROUND / LEGISLATIVE HISTORY

The discussion regarding the acceptance of philanthropic funds has been ongoing since 2014. This resolution was developed in collaboration between the director of OPRYD, the interim executive director of the Oakland Parks and Recreation Foundation, the chair of PRAC and the office of Councilmember Noel Gallo.

RECOMMENDATION

OPRYD and City Council staff are asking PRAC to vote to endorse this resolution and forward it to the City Attorney for review and then to the City Council’s Rules Committee for scheduling to the City Council’s Public Works Committee and ultimately to the full City Council for ratification.

Respectfully submitted,



Prepared by:
Ken Lupoff
Policy Analyst, Policy Analyst to Council Member Noel Gallo, District 5



Approved by:
Noel Gallo
Councilmember, District 5

Identification of Support Documents:

Attachments: Exhibit A – *Draft Oakland City Council Resolution*

OAKLAND CITY COUNCIL
RESOLUTION NO. _____ C.M.S.
INTRODUCED BY COUNCILMEMBER NOEL GALLO

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR AND OR THEIR DESIGNEE TO ENTER INTO SPONSORSHIP AND RECOGNITION AGREEMENTS, WHERE THERE ARE NO REQUIREMENTS FOR UNBUDGETED MATCHING FUNDS FROM THE GENERAL PURPOSE FUND, FOR THE PURPOSE OF ENGAGING PHILANTHROPIC ORGANIZATIONS, CORPORATIONS AND INDIVIDUALS TO MAKE FINANCIAL CONTRIBUTIONS TOWARDS THE RENOVATION AND UPGRADE OF FACILITIES, BUILDINGS, LANDSCAPE AREAS, AND OTHER RELATED PARK AND RECREATION ASSETS, AS WELL AS PROGRAMS WITHIN THE CITY OF OAKLAND PARKS, RECREATION AND YOUTH DEVELOPMENT DEPARTMENT (OPRYD).

WHEREAS, Oakland has 130 parks, 26 recreation centers, five swimming pools, **X** sports fields and courts, and numerous other park and cultural-focused infrastructure; and

WHEREAS, Oakland's parks and facilities are in need of continual renewal, refurbishment and replacement and there is a backlog of unfunded projects totaling **\$XXX** or more; and

WHEREAS, a mix of public and private funding is the most viable way to meet the City's parks infrastructure and programmatic needs; and

WHEREAS, the City Council wishes to improve the City's efficiency in renovating, upgrading, improving parks, facilities, open space, landscape areas, benches, rooms, programs and services, under the jurisdiction of Oakland Parks, Recreation and Youth Development; now therefore be it

RESOLVED: That the Oakland Parks and Recreation Advisory Commission (PRAC) shall review all recognition and sponsorship requests. All recognition and sponsorship requests for a dollar amount greater than \$250,000 will be submitted to the Oakland City Council after PRAC review, thereby streamlining the process and enabling philanthropic organizations, corporations, and individuals to contribute to the renovation and upgrade of facilities, buildings, landscape areas, programs, and other related park and recreation and cultural assets within the City of Oakland Parks, Recreation and Youth Development system; and

FURTHER RESOLVED: Donations will not be accepted from any philanthropic organization, corporation, or individual whose purpose runs counter to the mission and values of the City of Oakland and its Parks, Recreation and Youth Development department; and be it

FURTHER RESOLVED: Recognition will be for a limited duration of time as per written agreement between the donor and the director of the Parks, Recreation and Youth Development department, with an option to renew recognition as per the agreement; and be it

FURTHER RESOLVED: That those funds collected from monetary gifts and/or in-kind donations shall be deposited into a restricted and dedicated account earmarked for capital improvement and/or an annual operating budget for the oversight of said projects and/or programs either with OPRYD or a designated 501(c)(3) non-profit.; and be it

FURTHER RESOLVED: that the City Administrator shall comply with all Oakland charter requirements for fiscal administration and expenditure of such funds and otherwise apply proper and sufficient procedures and controls necessary to monitor and ensure fiscal and performance accountabilities; and be it

FURTHER RESOLVED, that expenditures of grant funds shall be in accordance with the requirements of the City of Oakland purchasing requirements codified in Oakland Municipal Code Title 2, Chapter 2.04; and be it

FURTHER RESOLVED, that the Director of Oakland Parks, Recreation and Youth Development shall present a report annually to the City Council listing the donations accepted and appropriated on behalf of the City Council during the prior fiscal year.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____

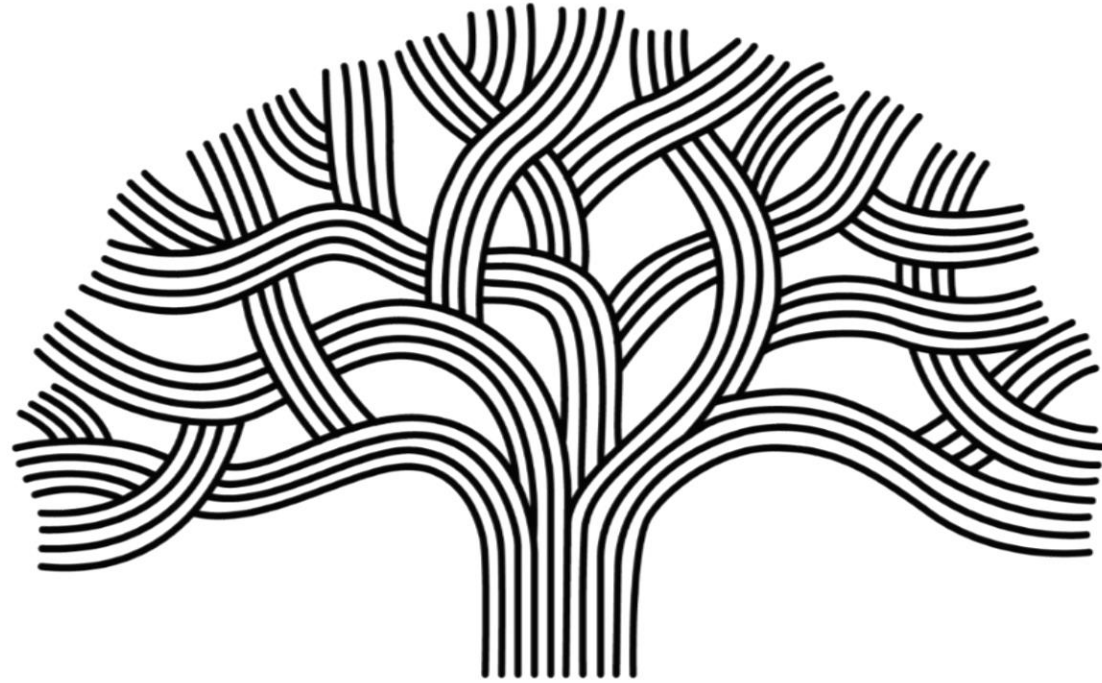
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California

Item 9 Measure Q

- Hiring and expenditures update
- Park facilities presentation
- Budget wrap up

Oakland Public Works
 Measure Q position update July 8, 2021

OPW	Custodian	2	0	Announcement closed April 2. Performance test being planned and scheduled by HR, Facilities and DHRM working on assessor issues. Division wants to use COO internal assessors. DHRM would like to use assessors from HSD- Derin is working on seeing if there are any contacts available
OPW	Assistant Engineer I	1	0	Spec revision approved, OPW/HR have received docs from WEMD, still awaiting docs from Watershed and Construction Management. Pending recruitment
OPW	Administrative Assistant II	1	1	Filled
OPW	Construction & Maintenance Mechanic	2	0	2 offers pending acceptance.
OPW	Business Analyst II	1	1	Filled
OPW	Gardener Crew Leader	7	4	New recruitment underway since list did not provide enough candidates to fill vacancies.
OPW	Gardener II	15	9	4 positions filled starting 6/14, 5 positions starting 7/24. Interviews complete and remaining 6 candidates are in onboarding process.
OPW	Painter	2	0	2 offers accepted. Candidate in pre hire stage
OPW	Park Equipment Operator	2	0	Recruitment pending
OPW	Park Supervisor I	2	0	Recruitment underway
OPW	Park Supervisor II	1	1	Filled effective 6/26
OPW	Tree Worker Driver	1	0	Department is preparing requisition. Looking to fill from Tree Trimmer as near list.
OPW	Tree Trimmer	1	0	Eligibility list promulgated 7/8



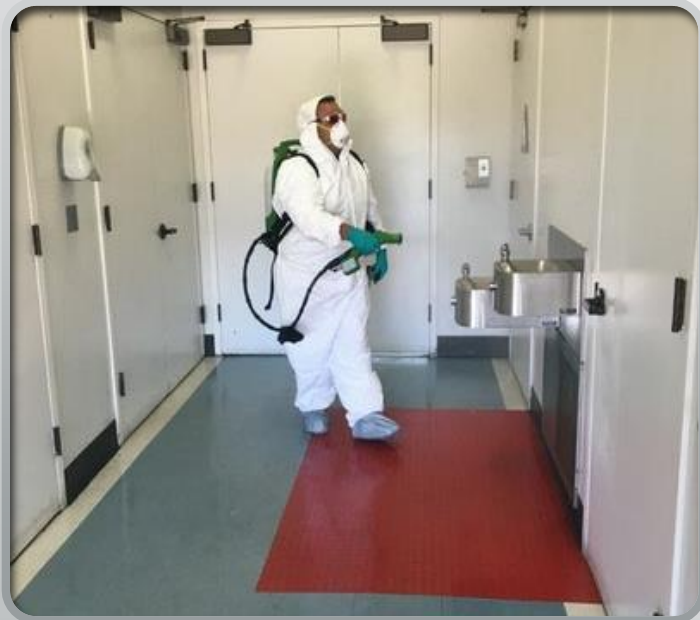
CITY OF OAKLAND

CITY OF OAKLAND



Facilities Services Division

The Facilities Services Division (131 FTE) provides full spectrum facilities support such as custodial services, security, preventative and general maintenance, and repairs/modifications to City facilities and related assets.



Responsibilities:

- Maintain 300 City owned facilities including Parks, ranging from 40 sq. feet (FROG park) to 147,900 sq. feet (PAB)
- Support 2.5 million square feet of facility space including FHOP.
- Support building systems, parking lots, trails, lighting, security, fences, play structures, etc.
- FSD receives approx. 4000 Cityworks service requests per year.
- Staff completes approx. 10,000 work orders per year.
- FSD completes major unplanned repairs that don't meet the criteria for the City's Master CIP list utilizing Minor (MCIP) and Emergency (ECIP) Capital Improvement funds
- FSD has identified approx. \$2.5M/year in deferred maintenance backlog. These repairs would typically be prioritized for completion using MCIP budgeted funds (expected \$2M annually).

COVID-19 Support and Response:

- FSD maintenance staff completed modifications to workspaces, installed sneeze guards, signage, performed HVAC maintenance and building upgrades to ensure Health and Safety of the buildings and its occupants during the pandemic
- FSD custodial staff performed cleaning and enhanced sanitization at City facilities during the COVID-19 pandemic, providing cleaning supplies, and equipment, responding to requests to sanitize workspaces, vehicles, common areas and employee personal space after confirmed incidents
- Coordinating with Industrial hygienists and consultants to perform space assessments for staff working during the pandemic to ensure health/ safety and continuity of services and for the preparation of facilities for the reopening and staff's return to the office .

Facility Services Building Maintenance Unit

Building Maintenance

The Facilities Services Division Building Maintenance unit (36FTE) is responsible for maintenance and operations of all City owned and operated facilities, park amenities (furniture lights, water fountains/features, play structures and paths).

- Building Maintenance staff is responsible for repairs, operations and maintenance at approximately 300 City owned and operated buildings, including; 36 sets of stand-alone restrooms located in City Parks, 20 Recreation Centers, 5 City owned and operated Pools.
- Staff maintains, repairs and replaces park amenities and features i.e., furniture, lights, water fountains/features, play structures, tot- lot, slides/swings, furnishings, gates, fencing, access and security systems and paths.
- Six (6) new facility maintenance positions were added through the passing of Measure Q; 2 Custodians, 2 Painters, 2 Construction & Maintenance Mechanics. These positions when filled will be assigned to work solely at park facilities.



Services Division Facility Custodial

Custodial Services

The Facility Services Division provides custodial services and support for all City owned and operated buildings, they maintain approximately 86 parks facilities including 20 recreation centers, 36 sets of stand-alone restrooms in City Parks.

- Custodial staff perform cleaning, sanitizing and recycling at all City Facilities, including; 20 recreation centers and 36 sets of stand-alone restrooms at parks and ballfields.
- Stand-alone restrooms are currently cleaned 1x per day, staff in this Division works 6am-2:30pm.
- Facilities Services is developing a second daily cleaning and evening locking up of restrooms using two FT custodian positions permanently added through Measure Q. The additional cleaning will occur 7 days per week at high use parks throughout the City and 6 temporary PT Custodians will be deployed for a year to assist. A cleaning schedule for stand-alone restrooms will be drafted and placed on the City's web page.
- Cleaning alone is not enough... OPW is currently using MCIP funds to repair, renovate and restore restrooms throughout the City. Additional renovation and repairs will be accomplished using future Measure Q funds.



Facilities Funding Sources

Funding Sources by Fiscal Year



Funding Source	FY16-17 Midcycle	FY17-18 Adopted	FY18-19 Midcycle	FY19-20 Adopted	FY20-21 Midcycle
1010 - General Fund: General Purpose				\$.20M	
2071 - CARES Act Relief Fund					\$2.00M
2230 - State Gas Tax	\$.04M				
2243 - Measure D: Parcel Tax to Maintain, Protect & Improve Library Services				\$.13M	\$.14M
2244 - OPR Preservation, Litter Reduction, Homelessness Support Act Measure Q					\$1.88M
2310 - Lighting and Landscape Assessment District	\$2.47M	\$.66M	\$.66M	\$.09M	\$.08M
4400 - City Facilities	\$26.88M	\$31.17M	\$32.08M	\$37.92M	\$38.39M
7760 - Grant Clearing	\$.72M	\$.79M	\$.93M	\$.90M	\$1.22M

Challenges and Opportunities

Facilities has historically been underfunded

- Chronic negative Fund balance and no operating reserve
- Requires annual use of salary savings just to cover expenditures
- Deferred maintenance creating rapidly growing backlog

ISF rates based solely on interior space square footage

Each facility competes for limited resources

MCIP and ECIP are only source for expedient major repairs

There is a single CIP coordinator on staff in Facilities

Fund program at \$73M from facilities condition assessment

Adjust ISF rates to allocate to specific "gray" areas

Shift from reactive repair to proactive preventive maintenance

Identify funds for PSPS, air quality and cooling station upgrades

Add CIP/project management staff

Protect ECIP and MCIP funds

**Thank you for letting us share this
information!**

Are there any questions?