



**\*Minutes - Special Meeting of the Oakland Parks and  
Recreation Advisory Commission (PRAC)\***  
**via Zoom - Teleconference**  
**Wednesday, June 17, 2020, 4:30 PM**

**AGENDA**

1. CALL TO ORDER: 4:35PM
2. ROLL CALL:

**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES,  
WOLFSON**

Present: 7 – Aikens, Cole, Corbin, Ha, Moore, Reilly, Wolfson

Arrivals: 1 – Howze

Absent: 2 – Smith and Torres

3. DISPOSITON OF MINUTES:

February 19, 2020 – Special Meeting Minutes

Motion: Commissioner Corbin entertained a motion to recommend approval of the February 19, 2020 meeting minutes including the following modifications under Item 10, Communication and Announcements by: Commissioner Corbin - change “mort” to “more”, cite: Commissioner Aikens – change “Co-Chair” to “Vice Chair”, include a statement from Commissioner Reilly - The Friends of the Rotary Nature Center are making plans the celebrate the 150<sup>th</sup> Anniversary of the Lake Merritt Wildlife Refuge. Moved by: Commissioner Ha. Second by: Commissioner Moore. Vote: 7 Yes: Aikens, Cole, Corbin, Ha, Moore, Reilly, and Wolfson. Motion: Passed.

Notes: Commissioner Howze arrived after the motion to approve the February minutes.

4. DIRECTOR’S REPORT

Director Williams provided the following report to the Commission:

**Budget and Staff:**

- The City is facing a \$100 mil deficit as a result of the shelter in place order due to the COVID-19 virus.

- \$1 million from the Sugar Sweetened Beverage Tax (SSBT) Fund has been removed from the OPRYD's budget.
- PPT's previously on non-pay status are now reporting for Town Camp assignments.
- City leadership is in conversation with union representatives regarding the possibility of imposing furlough days to help address the budget deficit.
- 7 positions are frozen
- Purchases and refurbishments are on hold.

#### **Park Amenities:**

- Park parking lots are reopen
- High contact sports and other shared amenities remain closed:
  - Basketball Courts
  - Soccer Fields
  - Golf Courses
  - Tennis Courts
  - Playground Equipment
  - Golf Courses
  - Tennis Courts

#### **Park Ambassadors:**

- Parks Ambassadors are walking city parks, including Lake Merritt in teams of 3 - 4 on Fridays – Sundays from 12:00 p.m. – 5:00 p.m. Park visitors receive face coverings, handout for COVID-19 testing sites and are engaged in conversations about park rules as applicable.
- City leadership has requested the Ambassador Program be continued after its initial deployment ends.

#### **Town Camp:**

- Neighborhood Town Camp was developed to address the necessary social distancing regulations due to COVID-19. As a result, our maximum camper capacity this season is 500 participants. Children and youth will be organized into groups of 10. The play groups will retain the same members for the duration of this year's camping experience.
- Six (6) weeks of camping will be offered in two (2) three (3) week sessions
  - Monday through Friday – 8:30 a.m. to 5:00 p.m.
  - Session I – June 29<sup>th</sup> – July 7<sup>th</sup>
  - Session II – July 7<sup>th</sup> -August 7<sup>th</sup>

#### **Accreditation:**

On December 13, 2019, OPRYD submitted an application for Accreditation to the National Recreation and Park Association's (NRPA) Commission for Accreditation of Park and Recreation Agencies (CAPRA). Completion of the accreditation process will take 2 years from the date of application.

#### **Childcare:**

The 'Essential Childcare' (ECC) program presented OPRYD's first opportunity to implement programming based upon standards advised by Alameda Co. (& the C.D.C).

- Fortified safety protocols, including infection control measures (i.e. daily health screening for staff and participants), frequent hand washing and surface cleaning and sanitizing
- Introduction of the "Pod" concept (small group activities that encourage individual play and/or promote physical distancing)
- Mandatory usage of PPE (Personal Protective Equipment)

The Essential Childcare program concluded 6/12/20 in preparation for Town Camp.

**Food Distribution:**

- Four OPRYD recreation centers including Ira Jinkins, Allendale, Franklin and Willie Keys, distributed 300 meals to 50 children and adults with disabilities. Each recipient received 3 breakfast and 3 lunch meals.
- In one day, OPRYD, the City's Department of Human Services and Flo's Friendly Kitchen distributed 1200 meals to Oakland residents.

5. MODIFICATIONS TO THE AGENDA:

6. CONSENT NEW BUSINESS:

None

7. NEW BUSINESS:

**A. Request For The Parks And Recreation Advisory Commission To Adopt A Motion Recommending That the City Council Assign The Role Of Citizen Oversight For Portions Of The 2020 City Of Oakland Parks And Recreation Preservation, Litter Reduction, And Homelessness Support Act (Measure Q, 2020).**

The Parks and Recreation Advisory Commission (PRAC) was asked if it would adopt a motion recommending that the Oakland City Council assign the PRAC the role of "citizen oversight" for Measure Q under the 2020 City of Oakland Parks and Recreation Preservation, Litter Reduction, and Homelessness Support Act (Measure Q, 2020) approved by Oakland voters on March 3, 2020.

The Measure created a special tax for 20 years to support parks maintenance, homelessness support services, and stormwater infrastructure planning and enhancements. Taxes will be levied beginning fiscal year 2020-2021 through fiscal year 2039-2040 and the revenue will be limited to the following purposes:

- 64% for parks, landscape maintenance and recreational services
- 30% for services to address homelessness and enable unsheltered and unhoused residents to access temporary shelters, transitional and supportive housing, and permanent housing.
- 5% for services and projects to address water quality and litter reduction, including by maintaining and cleaning stormwater and trash collection systems.

- 1% to cover the costs of auditing and evaluating programs, strategies and services undertaken pursuant to the measure.

Measure Q stipulates that the City Council assign one or more existing Boards or Commissions the responsibility for citizen oversight of this measure. The Boards and Commissions shall review reports related to the expenditure of the revenue collected by the City and provide reports to the City Council.

The PRAC would be required to

- Review proposed parks and water quality related expenditures to ensure that they meet the objectives, uses and allocations as stated in Measure Q. The special taxes may only be used for the purposes set forth in Section 3 Measure Q.
- Ensure that the City complies with the “Maintenance of Effort” section of Measure Q which requires the City to allocate the same level of funds for parks and the stormwater system as were appropriated in the City’s 2019-21 Adopted Policy Budget for fiscal year 2019-2020. If the City fails to do so, the City may not expend revenues collected under Measure Q.
- Review financial audits which analyze and report upon the use of funds in accordance with the Measure Q and standard governmental accounting practices.
- Meet periodically to review reports on Measure Q.

Members from the Parks and Recreation Foundation (OPRF) added that the Budget Advisory Commission was initially considered for the role of citizen oversight of Measure Q, but because of the PRAC’s direct knowledge of the parks system, the Commission was asked to consider accepting the responsibility. And, that by accepting the oversight of Measure Q, the relationship between the PRAC, OPRF and Oakland Parks, Recreation and Youth Development (OPRYD) would be strengthened.

The Commission inquired about its authority and actions to be taken should issues arise regarding the Measure. Staff informed the PRAC that, like other items brought before the body, it would retain its advisory role regarding Measure Q and that the current flow of information would remain the same as cited in Ordinance 11731. Supporting documents regarding Measure Q will be made available to the Commission for review to better understand oversight requirements.

Reporting Oakland Public Works (OPW) staff, Angela Robinson Pinon, acknowledged that she would be assigned to the PRAC through August 2020 for review of Measure Q. After a brief discussion, it was unclear if an OPW staff would be present at every PRAC meeting. Director Williams asked if staff would be assigned to facilitate Capital Improvements Projects. Chair Corbin reported that PRAC receives ongoing inquiries from the public regarding a variety of park maintenance related issues and other concerns surfacing throughout the parks system. She suggested the assignment of OPW staff to

the PRAC would support the Commission's efforts. Ms. Robinson Pinon will advance the question to OPW leadership and report back

**Motion:** Commissioner Corbin entertained a motion to recommend approval to adopt a motion recommending that the Oakland City Council assign the role of citizen oversight to the PRAC for Measure Q expenditures under the categories of parks, recreation and stormwater related uses as authorized under the Measure. **Moved by:** Commissioner Reilly. **Second by:** Commissioner Cole. **Vote: 7 Yes:** Cole, Corbin, Ha, Howze, Moore, Reilly, and Wolfson. **Motion: Passed.**

Note: Commissioner Aikens departed before the motion was made on item 7A.

8. PLANNING AND CONDITIONAL USE PERMITS:
9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES:
10. COMMUNICATION AND ANNOUNCEMENTS:
11. CONTINUATION OF OPEN FORUM:
12. ADJOURNMENT: 5:36 P.M.

Respectfully submitted,

/s/ J. Nicholas Williams  
J. Nicholas Williams  
Secretary

/s/ Diane L. Boyd  
Diane L. Boyd  
Recording Secretary

Next Meeting:  
Wednesday, July 8, 2020

*TeleConference*