



**PARKS AND RECREATION ADVISORY COMMISSION - PRAC**

**Wednesday, February 19, 2020 4:30PM**

**Lakeside Park Garden Center – 666 Bellevue Avenue**

**\*\*\*\*\*Special Meeting\*\*\*\*\***

**Agenda**

1. CALL TO ORDER:

2. ROLL CALL:

**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES,  
WOLFSON**

3. DISPOSITON OF MINUTES:

September 11, 2019

December 11, 2019

January 25, 2020

4. MODIFICATIONS TO THE AGENDA:

5. OPEN FORUM:

6. CONSENT NEW BUSINESS:

**A. Request From Native American Health Center (Nahc) For Approval To Collect On-Site Registration Fees At The 19<sup>th</sup> Annual Running Is My High 5k And 10k Fun Run/Walk At Lakeside Park (Fairylnd Area) On Saturday, April 11, 2020, 9:00am-12:00pm.**

**B. Request From Eastside Arts Alliance Approval To Collect Donations, Sell Food And Merchandise On Site At The Malcolm X Jazz Festival At San Antonio Park On Saturday, May 16, 2020 From 12:00pm – 5:00pm.**

**C. Request From The Spanish Speaking Citizen's Foundation For Approval To Collect Registration Fees Onsite At Their 5k Walk/Run At Lakeside Park (Picnic Tables Near Lake Merritt Sailboat House) On Sunday, May 3, 2020, From 9:00am 11:00am.**

7. NEW BUSINESS:

**A. Request From Better Black For Approval To Collect Entry Fees, Sales Of Food, Beer, Wine And Spirits, At Strictly R & B To Be Held At The Lakeside Park Garden Center On Saturday, March 7, 2020, From 9:00pm-1:00am.**

**B. Request From Northern California Debtors Anonymous Approval To Collect Entry Fees At Their Spring Lights Event To Be Held At Lakeside Park Garden Center On Sunday, May 17, 2020, From 10:00am-4:00pm.**

8. PLANNING AND CONDITIONAL USE PERMITS:
9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES:
10. ANNOUNCEMENTS AND COMMUNICATIONS
11. DIRECTOR'S REPORT:
12. CONTINUATION OF OPEN FORUM:
13. ADJOURNMENT:

**Next Meeting:**

***Wednesday, March 11, 2020  
Lakeside Park Garden Center  
666 Bellevue Ave, Oakland, CA***

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

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**PARKS AND RECREATION ADVISORY COMMISSION - PRAC**

**Wednesday, September 11, 2019, 4:30PM**

**Lakeside Park Garden Center – 666 Bellevue Avenue**

**Minutes**

1. CALL TO ORDER: 4:40PM

2. ROLL CALL:

**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES,  
WOLFSON**

Present: Commissioners Cole, Corbin, Ha, Howze, Moore, Reilly and Wolfson

Arrival: Commissioner Torres (4:45PM)

Excused: Commissioners Aikens and Smith

Staff: Parks and Recreation: Director J. Nicholas Williams, Assistant Director Dana  
Riley, Diane Boyd and Zermaine Thomson

Planning: Alicia Parker and Joanna Winter

3. DISPOSITON OF MINUTES:

**May 8, 2019 Minutes**

**Note:** Commissioners attending and creating the quorum for the May 8, 2019 meeting are no longer seated on the Commission, therefore, the minutes cannot be approved and will stay in draft form.

**June 12, 2019 Minutes**

**Motion:** Commissioner Corbin entertained a motion to approve the June 12, 2019 meeting minutes. **Moved by:** Commissioner Cole **Second by:** Commissioner Wolfson.

**Motion:** Passed.

**Vote:**

Yes: 6 – Cole, Corbin, Moore, Reilly, Torres and Wolfson

Abstained 2 – Ha and Howze

Excused: 2 – Aikens and Smith

**July 10, 2019**

**Note:** There was no quorum at the July 10, 2019 meeting, therefore, there were no minutes to approve.

4. MODIFICATIONS TO THE AGENDA:

**Motion:** Commissioner Corbin modify the agenda and move Open Forum #12 to before Item 8. **Moved by:** Commissioner Reilly. **Second by:** Commissioner Cole. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson  
Excused: 2 – Aikens and Smith

5. OPEN FORUM:

6. CONSENT NEW BUSINESS:

A. **Request Approval To Allow Youth Speaks To Collect Funds Onsite Through Vendor Sales At Their Life Is Living Community Event At Defremery Park On Saturday, October 12, 2019.**

B. **Request Approval To Allow The Oakland Black Cowboy Association (OBCA) Permission To Collect Funds Onsite Through Vendor Sales At Their 44<sup>th</sup> Annual Festival And Parade At Defremery Park On Saturday, October 5, 2019.**

**Motion:** Commissioner Corbin entertained a motion to recommend approval of the Consent New Business Items 6A and 6B. **Moved by:** Commissioner Reilly **Second by:** Commissioner Moore. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson  
Excused: 2 – Aikens and Smith

7. NEW BUSINESS:

A. **Request For The Parks And Recreation Advisory Commission To Provide Comments On Draft Downtown Oakland Specific Plan.**

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7A, presented by Strategic Planning Division staff, Alicia Parker and Joanna Winter.

The purpose of the report was to provide an introduction and overview of the Draft downtown Oakland Specific Plan (Draft Plan). The Planning process began in 2015 with the purpose of updating City policies that guide downtown development by considering Oakland's current and projected using and employment needs. The Draft Plan will serve the broad needs of the entire Oakland community including inclusive economic opportunity; anti-displacement measures to help protect residents, businesses and community institutions. The focus of this report is on the

recreation, parks, public space and cultural facilities aspects of the Draft Plan. The Draft Plan includes recommendations for increasing intensity to facilitate the creation of 29,100 housing units and 60,000 jobs, which would create more demand for parks and recreation and other public amenities.

The fiscal impact to the Office of Parks and Recreation for adopting the Downtown Oakland Specific Plan has yet to be determined, however, the Draft Plan recommends several funding sources be developed or revamped to implement the plan related to parks, recreation, cultural facilities and public open space.

Other topics in the overview include Planning Context and Boundary which describes the overall boundaries of the project; Central Ideas which speak to economic opportunity, housing, mobility, culture keeping, community health and land use and urban form; Key Investments and Policies for Public Space and Recreation; General Plan Amendments and Zoning Regulatory Framework and Implementation, Evaluation, Oversight and Accountability.

#### Commission Comments and Recommendations:

- Cultural retention is key. Develop a process for feedback to identify what is needed to create relevant cultural areas.
- Provide a matrix for suggested programming and maintenance of park spaces.
- Consider shared mobility lanes for bikes, scooters and other non-automobile modes of transportation.
- Develop goals for new bikeways.
- Create more parking structures.
- The City has a policy not to build additional garages. Dense housing development without parking will only work if they do not use cars.
- What is to City's plan to address toxic waste clean-up. Affordable housing should not be built on toxic soil.
- More ADA parking.
- Develop plans for edible gardens
- What measures will be put in place to address climate change – flooding, drying conditions and sea-level elevation. Recommends the City create a citywide plan.
- Create a buffer zone around 880/980 or require buildings to have filtration equipment to provide clean air in homes.

The Commission engaged in a discussion regarding impact fees and suggested that:

- Impact fees be used to create affordable housing downtown
- Impact fees be used to build affordable housing in less dense areas of Oakland

**Motion:** Commissioner Corbin entertained a motion to accept the staff report and provide comments as requested on the recommendations contained in the Draft Plan to advise development of the Final Downtown Oakland Specific Plan. **Moved by:** Commissioner Reilly **Second by:** Commissioner Ha. **Motion:** Passed.

**Vote:**

Yes: 7 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres

Abstained: 1 – Commissioner Wolfson abstained from the vote due to a conflict of interest.

Excused: 2 – Aikens and Smith

**B. Request Approval To Allow Bay Ventures LLC. To Collect Funds Onsite Through Vendor Sales Of Food, Beverages And Artisan Merchandise At The Lake Fest Event At Lake Merritt (Lake Merritt Sailboat House & Parking Lot) On Saturday, June 27, 2020 From 11:00am-7:00pm.**

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7B, presented by Parks and Recreation staff Zermaine Thomas.

Oakland Parks, Recreation and Youth Development received a collaborative request from Trevelon Adnanadus and Daniel Swafford to allow Bay Ventures LLC, to collect funds and give vendors permission to sell food, beverages, alcohol and merchandise at the free, family friendly Lake Fest event on June 27, 2020 at the Lake Merritt Sailboat House and parking lot.

**Motion:** Commissioner Corbin entertained a motion to recommend approval for Bay Ventures to collect funds and allow vendors to sell food, beverages, alcohol and merchandise at Lake Fest on Saturday June 27, 2020 at the Lake Merritt Sailboat House and parking lot. **Moved by:** Commissioner Cole **Second by:** Commissioner Moore. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson

Excused: 2 – Aikens and Smith

**C. Request From Clausen House For Approval To Collect On-Site Charitable Donations For The Step by Step: Walking To Independence To Be Held At Lakeside Park (Pergola) On Saturday, October 26, 2019, From 8:00AM-3:00PM.**

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7C, presented by Parks and Recreation staff Zermaine Thomas.

Oakland Parks, Recreation and Youth Development received a request from the non-profit organization, Clausen House to collect donations at the Step by Step: Walk to Independence event at the Lakeside Park Pergola, on Saturday, October 26, 2019.

**Motion:** Commissioner Corbin entertained a motion to recommend approval to allow Clause House to collect donation at Step by Step at the Lakeside Park Pergola on Saturday, October 26, 2019. **Moved by:** Commissioner Howze **Second by:** Commissioner Reilly. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson  
Excused: 2 – Aikens and Smith

**D. Request From Acta Non Verba: Youth Urban Farm Project For Approval To Sell Admission Tickets Food, Drinks, Branded Merchandise, Collect Donations And Host A Silent Auction At Their 2<sup>nd</sup> Annual Silent Reading Benefit Party Fundraiser At The Lake Merritt Sailboat House On Saturday, November 16, 2019, 3:00PM-10:00PM.**

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7C, presented by Parks and Recreation staff Zermaine Thomas.

Oakland Parks, Recreation and Youth Development received a request from Acta Non Verba: Youth Urban Farm Project to sell tickets, food, drinks, merchandise, collect donations and host a silent auction at 2<sup>nd</sup> Annual Silent Reading Benefit Party Fundraiser at the Lake Merritt Sailboat House on Saturday, November 16, 2019.

Acta Non Verba: Youth Urban Farm Project is a non-profit organization that addresses health inequities and polluted environments in communities of color by teaching youth to grow and sell produce grown in an urban garden setting.

**Motion:** Commissioner Corbin entertained a motion to recommend approval to allow Acta Non Verba: Youth Urban Farm Project to sell tickets, food, drinks, merchandise, collect donations and host a silent auction at 2<sup>nd</sup> Annual Silent Reading Benefit Party Fundraiser at the Lake Merritt Sailboat House on Saturday, November 16, 2019.

**Moved by:** Commissioner Wolfson **Second by:** Commissioner Howze. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson

Excused: 2 – Aikens and Smith

8. PLANNING AND CONDITIONAL USE PERMITS:

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES:

10. ANNOUNCEMENTS AND COMMUNICATIONS

- The Commission requested the City Council provide PRAC with an update on the City's Naming Right Policy.
- PRAC members were invited to attend the presentation of the PRAC Annual Report before the Life Enrichment Committee (LEC) at 4:00PM on Tuesday, October 8, 2019.

11. DIRECTOR'S REPORT:

- In late July 2019, the Curry Family Eat, Learn Play Foundation contacted Oakland Parks, Recreation and Youth Development (OPRYD) with an offer to refurbish the basketball court at Concordia Park. Acceptance of the offer stipulated that the work be completed within two weeks. City Administrator Landreth and Councilmember Loren Taylor reviewed the project and granted approval for construction to move forward. The Sports Court material used to cover the playing surface of the court will defer maintenance for 20 years. Stephen Curry attended the unveiling of the new court on August 6, 2019.



12. CONTINUATION OF OPEN FORUM:

There were two speakers at this section of Open Forum. Members of the Mosswood Recreation Center Recreation Advisory Council (RAC) addressed the Commission and presented a letter regarding the condition of the park, park safety, child safety.

13. ADJOURNMENT: 6:34PM

Respectfully submitted,

/s/ J. Nicholas Williams

Secretary



Diane L. Boyd  
Recording Secretary

**Next Meeting:**

***Wednesday, October 9, 2019***

***Lakeside Park Garden Center***

***666 Bellevue Ave, Oakland, CA***

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**PARKS AND RECREATION ADVISORY COMMISSION - PRAC**

**Wednesday, December 11, 2019, 4:30PM**

**Lakeside Park Garden Center – 666 Bellevue Avenue**

**Minutes**

1. CALL TO ORDER: 4:41 PM

2. ROLL CALL:

**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES, WOLFSON**

Present: 7 - Commissioners Aikens, Cole, Corbin, Howze, Reilly, Torres and Wolfson

Excused: 2 - Commissioners Ha and Moore

Absent: 1 - Smith

Staff: Director J. Nicholas Williams, Diane Boyd and Gail McMillon

3. DISPOSITON OF MINUTES:

September 11, 2019

Note: The September 11, 2019 minutes were not approved due to an insufficient quorum.

4. MODIFICATIONS TO THE AGENDA:

**Note: The Agenda was modified to move the Director's report to after Item 5 – Open Forum.**

5. OPEN FORUM: There were no speakers present for this item.

6. CONSENT NEW BUSINESS:

**A. Request From Oakland Running Festival For Approval To Serve And Sell Alcoholic Beverages, Food, Merchandise And Accept Donations On-Site At The 11<sup>th</sup> Annual Oakland Running Festival Marathon At Snow Park On Sunday, March 22, 2020, From 7:00am-3:00pm.**

The Commission heard concerns raised by a community member regarding possible damage to the newly renovated Snow Park. Organizers of the Running Festival are scheduled to resume hosting the event at Snow Park on March 23, 2020, marking its 11<sup>th</sup> annual event with Parks and Recreation. During the renovation of the park, the Running Festival relocated to East Shore Park – Middle Harbor. The community member asked Parks and Recreation staff and the Commission to retain the event at East Shore or find another suitable location. In the absence of keeping the Running Festival at East Shore Park, the community requested that conditions be put in place to ensure the event

organizer return the park to its previous condition. Parks and Rec staff informed the Commission and community that the organizer of the Running Festival was in good standing with the Parks and Recreation Central Reservations Unit (CRU) staff and compliant with all items referenced in each permit for the previous 10 annual events. Staff confirmed that event organizers are required to tour rented or permitted property with Public Works and CRU staff before and after use to corroborate the condition of the site and to access the cost of any damages.

The Commission stated that it did not have jurisdiction over the Parks and Recreation CRU's permitting or application processes and deferred to the department for continued oversight.

Director Williams' offer to facilitate a conversation with the event organizer, CRU and Public Works staff was accepted by the community.

**B. Request From Center For Early Intervention On Deafness (CEID) For Approval To Collect On-Site Registration Fees And Sell Raffle Tickets At Their Annual Walk-A-Thon At Lakeside Park (Fairylane Area) On Saturday, April 25, 2020, From 8:30am-2:00pm.**

**Motion:** Commissioner Corbin entertained a motion to approve Items 6A and 6B.  
**Moved by:** Commissioner. **Second by:** Commissioner XXX. **Motion:** Passed.

**Vote:**

Yes: 7 – Aikens, Cole, Corbin, Howze, Reilly, Torres and Wolfson

**7. NEW BUSINESS:**

**A. Request Recommendation To Dedicate A Plaque In Memory Of William Lee "Bill" Grimm.**

Sherianne Grimm requested permission to dedicate a bench in memory of her late husband, William Lee "Bill" Grimm. Mr. Grimm spent 43 years in public service working on behalf of the nation's children. He was considered the expert in the country on children in foster care and the premiere litigator in child welfare cases. Mr. was beloved by his wife, children and grandchildren and is mourned by a host of family members, friends and colleagues.

The dedication plaque will be placed on a bench located across the street from 2040 Lakeshore and will read:

In Loving Memory of William "Bill" Grimm 1949-2019  
Beloved husband, father & friend; fierce child advocate  
We carry your heart in our hearts; loving you eternally  
Never separated because we loved with heart and Soul♥

**Motion:** Commissioner Corbin entertained a motion to recommendation the approval to dedicate a bench in memory of William Lee "Bill" Grimm near 2040 Lakeshore Avenue. **Moved by:** Commissioner Howze. **Second by:** Commissioner Aikens. **Motion:** Passed.

**Vote:**

Yes: 7 – Aikens, Cole, Corbin, Howze, Reilly, Torres and Wolfson

**B. Note: Item 7B was not used in this report.**

**C. Request Approval From The Parks And Recreation Advisory Commission To Allow The Peralta Parent Teacher Group To Collect Donations, Sell Tickets On Site, Host A Silent And Live Auction And Sell Beverage And Raffle Tickets At Their Spring Auction Fundraiser At Lakeside Park Garden Center On Saturday, March 21, 2020, From 5:30pm-9:30pm.**

The Parks and Recreation Advisory Commission reviewed the staff report prepared by Zermaine Thomas.

The Peralta Teacher Group (PPTG) requested the Parks Recreation Advisory Commission allow them to hold their annual Spring Auction Fundraiser at the Lakeside Park Garden Center on Saturday, March 21, 2020. Tickets for entry, raffles and beverages will be sold, and a silent and live auction will be featured. Proceeds will benefit Teacher's Aides for kindergarten classrooms at Peralta Elementary School, as well as art and music instruction for grades K-5.

**Motion:** Commissioner Corbin entertained a motion to recommend approval for the Peralta Parent Teacher Group to sale event tickets, raffle tickets and host a silent and live auction at their Spring Auction Fundraiser at Lakeside Park Garden Center on Saturday, March 21, 2020. **Moved by:** Commissioner Aikens. **Second by:** Commissioner Wolfson. **Motion:** Passed.

**Vote:**

Yes: 7 – Aikens, Cole, Corbin, Howze, Reilly, Torres and Wolfson

8. PLANNING AND CONDITIONAL USE PERMITS:

None.

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES:

Commissioner Aikens:

- Contacted recreation centers including Arroyo, Golden Gate, Rainbow and Allendale – discussed equity.

Commissioner Reilly:

- Friends of the Rotary Nature Center will replace flag pole banners of 150 years.

Commissioner Corbin:

- Mosswood rebuilding workshops will resume in January and B=February 2020.

10. ANNOUNCEMENTS AND COMMUNICATIONS

- Reported resistance to Liaisons and Recreation Advisory Councils. Commissioners were requested to communicate issues directly to his office.
- What are new camp options to Shake Rattle and Roll (formerly offered at Joaquin Miller Park)?
- Mosswood encampment not sanctioned by the City. The encampment has been fenced to prevent additional residents. Current residents are receiving services to support relocation within 60 to 90 days.
- Commissioner Corbin will send an email to Director Williams regarding warping floors at Lincoln Recreation. Meanwhile, staff should be encouraged to report the repair request through the City311 system.

11. DIRECTOR'S REPORT:

Announcements:

John Bliss – Oakland Parks and Recreation Foundation (OPRF)

- Measure Q will be placed on the March 3, 2020 Primary Ballot and will raise \$21 million dollars annually from parcel taxes for parks maintenance, homeless services increased removal of debris and trash, increases restroom maintenance, and mowing. Support for the measure is being sought from several organizations including the Sierra Club, Out Door Afro, League of Women Voters and others.
- Measure Q was approved by the City Council at the November 14, 2019 meeting.
- Requested the Commission endorse Measure Q.

Director Williams

- On December 21, 2019, 1:00 PM to 4:00 PM, Oakland Parks, Recreation and Youth Development (OPRYD), in partnership with Eat. Learn. Play will host a community Holiday Resource Fair at the Fox Theater. Families participate in an array of activities and receive two gift boxes. One box will include a turkey and prepared side dishes. The second box will include toys, books and other surprises for the family.
- Beginning, Thursday 9, 2020 and every Thursday through March 12<sup>th</sup>, OPRYD will host the 10-Week Fitness Challenge. Community members of all ages and fitness levels will participate in one and a half hours of activities including 45 of exercise routines and 45 minutes of Tai-Chi. The Fitness Challenge is free to the community and will be held at OPRYD recreations centers throughout Oakland. Fresh fruit will be provided.
- Extended congratulations to OPRYD staff celebrating service with the City of Oakland
  - Karis Griffin – celebrating 15 years of service
  - Darrin Hodges – celebrating 25 years of service
  - Jovita Zarate – celebrating 30 years of service

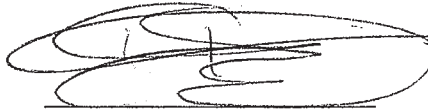
12. CONTINUATION OF OPEN FORUM:

One community member addressed the Commission and presented a letter dated December 10, 2019.

13. ADJOURNMENT: 6:18 PM

Respectfully submitted,

/s/ J. Nicholas Williams  
Secretary



Diane L. Boyd  
Recording Secretary

**Next Meeting:**

***Wednesday, January 8, 2020***

***Lakeside Park Garden Center***

***666 Bellevue Ave, Oakland, CA***

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**City of Oakland Parks and Recreation Advisory Commission**  
**Saturday, January 25, 2020 – 9:00AM**  
**Lake Merritt Garden Center – 666 Bellevue Ave**  
**\*\*\*SPECIAL MEETING MINUTES\*\*\***

1. CALL TO ORDER: 9:18 a.m.
2. ROLL CALL:  
**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES, WOLFSON**

**Present:** Aikens, Corbin, Ha, Howze, Moore, Wolfson

**Arrival:** Smith (9:58 a.m.)

**Excused:** Cole, Reilly and Torres

**Staff: Parks and Recreation-** J. Nicholas Williams, Dana Riley, Diane Boyd.  
Project Delivery – Christine Reed.

3. ASSEMBLY:  
Project Delivery - Mosswood Park Project Update

Christine Reed provide a brief review of the Park Master Plan and Concept Design for the Mosswood Recreation Center and Park. The plan showed a time line of community workshops beginning from September 2019 to plans for a February 1, 2020 Sustainability meeting at the Studio One Arts Center and a final site plan review on March 7, 2020. The plan also showed several internal and public meetings geared toward finalizing the program and design concept ending with a final report and public presentation in May 2020. Design and construction is slated for Summer 2020 – Spring 2022.

An evaluation of the Moss House is not currently in the Master Plan budget.

4. INTRODUCTORY REMARKS:  
Director Williams -

- Welcome and Vision for 2020

Director Williams welcomed the Commission to the 2020 Retreat and spoke about the importance of Oakland Parks Recreation and Youth Development (OPRYD) PRAC, the Oakland Parks and Recreation Foundation (OPRF) working in continued alignment to improve services and outcomes for the department and community. The Director also announced the department's application for the Certified Park and Recreation Executive (CPRE) Certification which is a two-year process and requires 160 standards be reached. Also, OPRYD is working with Carol H. Williams, Advertisement for department marketing and branding purposes.

5. ACTION ITEMS – DISPOSITION OF MINUTES:

- September 11, 2019
- December 11, 2019

NOTE: Due to the insufficient quorum, meeting minutes for September 11, 2019 and December 11, 2019 were not approved.

6. DISCUSSION ITEMS:

- A. Annual Review of Ordinance No. 11731 C.M.S & Ordinance No 8065 C.M.S:  
Ordinance Establishing the Park & Recreation Advisory Commission to Assist and Advise the City Manager and the Council.

Purpose:

To establish a clear understanding of PRACs jurisdiction and possible contributions to the City of Oakland.

Main Document(s) for discussion:

- Ordinance No 8065 C.M.S
- Ordinance No. 11731 C.M.S

The Commission determined that PRAC is operating in the correct direction and is in alignment with the Ordinance.

Staff confirmed that individuals interested in applying for a seat on the PRAC should apply via the City's website and plan to attend a monthly meeting. Applications are vetted by OPRYD and submitted by the Mayor's office. The applicant's term begins on the date affirmed by City Council Resolution.

- B, PRAC Liaison & Recreation Advisory Council (RAC)

Purpose:

Review RAC manual - to connect PRAC Commissioners with Recreation Centers.

Main Document(s) for discussion:

- RAC Manual
- Updated List of Recreation Centers/Directors

Commissioners received an updated list of Recreation Center Directors

The Commission had a brief discussion of the history of the formation of the Recreation Advisory Councils (RAC). Staff suggested implementing a regional approach to working with RAC's. Next steps will be discussed at the March 11, 2020 meeting.

- C. PRAC Tasks Forces/Committees for 2020 & OPRYD Support Teams
- Re-establish the PRAC Tree Committee

The PRAC re-established the Tree Committee and includes Commissioners Ha, Moore and Wolfson.

Staff will review and determine if the Central Reservations Unit (CRU) will have RAC.

A new ad hoc committee was for to review the Strategic Action Plan. Members include Director Williams, former PRAC Chair Kadera-Redmond, and Commissioners Corbin Cole and Ha.

- D. Review Annual 2019 Report Draft

Purpose:

Every March the PRAC must submit and present an Annual Report to the Life Enrichment Committee. This will be a place to review and announce any edits before it goes to OPRYD for last looks and final edits before being submitted.

Main Document(s) for discussion:

- Draft or summary of report

Dana will provide the Commission City Council and PRAC annual report deadlines.

E. PRAC and The Park Ballot Measure Q.

Purpose:

Review Ballot Measure and discuss if PRAC will vote to support it.

Main Document(s) for discussion:

- Ballot Measure
- Ballot Measure FAQ

**Motion:** Commissioner Corbin entertained a motion to endorse and support Measure Q.

**Moved by:** Commissioner Moore **Second by:** Commissioner Aikens. **Vote: 7 Yes:** Aikens, Corbin, Ha, Howze, Moore Smith and Wolfson. **Motion:** Passed.


7. ADJOURNMENT: 12:10 p.m.

Respectfully submitted,

/s/ J. Nicholas Williams

J. Nicholas Williams

Secretary



Diane L. Boyd  
Recording Secretary

Next Meeting:

**Wednesday, February 19, 2019 \*\*\*Special Meeting\*\*\***

**Lakeside Park Garden Center**

**666 Bellevue Ave, Oakland, CA**

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five

working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonés, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) 或致電 (510) 238-7532 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



**CITY OF OAKLAND  
Oakland Parks, Recreation & Youth Development**

**TO:** C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission  
**FROM:** Zermaine Thomas, Central Reservations  
**DATE:** January 29, 2020  
**SUBJECT: REQUEST FROM NATIVE AMERICAN HEALTH CENTER (NAHC) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AT THE 19<sup>th</sup> ANNUAL RUNNING IS MY HIGH 5K AND 10K FUN RUN/WALK AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, APRIL 11, 2020, 9:00AM-12:00PM.**

**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from the Native American Health Center (NAHC), a non-profit organization serving the California Bay Area Native Population and other under-served populations in the Bay Area is requesting permission to collect on-site registration fees for the 19th Annual Running is My High, a 10k and 5k Fun Race at Lakeside Park (Fairyland Area) on Saturday, April 11, 2020. Proceeds from the fees collected will be used to support the event (i.e., purchasing t-shirts and supporting participant walking and running scholarships). Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

Native American Health Center is paying all rental fees associated with the event estimated at \$2170.00.

**PROJECT / PROGRAM DESCRIPTION**

This is the Native American Health Center, Inc. 19<sup>th</sup> year hosting the Running Is My High event. They have come before the Parks and Recreation Advisory Commission in the past and were granted approval to collect registration fees onsite; all past events were successful and went as planned. The overall goal of Running is My High is to engage community members in the event while promoting fitness, good nutrition and diabetes prevention.

The onsite registration fees will be \$20 for adults and \$5 for children.

The estimated attendance is 400.

**BACKGROUND / LEGISLATIVE HISTORY**

The Native American Health Center (NAHC) is a non-profit organization serving the California Bay Area Native Population and other under-served populations in the Bay Area. 2012 marked NAHC's 40th anniversary; as an organization, they have been serving the community since 1972.

NAHC has worked at local, state, and federal levels to deliver resources and services for the urban Native community, including medical, dental, behavioral health, diabetes, obesity, substance abuse prevention, HIV/HCV care coordination and prevention.

**RECOMMENDATION**

Staff recommends that the Park and Recreation Advisory Commission approve the request from the Native American Health Center to collect onsite registration fees at the Running is My High 5K and 10K Fun Run/Walk at Lakeside Park (Fairylane Area) on Saturday, April 11, 2020, 9:00am-12:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:  
Zermaine Thomas  
Central Reservations

/s/ Darrin Hodges

Approved by:  
Darrin Hodges  
Facilities Manager

Attachments: Exhibit A – Native American Health Center Proposal Letter  
Exhibit B – Native American Health Center Post Event Report (2019)  
Exhibit C - Rental Application



**NATIVE AMERICAN  
HEALTH CENTER**  
Serving the community since 1972

www.nativehealth.org  
FOLLOW US @NHC10 n e e

January 24, 2020

Office of Parks and Recreation  
Parks and Recreation Advisory Commission

Dear Parks and Recreation Advisory Committee,

On Saturday, April 11<sup>th</sup>, 2020 the Native American Health Center of Oakland, CA is sponsoring an event entitled: Running is My High, a 5K and 10K Fun Run and Walk around Lake Merritt in downtown Oakland.

The overall goal of Running is My High is to engage community members to celebrate sobriety while promoting fitness, good nutrition, and diabetes prevention. The event will draw participants from the Native American Community as well as runners and exercise enthusiasts from all over the Bay Area.

The purpose of this letter is to inform you that we will be allowing our community members the opportunity to register on the day of the event. This is our 19<sup>th</sup> annual event and we have always offered same day registration that has allowed us to gain larger participation. We encourage pre-registration, but same day registration is also necessary. The same day registration fees will be \$20.00 for adults and \$5 for children. Native American Health Center is a non-profit organization; the money collected will be used to support this event (i.e. purchasing t-shirts, awards, participant sponsorship, etc.).

I appreciate your help and look forward to working with you. If you have any questions, please feel free to contact me.

Sincerely,

Catherine Nieva-Duran  
Running Is My High Coordinator  
510-232-7020 ex 205  
CatherineN@nativehealth.org

---

**ALAMEDA**

**Administration**  
1151 Harbor Bay Parkway  
Alameda, CA 94502  
Suite 201 – Fiscal  
Suite 203 – Administration  
PH (510) 747-3030

**OAKLAND**

**Medical and Dental**  
2950 International Boulevard  
Oakland, CA 94601  
PH (510) 535-4400

**Community Wellness**  
3124 International Boulevard  
Oakland, CA 94601  
PH (510) 434-5421

**Women, Infants & Children**  
PH (510) 434-5300

**SAN FRANCISCO**

**Medical and Dental**  
160 Capp Street  
San Francisco, CA 94110  
PH (415) 621-8051

**Women, Infants & Children**  
160 Capp Street  
San Francisco, CA 94110  
PH (415) 621-7574

**Community Wellness**  
333 Valencia Street  
San Francisco, CA 94103  
PH (415) 503-1046

**RICHMOND**

**Community Wellness**  
2566 Macdonald Ave.  
Richmond, CA 94804  
PH (510) 232-7020





# POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3<sup>rd</sup> Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

## I. GENERAL INFORMATION

Name of Event: Running is My High 2019  
 Location of Event: Lakeside Park Fairyland Area 699 Bellvere  
 Date/Hours of Event: 6 hrs - 4/11/2020 Permit No. 41529  
 Event Contact Name: Catherine Nieva-Duran Phone No. 510 232 7020  
 Event Contact Address: 3124 International Blvd Oakland CA

Is this a "first time" event at this location?  Yes  No If no, when was the event held previously?  
3/16/2019 - event held annually

1. Were Facility Rental/Set-up fees waived?  Yes  No  Not Applicable
2. Check other permits required for event?
 

|   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> OPD Special Events Permit       | <input checked="" type="checkbox"/> Food Handler's Permit    | <input type="checkbox"/> Seller's Permit     |
| <input checked="" type="checkbox"/> Charitable Solicitations Permit | <input checked="" type="checkbox"/> Certificate of Insurance | <input type="checkbox"/> Other - Please list |

## II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 500
  2. Were registration fees, donations or other fees collected on-site?  Yes  No  Not Applicable
  3. If yes, how many people registered? 474 How many people made donations? unknown
  4. What was the cost for registration? 70
  5. How much was collected on site from registration fees? 1031.20
  6. How much was collected on site from donations? unknown, question
  7. How much was collected on site from other fees? n/a
- includes registration + donations*

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement?  Yes  No

If no, why not? No vendors used.

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|----------------------------------|-----------------|------------------|---------------------|
|   |                                  |                 |                  |                     |
|   |                                  |                 |                  |                     |
|   |                                  |                 |                  |                     |
|   |                                  |                 |                  |                     |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

N/A - will follow same format for next year.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

Event went very well, much more organized than last year. We had more days of registrants than expected.

Submitted by: Catherine Mera-Dwan Date: 1/24/2020

Approved by: [Signature] (OPR Staff) Date: 1-29-2020

Comments: \_\_\_\_\_



Oakland Parks, Recreation & Youth Development (OPRYD)  
 666 Bellevue Avenue Oakland, CA 94610  
 Central Reservations: (510) 238-3420; Fax: (510) 637-0362  
 Office Hours: Monday-Friday 9:00 a.m. - 4:00 p.m.  
 Email: [centralreservationsunit@gmail.com](mailto:centralreservationsunit@gmail.com)  
**Rental Application**



ATTENTION: Zermaine

Date of Application: 1-24-2020

*\*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.\**

Name of Business/Organization: Native American Health Center

Business/Organization Address: 3124 International Blvd Oakland 94601  
Street Address City Zip Code

Applicant Name: Catherine Nieva-Duran

Applicant Mailing Address: Same  
Street Address City Zip Code

Phone Number: 510 232 7020 Fax Number: 510 232 7015 Email: Catherine.n@nativehealth.org

Facility/Park Name: Lakeside Park - fairyland Area

Room(s)/Site(s): \_\_\_\_\_

**Event Information:**

Date(s) of Event: April 11<sup>th</sup>, 2020

Time In/Prep Time 7:00 AM Actual Event Time 9:00 AM to 12:00 PM Time Out/Cleanup Time 1:00 pm

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/Bar Mitzvah, etc.)*  
5K/10K RUN WALK around Lake Merritt

General Public Allowed:  Yes  No Sound Amplification:  Yes  No Non-Amplified Sound:  Yes  No

Type of Equipment to be used: *(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)*  
PA system w/ microphone + iPod for music

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total) 400 Approximate # of Adults 150 # of Teens 150 # of Children/Infants 100

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.

Will you require a caterer for your event?  Yes  No

If yes, Name of Caterer: \_\_\_\_\_

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:  
 -Park Use/Building Rentals/Special Events (Parks): \$30:

|  |  |
|--|--|
| (1) <u>65</u> x <u>6</u> = <u>390</u><br><small>(Hourly Rate) (# of hours)</small> | (6) Kitchen = _____                    |
| (2) _____ x _____ = _____<br><small>(Hourly Rate) (# of hours)</small>             | (7) Alcoholic Beverage Fee = _____     |
| (3) Permit Processing Fee = <u>30</u>  | (8) Administrative Service Fee = _____ |
| (4) Deposit = <u>500</u>   | (9) Sound Use Fee = <u>50</u>          |
| (5) Setup/Teardown = _____   | (10) Other Charges = <u>1200 \$</u>    |

TOTAL: \$ 2170 Less Advance Minimum Payment of \$ \_\_\_\_\_; BALANCE DUE 30 DAYS BEFORE EVENT: \$ \_\_\_\_\_  
*(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)*

Payment type: Check #: X Type of Credit Card: Visa or MasterCard: \_\_\_\_\_  
 (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee  
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE [Signature] DATE 1/23/19

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.



**CITY OF OAKLAND  
Oakland Parks, Recreation & Youth Development**

**TO:** C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission  
**FROM:** Zermaine Thomas, Central Reservations  
**DATE:** January 29, 2020  
**SUBJECT:** **Request From Eastside Arts Alliance Approval To Collect Donations, Vendor Sales Of Foods And Sales Of Merchandise On Site At The Malcolm X Jazz Festival To Be Held At San Antonio Park On Saturday, May 16, 2020 From 12:00pm – 5:00pm.**

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**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from Allison Santiago, Office Manager for Eastside Arts Alliance, for permission to collect donations, vendor sales of food and merchandise onsite at the 20<sup>th</sup> Annual Malcolm X Jazz Festival to be held at San Antonio Park on Saturday, May 16, 2020. Funds raised will be used to cover the costs of the festival, (i.e stage rental, clean-up, tables/chairs, etc.). Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

Eastside Arts Alliance is paying all fees associated with the event estimated at \$3780.00.

**PROJECT / PROGRAM DESCRIPTION**

The Malcolm X Jazz Arts Festival is dedicated to bringing the community together and building unity. The event also allows the Eastside Arts Alliance the exposure of support and services to the residents in the San Antonio district. Eastside Arts Alliance is expecting to have 30 arts and crafts vendors and 5 food vendors at this year's event.

Vendor fees are \$75 for arts and craft/merchandise vendors and \$125 for food vendors.

The estimated attendance is 1000.

**BACKGROUND / LEGISLATIVE HISTORY**

This is the 20<sup>th</sup> year that Eastside Arts Alliance (ESAA), has held the Malcolm X Jazz Festival at San Antonio Park. Many of the participating vendors are community-based organizations and local community artists who offered arts and crafts items for sale.

**RECOMMENDATION**

Staff recommends that the Park and Recreation Advisory Commission approve the request for Eastside Arts Alliance to collect donations, have vendor sales of food and merchandise onsite at the 20<sup>th</sup> Annual Malcolm X Jazz Festival to be held at San Antonio Park on Saturday, May 16, 2020, 12:00pm-6:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Central Reservations

/s/ Darrin Hodges

Approved by:

Darrin Hodges

Facilities Manager

Attachments: Exhibit A – Eastside Arts Alliance Proposal Letter  
Exhibit B – Post Event Report and Vendor List (2018)  
Exhibit C – Rental Application



## **EASTSIDE ARTS ALLIANCE CULTURAL CENTER**

Oakland Parks and Recreation- PRAC Committee

Dear Members of the Committee:

I am writing on behalf of EastSide Arts Alliance. EastSide Arts Alliance is a grassroots organization of third world artist, here in the Fruitvale District. EastSide focuses on educating, providing free programming and festivals to celebrate our community's resilient culture. This year we will be celebrating our 20th anniversary! We would like permission to have arts and food vendors for our 20th annual Malcolm X Jazz Arts Festival. This festival has taken place in San Antonio Park for 20 years, and has been consistently successful free community event. This festival is one of the few times the San Antonio community comes out for a full day of live jazz, news, and healthy positive interactions.

This year the festival is scheduled to take place May 16th 2020, from 12-5pm. We would like to be able to have community vendors selling cultural products at the festival. Our Jazz Festival has become a yearly tradition where community artists are able to sell handcrafted arts and food. This May we are expecting to have 35 vendors and about 5 food vendors. Our festival entrance is free to the public, we will be charging a reasonable fee of \$75 for artist vendors, and \$125 for food vendors. These funds cover the cost of putting on the festival (stage rental, tables, chairs etc..) All of our vendors are permitted through Alameda County Environmental Health and must register under our event in order to be able to sell food the day of. Our artisan vendors all submit their business license upon submitting their applications for the Jazz Festival.

We would like to request to solicit donations for the festival. The total cost to put on this festival is \$50,000. Although each year the festival is supported by a variety of funders, City of Oakland Cultural Arts Department, the National Endowment for the Arts and the William and Flora Hewlett Foundation, donations we gather go towards helping the total cost's.

We look forward to seeing you all at our 20th Jazz Arts Festival, thank you for your continuing support.

Sincerely,  
Allison Santiago  
Office Manager, EastSide Arts Alliance  
[allisone.santiago@gmail.com](mailto:allisone.santiago@gmail.com)



## EASTSIDE ARTS ALLIANCE CULTURAL CENTER

### Malcolm X Jazz Arts Festival 2019 Post Event Report

#### 1. General Information

Name of Event: 19th Annual Malcolm X Jazz Arts Festival

Location of Event: Eastside Arts Alliance (event was rained in this past year, and moved indoors in our cultural center). The event took place in our cultural center Eastside Arts Alliance, 2277 International Blvd. Oakland Ca, 94606

Date/ Hours Of Event: Sat, May 18th, 2019 12-5pm.

Contact Person: Allison Santiago Cell: (510)5614292

Contact Person Address: Eastside Arts Alliance 2277 International Blvd, Oakland Ca, 94606.

Is this a first time event at this location?: No, the festival has gone on since 1999-2019.

#### 2. Where Facility Rental/ Set-Up fees waived?: No

#### 3. All other permits required for event: OPD Special Events Permit, Charitable Solicitations Permit, Certificate of Insurance, Alameda County Health Permit, Fire Department Clearance.

#### 4. Attendance Information:

Total Number in attendance : 1,000 + community members

Were registration fees collected on-site for the event?: NO

How much money was collected on-site for registration fees? NONE, this was a FREE community event.

#### 5. Vendor Information:

(See attached form, with Name of vendors, Non-profit or For-profit?, Food vendor? Craft Describe ? Sellers Permit? Y/N?

#### 6. Comments:

This was the 19th year Eastside Arts Alliance presented this FREE festival. Every year the crowd grows and we have an even more successful event each year. All ages have always been welcomed to the event, this is a multigenerational, and representing event. We are happy to be able to offer this annual festival every year to the community for FREE! This year our event was rained out but our community and program continued INDOORS . The weather did not phase our supporting community. Next year we hope to have it back at the park We do not anticipate making any changes next year. We are looking forward to what new ideas will come in the upcoming year.

#### 7. List any Event Problems or Concerns:

For the past 19 years we lobby to have something done with the working toilets in the park. We would like working doors, and family friendly facilities for the neighborhood to use year round! We have been asking city officials to make changes for 19 years!



**EASTSIDE ARTS ALLIANCE CULTURAL CENTER**

Submitted By:  
Allison Sanitago  
Sign:  
Date:

Approved By (OPR Staff):  
Date: 1-29-2020  
Comments:

*[Handwritten signature]*





**Oakland Parks and Recreation**  
**250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612**  
**Office: (510) 238-3187; Facsimile: (510) 238-2397**



### Rental Application

ATTENTION: \_\_\_\_\_

Date of Application: Jan. 6th 2020

*\*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.\**

Name of Business/Organization: Eastside Arts Alliance Cultural Center

Business/Organization Address: 2277 International Blvd. Oakland 94606  
Street Address City Zip Code

Applicant Name: Allison Santiago (representing Eastside Arts Alliance)

Applicant Mailing Address: 2277 International Blvd Oakland 94606  
Street Address City Zip Code

Phone Number: 5105614292 Fax Number: \_\_\_\_\_ E-mail: allisone.santiago@gmail.com

Facility/Park Name: San Antonio Park

Room(s)/Site(s) \_\_\_\_\_

**Event Information:**

Date(s) of Event: May 16th 2020

Time In/Prep 8am Actual Event Time 12pm to 5pm Cleanup/Time Out 8pm

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.)*

Free community festival

General Public Allowed:  Yes  No Sound Amplification:  Yes  No Non-Amplified Sound:  Yes  No

Type of Equipment to be used: *(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)*  
speakers, live band, amps, mics, DJ's

*Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.*

Number of Participants (Total) 1k+ Approximate # of Adults 500 # of Teens 300 # of Children/Infants 200

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.  
none

Will you require a caterer for your event?  Yes  No

If yes, Name of Caterer: Food vendors (getting permit from Environmental health dept)> \*See Additional Permit Regulations

**RENTAL FEES** (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

**Non-Refundable Permit Processing Fees:**

- Picnic & Related Events: \$15 (50+) people
- Park Use/Building Rentals/Special Events (Parks): \$30:

|  |  |
|--|--|
| (1) _____ x _____ = _____<br><small>(Hourly Rate) (# of hours)</small> | (6) Kitchen = _____                    |
| (2) _____ x _____ = _____<br><small>(Hourly Rate) (# of hours)</small> | (7) Alcoholic Beverage Fee = _____     |
| (3) Permit Processing Fee = _____                                      | (8) Administrative Service Fee = _____ |
| (4) Deposit = _____  | (9) Sound Use Fee = _____              |
| (5) Setup/Teardown = _____   | (10) Other Charges = _____             |

TOTAL: \$ \_\_\_\_\_ Less Advance Minimum Payment of \$ \_\_\_\_\_; BALANCE DUE 30 DAYS BEFORE EVENT: \$ \_\_\_\_\_  
*(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)*

Please check payment type: Cash: \_\_\_\_\_ Check #: \_\_\_\_\_ Type of Credit Card: Visa or MasterCard: \_\_\_\_\_  
(See attached Authorization for Credit Card Payment Form-)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee  
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE Allison Santiago DATE Jan 6th 2020



**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** C.N.E. Corbin, Chair, Parks & Recreation Advisory Commission  
**FROM:** Zermaine Thomas, Central Reservations  
**DATE:** January 29, 2020  
**SUBJECT:** **Request From The Spanish Speaking Citizen's Foundation Approval To Collect Registration Fees Onsite At Their 5k Walk/Run At Lakeside Park (Picnic Tables Near Lake Merritt Sailboat House) On Sunday, May 3, 2020, From 9:00am-11:00am.**

---

**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from the Spanish Speaking Citizen's Foundation, a 501(c)(3) non-profit organization dedicated to improving the community for Latino residents in Oakland by empowering community members to improve their quality of life while maintaining strong cultural relevance and tradition. The Spanish Speaking Citizen's Foundation is requesting approval to collect onsite registration fees at their 5K Walk/Run. The funds collected will benefit the youth and families that participate in the services provided at the Spanish Speaking Citizen's Foundation service center and school sites where supplemental education programs are offered. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. Section 12.64.080.

**FISCAL IMPACT**

There will be a positive fiscal impact to Oakland Parks & Recreation. The Spanish Speaking Citizen's Foundation is paying all rental fees associated with the event estimated at \$580.00.

**PROJECT / PROGRAM DESCRIPTION**

The Spanish Speaking Citizen's Foundation 5k Walk/Run course will circle the lake once; it will be timed by a professional timer and monitored by volunteers. The First Aid Station will be staffed with health care professionals assisted by volunteers. The event will include live Mariachi music and other cultural presentations; the live music will be timed accordingly to respect the tranquility of the neighborhood. There are approximately 295 participants.

**BACKGROUND / LEGISLATIVE HISTORY**

The Spanish Speaking Citizens' Foundation was established in 1964 by a group of visionaries dedicated to improving the community for Latino residents in Oakland. Throughout the past 49 years, their mission has remained the same: To empower community members to improve their quality of life while maintaining strong cultural relevance and tradition. Over the years, their agency has evolved into a family resource center that provides a range of services to help community members successfully integrate into society. They are proud to serve the children and grandchildren of many of their original clients as well as welcoming newcomers to Oakland.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from the Spanish Speaking Citizen's Foundation to collect registration fees onsite for their 5k Walk/Run at the Lakeside Park (Picnic Tables Near Lake Merritt Sailboat House) on Sunday, May 3, 2020, from 9:00am-11:00am.

Respectfully submitted,

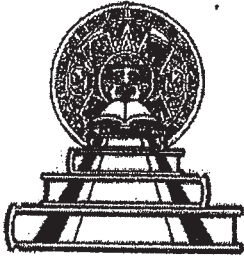
/s/ Zermaine Thomas

Prepared by:  
Zermaine Thomas  
Central Reservations

/s/ Darrin Hodges

Approved by:  
Darrin Hodges  
Facilities Manager

Attachments: Exhibit A – Spanish Speaking Citizen's Foundation Proposal Letter  
Exhibit B – Post Event Report (2019)  
Exhibit C – Rental Application



**SPANISH SPEAKING CITIZENS' FOUNDATION**  
Providing Educational Enrichment Services  
& Promoting Civic Responsibility

1470 Fruitvale Avenue • Oakland, CA 94601 Phone: (510) 261-7839 • Fax: (510) 261-2968  
E-Mail: [sscf@sscf.org](mailto:sscf@sscf.org) • Website: [www.sscf.org](http://www.sscf.org)

October 11, 2020

RE: Proposed Event for May3, 2020

ATTN: Parks and Recreation Advisory Commission

Ladies and Gentlemen:

The East Bay Spanish Speaking Citizens' Foundation (SSCF) proposes to stage a 5-K Run / Walk around Lake Merritt on Sunday, May 3, 2020. We have applied for the appropriate permits. As we plan to accept same-day registrations on site, we want to provide for the possibility that some may be paid in cash. We hereby request your approval to receive cash registration fees at the staging site on race day.

Who are we:

The SSCF is an Oakland-based, social service organization, incorporated on November 12, 1965 under Section 501 ( c ) 3 of the Internal Revenue Code. Our credentials are current and in good standing.

We have served the Latino Community of the East Bay for 54 years, and organize events from time to time to raise funds to support our charitable activities. The proposed event is the 15th annual such event. Our service center is located at 1470 Fruitvale Avenue, Oakland, Ca 94601.

The proposed event:

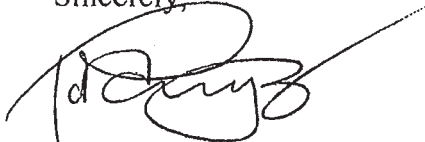
The staging area for the proposed 5-K Run / Walk is the lawn near the sail boat house. The course will circle the lake once. The Run / Walk will be timed and managed by a professional timer and monitored by SSCF Volunteers. The First Aid Station will be staffed by health care professionals. The schedule is to begin set-up at 7:00am; conduct the Run / Walk at at 9:00; make awards around 10:30, and complete clean up by 12:00 noon. We expect to have up to 295 participants. The amplified sound will consist of Recorded Music and Oral Instructions. Timing will be set to respect the tranquility of the neighborhood.

Who will benefit:

The ultimate beneficiaries of the funds raised at the proposed event are the youth and families who avail themselves of the services offer by the SSCF at our service center and at the school sites where we conduct supplemental education programs.

The Facility Permit and and supporting documents are attached hereto. I plan to attend the meeting of the Commission when schedule by your Permit Center to answer any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ramon Rodriguez', with a long horizontal stroke extending to the right.

Ramon Rodriguez, President

510 851-2624

[rmpr602@gmail.com](mailto:rmpr602@gmail.com)



# POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3<sup>rd</sup> Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

## I. GENERAL INFORMATION

Name of Event: Aztec Run/Walk

Location of Event: Lakeside Park, Oakland

Date/Hours of Event: May 6, 2019; 6-11 am Permit No. \_\_\_\_\_

Event Contact Name: Ramon Rodriguez Phone No. (510) 851-2624

Event Contact Address: 1470 Fruitvale Ave. Oakland

Is this a "first time" event at this location?  Yes  No If no, when was the event held previously?

May 6, 2017 and May 6, 2018

1. Were Facility Rental/Set-up fees waived?  Yes  No  Not Applicable

2. Check other permits required for event?

- OPD Special Events Permit
- Charitable Solicitations Permit
- Food Handler's Permit
- Certificate of Insurance
- Seller's Permit
- Other - Please list Fire Prevention Bureau

## II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 199

2. Were registration fees, donations or other fees collected on-site?  Yes  No  Not Applicable

3. If yes, how many people registered? 52 How many people made donations? 0

4. What was the cost for registration? see details below \*

5. How much was collected on site from registration fees? \$1,185

6. How much was collected on site from donations? 0

7. How much was collected on site from other fees? 0

|                    |         |                 |
|--------------------|---------|-----------------|
| * 26 team children | - \$ 10 | = \$ 260        |
| 15 team adults     | - \$ 25 | = \$ 375        |
| 11 non-team adults | - \$ 50 | = \$ 550        |
| <u>52 total</u>    |         | <u>\$ 1,185</u> |

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement?  Yes  No No vendors

If no, why not? \_\_\_\_\_

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|----------------------------------|-----------------|------------------|---------------------|
|   |                                  |                 |                  |                     |
| N.  |                                  | A.              |                  |                     |
|   |                                  |                 |                  |                     |
|   |                                  |                 |                  |                     |

IV. COMMENTS


List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Better marketing! Emphasize team participation.

Broughten our sponsorship base. Reach out to our participant base more frequently.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

Our growth is slower than desired. Entries tend to be last minute things, we are improving incentives for early registration.

Submitted by: Ramon Rodriguez  Date: July 2, 2019

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(OPR Staff)

Comments: \_\_\_\_\_



Oakland Parks, Recreation & Youth Development (OPRYD)  
 666 Bellevue Avenue Oakland, CA 94610  
 Central Reservations: (510) 238-3420; Fax: (510) 637-0362  
 Office Hours: Monday-Friday 9:00 a.m. - 4:00 p.m.  
 Email: centralreservationsunit@gmail.com



**Rental Application**

ATTENTION: Zermaine Thomas

Date of Application: 10/11/2019

\*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.\*

Name of Business/Organization: East Bay Spanish Speaking Citizens' Foundation

Business/Organization Address: 1470 Fruitvale Ave. Oakland, CA 94601  
Street Address City Zip Code

Applicant Name: Ramon Rodriguez

Applicant Mailing Address: 2467 Burlington St. Oakland, CA 94602  
Street Address City Zip Code

Phone Number: (510) 851-2624 Fax Number: — Email: rmpr602@gmail.com

Facility/Park Name: Lakeside Park

Room(s)/Site(s): Grassy Area near the sail boat house & course around Lake Merritt

**Event Information:**

Date(s) of Event: May 3, 2020 (Sunday)

Time In/Prep Time 7:00 am Actual Event Time 9:00 am to 11:00 am Time Out/Cleanup Time 12-noon

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.)*  
5K Run/Walk

General Public Allowed:  Yes  No Sound Amplification:  Yes  No Non-Amplified Sound:  Yes  No

Type of Equipment to be used: *(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)*

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total) 295 Approximate # of Adults 150 # of Teens 50 # of Children/Infants 95

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.

Bath Rooms & Accessible Bathroom

Will you require a caterer for your event?  Yes  No

If yes, Name of Caterer: \_\_\_\_\_

**RENTAL FEES** (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:

-Park Use//Building Rentals/Special Events (Parks): \$30:

(1) 40 x 5 = 200  
(Hourly Rate) (# of hours)  
 (2) \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_  
(Hourly Rate) (# of hours)  
 (3) Permit Processing Fee = 30  
 (4) Deposit = 300  
 (5) Setup/Teardown = 0

(6) Kitchen = 0  
 (7) Alcoholic Beverage Fee = 0  
 (8) Administrative Service Fee = 0  
 (9) Sound Use Fee = 50  
 (10) Other Charges = 0

TOTAL: \$ 580 Less Advance Minimum Payment of \$ \_\_\_\_\_; BALANCE DUE 30 DAYS BEFORE EVENT: \$ \_\_\_\_\_  
(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Payment type: Check #: \_\_\_\_\_

Type of Credit Card: Visa or MasterCard: \_\_\_\_\_  
(See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee  
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE [Signature] DATE 10-11-19

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.





**CITY OF OAKLAND  
Oakland Parks, Recreation & Youth Development**

**TO:** C.N.E. Corbin, Chair, Parks & Recreation Advisory Commission  
**FROM:** Zermaine Thomas, Central Reservations  
**DATE:** January 29, 2020  
**SUBJECT:** Request From Better Black Approval To Collect Entry Fees, Sales Of Food, Beer, Wine And Spirits, At Strictly R & B To Be Held At The Lakeside Park Garden Center On Saturday, March 7, 2020, From 9:00pm-1:00am.

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**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from Terry Griffin of Better Black, a non-profit organization that focus on helping black owned businesses prosper and bringing the community together. Better Black is requesting to collect entry fees and revenue from the sales of food, beer, wine and spirits at their Strictly R & B event to be held at Lakeside Park Garden Center on Saturday, May 7, 2020. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

Better Black is paying all rental fees associated with the event estimated at \$920.00

**PROJECT / PROGRAM DESCRIPTION**

Strictly R & B is a 21 and over event bringing people together to play games, eat, drink and sing- along with a live DJ all the greatest R & B hits throughout the years.

Event organizer anticipates approximately 150 attendees.

The following is the list of items and cost requested to be collected onsite the day of the event:

|                                      |           |
|--------------------------------------|-----------|
| Entry Fees                           | \$20      |
| Beverage Sales (Alcohol/Non-Alcohol) | \$2-\$20  |
| Food Sales                           | \$10-\$20 |

Proceeds from this event will help to offset the cost of expenses (i.e. venue rental, permit fees, staffing cost and future events hosted by Better Black).

**BACKGROUND / LEGISLATIVE HISTORY**

Better Black is taking responsibility to help reform Black Businesses in the community. Black Businesses alone are a billion-dollar industry that needs to be taken advantage of on a level that benefits the community directly. Better Black believes it is imperative to uplift and support one another and Better Black plans to be the example of during just that!

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Better Black to collect funds onsite through entry fees, sales of food, beer wine and spirits at the Strictly R & B event held at Lakeside Park Garden Center on Saturday, March 7, 2020, from 9:00pm – 1:00am.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:  
Zermaine Thomas  
Central Reservations

/s/ Darrin Hodges

Approved by:  
Darrin Hodges  
Facilities Manager

Attachments: Exhibit A – Better Black Proposal Letter  
Exhibit B – Rental Application



**Better Black**

"Bridging the gap between consumers  
and black owned businesses"

**Oakland, CA**

510-255-3902

[www.betterblack.org](http://www.betterblack.org)

[info@betterblack.org](mailto:info@betterblack.org)

Strictly R&B

This proposal letter is to the Parks and Recreation Advisory Commission regarding our Strictly R&B event. This will be the first of many Strictly R&B events happening from city to city. We are looking to have the event March 7<sup>th</sup>, 2020 from 8-12. Better Black is a nonprofit organization that focus on helping black owned businesses prosper and bringing our community together. This event will be a 21 and over event bringing everyone together to have a great time. Playing games, eating, drinking and singing along with our live DJ to all the great R&B hits throughout the years. We will be raising money to keep this event going on and also to hold free business mixers and educational seminars for the community.

Better Black is requesting to collect entry fees, food sales, and sales of refreshments and alcohol. Listed below is an example of our price points to collect onsite.

Funds to be collected day of event

- Entry Fee: \$20
- Alcohol and refreshments: \$2-\$20
- Food sales: \$10-\$20

Respectfully Submitted,

*Terry Griffin*

Terry Griffin, Founder/Owner



Oakland Parks, Recreation & Youth Development (OPRYD)  
 666 Bellevue Avenue, Oakland, CA 94610  
 Central Reservations: (510) 238-3420; Fax: (510) 637-0362  
 Office Hours: Monday-Friday 9:00 a.m. - 4:00 p.m.  
 Email: centralreservationsunit@gmail.com  
 www.oaklandnet.com/parks



**Rental Application**

ATTENTION: \_\_\_\_\_

DATE: 1-15-19

\*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.\*

Name of Business/Organization: BETTER BLACK  
 Business/Organization Address: 2537 E 29th St Oakland 94602  
Street Address City Zip Code  
 Applicant Name: TERRY GRIZZIN  
 Applicant Mailing Address: SAME  
Street Address City Zip Code

Phone Number: 510 255 3902 Fax Number: --- E-mail: BETTERBLACK@OAKLAND.IGMA.COM

Facility/Park Name: GARDEN CENTER  
 Room(s)/Site(s): \_\_\_\_\_

**Event Information:**

Date(s) of Event: THE MARCH 7, 2020  
 Time In/Prep Time: 9pm Actual Event Time: 9 to 12 AM Time Out/Cleanup Time: 1:00am

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.)*  
STRICTLY R & B

General Public Allowed:  Yes  No Sound Amplification:  Yes  No Non-Amplified Sound:  Yes  No  
 Type of Equipment to be used: (i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total) 150 Approximate # of Adults \_\_\_\_\_ # of Teens X # of Children/Infants X

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.  
NONE

Will you require a caterer for your event?  Yes  No  
 If yes, Name of Caterer: \_\_\_\_\_

**RENTAL FEES** (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:  
 -Picnic & Related Events: \$15 (50+ people)  
 -Park Use/Building Rentals/Special Events (Parks): \$30:

|   |   |
|---|---|
| (1) $\frac{95 \times 3}{\text{(Hourly Rate) (\# of hours)}} = 285$  | (6) Kitchen = _____                     |
| (2) $\frac{110 \times 1}{\text{(Hourly Rate) (\# of hours)}} = 110$ | (7) Alcoholic Beverage Fee = <u>195</u> |
| (3) Permit Processing Fee = <u>30</u>                               | (8) Administrative Service Fee = _____  |
| (4) Deposit = <u>300</u>  | (9) Sound Use Fee = _____               |
| (5) Setup/Teardown = _____  | (10) Other Charges = _____              |

TOTAL: \$ 920 Less Advance Minimum Payment of \$ \_\_\_\_\_; BALANCE DUE 30 DAYS BEFORE EVENT: \$ \_\_\_\_\_  
(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Check #: \_\_\_\_\_ Type of Credit Card: Visa or MasterCard: \_\_\_\_\_  
(See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit; 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee  
 31 to 60 days notice: Forfeit Deposit; 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE: [Signature] DATE: 1/15/2020  
 Please note: By submitting this application, other documents/permits may be required to finalize your reservation.



**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** C.N.E. Corbin, Chair, Parks & Recreation Advisory Commission  
**FROM:** Zermaine Thomas, Central Reservations  
**DATE:** January 29, 2020  
**SUBJECT:** Request From Northern California Debtors Anonymous Approval To Collect Entry Fees At Their Spring Lights Event To Be Held At Lakeside Park Garden Center On Sunday, May 17, 2020, From 10:00am-4:00pm.

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**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from Northern California Debtors Anonymous, a non-profit organization based upon the Twelve-Steps principles of Alcoholics Anonymous. Debtors Anonymous incorporates the Twelve-Steps principles in all its meetings and events to support those that may be suffering from compulsive debting. Northern California Debtors Anonymous is requesting to collect entry fees at their Spring Lights event to be held at Lakeside Park Garden Center on Sunday, May 17, 2020. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

Northern California Debtors Anonymous is paying all rental fees associated with their event estimated at \$1205.00.

**PROJECT / PROGRAM DESCRIPTION**

Spring Lights has several speakers share their experience, strength, and hope. There will be volunteers only, there is no paid staff. Funds collected will cover event cost, organize future events and print/order literature and other resources to help those that need assistance.

Event organizer anticipates approximately 200 attendees.

The collection of Entry Fees is being requested onsite the day of the event:

- Entry Fee \$25

**BACKGROUND / LEGISLATIVE HISTORY**

Debtors Anonymous is a non-profit organization based on the Twelve-Step principles of Alcoholics Anonymous. Compulsive debting can also affect those who are self-employed or business owners. Business Debtors Anonymous meetings are available to address specific needs.

Debtors Anonymous, purpose is threefold: to stop incurring unsecured debt, to share experiences with newcomers, and to reach out to other debtors. Debtors Anonymous offers a program of recovery that works. Those who wish to stop debting are encouraged to attend meetings, read D.A. literature, seek the advice of a program sponsor, and follow the 12 Steps of the Debtors Anonymous program.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Northern California Debtors Anonymous to collect funds onsite through entry fees at their Spring Lights event held at Lakeside Park Garden Center on Saturday, May 17, 2020, from 10:00am – 4:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Central Reservations

/s/ Darrin Hodges

Approved by:

Darrin Hodges

Facilities Manager

Attachments: Exhibit A – Norther California Debtors Anonymous Proposal Letter  
Exhibit B – Rental Application