



**City of Oakland Parks and Recreation Advisory Commission**

**Saturday, January 25, 2020 – 9:00AM**

**Lake Merritt Garden Center – 666 Bellevue Ave**

**\*\*\*SPECIAL MEETING\*\*\***

**Agenda**

1. CALL TO ORDER:
2. ROLL CALL:  
**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES, WOLFSON**
3. ASSEMBLY:  
Project Delivery -  
Mosswood Park Project Update
4. INTRODUCTORY REMARKS:  
Director Williams -
  - Welcome
  - Vision for 2020
5. ACTION ITEMS – DISPOSITION OF MINUTES:
  - September 11, 2019
  - December 11, 2019
6. DISCUSSION ITEMS:
  - A. Annual Review of Ordinance No. 11731 C.M.S & Ordinance No 8065 C.M.S:  
Ordinance Establishing the Park & Recreation Advisory Commission to Assist and Advise the City Manager and the Council.

Purpose:

To establish a clear understanding of PRACs jurisdiction and possible contributions to the City of Oakland.

Main Document(s) for discussion:

- Ordinance No 8065 C.M.S
- Ordinance No. 11731 C.M.S

B, PRAC Liaison & Recreation Advisory Council (RAC)

Purpose:

Review RAC manual - to connect PRAC Commissioners with Recreation Centers.

Main Document(s) for discussion:

- RAC Manual
- Updated List of Recreation Centers/Directors

C. PRAC Tasks Forces/Committees for 2020 & OPRYD Support Teams

- Re-establish the PRAC Tree Committee

D. Review Annual 2019 Report Draft

Purpose:

Every March the PRAC must submit and present an Annual Report to the Life Enrichment Committee. This will be a place to review and announce any edits before it goes to OPRYD for last looks and final edits before being submitted.

Main Document(s) for discussion:

- Draft or summary of report

E. PRAC and The Park Ballot Measure

Purpose:

Review Ballot Measure and discuss if PRAC will vote to support it

Main Document(s) for discussion:

- Ballot Measure
- Ballot Measure FAQ

7. ADJOURNMENT:

**Next Meeting:**

**Wednesday, February 19, 2020 \*\*\*Special Meeting\*\*\***

**Lakeside Park Garden Center**

**666 Bellevue Ave, Oakland, CA**

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonés, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) 或致電 (510) 238-7532 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



**PARKS AND RECREATION ADVISORY COMMISSION - PRAC**

**Wednesday, September 11, 2019, 4:30PM**

**Lakeside Park Garden Center – 666 Bellevue Avenue**

**Minutes**

1. CALL TO ORDER: 4:40PM

2. ROLL CALL:

**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES, WOLFSON**

Present: Commissioners Cole, Corbin, Ha, Howze, Moore, Reilly and Wolfson

Arrival: Commissioner Torres (4:45PM)

Excused: Commissioners Aikens and Smith

Staff: Parks and Recreation: Director J. Nicholas Williams, Assistant Director Dana Riley, Diane Boyd and Zermaine Thomson

Planning: Alicia Parker and Joanna Winter

3. DISPOSITON OF MINUTES:

**May 8, 2019 Minutes**

**Note:** Commissioners attending and creating the quorum for the May 8, 2019 meeting are no longer seated on the Commission, therefore, the minutes cannot be approved and will stay in draft form.

**June 12, 2019 Minutes**

**Motion:** Commissioner Corbin entertained a motion to approve the June 12, 2019 meeting minutes. **Moved by:** Commissioner Cole **Second by:** Commissioner Wolfson.

**Motion:** Passed.

**Vote:**

Yes: 6 – Cole, Corbin, Moore, Reilly, Torres and Wolfson

Abstained 2 – Ha and Howze

Excused: 2 – Aikens and Smith

**July 10, 2019**

**Note:** There was no quorum at the July 10, 2019 meeting, therefore, there were no minutes to approve.

4. MODIFICATIONS TO THE AGENDA:

**Motion:** Commissioner Corbin modify the agenda and move Open Forum #12 to before Item 8. **Moved by:** Commissioner Reilly. **Second by:** Commissioner Cole. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson  
Excused: 2 – Aikens and Smith

5. OPEN FORUM:

6. CONSENT NEW BUSINESS:

A. **Request Approval To Allow Youth Speaks To Collect Funds Onsite Through Vendor Sales At Their Life Is Living Community Event At Defremery Park On Saturday, October 12, 2019.**

B. **Request Approval To Allow The Oakland Black Cowboy Association (OBCA) Permission To Collect Funds Onsite Through Vendor Sales At Their 44<sup>th</sup> Annual Festival And Parade At Defremery Park On Saturday, October 5, 2019.**

**Motion:** Commissioner Corbin entertained a motion to recommend approval of the Consent New Business Items 6A and 6B. **Moved by:** Commissioner Reilly **Second by:** Commissioner Moore. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson  
Excused: 2 – Aikens and Smith

7. NEW BUSINESS:

A. **Request For The Parks And Recreation Advisory Commission To Provide Comments On Draft Downtown Oakland Specific Plan.**

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7A, presented by Strategic Planning Division staff, Alicia Parker and Joanna Winter.

The purpose of the report was to provide an introduction and overview of the Draft downtown Oakland Specific Plan (Draft Plan). The Planning process began in 2015 with the purpose of updating City policies that guide downtown development by considering Oakland's current and projected using and employment needs. The Draft Plan will serve the broad needs of the entire Oakland community including inclusive economic opportunity; anti-displacement measures to help protect residents, businesses and community institutions. The focus of this report is on the

recreation, parks, public space and cultural facilities aspects of the Draft Plan. The Draft Plan includes recommendations for increasing intensity to facilitate the creation of 29,100 housing units and 60,000 jobs, which would create more demand for parks and recreation and other public amenities.

The fiscal impact to the Office of Parks and Recreation for adopting the Downtown Oakland Specific Plan has yet to be determined, however, the Draft Plan recommends several funding sources be developed or revamped to implement the plan related to parks, recreation, cultural facilities and public open space.

Other topics in the overview include Planning Context and Boundary which describes the overall boundaries of the project; Central Ideas which speak to economic opportunity, housing, mobility, culture keeping, community health and land use and urban form; Key Investments and Policies for Public Space and Recreation; General Plan Amendments and Zoning Regulatory Framework and Implementation, Evaluation, Oversight and Accountability.

#### Commission Comments and Recommendations:

- Cultural retention is key. Develop a process for feedback to identify what is needed to create relevant cultural areas.
- Provide a matrix for suggested programming and maintenance of park spaces.
- Consider shared mobility lanes for bikes, scooters and other non-automobile modes of transportation.
- Develop goals for new bikeways.
- Create more parking structures.
- The City has a policy not to build additional garages. Dense housing development without parking will only work if they do not use cars.
- What is to City's plan to address toxic waste clean-up. Affordable housing should not be built on toxic soil.
- More ADA parking.
- Develop plans for edible gardens
- What measures will be put in place to address climate change – flooding, drying conditions and sea-level elevation. Recommends the City create a citywide plan.
- Create a buffer zone around 880/980 or require buildings to have filtration equipment to provide clean air in homes.

The Commission engaged in a discussion regarding impact fees and suggested that:

- Impact fees be used to create affordable housing downtown
- Impact fees be used to build affordable housing in less dense areas of Oakland

**Motion:** Commissioner Corbin entertained a motion to accept the staff report and provide comments as requested on the recommendations contained in the Draft Plan to advise development of the Final Downtown Oakland Specific Plan. **Moved by:** Commissioner Reilly **Second by:** Commissioner Ha. **Motion:** Passed.

**Vote:**

Yes: 7 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres  
Abstained: 1 – Commissioner Wolfson abstained from the vote due to a conflict of interest.  
Excused: 2 – Aikens and Smith

**B. Request Approval To Allow Bay Ventures LLC. To Collect Funds Onsite Through Vendor Sales Of Food, Beverages And Artisan Merchandise At The Lake Fest Event At Lake Merritt (Lake Merritt Sailboat House & Parking Lot) On Saturday, June 27, 2020 From 11:00am-7:00pm.**

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7B, presented by Parks and Recreation staff Zermaine Thomas.

Oakland Parks, Recreation and Youth Development received a collaborative request from Trevelon Adnanadus and Daniel Swafford to allow Bay Ventures LLC, to collect funds and give vendors permission to sell food, beverages, alcohol and merchandise at the free, family friendly Lake Fest event on June 27, 2020 at the Lake Merritt Sailboat House and parking lot.

**Motion:** Commissioner Corbin entertained a motion to recommend approval for Bay Ventures to collect funds and allow vendors to sell food, beverages, alcohol and merchandise at Lake Fest on Saturday June 27, 2020 at the Lake Merritt Sailboat House and parking lot. **Moved by:** Commissioner Cole **Second by:** Commissioner Moore. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson  
Excused: 2 – Aikens and Smith

**C. Request From Clausen House For Approval To Collect On-Site Charitable Donations For The Step by Step: Walking To Independence To Be Held At Lakeside Park (Pergola) On Saturday, October 26, 2019, From 8:00AM-3:00PM.**

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7C, presented by Parks and Recreation staff Zermaine Thomas.

Oakland Parks, Recreation and Youth Development received a request from the non-profit organization, Clausen House to collect donations at the Step by Step: Walk to Independence event at the Lakeside Park Pergola, on Saturday, October 26, 2019.

**Motion:** Commissioner Corbin entertained a motion to recommend approval to allow Clause House to collect donation at Step by Step at the Lakeside Park Pergola on Saturday, October 26, 2019. **Moved by:** Commissioner Howze **Second by:** Commissioner Reilly. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson  
Excused: 2 – Aikens and Smith

**D. Request From Acta Non Verba: Youth Urban Farm Project For Approval To Sell Admission Tickets Food, Drinks, Branded Merchandise, Collect Donations And Host A Silent Auction At Their 2<sup>nd</sup> Annual Silent Reading Benefit Party Fundraiser At The Lake Merritt Sailboat House On Saturday, November 16, 2019, 3:00PM-10:00PM.**

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7C, presented by Parks and Recreation staff Zermaine Thomas.

Oakland Parks, Recreation and Youth Development received a request from Acta Non Verba: Youth Urban Farm Project to sell tickets, food, drinks, merchandise, collect donations and host a silent auction at 2<sup>nd</sup> Annual Silent Reading Benefit Party Fundraiser at the Lake Merritt Sailboat House on Saturday, November 16, 2019.



Acta Non Verba: Youth Urban Farm Project is a non-profit organization that addresses health inequities and polluted environments in communities of color by teaching youth to grow and sell produce grown in an urban garden setting.

**Motion:** Commissioner Corbin entertained a motion to recommend approval to allow Acta Non Verba: Youth Urban Farm Project to sell tickets, food, drinks, merchandise, collect donations and host a silent auction at 2<sup>nd</sup> Annual Silent Reading Benefit Party Fundraiser at the Lake Merritt Sailboat House on Saturday, November 16, 2019.

**Moved by:** Commissioner Wolfson **Second by:** Commissioner Howze. **Motion:** Passed.

**Vote:**

Yes: 8 – Cole, Corbin, Ha, Howze, Moore, Reilly, Torres and Wolfson

Excused: 2 – Aikens and Smith

8. PLANNING AND CONDITIONAL USE PERMITS:

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES:

10. ANNOUNCEMENTS AND COMMUNICATIONS

- The Commission requested the City Council provide PRAC with an update on the City's Naming Right Policy.
- PRAC members were invited to attend the presentation of the PRAC Annual Report before the Life Enrichment Committee (LEC) at 4:00PM on Tuesday, October 8, 2019.

11. DIRECTOR'S REPORT:

- In late July 2019, the Curry Family Eat, Learn Play Foundation contacted Oakland Parks, Recreation and Youth Development (OPRYD) with an offer to refurbish the basketball court at Concordia Park. Acceptance of the offer stipulated that the work be completed within two weeks. City Administrator Landreth and Councilmember Loren Taylor reviewed the project and granted approval for construction to move forward. The Sports Court material used to cover the playing surface of the court will defer maintenance for 20 years. Stephen Curry attended the unveiling of the new court on August 6, 2019.

12. CONTINUATION OF OPEN FORUM:

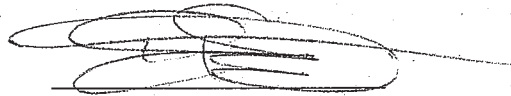
There were two speakers at this section of Open Forum. Members of the Mosswood Recreation Center Recreation Advisory Council (RAC) addressed the Commission and presented a letter regarding the condition of the park, park safety, child safety.

13. ADJOURNMENT: 6:34PM

Respectfully submitted,

/s/ J. Nicholas Williams

Secretary



Diane L. Boyd  
Recording Secretary

**Next Meeting:**

***Wednesday, October 9, 2019***

***Lakeside Park Garden Center***

***666 Bellevue Ave, Oakland, CA***

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) 或致電 (510) 238-7532 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品。參加者可能對化學成分敏感。



**PARKS AND RECREATION ADVISORY COMMISSION - PRAC**

**Wednesday, December 11, 2019, 4:30PM**

**Lakeside Park Garden Center – 666 Bellevue Avenue**

**Minutes**

1. CALL TO ORDER: 4:41 PM
  
2. ROLL CALL:  
**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES, WOLFSON**  
  
Present: 7 - Commissioners Aikens, Cole, Corbin, Howze, Reilly, Torres and Wolfson  
Excused: 2 - Commissioners Ha and Moore  
Absent: 1 - Smith  
  
Staff: Director J. Nicholas Williams, Diane Boyd and Gail McMillon
  
3. DISPOSITON OF MINUTES:  
September 11, 2019  
Note: The September 11, 2019 minutes were not approved due to an insufficient quorum.
  
4. MODIFICATIONS TO THE AGENDA:  
  
**Note: The Agenda was modified to move the Director's report to after Item 5 – Open Forum.**
  
5. OPEN FORUM: There were no speakers present for this item.
  
6. CONSENT NEW BUSINESS:  
  
**A. Request From Oakland Running Festival For Approval To Serve And Sell Alcoholic Beverages, Food, Merchandise And Accept Donations On-Site At The 11<sup>th</sup> Annual Oakland Running Festival Marathon At Snow Park On Sunday, March 22, 2020, From 7:00am-3:00pm.**

The Commission heard concerns raised by a community member regarding possible damage to the newly renovated Snow Park. Organizers of the Running Festival are scheduled to resume hosting the event at Snow Park on March 23, 2020, marking its 11<sup>th</sup> annual event with Parks and Recreation. During the renovation of the park, the Running Festival relocated to East Shore Park – Middle Harbor. The community member asked Parks and Recreation staff and the Commission to retain the event at East Shore or find another suitable location. In the absence of keeping the Running Festival at East Shore Park, the community requested that conditions be put in place to ensure the event

organizer return the park to its previous condition. Parks and Rec staff informed the Commission and community that the organizer of the Running Festival was in good standing with the Parks and Recreation Central Reservations Unit (CRU) staff and compliant with all items referenced in each permit for the previous 10 annual events. Staff confirmed that event organizers are required to tour rented or permitted property with Public Works and CRU staff before and after use to corroborate the condition of the site and to access the cost of any damages.

The Commission stated that it did not have jurisdiction over the Parks and Recreation CRU's permitting or application processes and deferred to the department for continued oversight.

Director Williams' offer to facilitate a conversation with the event organizer, CRU and Public Works staff was accepted by the community.

**B. Request From Center For Early Intervention On Deafness (CEID) For Approval To Collect On-Site Registration Fees And Sell Raffle Tickets At Their Annual Walk-A-Thon At Lakeside Park (Fairylane Area) On Saturday, April 25, 2020, From 8:30am-2:00pm.**

**Motion:** Commissioner Corbin entertained a motion to approve Items 6A and 6B.  
**Moved by:** Commissioner. **Second by:** Commissioner XXX. **Motion:** Passed.

**Vote:**

Yes: 7 – Aikens, Cole, Corbin, Howze, Reilly, Torres and Wolfson

7. **NEW BUSINESS:**

**A. Request Recommendation To Dedicate A Plaque In Memory Of William Lee "Bill" Grimm.**

Sherianne Grimm requested permission to dedicate a bench in memory of her late husband, William Lee "Bill" Grimm. Mr. Grimm spent 43 years in public service working on behalf of the nation's children. He was considered the expert in the country on children in foster care and the premiere litigator in child welfare cases. Mr. was beloved by his wife, children and grandchildren and is mourned by a host of family members, friends and colleagues.

The dedication plaque will be placed on a bench located across the street from 2040 Lakeshore and will read:

In Loving Memory of William "Bill" Grimm 1949-2019  
Beloved husband, father & friend; fierce child advocate  
We carry your heart in our hearts; loving you eternally  
Never separated because we loved with heart and Soul♥

**Motion:** Commissioner Corbin entertained a motion to recommendation the approval to dedicate a bench in memory of William Lee "Bill" Grimm near 2040 Lakeshore Avenue. **Moved by:** Commissioner Howze. **Second by:** Commissioner Aikens. **Motion:** Passed.

**Vote:**

Yes: 7 – Aikens, Cole, Corbin, Howze, Reilly, Torres and Wolfson

**B. Note: Item 7B was not used in this report.**

**C. Request Approval From The Parks And Recreation Advisory Commission To Allow The Peralta Parent Teacher Group To Collect Donations, Sell Tickets On Site, Host A Silent And Live Auction And Sell Beverage And Raffle Tickets At Their Spring Auction Fundraiser At Lakeside Park Garden Center On Saturday, March 21, 2020, From 5:30pm-9:30pm.**

The Parks and Recreation Advisory Commission reviewed the staff report prepared by Zermaine Thomas.

The Peralta Teacher Group (PPTG) requested the Parks Recreation Advisory Commission allow them to hold their annual Spring Auction Fundraiser at the Lakeside Park Garden Center on Saturday, March 21, 2020. Tickets for entry, raffles and beverages will be sold, and a silent and live auction will be featured. Proceeds will benefit Teacher's Aides for kindergarten classrooms at Peralta Elementary School, as well as art and music instruction for grades K-5.

**Motion:** Commissioner Corbin entertained a motion to recommend approval for the Peralta Parent Teacher Group to sale event tickets, raffle tickets and host a silent and live auction at their Spring Auction Fundraiser at Lakeside Park Garden Center on Saturday, March 21, 2020. **Moved by:** Commissioner Aikens. **Second by:** Commissioner Wolfson. **Motion:** Passed.

**Vote:**

Yes: 7 – Aikens, Cole, Corbin, Howze, Reilly, Torres and Wolfson

8. PLANNING AND CONDITIONAL USE PERMITS:

None.

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES:

Commissioner Aikens:

- Contacted recreation centers including Arroyo, Golden Gate, Rainbow and Allendale – discussed equity.

Commissioner Reilly:

- Friends of the Rotary Nature Center will replace flag pole banners of 150 years.

Commissioner Corbin:

- Mosswood rebuilding workshops will resume in January and B=February 2020.

10. ANNOUNCEMENTS AND COMMUNICATIONS

- Reported resistance to Liaisons and Recreation Advisory Councils. Commissioners were requested to communicate issues directly to his office.
- What are new camp options to Shake Rattle and Roll (formerly offered at Joaquin Miller Park)?
- Mosswood encampment not sanctioned by the City. The encampment has been fenced to prevent additional residents. Current residents are receiving services to support relocation within 60 to 90 days.
- Commissioner Corbin will send an email to Director Williams regarding warping floors at Lincoln Recreation. Meanwhile, staff should be encouraged to report the repair request through the City311 system.

11. DIRECTOR'S REPORT:

Announcements:

John Bliss – Oakland Parks and Recreation Foundation (OPRF)

- Measure Q will be placed on the March 3, 2020 Primary Ballot and will raise \$21 million dollars annually from parcel taxes for parks maintenance, homeless services increased removal of debris and trash, increases restroom maintenance, and mowing. Support for the measure is being sought from several organizations including the Sierra Club, Out Door Afro, League of Women Voters and others.
- Measure Q was approved by the City Council at the November 14, 2019 meeting.
- Requested the Commission endorse Measure Q.

Director Williams

- On December 21, 2019, 1:00 PM to 4:00 PM, Oakland Parks, Recreation and Youth Development (OPRYD), in partnership with Eat. Learn. Play will host a community Holiday Resource Fair at the Fox Theater. Families participate in an array of activities and receive two gift boxes. One box will include a turkey and prepared side dishes. The second box will include toys, books and other surprises for the family.
- Beginning, Thursday 9, 2020 and every Thursday through March 12<sup>th</sup>, OPRYD will host the 10-Week Fitness Challenge. Community members of all ages and fitness levels will participate in one and a half hours of activities including 45 of exercise routines and 45 minutes of Tai-Chi. The Fitness Challenge is free to the community and will be held at OPRYD recreations centers throughout Oakland. Fresh fruit will be provided.
- Extended congratulations to OPRYD staff celebrating service with the City of Oakland
  - Karis Griffin – celebrating 15 years of service
  - Darrin Hodges – celebrating 25 years of service
  - Jovita Zarate – celebrating 30 years of service

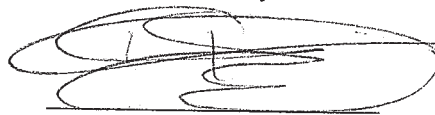
12. CONTINUATION OF OPEN FORUM:

One community member addressed the Commission and presented a letter dated December 10, 2019.

13. ADJOURNMENT: 6:18 PM

Respectfully submitted,

/s/ J. Nicholas Williams  
Secretary



Diane L. Boyd  
Recording Secretary

**Next Meeting:**

***Wednesday, January 8, 2020***

***Lakeside Park Garden Center***

***666 Bellevue Ave, Oakland, CA***

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 [dboyd@oaklandnet.com](mailto:dboyd@oaklandnet.com) 或致電 (510) 238-7532 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。