



PARKS AND RECREATION ADVISORY COMMISSION
2019 Retreat
Saturday, January 26, 9:00 AM
Digital Arts and Culinary Academy – DACA
5818 International Blvd., Oakland, CA
******Special Meeting Minutes******

AGENDA

1. CALL TO ORDER: 9:01 a.m.

2. ROLL CALL:

**AIKENS, COLE, CORBIN, HA, HOWZE, KADERA-REDMOND, MOORE,
NORMAN, REILLY, TORRES, AND WOLFSON**

Present: 6 - Commissioners Aikens, Cole, Corbin, Ha, Howze, Kadera-Redmond

Arrivals: 3 - Commissioners Reilly and Wolfson (9:05) Commissioner Torres (10:12)

Excused: 2 - Commissioners Moore and Norman

Staff: 3 - Director J. Nichols Williams, Dana Riley and Diane Boyd

3. ASSEMBLY:

A. Tour of Rainbow Recreation Center Construction Site

Denise Louie, Project Manager for Oakland Public Works and Dong Kim, Architect for Byrens Kim Design Works lead the Commission on an exterior and interior tour of the Rainbow Recreation Center. The project is expected to be completed in March 2019.

4. INTRODUCTORY REMARKS:

A. Welcome:

Commissioner Kadera-Redmond opened the meeting with introductions from each member and staff.

Note: item 5A was deleted. Reference Item 7.

5.. ACTION ITEMS:

- A. Approval of November 2018 Meeting Minutes
- B. Election of Officers

Motion: Commissioner Kadera-Redmond entertained a motion to delete Item 5. **Moved by:** Commissioner Ha **Second by:** Commissioner Cole. **Vote: 8 Yes:** Aikens, Cole, Corbin, Ha, Howze, Kadera Redmond, Reilly and Wolfson **Motion:** Passed.

6. DISCUSSION ITEMS:

- A. Director Williams provided an update for OPRYD:

Transition 2019

- **Year One – 2017:**

In collaboration with department staff, the following mission and vision statements were created:

Mission:

With an emphasis on Oakland's youth, Oakland Parks, Recreation & Youth Development, and its partners, will provide best in class, relevant and equitable programs and services, while meeting the specific needs of people and communities both at the neighborhood level and regionally throughout the City of Oakland. We achieve this mission through intentional engagement and by removing the barriers that prohibit equitable opportunities for all

Vision:

Oakland Parks, Recreation & Youth Development will be the nation's leading parks, recreation and youth development agency providing transformational experiences, and multi-cultural awareness. We create empowering parks and recreational opportunities and equitably increase the quality of life for all Oaklanders.

- **Year Two – 2018:**

Incorporated the principals of the mission and vision statements to create Town Camp, the department's first citywide summer program. Town Camp served approximately 4000 children and provided \$265K in scholarships.

- **Year Three – 2019:**

Realigned the department by placing staff in recreational venues that will provide the best opportunities for success and integration of OPRYD's mission and vision.

Proactive communication via community meetings, meet-and-greets with new and transitioning staff at the selected recreation centers can strengthen community relationships and partnerships as the new alignment unfolds.

FY 2018-2019 Mid-Cycle Budget:

The City of Oakland is faced with a \$25 million-dollar shortfall. City officials will share new proposed budgets with all departments.

Strategic Plan:

The Oakland Parks and Recreation Foundation, PRAC and OPRYD are co-writing the departments strategic plan. The final draft is in progress with tentative plans to make a presentation and accept feedback at the March PRAC meeting.

B. Mission and Role

Recommendations and Considerations:

- Place OPRYD'S mission and vision statements on the department's website
- Add a Study Session on the PRAC's monthly agenda
- PRAC to consider creating mission, vision and guiding principles statements
- The Commission encouraged the department to adopt a policy requiring staff join the National Recreation and Park Association – NRPA and obtain certification as Certified Park and Recreation Professional - CPRP

Homework:

- Review PRAC Ordinance 11731 and prepare for discussion the duties and responsibilities of the body. If the PRAC determines that the language in the Ordinance warrants changes to its goals, the Ethics Commission and City Attorney's Office will need to be consulted.
- Complete PRAC's Annual Report to City Council

C. Recreation Advisory Council – RAC Tool Kit:

Commissioners developed a depository for centralizing information and strategies for engaging staff and community members participating in the department's Recreation Advisory Councils - RAC.

7. ACTION ITEMS:

A. Approval of the November 2018 draft minutes.

Motion: Commissioner Kadera-Redmond entertained a motion to approve the November 2018 draft meeting minutes. **Moved by:** Commissioner Cole **Second by:** Commissioner Torres. **Vote: 8 Yes:** Aikens, Cole, Corbin, Ha, Kadera Redmond, Reilly, Torres and Wolfson; **1 Abstained:** Howze. **Motion:** Passed.

B. Election of Officers

Motion: Commissioner Kadera-Redmond entertained a motion to nominate Commissioners Corbin and Cole as the successor Chair. **Moved by:** Commissioner Ha **Second by:** Commissioner Howze. **Vote: 7 Yes:** Aikens, Corbin, Ha, Kadera Redmond, Reilly, Torres and Wolfson; **1 Declined:** Cole. **Motion:** Passed.

The PRAC determined Commissioner Corbin to be the successor Chair and Commissioner Cole the Vice Chair.

ADJOURNMENT: 12:06 pm

Respectfully submitted,

/s/

J. Nicholas Williams

Secretary



Diane L. Boyd
Recording Secretary

Next Meeting:

Wednesday, February 13, 2019, 4:30 p.m.

Lakeside Garden Center

666 Bellevue Ave, Oakland, CA

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