



PARKS AND RECREATION ADVISORY COMMISSION - PRAC

Wednesday, May 8, 2019 - 4:30PM

Lakeside Park Garden Center – 666 Bellevue Avenue

Agenda

1. CALL TO ORDER:
2. ROLL CALL:
AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, NORMAN, REILLY, SMITH, TORRES, WOLFSON
3. DISPOSITION OF MINUTES:
April 10, 2019
4. MODIFICATIONS TO THE AGENDA:
5. OPEN FORUM:
6. CONSENT NEW BUSINESS:
 - A. Request To Allow Event Organizers To Collect Entrance Fees And Vendor Registration Fees And For Vendor Solicitation Of Fees For Food Concessions, Merchandise And Alcoholic Beverages At Burger Boogaloo, A Two Day Music Festival At Mosswood Park, July 6th And July 7th, 2019.
 - B. Request To Allow Caribeling Omnimedia Llc To Collect Vendor Registration Fees And For Vendor Solicitation Of Fees For Food Concessions And Sales Of Goods And Wares At Oakland Carnival At Mosswood Park On June 1, 2019.
 - C. Request From Eastside Arts Alliance Approval To Collect Donations, Vendor Sales Of Foods And Sales Of Merchandise On Site At The Malcolm X Jazz Festival To Be Held At San Antonio Park On Saturday, May 18, 2019, From 11:00am – 6:00pm.
7. NEW BUSINESS:
 - A. Request From A Sista's Touch For Approval To Collect On-Site Donations For Their "We Run Oakland For Our Daughters" Charity Walk/Run To Be Held At Lakeside Park (Pergola) On Saturday, June 1, 2019, 8:00am-11:30am.
 - B. Request Recommendation To Dedicate Two Benches In Memory Of C.F. Tung
 - C. Request Recommendation To Dedicate A Plaque In Memory Of Victor McElhaney.

- D. Request For The Parks And Recreation Advisory Commission To Review And Provide Comment On The Gift-In-Place From Project Backboard For The FM Smith Recreation Center Basketball Court Project.
- E. The Department Of Transportation And Department Of Public Works ADA Program Division Request That The Ark And Recreation Advisory Commission Review And Provide Comment On The Proposed Adaptive Bike Share Pilot Program Locations At Snow Park, Lakeside Park, And The Bay Trail.
- F. Request For The Parks And Recreation Advisory Commission To Review And Approve The Installation Of Electric Vehicle Chargers, Through Pacific Gas And Electric Company's Electric Vehicle Charge Network Program, At The Jack London Aquatic Center, The East Oakland Sports Center, And Defremery Park.
- G. Request For The Parks And Recreation Advisory Commission To Allow The Friends Of The Oakland Municipal Band, Also Known As FOMB, To Collect Money On Site At The Edoff Memorial Bandstand In Lakeside Park On July 4, 14, 21, 28 And August 4, 2019 From 12:30 PM TO 3:00 PM.
- H. Request For The Parks And Recreation Advisory Commission To Allow The Jamaican American Association Of Northern California "JAANC", To Collect Money On Site At Joaquin Miller Park In The Baywood, Pinewood Area, At The Annual Jamaican American Independence Picnic Celebration On July 4, 2019 From 12pm To 7pm.
- I. Request To Allow Afrocentric Oakland To Solicit Donations At The 7th Annual Panafrican Family Reunion And For Vendors To Collect Onsite Funds, And To Sell Alcohol At Mosswood Park On September 1, 2019.

8. PLANNING AND CONDITIONAL USE PERMITS:

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES:

10. ANNOUNCEMENTS AND COMMUNICATIONS:

- Review the City Charter creating PRAC .

11. DIRECTOR'S REPORT:

- Homeless Encampments Update - Joe DeVries, Office of the City Administrator
- Introduction: Donte' Watson – OPRYD General Manager

12. CONTINUATION OF OPEN FORUM:

13. ADJOURNMENT:

Next Meeting:

Wednesday, June 12, 2019

Lakeside Park Garden Center

666 Bellevue Ave, Oakland, CA

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email dboyd@oaklandnet.com or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonese, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a dboyd@oaklandnet.com o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 dboyd@oaklandnet.com 或致電 (510) 238-7532 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



PARKS AND RECREATION ADVISORY COMMISSION - PRAC

Wednesday, April 10, 2019, 4:30PM

Lakeside Park Garden Center – 666 Bellevue Avenue

Minutes

1. CALL TO ORDER:

2. ROLL CALL: 4:40 PM

**AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, NORMAN, REILLY, SMITH,
TORRES, WOLFSON**

Present: 9 - Aikens, Cole, Corbin, Ha, Moore, Norman, Smith, Torres and Wolfson
Excused: 2 - Howze and Reilly

3. DISPOSITON OF MINUTES:

March 13, 2019

Motion: Commissioner Corbin entertained a motion to recommend approval of the March 13, 2019 meeting minutes. **Moved by:** Commissioner Aikens. **Second by:** Commissioner Wolfson. **Motion:** Passed.

Vote:

Yes: 7 Aikens, Corbin, Ha, Moore, Norman, Smith and Wolfson
Abstained: 2 Cole and Torres
Excused: Howze and Reilly

4. MODIFICATIONS TO THE AGENDA:

None

5. OPEN FORUM:

None

6. CONSENT NEW BUSINESS:

A. Request Permission To Allow Afrocentric Oakland To Collect Entry Fees, Sales Of Beer, Wine And Spirits In Beer Garden, Food, And Merchandise At Their 9th Annual Oak Fam Bam Gathering Held At The Lake Merritt Blvd. Amphitheatre On Thursday, July 4, 2010, From 12:00pm-8:00pm.

Motion: Commissioner Corbin entertained a motion to recommend approval of Consent New Business Item 6A. **Moved by:** Commissioner Ha. **Second by:** Commissioner Wolfson. **Motion:** Passed.

Vote:

Yes: 9 Aikens, Cole, Corbin, Ha, Moore, Norman, Smith, Torres and Wolfson
Excused: 2 Howze and Reilly

7. NEW BUSINESS:

A. Request For Approval To Build A Wooden, Split-Rail Fence On The East Bank Of Sausal Creek At El Centro Avenue, Dimond Canyon.

The Parks and Recreation Advisory Commission reviewed the staff report prepared and presented by Michelle Doppelt from Oakland Parks, Recreation and Youth Development (OPRYD).

In coordination with the Friends of Sausal Creek (FOSC), Jack Cros, Eagle Scout candidate for Troop 6, proposed to build a split-rail fence on the east bank of Sausal Creek immediately north of the El Centro Avenue culvert and bridge in Dimond Canyon. The purpose of the fence will be to protect fragile wetland zone and water quality of Sausal creek from bikers, hikers and off-leash dogs. The project and materials are identical to past split-rail fence installations in the area coordinated by Oakland Trails' representative, Stan Dodson who is working in collaboration with FOSC's Tim Vendlinski in support of Troop 6's goals. Organizers confirmed that the work will be carried out in compliance with Oakland Public Works' requirements. Construction will take place May and June of 2019 with the

Commission requested before and after photographs be taken to memorialize the project.

Motion: Commissioner Corbin entertained a motion to recommend approval for the construction of a spilt-rail fence on the east bank of Sausal Creek as written. **Moved by:** Commissioner Cole. **Second by:** Commissioner Aikens. **Motion:** Passed.

Vote:

Yes: 9 Aikens, Cole, Corbin, Ha, Moore, Norman, Smith, Torres and Wolfson
Excused: 2 Howze and Reilly

B. Request Recommendation To Dedicate A Plaque In Memory Of Sharon Webster Kidder And John Kidder.

The Parks and Recreation Advisory Commission reviewed the staff report prepared and presented by Gail McMillon from Oakland Parks, Recreation and Youth Development (OPRYD).

Sarah Kidder, and extended family, requested that a bench located in the Gardens at Lake Merrit be dedicated to her parents Sharon Webster Kidder and John Kidder. The plaque would have the following inscription:

In Loving Memory of
Sharon Webster Kidder and John Kidder
Forever Our Sunshine and Flowers

Motion: Commissioner Corbin entertained a motion to recommend approval that a bench located in the Gardens at Lake Merritt be dedication to Sharon Webster Kidder and John Kidder as written. **Moved by:** Commissioner Smith. **Second by:** Commissioner Aikens. **Motion:** Passed.

Vote:

Yes: 9 Aikens, Cole, Corbin, Ha, Moore, Norman, Smith, Torres and Wolfson
Excused: 2 Howze and Reilly

C. Request Approval From The Parks And Recreation Advisory Commission To Allow Onelife Institute To Collect Onsite Donations At Their Poetry Reading And Live Band Concert At The Lake Merritt Sailboat House On Sunday, October 6, 2019, From 7:00pm-10:00pm.

The Parks and Recreation Advisory Commission reviewed the staff report prepared and presented by Zermaine Thomas from Oakland Parks, Recreation and Youth Development (OPRYD).

The OneLife Institute is a non-profit organization dedicated to the nurturing the wellbeing of caregivers, healers and leaders. The organization offers workshops, retreats and events, counseling and consultations services to its clientele. OneLife requested permission to collect donations at their live concert and poetry reading on Sunday, October 6, 2019. Alice Walker will be a featured speaker and reader.

The Commission expressed concern that the Sailboat House may be undersized for the event and requested that staff be mindful of the fire code capacity restrictions of the venue and monitor with event organizers ticket sales and day of attendance to ensure code compliance.

Approval from the PRAC is required per O.M.C. Section 12.64.080.

Motion: Commissioner Corbin entertained a motion to recommend approval for the OneLife Institute to collect donations at their live concert and poetry reading at the Sailboat House on October 6, 2019. **Moved by:** Commissioner Cole. **Second by:** Commissioner Norman. **Motion:** Passed.

Vote:

Yes: 9 Aikens, Cole, Corbin, Ha, Moore, Norman, Smith, Torres and Wolfson
Excused: 2 Howze and Reilly

D. Request Approval To Allow The Obsessive-Compulsive Foundation Of The San Francisco Bay Area To Collect Registration Fees And Donations At Their Walk/Run At Lake Merritt Amphitheatre On Saturday, June 8, 2019, 9:00 AM-12:00PM.

The Parks and Recreation Advisory Commission reviewed the staff report prepared and presented by Zermaine Thomas from Oakland Parks, Recreation and Youth Development (OPRYD).

The Obsessive-Compulsive Foundation of the San Francisco Bay Area is a non-profit membership-based organization which provides access to treatment to a broad community of individuals impacted by the challenges of Obsessive-Compulsive Disorder (OCD), related disorders and social stigma. Organizers requested permission to collect donations and registration fees at their Walk/Run event at the Lake Merritt Amphitheatre on Saturday, June 8, 2019.

Approval from the PRAC is required per O.M.C. Section 12.64.080.

Motion: Commissioner Corbin entertained a motion to recommend approval for the Obsessive-Compulsive Foundation of San Francisco to collect registration fees and donations at their Walk/Run event at the Lake Merritt Amphitheatre on Saturday, June 8, 2019. **Moved by:** Commissioner Wolf. **Second by:** Commissioner Smith. **Motion:** Passed.

Vote:

Yes: 9 Aikens, Cole, Corbin, Ha, Moore, Norman, Smith, Torres and Wolfson
Excused: 2 Howze and Reilly

E. Request Approval From The Parks And Recreation Advisory Commission To Allow Oakland Rising To Collect Donations and Sell Ticket At Their Oakland Progressive Party & Townie Awards Annual Fundraiser At The Lakeside Park Garden Center On Thursday, June 20, 2019, From 5:30pm-8:30pm.

The Parks and Recreation Advisory Commission reviewed the staff report prepared and presented by Zermaine Thomas from Oakland Parks, Recreation and Youth Development (OPRYD).

Oakland Rising is a non-profit organization committed to educating and mobilizing voters in the flatlands and encourages them to speak-up on issues impacting their lives and community. Social justice groups, political leaders and community members will attend the organization's Progressive Party & Townie Awards fundraiser on Thursday, June 20, 2019 at Lake Side Park Garden Center. Oakland Rising requested permission to sell tickets and collect donations at the event. All proceeds will be earmarked for the organization's general operations budget.

Approval from the PRAC is required per O.M.C. Section 12.64.080.

Motion: Commissioner Corbin entertained a motion to recommend approval for Oakland Rising to collect donations and sell tickets at the June 20, 2019 Progressive Party Townie Awards Fundraiser at the Lakeside Park Garden Center. **Moved by:** Commissioner Torres. **Second by:** Commissioner Norman. **Motion:** Passed.

Vote:

Yes: 9 Aikens, Cole, Corbin, Ha, Moore, Norman, Smith, Torres and Wolfson
Excused: 2 Howze and Reilly

F. Request For The Parks And Recreation Advisory Commission To Make A Recommendation On Renaming Nicol Park To Gwen Jackson Park.

The Parks and Recreation Advisory Commission reviewed the staff report prepared and presented by Gail McMillon from Oakland Parks, Recreation and Youth Development (OPRYD).

Kate Chaplin, representing Neighborhood Crime Prevention Council (NCPC)-21xy, neighbors, and community members of Council District 5 "Upper Peralta Creek" neighborhood, requested the Parks and Recreation Advisory Commission (PRAC) make a recommendation to the City Council Rules and Procedures Legislative Committee on renaming Nicol Park in honor and memory of Ms. Gwen Jackson (1937-2018).

Nicol Park is located at the corner of Nicol Street and Coolidge Avenue and is renown to area residents for Gwen Jackson's courage and leadership in transforming a park turned vacant lot and used for illicit activities and loitering, into the playground and public space now known as Nicol Park. Before, and years after the 2001 ribbon cutting ceremony for the reopening of Nicol Park, Gwen Jackson dedicated her time and limited resources planning, organizing and implementing activities absent in her youth, for children and youth in the park. As a community activist and strategist, Ms. Jackson also held many impromptu community gatherings and picnics in Nicol Park to prevent the return of negative public safety activities. Families and individuals were encouraged by her dedication and persistence, and began volunteering and supporting her vision well into her declining years.

Organizers and advocates for the name change cited City Council Resolution No. 65024 which allows for "honorific naming when the honoree "initiated or contributed major time to the establishment of the project" or, has given "extraordinary service to the city or the community."

Identically to the surrounding community and neighbors of Nicol Park, documents showed that District 5 Councilmember Noel Gallo support the name change to Gwen Jackson Park. As did the multi diverse group of ten individuals who addressed the Commission and shared their personal remembrances of Gwen Jackson and the impact she made in their lives, and the community. Some of the members of the group included, Ken Lupoff, Director of the Oakland Parks and Recreation Foundation; Mandolin Kadera-Redmond, former Chair of the Park and Recreation Advisory Commission; and Holly Alonzo, Director of the Peralta Hacienda.

The Commission requested to be kept updated on the Nicol Park/Gwen Jackson item as it moves through the City's processes and public ceremonies.

Motion: Commissioner Corbin entertained a motion for PRAC to recommend the City Council Rules and Procedures/Legislative Committee rename Nicol Park, Gwen Jackson Park. **Moved by:** Commissioner Smith. **Second by:** Commissioner Aikens. **Motion:** Passed.

Vote:

Yes: 9 Aikens, Cole, Corbin, Ha, Moore, Norman, Smith, Torres and Wolfson
Excused: 2 Howze and Reilly

8. PLANNING AND CONDITIONAL USE PERMITS:

None

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES:

- Commissioner Aikens: Arroyo Viejo Recreation Center will host an Earth Day event on Saturday, April 20, 2019.
- Commissioner Wolfson: Redwood Heights Recreation Center will host Love Your Park Day on Saturday, April 13, 2019.
- Commissioner Corbin: Mosswood will host an Earth Day event.
 - Growing concerns regarding homeless in Mosswood Park
 - Request the City's Homeless Outreach Team provide a report to the Commission
- Commissioner Cole: Homework and follow-up:
 - Review the City Charter creating PRAC and be prepared to discuss at the May 8, 2019 meeting. Item to be placed on the agenda
 - Upload resumes/curriculum vitae(CV) to the PRAC shared folder

10. ANNOUNCEMENTS AND COMMUNICATIONS

- Commissioner Norman: Will resign his position on the Commission in June to pursue graduate school in Los Angeles. Leaving to attend graduate school in Los Angeles
- The Commission requested an update on the Parks Rules change
- Staff to provide the Commission with information on the Adopt-a-Spot program and the In-Kind and volunteer processes

11. DIRECTOR'S REPORT:

Introduction: Returning Staff, Donte' Watson

- Update: OPRYD Strategic Action Plan

12. CONTINUATION OF OPEN FORUM:

None

13. ADJOURNMENT: 6:22 PM

Respectfully submitted,

/s/ J. Nicholas Williams

J. Nicholas Williams

Secretary



Diane L. Boyd
Recording Secretary

Next Meeting:

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666 Bellevue Ave, Oakland, CA

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CITY OF OAKLAND
Oakland Parks, Recreation and Youth Development

TO: C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Erin Burton, Recreation Center Director
DATE: May 8, 2019
SUBJECT: **REQUEST TO ALLOW EVENT ORGANIZERS TO COLLECT ENTRANCE FEES AND VENDOR REGISTRATION FEES AND FOR VENDOR SOLICITATION OF FEES FOR FOOD CONCESSIONS, MERCHANDISE AND ALCOHOLIC BEVERAGES AT BURGER BOOGALOO, A TWO DAY MUSIC FESTIVAL AT MOSSWOOD PARK, JULY 6th AND JULY 7th, 2019.**

SUMMARY

This is Burger Boogaloo's 7th annual 2-day music festival held at Mosswood Park on July 6th and July 7th, 2019. Last year's Burger Boogaloo event at Mosswood Park had over 5,000 attendees per day and provided entertainment for music fans of all ages. Burger Boogaloo is requesting once again the approval of the solicitation of an onsite entrance fee in which proceeds will go to help cover cost of musicians, equipment, marketing, staffing, and facility usage and donation fees. In addition, Burger Boogaloo is requesting the approval of sales of merchandise, food concessions and alcoholic beverages. Best Beverage Catering Company will be contracted to facilitate all management and security of alcohol sales. Best Beverage Catering is a reputable company that has managed such events as Outside Lands Music Festival in Golden Gate Park and Treasure Island Music Festival. Burger Boogaloo has also secured National Construction Rentals to provide full fencing around perimeter of event, as well as, a secured designated alcohol zone. Local food concessions will be provided by Oakland merchants.

Approval from the Parks and Recreation Advisory Commission is required per Oakland Municipal Code - O.M.C. section 12.64.080

FISCAL IMPACT

Mosswood will provide 2 staff to help monitor this event for a total impact of approximately \$1200. Funding for staff time will come from Mosswood self-sustaining fund 1820. Burger Boogaloo will provide lighting, sound, equipment, advertising, staffing, medical care, temporary fencing, and security. Mosswood will charge approximately \$16,000 for usage of the park for this event. The revenues will be deposited to the Fund 1820 – OPR Self-Sustaining fund, which supports on-going programs, events and activities.

PROJECT DESCRIPTION

The mission of Burger Boogaloo is and has been to showcase local musicians and bring together the arts community in Oakland, CA and the surrounding areas. This festival will be held at Mosswood Park from 12pm-10pm on July 6th and July 7th, 2019 and is supported by Eastbay Express, SF Guardian and many local merchants. The event will be hosted by John Waters, an American film director, screenwriter, author, and actor, for the third year in a row. With the success of last year's

event Burger Boogaloo organizers strive to make this an annual event with Oakland Parks, Recreation and Youth Development and continue to attract local and legendary performers. Set-up for this event will occur on July 5th. Burger Boogaloo obtains security and maintenance crew, medical staff, fencing, and portable restrooms. Mosswood Recreation Center staff will be available during set-up time to monitor.

BACKGROUND / LEGISLATIVE HISTORY

Burger Boogaloo, now in its seventh year at Mosswood Park, was organized by Marc Ribak and Amy Caver, with the help of Sean Borhman of Burger Records. Burger Records features a lineup of over 100 fantastic Rock/Pop music acts. Of these acts, about 20-25 will perform on two stages at the 2019 summer event. More details, including a list of performers, can be found on their website at www.burgerboogaloo.com.

Burger Boogaloo provides an opportunity to showcase local talent not only in the music industry, but in the food industry as well. Last year featured 10 vendors serving a variety of food and drink, from burgers and beers to vegan treats and gourmet coffee.

RECOMMENDATION

Oakland Parks, Recreation and Youth Development staff recommends that the Parks and Recreation Advisory Commission approve the request for solicitation of entrance fees and sales of food concession, merchandise and alcoholic beverages for the 6th Annual Burger Boogaloo at Mosswood Park on July 6th – July 7th, 2019.

Respectfully submitted,

Erin Burton

Prepared by:
Erin Burton
Recreation Center Director

Elena Bermeo

Approved by:
Elena Bermeo
Recreation Supervisor

Attachments: Exhibit A – *Letter from Burger Boogaloo organizers*
Exhibit B – *2018 Post Event Report*
Exhibit C – *Rental Application*

3/23/2019
EVENT PROPOSAL



Dear Parks and Recreation Advisory Commission,

Hi, I would like to thank you for making it possible for us to host the Burger Boogaloo music event at Oakland CA's Mosswood Park the last six years. I've learned many lessons working with the city and its dedicated staff and officials on the yearly concert event. There is a growing enthusiasm with local Oaklanders about the Burger Boogaloo event at Mosswood, and I'm very happy we've had the opportunity to host it, and get the community involved with it too. Since its conception, I've organized the Burger Boogaloo with the help of the friendly staffers at Mosswood Park. The festival has brought out Rock & Roll Hall of Famer's, like Ronnie Spector, and Iggy Pop, as well as local favorites like Shannon and The Clams. The event takes place at the historic Mosswood Park Amphitheatre between the hours of Noon- 10PM on the first weekend of July. Nestled in the redwoods, yet located close to BART, Mosswood Park provides a fun atmosphere for music fans and concert goers.

The preparation and planning involved with an event of this nature is massive, and would not be possible without the help and cooperation from the City of Oakland. We've had our fair share of challenges the last couple of years as well. But our production company is grateful for all the energy and enthusiasm Parks and Rec has put into this event despite the challenges. We've done our best to give back to friends of Parks and Rec helping sponsor two baseball teams, as well as donating \$15,000 towards rebuilding Mosswood's Rec Center, and a dollar per ticket sale yearly. We've also lowered ticket prices this year, and are offering family specials to make it cheaper and easier for all Oakland residents to attend if they are interested. I wanted to let you know I will continue to do my best to support Mosswood's new Rec Center, as well as the programs at Mosswood. I want to thank everyone for providing us this unique venue for local artists and business' to showcase their talents at. My partner Amy and I will continue to strive to provide the community of Oakland with a fun, fresh and safe experience for participants of all ages to enjoy.

Can't wait to see you in July! Sincerely yours, Marc

Marc Ribak (510) 282-8504 marc.ribak1@gmail.com
Marc Ribak Productions - Employer ID (E.I.N.) 37-1718144
Oakland Business Tax Certificate Account # 28037563



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: BURGER BOOGALOO
Location of Event: MOSSWOOD PARK 3612 WEBSTER ST. OAKLAND CA
Date/Hours of Event: NOON-10PM EVENT ID # 00006532
Contact Person: MARC RIBAR Permit No. FA-3264/FA-2317
PERMIT # 41410, 41413, 41414
Phone No. 282-8504
Contact Person Address: 1117 E. 22ND ST. OAKLAND CA

Is this a first time event at this location? Yes No ~~If no, when was the event held previously?~~ MOSSWOOD PARK, 2013, 2014, 2015, 2016, 2017 & 2018

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable
2. Check other permits required for event?
 OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: PAID ATTENDANCE DAY 1 ≈ 4000 DAY 2 ≈ 3,000
UNPAID ATTENDANCE/GUESTS ≈ 1000
2. Were registration or donation fees collected on-site for the event? Yes No Not Applicable
3. If yes, how many people registered? N/A How many people made donations? N/A
4. What was the cost for registration? \$60 AND UP
5. How much money was collected on site for registration fees? N/A
6. How much money was collected on site for donations? N/A

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

Of no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
ABURAYA	FP	JAPANESE	---	Y
AL FORNO	FP	FRIED CHICKEN	---	Y
CROSS HATCH	FP	SPANISH	---	Y
GERARD'S	FP	PAELLA	---	Y
KRONNERBURGER	FP	HAMBURGERS	---	Y
ROSA MUNDE	FP	HOTDOGS	---	Y
SNEAKY'S BBQ	FP	BBQ	---	Y
STICK N GRILL	FP	GRILLED FOOD	---	Y
SUBROSA COFFEE	FP	COFFE	---	Y

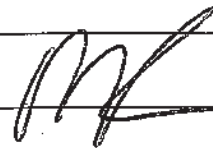
IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

APPLICANT IS LOOKING FOR WAYS TO GET MORE INVOLVED WITH COMMUNITY OUTREACH.

List any problems, concerns, or, other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

CONCERNING SAFETY, WOULD IT BE POSSIBLE TO LOOK INTO FIXING THE LIGHTS AT THE PARK?

Submitted by: MARC RIBAU  Date: 11/18

Approved by: _____ Date: _____
(OPR Staff)

Comments: _____

FA-6672



Oakland Parks, Recreation & Youth Development (OPRYD)
250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
Central Reservations: (510) 238-3187; Fax: (510) 238-2397
Office Hours: Monday-Friday 9:00 a.m. - 4:00 p.m.



Rental Application

ATTENTION: erin / murgarita

Date of Application: 11 / 18

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.

Name of Business/Organization: Marc Ribak Productions / Burger Boogaloo

Business/Organization Address: 1117 E. 22nd St. Oakland CA 94606

Applicant Name: Marc Ribak

Applicant Mailing Address: 1117 E. 22nd St. Oakland CA 94606

Phone Number: 510 282 8504 Fax Number: 510 655 3025 E-mail: marc.ribak1@gmail.com

Facility/Park Name: Mosswood Park

Room(s)/Site(s): Broadway side + amphitheatre

Event Information:

Date(s) of Event: July 6 & 7, 2019

Time In/Prep Time 7am Actual Event Time noon to 10 PM Time Out/Cleanup Time midnight

Type of Event/Purpose: (be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.) Concert in the park

General Public Allowed: [X] Yes [] No Sound Amplification: [X] Yes [] No Non-Amplified Sound: [] Yes [X] No

Type of Equipment to be used: (i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.) all of the following

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total) 4,000 Approximate # of Adults 3,000 # of Teens 500 # of Children/Infants 500

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE. NONE

Will you require a caterer for your event? [X] Yes [] No
If yes, Name of Caterer: BBC of SF

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

- Non-Refundable Permit Processing Fees:
-Picnic & Related Events: \$15 (50+ people)
-Park Use//Building Rentals/Special Events (Parks): \$30:

Please see last years fees for

- (1) Hourly Rate (# of hours)
(2) Hourly Rate (# of hours)
(3) Permit Processing Fee
(4) Deposit = \$1600
(5) Setup/Teardown

- (6) Kitchen
(7) Alcoholic Beverage Fee
(8) Administrative Service Fee
(9) Sound Use Fee
(10) Other Charges

TOTAL: \$ Less Advance Minimum Payment of \$ BALANCE DUE 30 DAYS BEFORE EVENT: \$

Please check payment type: Cash: Check #: Type of Credit Card: Visa or MasterCard: Mastercard

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 31 to 60 days notice: Forfeit Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE DATE 11 / 18

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.



CITY OF OAKLAND
Oakland Parks, Recreation, and Youth Development

TO: C.N.E Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Erin Burton, Recreation Center Director
DATE: May 8, 2019
SUBJECT: REQUEST TO ALLOW CARIBELINQ OMNIMEDIA LLC TO COLLECT VENDOR REGISTRATION FEES AND FOR VENDOR SOLICITATION OF FEES FOR FOOD CONCESSIONS AND SALES OF GOODS AND WARES AT OAKLAND CARNIVAL AT MOSSWOOD PARK ON JUNE 1, 2019.

SUMMARY

This proposal is for Oakland Carnival, an annual free community festival held at Mosswood Park. Oakland Carnival is a free, family friendly event for the public featuring Oakland artisans celebrating African communities. Oakland Carnival attracts many Oakland residents for this one day event held at Mosswood Park. Organizers are requesting permission to collect registration fees from onsite vendors to create an African Marketplace and for approval of vendors to sell goods and food items. The merchandise sold will include clothing, soaps, beauty products and art. Food sales will also highlight culturally diverse cuisines. Individual vendors only, will benefit from sale of items.

Approval from the Parks and Recreation Advisory Commission is required per Oakland Municipal Code - O.M.C. section 12.64.080.

FISCAL IMPACT

Mosswood will provide 2 staff to help monitor and supervise this event for a total fiscal impact of \$340. Mosswood will charge approximately \$1900 for usage of the park for this event. The revenues will be deposited to the Fund 1820 – OPR Self-Sustaining fund, which supports on-going programs, events and activities.

PROJECT DESCRIPTION

Oakland Carnival promotes art, culture, wellness, and fitness through festival activities such as music, drumming, movement, and dance. This event brings Oakland residents together at park spaces, creating an atmosphere of comradery, celebration, and community wellness. The event is to be held on June 1, 2019, one week after Memorial Day weekend. Organizers are working with the community and its institutions to increase support and engagement.

BACKGROUND

Oakland Carnival Festival is presented by Theo Williams, produced by CaribelinQ OmniMedia LLC in partnership with Dimensions Dance Theater serving as fiscal sponsor. In its fifth official year, the festival has brought enthusiastic audiences to enjoy some of Oakland's top performing companies in a beautiful public space. Oakland based performers showcase their talents at Mosswood Park and feature music and dance from African, Caribbean, and Latin American Cultures. Over the past four

years, Oakland Carnival has come to be known as a cultural destination and a “way of shifting openly accessible public spaces into spaces filled with activities that contribute to the holistic development & collective healing of our communities.”

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve ‘Oakland Carnival Festival’ to solicit fees for vendor registration, and food, concessions and sales of goods and wares by vendors for the 2019 event. Providing that this event meets the requirements of OPD and outstanding documents and payments have been submitted to OPRYD.

Staff recommends that Oakland Carnival producers provide at least 3 portable restrooms, one of which is ADA accessible, and 2 handwashing stations, one of which is ADA accessible.

Below is a list of outstanding requirements needed to complete OPRYD paperwork. Information to OPR should be submitted no later than May 1, 2019, by 5pm in order to complete facility permit.

Required Documents by OPRYD:

1. Oakland Police Department Special Events Permit
2. Certificate of Insurance
3. Proof of Trash Bin/Recycling Bins

Respectfully submitted,

Erin Burton

Prepared by:
Erin Burton
Recreation Center Director

Elena Bermeo

Approved by:
Elena Bermeo
Recreation Supervisor

Attachments:

- Exhibit A- *Letter from Theo Williams of CarebelinQ Omnimedia LLC*
- Exhibit B- *Rental Application*
- Exhibit C- *Carnival Post Event Report 2018*

To: Oakland Parks and Recreation Advisory Commission
From: Theo Aytchan Williams / SambaFunk!
Date: April 15th, 2019

OAKLAND CARNIVAL Proposal

Overview

Oakland Carnival is a free all ages community cultural festival scheduled for Saturday June 1st 2019 at Mosswood Park. Oakland Carnival is an annual community service project of SambaFunk! 501c3 cultural arts organization based at the Malonga Casquelourd Center for the Arts. Our goal is to bring African centered communities of culture together in the name of art, music, dance and wellness. It is important for us to present Oakland Carnival as a public forum where cultural artists can create and share their works through Carnival expressions.

Oakland Carnival is supported by a number of cultural performing companies, individual artists, musicians, djs, community organizations, small business owners, elected officials and Arts funders. We feature local artists and attract residents who share a love for cultural expression. This year we are working to increase the participation of Oakland's children by forming collaborations with Arts programs within Oakland elementary schools (North, West and East)

Oakland Carnival is approach our 6th consecutive year. In 2016, Mayor Schaaf proclaimed the 1st Saturday in June as Oakland Carnival day. That same year signed proclamations were given to the core Oakland Carnival Arts organizations, including Sistas with Style, Karrisbean Vibrations, Caribbean Roots & Culture and Mas Makers Massive.

Oakland demographics are changing rapidly and the need for Oakland Carnival's African centered Caribbean cultural expression is vital. Our community support has increased over the years and we are very confident that this year's event will be the best, most organic Carnival to date.

Each year we aim to improve the process and quality of the carnival experience. Once successful, we're planning on introducing a Oakland Carnival King & Queen competition and restoring the street parade route down Broadway for 2020.

This year, we are again seeking authorization for our vendors and request the ability to collect registration fees and sale of goods for vendors on site. Funds are being collected from the vendors to support covering the expenses of producing the event.

We plan to have approximately 10-15 vendors. Each vendor will pay \$125 to see goods in our African Market Place. Vendors will sell good priced between 2\$ - \$150 dickers,

thank you,

Culture for Service,

Respectfully Submitted,


Theo Aytchan Williams



Oakland Parks, Recreation & Youth Development (OPRYD)
 250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
 Central Reservations: (510) 238-3187; Fax: (510) 238-2397
 Office Hours: Monday-Friday 9:00 a.m. - 4:00 p.m.



Rental Application

ATTENTION: _____

Date of Application: Wed. April 3rd 2019

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.

Name of Business/Organization: Samba Funk!
 Business/Organization Address: Malcolm X Center for the Arts 1428 Alice St. Oak CA 94612
Street Address City Zip Code
 Applicant Name: Theo A. Williams
 Applicant Mailing Address: 1428 Alice St. Oakland CA 94612
Street Address City Zip Code
 Phone Number: 510-451-6100 Fax Number: _____ E-mail: oaklandcarnival@gmail.com
 Facility/Park Name: Mosswood Park
 Room(s)/Site(s): Park & Amphitheater

Event Information:

Date(s) of Event: Saturday June 1st 2019 Oakland Carnival
 Time In/Prep Time: 9 AM Actual Event Time: 12 PM to 7 PM Time Out/Cleanup Time: 6 PM

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.)*
Cultural Presentation & Preservation

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: *(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)*
live band, drums, professional public address system

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total): 700 Approximate # of Adults: 500 # of Teens: _____ # of Children/Infants: 200

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.

We will be bringing no portable toilets & trash bins!

Will you require a caterer for your event? Yes No

If yes, Name of Caterer: _____

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:

- Picnic & Related Events: \$15 (50+) people
- Park Use/Building Rentals/Special Events (Parks): \$30:

(1) 127.50 10 = \$1275
(Hourly Rate) (# of hours)
 (2) x = _____
(Hourly Rate) (# of hours)
 (3) Permit Processing Fee = \$30
 (4) Deposit = \$500
 (5) Setup/Teardown = _____

(6) Kitchen = _____
 (7) Alcoholic Beverage Fee = _____
 (8) Administrative Service Fee = _____
 (9) Sound Use Fee = \$100
 (10) Other Charges = _____

TOTAL: \$ \$1905 Less Advance Minimum Payment of \$ _____ BALANCE DUE 30 DAYS BEFORE EVENT: \$1905
(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash: _____ Check #: _____ Type of Credit Card: Visa or MasterCard: _____
(See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit
 31 to 60 days notice: Forfeit Deposit
 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE: [Signature] DATE: 4/3/19

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.



OAKLAND POLICE DEPARTMENT
Special Events Permit Application
 TR-001-3 (01/10)

APPLICANT INFORMATION

Applicant Name Ther Williams	Date of Birth 10-2-64	Contact No. 510-221-7173	Alternate Contact No. 510-457-6100
Applicant's Address 10120 Alice St Oakland CA 94612		City Oakland	Zip Code 94612

EVENT INFORMATION

Date of Application April 3rd 2019	Type of Event Select one Community Festival	Other Event (Describe)
Location/Address of Event Mosswood	Date of Event June 1st 2019	Time Start-End NOON - 7pm
No. Persons Expected 600	Persons Allowed Select one	Ticket Sales Select One NA
No. of Minimum Security 15	Security Company VMA Associates	Telephone No. 510-221-7173
Type of Music Select one Concert - Caribbean Music	Other Music (Describe)	Will be available to sell <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PERMIT INFORMATION

HAVE YOU EVER BEEN DENIED A PERMIT? Yes No

Applicant agrees to abide by Oakland Municipal Code Dance Hall Regulations, Section 5-4.03

HOLD HARMLESS AGREEMENT

The Special Event applicant or president or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Oakland (hereafter called "City") for all losses incurred by it in repairing or replacing damage to City Property proximately caused by the permittee, its officers, employees, agents, attendees, or any other persons or forming the special event, who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted special events, which was proximately caused by the actions of the permittee, its officers, employees, agents, including minors, or any other persons attending or joining in the special event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

I have read and I understand the Hold Harmless Agreement and I declare under penalty of perjury that the information provided in this application is true and correct.

Permittee's Signature: *[Signature]* Date: April 3rd

Police Overtime cost Attached: Yes No Application Fee Paid: Yes No

ABC Enforcement: Approved Denied Notified By: _____

Special Events Personnel: _____ Serial No. _____

Pursuant to OMC §9.52.000, a Special Events Permit is conditionally approved in order for the applicant to obtain additional required documentation.

Signature of Special Events Coordinator: _____ Serial No. _____ Date Signed _____

A Permit is Hereby Approved Denied - Pursuant to OMC Section 9.52.000 Subsection (Select Appropriate Subsection)

Signature of Chief of Police Designee: _____ Serial No. _____ Date Signed _____



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Oakland Carnival

Location of Event: Mosswood Park

Date/Hours of Event: Nov - 7 PM Permit No. _____

Contact Person: Theo Williams Phone No. 510-431-6100

Contact Person Address: 1428 Alice St. #601

Is this a first time event at this location? Yes No If no, when was the event held previously?

2013 - 2017

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

OPD Special Events Permit

Food Handler's Permit

Seller's Permit

Charitable Solicitations Permit

Certificate of Insurance

Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 450

2. Were registration or donation fees collected on-site for the event? Yes No Not Applicable

3. If yes, how many people registered? NA How many people made donations? NA

4. What was the cost for registration? NA

5. How much money was collected on site for registration fees? NA

6. How much money was collected on site for donations? NA

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

Of no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
YASSA	Profit	African		Y
Harold's New York Dogs	Profit	Hot Dogs		Y
Stuffed Seafood	Profit	Seafood snacks		Y
Rainbow Italian Ice	Profit	Italian Ice		Y

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Begin organizing earlier.
 Increase city support (financially)
 Grants for emerging festivals

List any problems, concerns, or, other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

We are concerned that there is a lack of city support. We were satisfied overall however we feel that the city should embrace the event more.

Submitted by: Theo Williams Date: March 2019

Approved by: Angie Dunston (OPR Staff) Date: 3/28/2019

Comments: _____



**CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development**

TO: C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservations
DATE: April 17, 2019
SUBJECT: REQUEST FROM EASTSIDE ARTS ALLIANCE APPROVAL TO COLLECT DONATIONS, VENDOR SALES OF FOODS AND SALES OF MERCHANDISE ON SITE AT THE MALCOLM X JAZZ FESTIVAL TO BE HELD AT SAN ANTONIO PARK ON SATURDAY, MAY 18, 2019, FROM 11:00AM – 6:00PM.

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from Elena Serrano, Program Director for Eastside Arts Alliance, for permission to collect donations, vendor sales of food and merchandise onsite at the 18th Annual Malcolm X Jazz Festival to be held at San Antonio Park on Saturday, May 18, 2019. Funds raised will be used to cover the costs of the festival, (i.e stage rental, clean-up, tables/chairs, etc.). Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

Eastside Arts Alliance is paying all fees associated with the event estimated at \$3780.00.

PROJECT / PROGRAM DESCRIPTION

The Malcolm X Jazz Arts Festival is dedicated to bringing the community together and building unity. The event also allows the Eastside Arts Alliance the exposure of support and services to the residents in the San Antonio district. Eastside Arts Alliance is expecting to have 30 to 35 arts and crafts vendors and 5 to 7 food vendors at this year's event.

Vendor fees are \$75 for arts and craft/merchandise vendors and \$125 for food vendors.

The estimated attendance is 1000.

BACKGROUND / LEGISLATIVE HISTORY

This is the 18th year that Eastside Arts Alliance (ESAA), has held the Malcolm X Jazz Festival at San Antonio Park. The last event was successful as previous year's events. Many of the participating vendors were community-based organizations and local community artists who offered arts and crafts items for sale.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request for Eastside Arts Alliance to collect donations, have vendor sales of food and merchandise onsite at the 18th Annual Malcolm X Jazz Festival to be held at San Antonio Park on Saturday, May 18, 2019, 11:00am-6:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Central Reservations

/s/ Darrin Hodges

Approved by:

Darrin Hodges

Facilities Manager

Attachments: Exhibit A – Eastside Arts Alliance Proposal Letter
Exhibit B – Post Event Report and Vendor List (2018)
Exhibit C – Rental Application

**EASTSIDE ARTS ALLIANCE
EASTSIDE CULTURAL CENTER**

Oakland Parks & Recreation
PRAC Committee

Dear Members of the Committee:

I am writing on behalf of EastSide Arts Alliance. We would like permission to have arts and crafts and food vendors for our 18th annual Malcolm X Jazz Arts Festival. This annual festival has taken place in San Antonio Park, and has been consistently a successful free community event.

The festival is scheduled to take place on Saturday, May 18, 2019.

We would like to be able to have community vendors selling cultural products at the festival. This has been an ongoing tradition where community residents are able to sell handcrafted arts and food that represent their respective cultures. We are expecting to have 30-35 arts vendors and 5-7 food vendors. We charge a very reasonable fee for tables (\$75 crafts and \$125 food). The funds cover the costs of presenting the festival (stage rental, clean-up, tables/chairs, etc). We also always go through the proper procedures for food sales, obtaining health permits from Alameda County.

The festival is free to the community and has always been a full day of wonderful jazz, community news, and information. It is one of the few times that the San Antonio community comes out for a full day of healthy, positive interactions. We are also requesting permission to solicit donations for the festival. The total costs to EastSide Arts Alliance for this free festival is over \$50,000. Each year the festival is supported by a variety of funders including the City of Oakland Cultural Arts Department, the National Endowment for the Arts, and the William and Flora Hewlett Foundation. We raise about \$500 from donations solicited at the park to help cover costs.

We look forward to having another very successful community event and thank you for your continuing support.

Sincerely,
Elena Serrano
Program Director, EastSide Arts Alliance
Office Phone: 510-533-6629
Cell# 510-508-9173
elena.eastside@gmail.com

ESAA • PO Box 17008 • Oakland, CA 94601 • 510.533.6629



POST EVENT REPORT

Please complete and return the Post Event Report to the Office of Parks and Recreation, Central Reservations Unit, Attention: Central Reservations Supervisor, 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612.

I. GENERAL INFORMATION

Name of Event: 19th Annual Malcolm X JazzArts Festival

Location of Event: San Antonio Park

Date/Hours of Event: Saturday, May 18, 2019 Permit No. #

Contact Person: Elena Serrano Phone No. 510-508-9173 & Carroll Fife Phone No. 510-435-7396

Contact Person Address: c/o EastSide Arts Alliance PO Box 17008 Oakland, CA 94601

Is this a first time event at this location? Yes No If no, when was the event held previously?

We have had the festival at San Antonio Park from 1999-2018

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list

II. ATTENDANCE INFORMATION

1. Total number in attendance: 1000

2. Were registration fees collected on-site for the event? Yes No

3. If yes (above), how many people registered? _____

4. What was the cost for registration? _____

5. How much money was collected on site for registration fees? No money was collected. FREE event.

090405

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

Of no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
ATTACHED PAGE 2				

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

This ^{is} was the 19th year EastSide Arts Alliance presented ^s this festival. Each year has been very successful with great music and enthusiastic community audiences. All ages come to the festival – very multigenerational, and representing the diversity of the neighborhood. We are happy to be able to offer this annual event FREE to the San Antonio community. We do not anticipate making any changes but continuing to work hard to ensure that our community is well served.

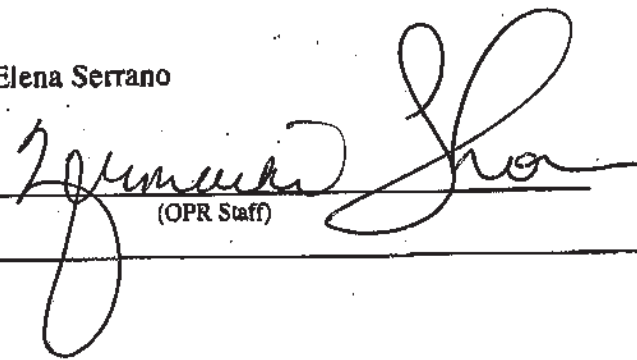
List any problems, concerns, or, other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

Each year we lobby to have something better done with the toilets at the park. We all live in this neighborhood and would love to have doors on the bathrooms stalls year round. 2019 will be the 19th year with very substandard restroom facilities. It's kind of a shame!

Submitted by: Elena Serrano

Date: March 4, 2019

Approved by: _____



(OPR Staff)

Date: _____

3-13-19

Comments: _____

090409

EastSide Arts Alliance – Malcolm X JazzArts Festival 2019 – VENDOR LIST

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
Desire Johnson Forte / Damn Good Teas	For Profit	Tea		Y
Hal Stevens / Hals NY Hot Dogs	For Profit	Hot Dogs		Y
Michael Dabney / Rainbow Italian Ice	For Profit	Italian Ice		Y
Anula Edirisinghe / Anula's	For Profit	Sandwiches		Y
Uncle Willie's BBQ & Fish	For Profit	BBQ & Fish		Y
Malong Pendar / Taste of Africa	For Profit	West African plates		Y
Rosa Oliva / La Oaxaquena	For Profit	Mexican food		Y
Nadine Williams / Williams Catering	For Profit	Salads		Y
Abdul Taha / Papa's Bean Pies	For Profit	Bean Pies		Y
Icebox Magnets	For Profit		Icebox magnets	Y
Taller Xochicura	Non profit		Paintings	Y
Ashay by the Bay	For Profit		Children's books	Y
Iyobe Body Essentials	For Profit		Soaps, oils	Y
Senay Clothing	Non Profit		T-shirts	Y
Sankofa African Arts & Jewelry	For Profit		Jewelry and paintings	Y
Woody Johnson	Non Profit		Sculptures	Y

(310) 238-2100 Lorraine



Oakland Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
Office: (510) 238-3187; Facsimile: (510) 238-2397



Rental Application

ATTENTION: Wendy

Date of Application: March 11th 2019

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.

Name of Business/Organization: EastSide Arts Alliance

Business/Organization Address: 2277 International Blvd. Oakland Ca 94606
Street Address City Zip Code

Applicant Name: Allison Santiago

Applicant Mailing Address: 2820 Garden St. Apt. C. Oakland 94601
Street Address City Zip Code

Phone Number: (510) 561-4292 Fax Number: _____ E-mail: allisone.santiago@gmail.com

Facility/Park Name: San Antonio Park 1701 E 19th St, Oakland Ca
Room(s)/Site(s): 94606

Event Information:

Date(s) of Event: May 18th 2019

Time In/Prep 8am Actual Event Time 11am to 6pm Cleanup/Time Out 9pm

Type of Event/Purpose: (be specific, i.e.: Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quincennera, Bar/Mitsvah/Bar Mitzvah, etc.)
Malcolm X Jazz Arts "Festival"

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: (i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)
musical instruments, live band, amplifiers, microphones.

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total) 100 Approximate # of Adults 100 # of Teens 50 # of Children/Infants 50

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.
NONE

Will you require a caterer for your event? Yes No
If yes, Name of Caterer: _____ *See Additional Permit Regulations

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:

-Picnic & Related Events: \$15 (50+ people)

-Park Use/Building Rentals/Special Events (Parks): \$30:

(1) 175 x 14 = \$2,450

(2) _____ x _____ = _____
(Hourly Rate) (# of hours)

(3) Permit Processing Fee = \$30

(4) Deposit = _____

(5) Setup/Teardown = _____

(6) Kitchen = 0

(7) Alcoholic Beverage Fee = 0

(8) Administrative Service Fee = 0

(9) Sound Use Fee = 100

(10) Other Charges = 1,200

TOTAL: \$ _____ Less Advance Minimum Payment of \$ _____
(Deposits are refunded 3 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

BALANCE DUE 30 DAYS BEFORE EVENT: \$ 3750

How do you prefer to pay? Cash: _____ Check #: _____

Type of Credit Card: Visa or MasterCard: _____
(See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit
31 to 60 days notice: Forfeit Deposit

30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE: Allison Santiago

DATE: March 14 2018

Front Time's Festival Fundraising Program



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: C. N. E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservations
DATE: April 17, 2019
SUBJECT: **REQUEST FROM A SISTA'S TOUCH FOR APPROVAL TO COLLECT ON-SITE DONATIONS FOR THEIR "WE RUN OAKLAND FOR OUR DAUGHTERS" CHARITY WALK/RUN TO BE HELD AT LAKESIDE PARK (PERGOLA) ON SATURDAY, JUNE 1, 2019, 8:00AM-11:30AM.**

SUMMARY

The Oakland Parks and Recreation received a request from A Sista's Touch, a non-profit organization, whose mission is to nurture and acknowledge positive personal and professional influences of African American women of all generations in the community; with a foundational focus on adolescent girls. A Sista's Touch is requesting approval to collect on-site donations for the We Run Oakland For Our Daughter Charity Walk/Run to be held at Lakeside Park (Pergola) on Saturday, June 1, 2019, 8:00am -11:30am. The donations raised will go towards increasing awareness and resources to prevent "Our Daughters" from the epidemic of human trafficking. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

A Sista's Touch is paying all rental fees associated with the event estimated at \$670.00.

PROJECT / PROGRAM DESCRIPTION

The We Run Oakland: For Our Daughters Charity Walk/Run will solicit registrants to walk/run the 3.1-mile distance around Lake Merritt as well as sponsors to provide education, resources, giveaways, and donations to support "our daughters", parents, families, and community interests in understanding and mitigating sex trafficking in the community. This event will be a fun time for all community members to cultivate mindfulness, exercise the body, and connect spiritually with those who seek to create a positive society For Our Daughters.

This written proposal is also to request the option to collect on-site registration donations to support future programming ideas aimed at the For Our Daughters campaign.

The estimated attendance is 299.

BACKGROUND / LEGISLATIVE HISTORY

A Sista's Touch was established in 2017, to serve the Oakland and Greater Bay Area communities, their aim is to address local issues from a three-fold perspective: Edify, Elevate, and Celebrate Excellence. Their model of character is to cultivate through the experience of Sista's who have achieved success, begets a strengthened community for a profound legacy of Sista's.

Beginning in 2018, program development will focus on their new campaign: *For Our Daughters*. Curriculum will be designed to mature young Sista's in the areas of self-efficacy, physical & mental developmental health, social media safety, and legacy formation. One of the spearheading topics in 2018, is sex exploitation and the human trafficking epidemic in local communities. To put their mission in action, A Sista's Touch is organizing this event to raise awareness and to mitigate the effects of this epidemic on "*our daughters*", our families, and our communities.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from the A Sista's Touch to collect onsite registration donations at the We Run Oakland: For Our Daughters Charity Walk/Run to be held at Lakeside Park (Pergola) on Saturday, June 1, 201, at 8:00am-11:30am.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:
Zermaine Thomas
Central Reservations

/s/ Darrin Hodges

Approved by:
Darrin Hodges
Facilities Manager

Attachments: Exhibit A – A Sista's Touch Proposal Letter
Exhibit B – Post Event Report (2018)
Exhibit C - Rental Application



Parks and Recreation Advisory Commission
Lakeside Park Garden Center
666 Bellevue Avenue
Oakland, CA 94610
RE: Lake Merritt Pergola

March 31, 2019

Proposal Letter

For those who have children, there are some universal truths common among parents; you want them to be safe, develop good decision-making skills, and be empowered to live their truth. Living in a society that continues to challenge the ideals of morality, ethics, social justice, and gender equality, the demand to build a strong community of Sistas to secure a legacy in which our young queens are able to thrive, is evident.

Organization History

A Sista's Touch (AST) is a newly incorporated 501c3 nonprofit public benefited organization with a mission is to *cultivate and celebrate positive personal and professional influences of African American women of all generations in the community; with a foundational focus on our adolescent girls*. Formed in 2017 to serve the Oakland and Greater Bay Area communities, our aim is to address issues impacting the community of African-American girls/women from a three-fold perspective: *Edify, Elevate, and Celebrate Excellence*. Our model of character cultivation through the experience of Sistas who have achieved success, begets a strengthened community for a profound legacy of Sistas.

AST began our first public activity in June 2018 with our inaugural charity 5k run/walk event, *We Run Oakland: For Our Daughters*, to raise awareness for human trafficking. The focus of the 2018 race was to bridge the community gap between resources and community members to advocate for Our Daughters against the perils of human trafficking. The focus for the 2nd annual, *We Run Oakland: For Our Children*, will continue to bridge the gap on the behalf of our children, as the perils of human trafficking impacts our young boys/men as well. Our programs are designed to cultivate our young Sistas in the areas of self-efficacy, physical & mental

developmental health, social media safety, and legacy formation. To put our mission in action, AST has taken a path to advocate for the ending of sex exploitation and the human trafficking epidemic in our local communities. The goal is to raise awareness and to mitigate the effects of this epidemic on *Our Children*, our families, and our communities.

- *We Run Oakland: For Our Children*, a charity 5k run/walk event to build community engagement and involvement in Oakland to increase awareness and resources to prevent and support *Our Children* from the epidemic of human trafficking.

The event is strategically scheduled at the beginning of summer to ensure parents/guardians and their children have the knowledge and resources to defend their safety during a heightened season for leisure time and predatory behavior.

Event Overview

This written proposal is to request the use of Oakland Parks and Recreation facility: Lakeside Park Pergola at Lake Merritt, to support the "*We Run Oakland: For Our Children*" charity 5k run/walk event on June 1, 2018.

The purpose of the event is to afford a holistic: mind, body, spirit approach to civic engagement for a population fundamental to our mission and a common cause central to the legacy of our children, community, and our city. The goal of *We Run Oakland* is to realize the vision of garnering community support to mobilize against the perils of sex trafficking through awareness and edification.

We Run Oakland: For Our Children will solicit registrants to run/walk the 3.1-mile distance around Lake Merritt as well as sponsors to provide education, resources, giveaways, and donations to support *Our Children*, parents, families, and community interests in understanding and mitigating human trafficking in our community. The event will be a fun time for all community members to cultivate mindfulness, exercise the body, and connect spiritually with those who seek to create a positive society *For Our Children*.

Request to Collect On-Site Funds

This written proposal also requests the option to collect on-site funds to accept same day registrations donations, which will support our programs. Monies collected on-site will be in electronic formats only (RunSignup, Cash App, PayPal, Vimeo, and Square), *NO* cash will be collected. Donation amounts will be at the discretion of the donor, but not to exceed \$100 for a single transaction.

Rationale

The opportunity to offer same day registration will allow us to garner as much community support to raise awareness for the cause of stopping human trafficking. Additionally, same day registration allows late comers to participate. As a newly established nonprofit organizations, the ability to receive on-site donations from individuals who happenstance on our preplanned event at Lakeside Park and have the desire to donate, allows AST to capitalize on community contributions in the moment. The establishment of a relationship with the community through donations will help in the development and delivery of programs support our mission.

Benefits

The benefits of receiving on-site funding increases the opportunity for AST to enlarge financial support from individuals who feel inclined to donate in real time, rather than depending on a deferred method of support by directing potential donors to our website. Additionally, the presentation of readiness through the receipt of on-site donations exhibits the technological advancement and quality customer service AST espouses.

Conclusion

A Sista's Touch thanks the Parks and Recreation Advisory Commission in advance for the opportunity to submit this proposal and looks forward to establishing a partnership with the Oakland Parks and Recreation community as we push toward the mark to strengthen our communities while securing a safe haven *For Our Children*.

Respectfully and in Partnership,



Dr. Shelitha R. Campbell, Co-Founder & CEO

Jaliza Y. Johnson, Co-Founder & COO

PO BOX 18613

Oakland, CA 94619

www.asistastouch.org

info@asistastouch.org

"Empowering communities through our collective strengths."



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: We Run Oakland: For Our Daughters
Location of Event: Lakeside Park Pergola (Lake Shore Library side)
Date/Hours of Event: 6/9/18 8am - 12noon Permit No. _____
Event Contact Name: Shelita R. Campbell Phone No. 510 866 474
Event Contact Address: PO Box 18613 Oakland, CA 94619
Is this a "first time" event at this location? Yes No If no, when was the event held previously?

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable
2. Check other permits required for event?
 OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 271
2. Were registration fees, donations or other fees collected on-site? Yes No
 Not Applicable
3. If yes, how many people registered? 16 How many people made donations? 6
4. What was the cost for registration? \$35
5. How much was collected on site from registration fees? \$ 560
6. How much was collected on site from donations? 156
7. How much was collected on site from other fees? 0

POST EVENT REPORT (Continued)

Page 2

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary): *see attached*

Were all vendors in compliance per agreement? Yes No

If no, why not?

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
<i>See attached list.</i>				

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

- Additional vendors
- reorganization of space for more inclusiveness btw vendors & participants

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

- easier access to public restrooms
- We were very pleased with the assistance the OPR representative (Ms. Thomas) provided in the way of set & organization of our first event. We look forward to next yr!!!

Submitted by: *Shelton R. Campbell, CEO of A Sister's Touch* Date: *6/13/18*

Approved by: *[Signature]* (OPR Staff) Date: *6-24-18*

Comments:

OPR Post Event Report
Vendor Information

1	Claire's House	NP	NA	NA	NA	N
2	Freedom House	NP	NA	NA	NA	N
3	Sponsor, Vice Mayor of Oakland	FP (City of Oakland organization)	NA	NA	NA	N
4	Alameda County Sheriff's Office	FP (City of Oakland organization)	NA	NA	NA	N
5	H.E.A.T/Alameda Co. District Attorney's Office	FP (City of Oakland organization)	NA	NA	NA	N
6	Bay Area Women Against Rape (BAWAR)	NP	NA	NA	NA	N
7	MISSEY	NP	NA	NA	NA	N
8	Love Never Fails	NP	NA	NA	NA	N
9	Ruby's Place	NP	NA	NA	NA	N
10	Crisis Support Services Alameda county	NP	NA	NA	NA	N
11	S.H.A.D.E.	NP	NA	NA	NA	N



Oakland Parks, Recreation & Youth Development (OPRYD)
 666 Bellevue Avenue Oakland, CA 94610
 Central Reservations: (510) 238-3420; Fax: (510) 637-0362
 Office Hours: Monday-Friday 9:00 a.m. - 4:00 p.m.
 Email: centralreservationsunit@gmail.com
Rental Application



ATTENTION: _____

Date of Application: 10/20/18

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.

Name of Business/Organization: A Sister's Touch

Business/Organization Address: PO Box 18613 Oakland 94619
Street Address City Zip Code

Applicant Name: Shelitha R. Campbell

Applicant Mailing Address: 8049 Greenly Dr Oak 94605
Street Address City Zip Code

Phone Number: 510 8466474 Fax Number: _____ Email: info@asistastouch.org

Facility/Park Name: Lakeside Side Park Pergola

Room(s)/Site(s): _____

Event Information:

Date(s) of Event: June 1 2019 (6/1/19)

Time In/Prep Time 6:00 AM Actual Event Time 8:00 AM to 11:30 AM Time Out/Cleanup Time 1:00 PM

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.)*
Walk/Run - Raise Human Trafficking Awareness

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: *(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)*
DS, Speakers

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total) 299 Approximate # of Adults 150 # of Teens 149 # of Children/Infants _____

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.
None

Will you require a caterer for your event? Yes No

If yes, Name of Caterer: _____

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:		
-Park Use/Building Rentals/Special Events (Parks): \$30:		
(1) <u>40</u> x <u>6</u> = <u>240</u>	(6) Kitchen	= _____
<small>(Hourly Rate) (# of hours)</small>	(7) Alcoholic Beverage Fee	= _____
(2) _____ x _____ = _____	(8) Administrative Service Fee	= _____
<small>(Hourly Rate) (# of hours)</small>	(9) Sound Use Fee	= <u>100</u>
(3) Permit Processing Fee = <u>30</u>	(10) Other Charges	= _____
(4) Deposit = <u>300</u>		
(5) Setup/Teardown = <u>0</u>		

TOTAL: \$ 670 Loss Advance Minimum Payment of \$ 100; BALANCE DUE 30 DAYS BEFORE EVENT: \$ 570
(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Payment type: Check #: _____ Type of Credit Card: Visa or MasterCard: _____
 (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE [Signature] DATE 10/22/18
 Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Parks, Recreation & Youth Development
DATE: April 24, 2019
SUBJECT: **Request Recommendation To Dedicate Two Benches In Memory Of C.F. Tung**

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from Kenneth Tung to dedicate two benches in memory of Mr. Tung's father, Mr. C.F. Tung. The selected benches are on the park side of Lakeside Drive, near Lake Chalet Restaurant. The dedication plaques will read:

PLAQUE #1
In Loving Memory of
Mr. C.F. Tung
1906 – 1998

PLAQUE #2
In Acknowledgment & Enjoyment
Of Lake Merritt
Kenneth Tung

FISCAL IMPACT

Donation of \$1,600 (\$800 per plaque) will be made to the Oakland Parks and Recreation Foundation to have the plaques purchased and installed. The plaque installation process is in accordance with the Oakland Public Works Department construction requirements. The donor will assist with maintaining the plaques by washing them every few months with soft cloth, water and a mild dishwashing liquid.

BACKGROUND / LEGISLATIVE HISTORY

Mr. C.F. Tung retired and immigrated his family from Shanghai, China in 1979. He lived around Lake Merritt since 1982 and moved to Lakeside Drive in 1991 living there until his passing in 1998.

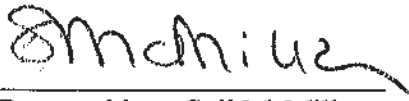
Kenneth Tung completed his education of Bachelor of Business Administration and Master of Business Administration in the United States and worked in the Bay Area until he retired. He moved to Lakeside Drive in 1998 and currently lives with his mother.

The family loves Lake Merritt very much and believe that Lake Merritt is the most beautiful manmade lake in the world. Purchasing the two plaques would honor the memory of Kenneth Tung's father and express the appreciation the family has for living in such a nice environment every day.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission recommend approval of the plaque language as written for dedication of two benches in memory of Mr. C.F. Tung.

Respectfully submitted,



Prepared by: Gail McMillon
Office Manager



Approved by: Dana Riley
Assistant Director

Attachments: *Exhibit A – Photo of Selected Benches*

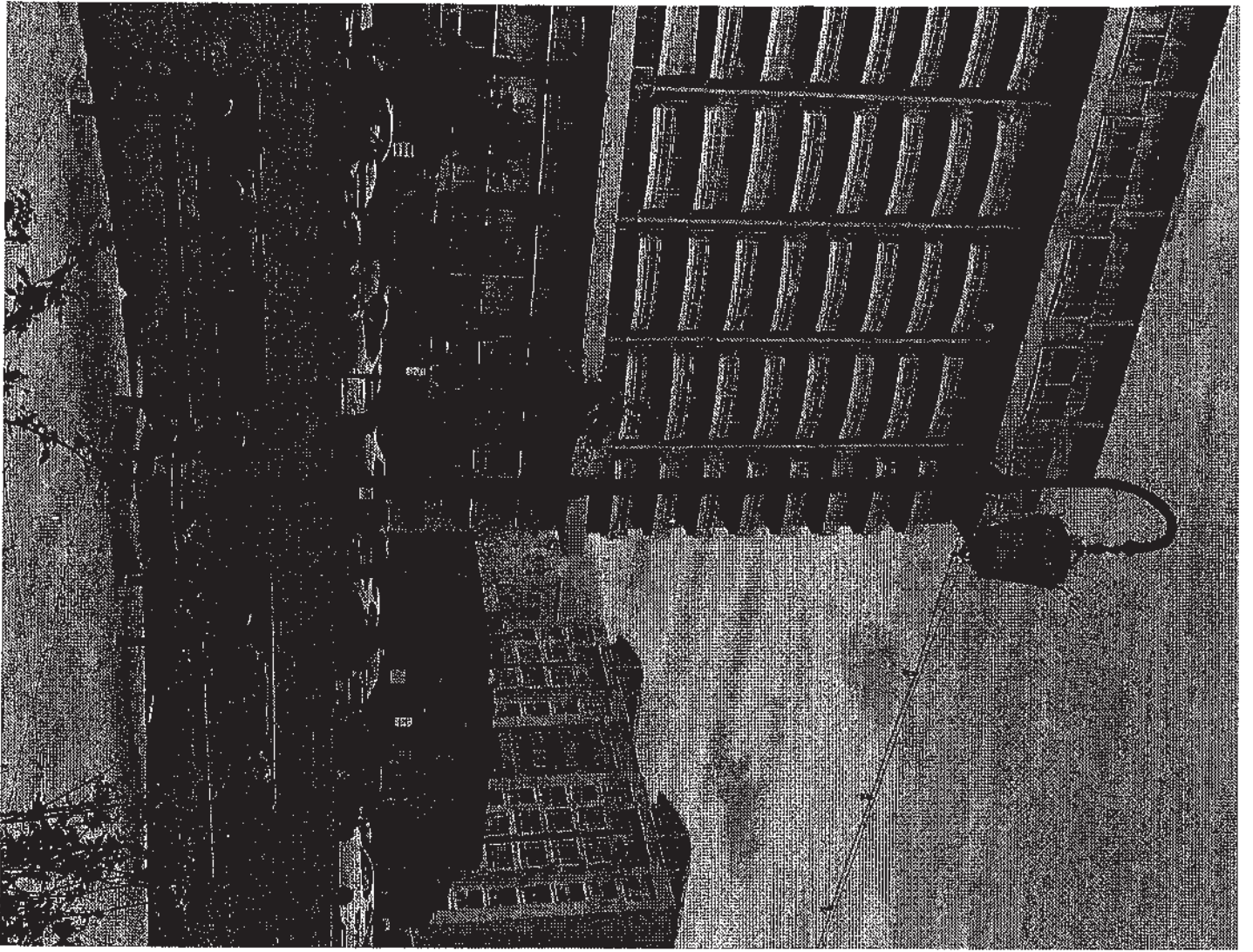


Exhibit A



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: J. Nicholas Williams, Parks, Recreation & Youth Development
DATE: April 18, 2019
SUBJECT: REQUEST RECOMMENDATION TO DEDICATE A PLAQUE IN MEMORY OF VICTOR MCELHANEY

SUMMARY

Oakland Parks, Recreation & Youth Development (OPRYD) would like to dedicate a bench in memory of Victor McElhaney, son of District 3 Councilmember Lynnette McElhaney. The bench will be placed at Lakeside Park Lake Merritt. The dedication plaque will read:

**In Honor and Memory of
Victor McElhaney
April 13, 1997 – March 10, 2019**

FISCAL IMPACT

A donation will be made to the Oakland Parks and Recreation Foundation to have a bench with plaque purchased and installed. The plaque installation process is in accordance with the Oakland Public Works Department construction requirements. OPRYD will assist with maintaining the plaque by washing the plaque every few months with soft cloth, water and a mild dishwashing liquid.

BACKGROUND / LEGISLATIVE HISTORY

Victor McElhaney was a 21-year old native of Oakland and senior at the University of Southern California (USC) Thornton School of Music, where he was pursuing his lifelong love of music. Victor developed his love of music and activism at a young age. He was active in church and was both a volunteer on the AV/Sound Team and a participant in the church's campaign targeting street violence and homicide. In high school, Victor co-founded the Pan African Student Union. He studied at the Oakland Public Conservatory of Music (OPCM), the East Bay Center for the Performing Arts, Oakland School for the Arts, and California State University, East Bay. He began at OPCM as an 11-year-old and would later become a teen mentor for younger students at the conservatory and, also teach African Roots of Drumming.

Family, teachers and clergy recall Victor's bright light and deeper belief that music could heal the world and he was going to be a part of it. USC Classmates cited McElhaney's generosity, his activism and his willingness to respectfully challenge those whose views he didn't share. He was actively involved at the USC Center for Black Cultural and Student Affairs and other cultural centers

at USC. USC Thornton faculty praised Victor for his focus on building a better future both for himself and for his community.

OPRYD is honored to dedicate a bench and memorial plaque in memoriam of Victor McElhaneý to his family and the many lives he touched.

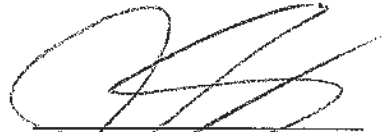
RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission recommend approval of the plaque language as written for dedication of a bench in memory of Victor McElhaneý.

Respectfully submitted,



Prepared by: Gail McMillon
Office Manager



Approved by: J. Nicholas Williams
Director

CITY OF OAKLAND
Oakland Parks, Recreation and Youth Development

TO: CNE Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Dana Riley, Assistant Director, Parks, Recreation & Youth Development
DATE: April 24, 2019
SUBJECT: **Request For The Parks And Recreation Advisory Commission To Review And Provide Comment On The Gift-In-Place From Project Backboard For The FM Smith Recreation Center Basketball Court Project**

SUMMARY

Staff recommend that the Parks and Recreation Advisory Commission provide comment on the basketball resurfacing gift-in-place from Project Backboard and graphic design options by Oakland artist Alicia McCarthy for the FM Smith Recreation Center Basketball Court Project.

FISCAL IMPACT

Project Backboard funds this gift-in-place and therefore there is no negative impact to the City. GoDaddy, Inc. has granted funds to Project Backboard as part of its Make the World You Want campaign aimed at inspiring people to turn their ideas into reality by taking them online.

PROJECT / PROGRAM DESCRIPTION

The FM Smith Recreation Center is located at 1969 Park Boulevard, in the Cleveland Heights neighborhood of Oakland (District 2). The center is used by local families and children, hosts and offers a range of programming, classes, and camps for youth and adults. Programs include, but are not limited to, Traditional Japanese KarateDo, Table Tennis, After-School Care, and Town Camp summer program. Town Camp and after-school programs rely heavily on the outdoor basketball court space for program enhancement. The court surface has aged and cracked and the striping is worn. The improvement project includes cleaning, patching, resurfacing and striping of the exterior basketball courts and the application of a colorful, engaging graphic design created by Oakland artist Alicia McCarthy. The project is expected to be complete June, 2019.

Project Backboard is a non-profit devoted to ensuring all communities have a safe and inviting place to play outdoor basketball by renovating public outdoor courts and collaborate with an artist to create unique designs for the surface of the court. Project Backboard will renovate the existing exterior basketball court and resurface the court utilizing standard court color coatings and techniques. To learn more about how Project Backboard works in communities and why, a short video may be viewed at <https://tinyurl.com/yyawoxjr>

Community engagement events where the public is invited to view court designs and share input are set for Wednesday May 1 and 22, 2019 from 6:00 p.m. to 7:00 p.m. at the FM Smith Recreation Center. Project Backboard's partner, GoDaddy Inc., is helping to increase community engagement through press and social media efforts.

BACKGROUND / LEGISLATIVE HISTORY

In compliance with the gift-in-place, the proposed project will enhance the community center by renovating the exterior basketball courts with a graphic design created through community engagement, serving the needs of the FM Smith Recreation Center users and surrounding neighborhood. The project completes unfunded work that is on the City's Capital Improvement Project list. Upon receiving comments from PRAC and the community, the City will execute the necessary contracts with Project Backboard/parties to perform the work.

RECOMMENDATION

Staff recommend that the Parks and Recreation Advisory Commission accept the report and review and provide comment on the gift-in-place from Project Backboard for the FM Smith Recreation Center basketball court project.

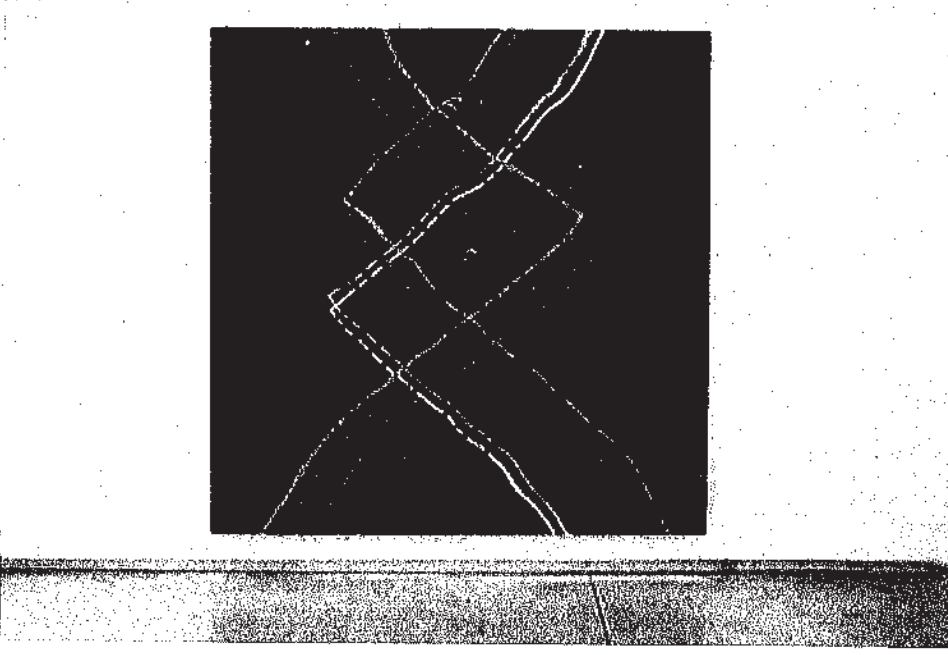
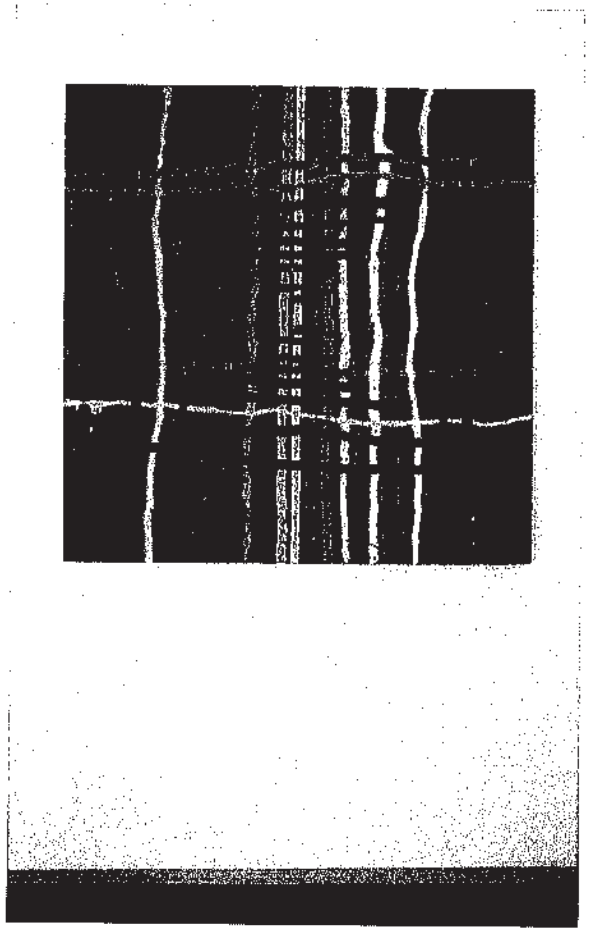
Respectfully submitted,



Dana Riley, Assistant Director

Attachments: Exhibit A – *FM Smith Recreation Center Exterior Basketball Court Design Options*

Exhibit A: F.M. Smith – Project Backboard Basketball Court Design Concepts





CITY OF OAKLAND
Departments of Transportation and Public Works

TO: C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Kerby Olsen, Department of Transportation
DATE: 4/18/2018
SUBJECT: **THE DEPARTMENT OF TRANSPORTATION AND DEPARTMENT OF PUBLIC WORKS ADA PROGRAMS DIVISION REQUEST THAT THE PARK AND RECREATION ADVISORY COMMISSION REVIEW AND PROVIDE COMMENT ON THE PROPOSED ADAPTIVE BIKE SHARE PILOT PROGRAM LOCATIONS AT SNOW PARK, LAKESIDE PARK, AND THE BAY TRAIL.**

SUMMARY

The City of Oakland launched a bike sharing program, known as Ford GoBike, in July 2017. Ford GoBike provides short term, automated rental of approximately 800 bicycles at 80 stations located throughout the neighborhoods of North Oakland, Downtown, West Oakland, San Antonio and Fruitvale. In October 2016 a grievance was received regarding the accessibility of the bike share program to persons with disabilities. Staff from the Department of Transportation (DOT) and the Department of Public Works, Americans with Disabilities Act (ADA) Program Division responded by forming a technical advisory committee to study best practices from other cities and propose ways to make Oakland's bike share program more accessible to persons with disabilities. The proposed adaptive bike share pilot program is the result of over a year of collaboration between the DOT, ADA Programs, Ford GoBike, the Metropolitan Transportation Commission and a technical advisory committee.

FISCAL IMPACT

Since this report is informational only, no fiscal impacts are included. The proposed program will be funded entirely by Ford GoBike. The Oakland DOT and ADA Programs Division will continue to provide staff support and technical guidance to make the program successful.

PROJECT / PROGRAM DESCRIPTION

This pilot program will provide bike share for persons with disabilities at various locations adjacent to off-street paths and trails. The program will be operated for an initial trial period of six months by the Bay Area Outreach and Recreation Program (BORP). BORP has run the nation's largest and most active adaptive cycling program at their Adaptive Cycling Center in Berkeley for 15 years. The program will make it possible for people who have never experienced adaptive cycling to learn about and ride handcycles, recumbent trikes and adaptive tandems in Oakland two days a week. Riders will be able to circle Lake Merritt and/or the Bay Trail using a combination of bike paths, protected bike lanes, and multi-use paths.

The proposed program would operate at various locations on Wednesdays and Saturdays from 11 am to 5 pm, for a period of six months beginning as early as late May. The program may be closed on

holiday weekends or when staff are deployed at special events instead of the regular location. Weekday hours may shift later during summer based on demand. Exact locations for staging are still being finalized, but may include Snow Park, Lakeside Park and on the Bay Trail near Jack London Square (see Exhibit A for a map of proposed locations). Equipment will include a pop-up tent, a folding table and up to eight bikes. No permanent infrastructure will be installed, and all equipment will be removed at the end of each day of operation.

Alta Planning and Design, a local transportation planning and engineering firm, has been retained by the DOT to conduct a needs assessment of all of the City's shared mobility programs, including bike share. Alta will survey the pilot program participants, evaluate the adaptive bike share program and make recommendations for how to improve the accessibility of Ford GoBike.

BACKGROUND / LEGISLATIVE HISTORY


In July 2015 City Council approved Resolution No. 85715 C.M.S. adopting a Bike Sharing Policy and authorizing the City Administrator to negotiate and enter into an Intergovernmental Agreement with the Metropolitan Transportation Commission (MTC).


In February 2016 City Council adopted Ordinance No. 13355 C.M.S. granting a Franchise Agreement to Bay Area Motivate, LLC (Motivate) to operate a bike share program.

RECOMMENDATION

The Department of Transportation and Department of Public Works ADA programs Division request that the Park and Recreation Advisory Commission review and provide comment on the proposed adaptive bike share pilot program locations at Snow Park, Lakeside Park, and the Bay Trail.

Respectfully submitted,


Prepared by: Kerby Olsen
Shared Mobility Coordinator


Approved by: Danielle Dai
Mobility Management Supervisor

Attachments: Exhibit A - *Map of potential sites for adaptive bike share pilot program*

Potential sites for Adaptive Bike Share Pilot

Adaptive Bike Share potential sites
51 views
All changes saved in Drive

Add layer **Share** **Preview**

Potential sites, DOT or Parks and ...

- Individual styles
- Alice at Bay trail
- Snow Park (under constructi...
- Lakeshore Ave Cul-de-sac
- Pergola at El Embarcadero
- Boating Center Parking Lot
- E 18th and Lakeshore

Potential sites, Port or CIM

- Individual styles
- Ferry Terminal

Base map

Address St
Schnitzer Steel
Market St
Broadway
Franklin St
Broadway
Market St
Brush St
14th St
15th St
16th St
17th St
18th St
19th St
20th St
21st St
22nd St
23rd St
24th St
25th St
26th St
27th St
28th St
29th St
30th St
31st St
32nd St
33rd St
34th St
35th St
36th St
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40th St
41st St
42nd St
43rd St
44th St
45th St
46th St
47th St
48th St
49th St
50th St

TER
UNCHE
LAKESIDE
CIVIC CENTER
DOWNTOWN
OLD OAKLAND
UPTOWN
CHINATOWN
MERRITT
CLINTON
IVY HILL
CLEVELAND HEIGHTS
GRAND LAKE

Jack London Square
Plank
Blue Bottle Coffee
Urban Legend Winery Tasting Room
PERALTA LANEY
Cleveland Square
The Cathedral of Christ the Light
The New Parkway Theater
The Gardens at Lakeside
Lakeside Park
Grand Lake Theatre
Trader Joe's
Parker Park
Cleveland Park
Lakeside Park
The Gardens at Lakeside
Alameda County Superior Courthouse
Oakland Mills
Laney College
Lake Merritt
Jack London Square
Plank
Blue Bottle Coffee
Urban Legend Winery Tasting Room
PERALTA LANEY
Cleveland Square
Civic Center
Franklin St
Broadway
Market St
Brush St
14th St
15th St
16th St
17th St
18th St
19th St
20th St
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49th St
50th St



CITY OF OAKLAND
Departments of Transportation and Public Works

TO: C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Michael Ford, Department of Transportation, and Shayna Hirshfield-Gold, Oakland Public Works
DATE: 4/18/2019
SUBJECT: **Request For The Parks And Recreation Advisory Commission To Review And Approve The Installation Of Electric Vehicle Chargers, Through Pacific Gas And Electric Company's Electric Vehicle Charge Network Program, At The Jack London Aquatic Center, The East Oakland Sports Center, And Defremery Park.**

SUMMARY

Vehicle electrification is an important strategy for climate action and air quality improvement, and a priority action in Oakland's Energy and Climate Action Plan (ECAP). Electric vehicles (EVs) have been shown to reduce lifetime driving expenses for their owners, contributing to increased financial security. They are an important strategy for boosting local energy independence, and they reduce localized air pollution and climate emissions. In neighborhoods with a predominance of older and/or multifamily buildings, renters, or lower-income residents, lack of access to EV charging infrastructure is a major barrier to EV ownership and use. To encourage deployment of EVs in Oakland, and within disadvantaged communities in particular, it is essential that public EV charging infrastructure be expanded.

The Electric Vehicle Charge Network Program (EVCN, or Program) is a program of Pacific Gas and Electric Company (PG&E) to encourage the installation of EV chargers in disadvantaged communities (DACs), as defined by the California Environmental Protection Agency's CalEnviroScreen. Under EVCN, PG&E will subsidize, design, and construct EV charging infrastructure from the transformer to the parking space, and provide a partial rebate for the chargers themselves.

OPW and DOT staff have identified 14 City-owned locations in DACs across Oakland, which are eligible for the program and would provide strategic EV charging access for City employees and Oakland residents. Leveraging the EVCN program will enable the City to install a total of approximately 200 EV charging ports across these locations, including libraries, community centers, public garages, and more. Three of the proposed EVCN locations are in the parking lots of OPRYD centers and facilities: Jack London Aquatic Center, East Oakland Sports Center, and DeFremery Park. OPW and DOT request that the Parks and Recreation Advisory Commission review, provide comment on, and approve the proposed installation of 40 charging ports at these three facilities.

FISCAL IMPACT

Participation in EVCN will significantly reduce the City’s cost of installing EV chargers at any location it includes in the program. Most of the cost associated with installing an EV charger is for the supporting engineering, design, and construction. Sometimes referred to as the “make-ready” portion of the project, this includes the electrical transformer, service panel, and wiring for the parking spaces, and often includes expensive trenching, concrete work, rewiring, and site remediation. Industry average costs for a parking lot installation of 10 EV chargers – the minimum number of chargers allowable per site under EVCN – is \$140,000, including the make-ready portions of the project. Through EVCN, PG&E will cover all engineering, design, and construction costs, and provide a partial rebate for the stations themselves, bringing the City’s total installation costs to an estimated \$18,500 for 10 chargers (see Table 1).

The City has proposed including three OPRYD sites in its EVCN application. At the East Oakland Sports Center, staff propose including a higher number of chargers (20) to serve the East Oakland community, which currently has the lowest access to EV charging infrastructure in Oakland. The total cost to the City to install the chargers at these three sites will be \$74,000 – \$486,000 less than if the City were to install these chargers without the support of EVCN.

Table 1: EV Charging Station Locations at Parks and Recreation Centers or Facilities

Neighborhood	Address	Site	Number of Ports	Estimated City Cost ¹	Estimated Savings ²	Funding Source
Jack London	115 Embarcadero	Jack London Aquatic Center	10	\$18,500	\$121,500	City Facilities Energy Conservation Fund
West Oakland	1651 Adeline St.	Defremery Park	10	\$18,500	\$121,500	City Facilities Energy Conservation Fund
Columbia Gardens / Brookfield	9161 Edes Ave.	East Oakland Sports Center	20	\$37,000	\$243,000	City Facilities Energy Conservation Fund
TOTALS:		3 Projects	40 Ports	\$74,000	\$486,000	

¹Estimated Cost to the City includes all upfront costs.

²Estimated savings are conservatively based on an industry average cost of \$140,000 for installation of 10 chargers, including the cost of the charger plus all design, site preparation, construction, and installation. Estimated Savings represent the estimated total upfront cost of the project at that location, less the Estimated City Cost (upfront cost) paid by the City under the EVCN program.

Through EVCN, PG&E will fund the installation costs and provide a rebate for a portion of the EV charging station hardware and installation. Upfront City costs not covered by the Program (after rebate) are estimated above in Table 1. The City’s upfront costs for the three identified sites will be paid for through the City Facilities Energy Conservation Fund, within Oakland Public Works.

PG&E will pay for ongoing maintenance and operation costs at all three sites. The City will pay for the electricity costs of charger use at all sites, estimated at an annual maximum of \$35,000 per site

when stations are being heavily used. Actual electricity costs will vary widely depending on actual usage. The City has the option to recover all electricity costs incurred from providing charging at these sites by “charging to charge” in the future, but this must be done through an amendment to the City’s Master Fee Schedule.

Currently, the City does not “charge for charging” at City-owned locations. Staff will conduct an analysis of electricity costs and potential revenue associated with providing EV charging, which is likely to be used by both City employees and the public, and assess the optimal price point(s) for charging that could be proposed through the Master Fee Schedule. This potential future action would be done with input from the PRAC. At the three OPRYD locations, the chargers would likely be used by a substantial number of community members from underserved neighborhoods. It is at the City’s discretion, with advice from the PRAC, to determine how much, if anything, to charge drivers for the use of the charging stations. This matter will be addressed at a later date.

PROJECT / PROGRAM DESCRIPTION

The proposed EVCN project will result in modernized, improved facilities that better serve the recreational needs of current and future electric vehicle drivers, while reducing air pollution and helping to meet the City’s greenhouse gas emission targets. These projects will enable the City to leverage PG&E ratepayer funds to further state, regional, and City EV adoption targets. They advance Oakland’s climate and transportation goals by developing new infrastructure to support local use of EVs. They allow the City to capitalize on a time sensitive, first-come-first serve funding source to meet the City’s current and future EV infrastructure needs. Finally, they constitute a major step toward achieving climate and transportation equity in Oakland’s frontline communities.

PG&E will pay for, maintain, and coordinate the design and construction of EV charging infrastructure from the transformer to the parking space, which generally accounts for 60 to 80 percent of the total project cost, at all EVCN locations. In addition to the electrical supply infrastructure, PG&E will pay for a portion of the charging equipment’s purchase and installation. As a program participant, the City can offer charging for free or bill drivers. The program requires a minimum of 10 chargers to be installed at each location. Each bank of chargers will be placed on a new independent meter that PG&E will use to determine charging station electrical usage. Program participants will be charged for the electric service to the EV charging stations using a commercial electric rate (A6 or A10 with East Bay Community Energy). The charging stations will be served by a dedicated meter and rate, regardless of any other meters or rates used at the property. Both options are Time-of-Use (TOU) rates, which means that the price of electricity varies throughout the day.

Program participants are not required to reserve the electrified spaces for EVs. Sites may be included even where EV demand has not yet been demonstrated, with the understanding that drivers who access the sites will purchase EVs and use the chargers increasingly over time.

Staff included the Jack London Aquatic Center in its EVCN application knowing that that location will undergo significant renovations in the near future. Staff conveyed that information to PG&E in its application, allowing PG&E to determine if the site is still eligible for the program. If the site is not eligible, it will be removed, and the estimated costs and savings will be reduced accordingly.

By including every City-owned location in a DAC that was program eligible, staff opted for maximum inclusion in the City’s EVCN application. Once PG&E reviews the City’s full EVCN application and notifies staff of which sites can move forward, project leads will begin working with

personnel at each site to determine site needs and the optimal outreach approach for each location. DOT and Sustainability staff will work with staff at each location, and consult members of the public who use each site as appropriate, to determine whether and how much to “charge for charging,” whether and when to mark the electrified spaces as “EV Only,” and how to best advertise the availability of the chargers once they are installed.

BACKGROUND / LEGISLATIVE HISTORY

Vehicle electrification and development of charging infrastructure are the subject of state, regional, and local goals for climate action and air quality improvement. Statewide targets include 1.5 million zero-emission vehicles on California roads by 2025 and 5 million by 2030. In 2013, the Bay Area Air Quality Management District (BAAQMD) published a Bay Area Plug-in Electric Vehicle Readiness Plan, which anticipated at least 246,900 EVs on Bay Area roads by 2025. In 2018, via executive order, Governor Jerry Brown set a California target of 250,000 EV charging stations by 2025.

In 2009, Council adopted two greenhouse gas (GHG) emissions reduction targets relative to a 2005 baseline: 36 percent by 2020, and 83 percent by 2050. In 2012, Council adopted an Energy and Climate Action Plan (ECAP) that set the roadmap for how the City would reach its 2020 target, including transportation-related measures such as vehicle efficiency and electrification, and reduced vehicle miles traveled. ECAP Priority Action Item 37, “Plan for Electric Vehicle Infrastructure,” includes developing programs and policies to support local use of EVs. It also identifies processes to facilitate installation of EV infrastructure as a strategy to support the City’s climate and equity goals. In February 2017, Council adopted additional building codes requiring all new multifamily and non-residential buildings to be “EV Ready,” exceeding levels required by State code.

In May 2018, Council adopted a new interim GHG emissions reduction target of 56% by 2030, based on extensive analysis that identified vehicle electrification as one of five critical strategies required for the City to reach both the 2030 and 2050 Council-adopted GHG reduction targets.

In December 2016, the California Public Utilities Commission (CPUC) approved PG&E’s Electric Vehicle Charge Network Program. This Program will install 7,500 EV charging stations in PG&E territory between 2018 and 2020 or until the program is fully subscribed on a first-come, first-served basis. EVCN was designed to boost charging across PG&E territory, with particular focus on disadvantaged communities. Therefore, projects located in DACs receive priority status as well as higher rebate amounts.

RECOMMENDATION

OPW and DOT recommends that the Parks and Recreation Advisory Commission review, provide comment on, and approve the proposed installation of 40 charging ports at the Jack London Aquatic center, the East Oakland Sports Center, and DeFremery Park.

Respectfully submitted,


Michael Ford
Parking and Mobility Division Manager
Department of Transportation



**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Cheryl N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Karis Griffin, Specialty Arts, Culture, Science and Nature
DATE: April 19, 2019
SUBJECT: Request For The Parks And Recreation Advisory Commission To Allow The Friends Of The Oakland Municipal Band, Also Known As FOMB, To Collect Money On Site At The Edoff Memorial Bandstand In Lakeside Park On July 4, 14, 21, 28 And August 4, 2019 From 12:30 To 3:00.

SUMMARY

This is a request for the Parks and Recreation Advisory Commission 'PRAC', to allow the Friends of the Oakland Municipal Band, also known as FOMB, to sell and collect monies on site at the five concerts of the 108th season of the Oakland Municipal Band. The Oakland Municipal Band performs a variety of musical selections from classical to Broadway and Hollywood at the Edoff Memorial Bandstand. The musicians are union professionals who are members of orchestras and symphonies throughout the Bay Area. The concerts are free and open to all. Last year, our audiences of families, seniors, couples and individuals exceeded 250 every concert. Many more enjoyed the music as they engaged in other activities at Lakeside Park. This year, FOMB is requesting permission to accept donations and to sell snacks during intermission.

FISCAL IMPACT

FOMB is responsible for paying the musicians, the conductors and other direct expenses of the Oakland Municipal Band's performances at the Edoff Memorial Bandstand. The members of FOMB are volunteers. FOMB are partners with OPRYD in continuing one of Oakland's longest running cultural arts programs.

PROJECT DESCRIPTION

The purpose of the 108th season of the Oakland Municipal Band is in line with the mission of OPRYD. The concerts are part of the national culture of live summer music performances. They foster a better understanding of American diversity by presenting selections from the nation's rich musical traditions. As free, open air concerts, the band performances are accessible and fun entertainment for all generations. Many families have attended for many years, and for children, these concerts can be their first exposure to live classical and pops music.

BACKGROUND

The Friends of the Oakland Municipal Band is a 501 C (3) organization, was founded in November, 2010 and incorporated on January 26, 2012 in the city of Oakland, California. FOMB is registered as a Californian non-profit corporation and has a valid city business license.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the Friends of the Oakland Municipal Band's request to collect donations and sell snacks at the five concerts of the 108th season of the Oakland Municipal Band.

Respectfully Submitted,

/s/ Karis Griffin,

Recreation Supervisor, OPRYD

Prepared by:

Lisa Marie Hire

/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments:

Exhibit A- Request Letter

Exhibit B- Application/Facility Request



Friends of the Oakland Municipal Band
631 Boulevard Way
Oakland, CA 94610-1642
April 12, 2019

Chairperson Charlene E. Corbin
Parks and Recreation Advisory Committee
Oakland Parks, Recreation and Youth Development
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612

Dear Chairperson Corbin:

On behalf of the Friends of the Oakland Municipal Band (FOMB), I ask that you and your fellow commissioners on the Parks and Recreation Advisory Commission (PRAC) allow FOMB to collect monies on site during the five concerts of the 108th season of the Oakland Municipal Band. The concert dates are July 4, 14, 21, 28 and August 4. Presented at the historic Edouard Municipal Bandstand and Mulholland Park, the concerts begin at 1:00 pm and end at 3:00 pm. FOMB accepts donations from audience members and sells refreshments during intermission. Accepting donations is critical to our mission as we are responsible for paying the musicians, the conductors and other direct expenses of the Oakland Municipal Band's performances. FOMB sells refreshments during intermission in order to retain our audience. We make only a modest amount of money from the sale of snacks, but people attending cultural arts events expect to find refreshments during intermission.

The members of FOMB are volunteers. The group began in 1988 as a committee of the Oakland Parks and Recreation Foundation (then known as the Oakland Parks Foundation). FOMB was founded as a independent non-profit in November 2010 and incorporated as a 501(c)(3) organization on January 26, 2012. FOMB is duly registered as a non-profit corporation in the State of California and has a valid City of Oakland business license.

The 35-piece band Oakland Municipal Band performs a variety of musical selections from classical to Broadway and Hollywood for the enjoyment and enrichment of the diverse population of Oakland and the surrounding communities. Musicians are members of orchestras and symphonies throughout the Bay Area. We hire through the Musicians Union Local 6, and these concerts provide a welcome income during the off-season to musicians in our community.



Friends of the Oakland Municipal Band

631 Boulevard Way
Oakland, CA 94610-1642

April 12, 2019

The Oakland Municipal Band is one of the oldest musical organizations in the United States. Since 1912, the Oakland Municipal Band has performed live music in the heart of the city. These free outdoor concerts make live music available to many who may otherwise not be able to experience the excitement of live performance. Lakeside Park is the cultural heart of the city, and these concerts bring residents of all ages and backgrounds together for quality live music, picnicking and socializing. Some audience members have been enjoying concerts for more than 50 years. For children, these concerts are often their first exposure to live performance of the American songbook. Many people enjoy the music as they engage in other activities at Lakeside Park. The volunteer members of FOMB are committed to keeping the Band playing on.

I am available for further discussion at 510-872-9584.

Thank you for your consideration of our request.

Sincerely,

Lisa Hine

Vice Chair

Friends of the Oakland Municipal Band

lh

Submitted electronically



FACILITIES and PARK USE DISCLAIMERS

IMPORTANT NUMBERS:
 (510) 238-3187 Central Reservations Main
 (510) 777-3333 Oakland Police Department Non-Emergency
 911 for an EMERGENCY

Contract #:	FA-6928	Prepared by:	Zermaine Thomas
Date:	Dec 21 2018	Status:	Tentative

Name:	Lisa Hire	Account:	Friends of Oakland Municipal Band
Phone #:	(510) 875-9584	Email:	lisamhire@icloud.com
Address:	631 Boulevard Way, Oakland, California, 94610		

Repeat	Facility	Day	Start	End	Date Range	# Sess.
Custom	Lakeside Park - Bandstand and Surrounding Area	-	10:00 AM	03:30 PM	Jul 04 2019 - Aug 04 2019	5
Custom	Garden Center - Restroom	-	12:30 PM	02:30 PM	Jul 04 2019 - Aug 04 2019	5

Type	Facility	Day	Start	End	Date
-	-	-	-	-	-

Field	Start Date	End Date	Day	Fee Type	Subtotal
Lakeside Park - Bandstand and Surrounding Area	Jul 04 2019 10:00 AM - 03:30 PM	Jul 04 2019	Thursday	SystemPriceType	\$0.00
Garden Center - Restroom	Jul 04 2019 12:30 PM - 02:30 PM	Jul 04 2019	Thursday	Hourly Rental: Resident	\$0.00
Lakeside Park - Bandstand and Surrounding Area	Jul 14 2019 10:00 AM - 03:30 PM	Jul 14 2019	Sunday	SystemPriceType	\$0.00
Garden Center - Restroom	Jul 14 2019 12:30 PM - 02:30 PM	Jul 14 2019	Sunday	Hourly Rental: Resident	\$0.00
Lakeside Park - Bandstand and Surrounding Area	Jul 21 2019 10:00 AM - 03:30 PM	Jul 21 2019	Sunday	SystemPriceType	\$0.00
Garden Center - Restroom	Jul 21 2019 12:30 PM - 02:30 PM	Jul 21 2019	Sunday	Hourly Rental: Resident	\$0.00
Lakeside Park -	Jul 28 2019	Jul 28			\$0.00

Garden Center - Restroom	Jul 28 2019 12:30 PM - 02:30 PM	Jul 28 2019	Sunday	Hourly Rental: Resident	\$0.00
Lakeside Park - Bandstand and Surrounding Area	Aug 04 2019 10:00 AM - 03:30 PM	Aug 04 2019	Sunday	SystemPriceType	\$0.00
Garden Center - Restroom	Aug 04 2019 12:30 PM - 02:30 PM	Aug 04 2019	Sunday	Hourly Rental: Resident	\$0.00

Name	#	Unit Price	Total Usage	Subtotal	Tax	Total Price
-	-	-	-	-	-	-

Field	Date	Day	Time	Fees	Extra Fees	Total
Lakeside Park - Bandstand and Surrounding Area	Jul 04 2019	Thursday	10:00 AM - 03:30 PM	\$0.00	\$0.00	\$0.00
Garden Center - Restroom	Jul 04 2019	Thursday	12:30 PM - 02:30 PM	\$0.00	\$0.00	\$0.00
Lakeside Park - Bandstand and Surrounding Area	Jul 14 2019	Sunday	10:00 AM - 03:30 PM	\$0.00	\$0.00	\$0.00
Garden Center - Restroom	Jul 14 2019	Sunday	12:30 PM - 02:30 PM	\$0.00	\$0.00	\$0.00
Lakeside Park - Bandstand and Surrounding Area	Jul 21 2019	Sunday	10:00 AM - 03:30 PM	\$0.00	\$0.00	\$0.00
Garden Center - Restroom	Jul 21 2019	Sunday	12:30 PM - 02:30 PM	\$0.00	\$0.00	\$0.00
Lakeside Park - Bandstand and Surrounding Area	Jul 28 2019	Sunday	10:00 AM - 03:30 PM	\$0.00	\$0.00	\$0.00
Garden Center - Restroom	Jul 28 2019	Sunday	12:30 PM - 02:30 PM	\$0.00	\$0.00	\$0.00
Lakeside Park - Bandstand and Surrounding Area	Aug 04 2019	Sunday	10:00 AM - 03:30 PM	\$0.00	\$0.00	\$0.00
Garden Center - Restroom	Aug 04 2019	Sunday	12:30 PM - 02:30 PM	\$0.00	\$0.00	\$0.00

Due Date	Amount	Remaining Balance
-	-	-

Rental Fee	Rental Tax	Extra Fees	Extra Tax	Total with Tax
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Conditions of Use

INTERMISSION:
12:30PM - 12:45PM
1:00PM - 1:15PM
1:45PM - 2:00PM
2:15PM - 2:30PM

Questionnaire(s)

FACILITIES and PARK USE DISCLAIMERS

RESERVATION FINALIZATION

Facility and Park use permits are Issued and Authorized by the Central Reservations Unit.

All fees and paperwork associated with permitted event must be submitted at least 30 days before event date. All paperwork and fees MUST be submitted by (Additional hours, setup/takedown fee, alcohol fee, and sound fee etc.)

OAKLAND POLICE DEPARTMENT PREREQUISITES & OAKLAND POLICE DEPARTMENT SPECIAL EVENT PERMIT REQUIRED (50 + GUESTS)

All events with attendance of 49 persons or more require an OPD Special Event Permit by submission of the OPD Special Event application. The OPD permit must be acquired no later than 30 days prior to the event. Failure to submit the necessary permits will result in cancellation of the event and forfeiture of your deposit (OPD Special Event Prerequisites attached)

I am aware of and understand the procedures to obtain an Oakland Police Department (OPD) Special Event Permit

Risa M. Hine

OAKLAND FIRE DEPARTMENT REQUIREMENTS

All events are subject to Oakland Fire Department (OFD) approval.

Any open flames (candles), Sternos (UL Certified), and any other heating elements brought in by the permittee are subject to OFD approval and will be assessed a permit fee by the OFD prior to the event date. The OFD permit must be acquired no later than 30 days before to the event.

I am aware of and understand the procedures to obtain an Oakland Fire Department (OFD) Special Event Permit

Risa M. Hine

ALAMEDA COUNTY HEALTH DEPARTMENT REQUIREMENTS

Any PUBLIC event where food or drink will be either sold or given away will need a valid Alameda County Health Permit.

I certify that my event is NOT OPEN TO THE PUBLIC, and is solely a PRIVATE event and food and/or drinks will not be sold

PROHIBITION AGAINST COLLECTING MONEY

Charging admission, selling tickets or merchandise, or solicitation of money in any manner is prohibited on City of Oakland property unless pre-approved by the Parks & Recreation Advisory Commission (PRAC) *See PRAC Requirements

I am aware of the policy for collecting funds or money on City of Oakland property

Risa M. Hine

CERTIFICATE OF INSURANCE REQUIRED

Insurance can be obtained Online at the following website: <https://www.theeventhelper.com/>

I am aware that I will need to provide Proof of Insurance two weeks before my event

Lisa M. Hine

ALCOHOLIC BEVERAGES

Alcoholic beverages may NOT be served unless specific fees are paid and appropriate permission obtained.

Permittee agrees to comply with Oakland Municipal Code 9.08.018 and all the following conditions:

1. The sale, distribution and/or consumption of alcoholic beverages in any city park area, city recreation area, city open space or playground shall be restricted to fully enclosed perimeter areas (not requiring a roof), buildings, tents or structures.
2. Alcoholic beverages consumed or possessed must not be in glass or metal containers at outside events.
3. Permittee shall comply with all conditions required by OPRYD and Oakland Police Department.
4. Alcoholic beverage consumption must be carefully supervised by permittee so that every participant leaves the event safely.
5. The facility or park site must be left clean and all litter removed.
6. Alcohol served at juvenile events are pending OPRYD approval of chaperone agreement, Oakland Police Department Approval & Security.
7. Alcoholic beverages may NOT BE SOLD unless appropriate permission is granted.

OPRYD grants the following permission regarding alcoholic beverages:

Wine, beer and champagne

Wine, beer & Champagne + Distilled Spirits

No alcoholic beverages are permitted

Lisa M. Hine

SOUND AMPLIFICATION POLICY REQUIREMENT (FACILITY AND PARK)

1. OMC 12.64.120: No loudspeaker shall be permitted to be placed in a public park within 300 feet of any residential structure.
2. In no event, shall a permittee cause amplified sound to exceed eighty decibels (80dba) at any boundary of the park in which amplified sound is being produced.
3. Sound amplification of music or voice must be confined primarily to the immediate facility or park area reserved.
4. For all indoor facilities, sound amplification must be lowered and windows and doors closed by 10:00PM
5. No outside speakers are permitted at rental facilities. When ventilation requires doors and windows to be open, sound must be regulated to project no further than 100 feet from the building, and/or so that sound does not conflict with other events scheduled in other areas of the facility.

Enterprise facilities and park areas are located in residential neighborhood. Should there be a complaint(s) regarding the sound level, applicant will be expected to lower the volume as instructed by the Oakland Police Department (OPD), Oakland Parks, Recreation & Youth Development (OPRYD) or authorized City Representative. Failure to turn the sound level down or off by the designated time may result in closure of the event by the OPD, OPRYD or authorized City representative and forfeiture of deposit paid.

PHOTO RELEASE

Oakland Parks Recreation & Youth Development is requesting permission to use my likeness in a photograph in all publications for agency or non-agency purposes, including web site entries, without payment or any other consideration in perpetuity. I understand and agree that these materials will become the property of OPRYD and will not be returned.

1. I hereby irrevocably authorize OPR to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing OPRYD programs for any other lawful purpose. In addition, I waive the right to inspect or approve finished product, including written or electronic copy, wherein my likeness appears. Additionally, I Waive any right to royalties or other compensation arising or related to the use of the photograph.
2. I hereby hold harmless and release and forever discharge OPRYD from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have reason of this authorization.
3. I am 21 years or older and am competent to contract in my own name. I have read this release before initialing below and fully understand the contents, meaning and impact of this release.

I authorize OPRYD permission to photograph or use photos of my event.

Lisa M. Hine

Yes

No (DO NOT AUTHORIZE)

Warning" for the East Bay Hills.

During a "Red Flag Warning"

1. All Oakland Hill area parks will be closed, including Joaquin Miller Park and others determined by the Fire Department.
2. Scheduled events at Joaquin Miller Community Center, Woodminster Amphitheatre, Sequoia and Leona Lodge or other hill area buildings not listed may occur as scheduled, but fires and smoking will be prohibited.
3. Fires of any kind will be prohibited in any park or recreation facility in Oakland. This includes charcoal barbecue fire, fireplace fire, smoking, etc..

All restrictions will remain in effect until the Red Flag Warning is lifted by the Fire Department.

SETUP SHEET REQUIRED

I am aware that my mandatory set-up/take down fee is due 30 days prior to my event date.

****NOTE**** Tables and chairs are provided. All groups shall provide any other equipment required for the event. All groups are required to clean up after the event and properly dispose of all trash and other debris generated by the event.

If you fail to provide a setup sheet to the permitted site a standard setup will be done for my event.

HOURS EXTENSION PROHIBITION

There can be no extension of hours or use options paid on site. All charges in the agreed upon contract arrangement must be made at Central Reservations by the individual originally booking event. In the event the permitted group stays longer than the permitted time scheduled, the permit holder will be charged additional hourly rental fees, plus an Administrative Service Fee. Violation of the above condition will result in denial of future reservations.

I am aware and understand the Extension Beyond Permit Hours

Lisa M. Hine

FORCE MAJEURE ("greater force") - Any prevention, delay, performance failure or stoppage due to natural causes or other acts of God, strikes, lockouts, labor disputes, governmental regulation, governmental controls, unreasonable delay in the issuance of any permit by the City of Oakland or any governmental agency, enemy or hostile governmental action, civil commotion, fire or other casualty, and other causes beyond reasonable control of the City of Oakland obligated to perform shall excuse the performance, delay or stoppage, except the obligations imposed with regard to permit fees and other charges to be paid by Licensee pursuant to this permit.

Examples of prevention, delay, performance failures or stoppage of event that would be beyond the City of Oakland's control include power outages (disruptions in PGE service/telephone service), earthquakes, flood, wars, riots or other major upheaval acts.

I am aware and understand the Force Majeure Clause

Lisa M. Hine

SECURITY DEPOSIT

The Security Deposit will be returned within 6-8 weeks after the event date if all terms of the contract have been met. Deposits will be withheld if any of the following has occurred during the contracted event:

1. Unpaid rental fees, service charges, administrative fees, excessive building clean up, additional staffing costs and/or all damages.
2. Use of tape, nails, hooks or tacks, screws, staples or any piercing objects.
3. Use of rice, birdseed, confetti, flower petals or use of silly string
4. Failure to remove & dispose of all personal items brought in for event by the end of the contracted hours.
5. Permittee will be billed if the Oakland Police Department (OPD) is called for excessive noise levels, residential complaints, disorderly conduct, illegal use of drugs, profanity, drunkenness and requests to shut the event down before the permitted time (i.e. altercations, over capacity, misrepresentation of event).

Violation of any of the above requirements forfeits the application's security deposit and will result in denial of future reservations.

If a deposit was paid prior to the event, the deposit will be returned to permittee, less Administrative Service Fee, any claims for repairs and excessive cleanup and any additional fees incurred during or after event.

If no deposit was collected prior to event, reimbursement for additional fees and the Administrative Service Fee and any claims for repairs and excessive cleanup are payable upon receipt of notification to Oakland Parks, Recreation & Youth Development. Claims exceeding amount of security deposit are payable upon receipt of notification to Oakland Parks Recreation & Youth Development. Failure to pay will lead to collections, impacting your credit.

DAMAGES AND CLEAN UP POLICY

The permit holder is responsible and will be charged for any damages, including but not limited to:

1. Damages to floors, walls furnishings and landscaping
2. Extra cleaning of the facilities inside and outside beyond routine park and/or facility maintenance
3. Any other unusual janitorial or facility expense incurred by the Office of Parks and Recreation.
4. After event clean up and disposal of all trash and other debris generated by the event.

If damages are incurred, permit holder shall reimburse the City of Oakland for necessary repairs and excessive cleanup or for extra hours not paid for in advance.

YOUTH EVENTS

Youth Events include Quinceaneras, Sweet 16 parties, 18-year old birthday parties, and any event where much of the attendees are under 21 years of ages. A

YOUTH EVENT REQUIREMENTS (MUST be submitted 30 days prior to event date)

1. Copy of Security Guard Contract or Oakland Police Department Agreement with receipt of payment.
2. Completed Chaperone Agreement
3. Copy of Invitation, Flyer, Social Media invitation

PARKING LOT FACILITY DISCLAIMER

This permit limits our liability. The permit holder and guest may park one vehicle per parking stall. In compliance with the laws of the State of California, only vehicles with an authorized medical plate may park in designated ADA stall. The CITY hereby declares itself NOT RESPONSIBLE for and assumes no liability arising from fire, theft, damage to or loss of the vehicle or any article left therein except through our own negligence. Parking space is subject to availability. Acceptance of the permit constitutes acknowledgement by the permittee that she/he has read and agrees to the provisions of the foregoing permit. DO NOT LEAVE KEYS OR OTHER VALUABLES IN THE VEHICLE.

SECURITY

Security obtained from an outside security company must be approved in advance by Central Reservations supervisor or Oakland Police Department Special Events Department (OPD). Contact OPD Special Events Unit for the use of OPD uniformed officers at your event 510-777-8525.

RECYCLING

Recycling is required at every event in Oakland. All rental facilities have three containers. Dispose of you paper, cans and bottles, and garbage into the appropriate recycling containers.

Blue containers with Blue lids are for mixed paper recycling (All paper goes into same container).

Cardboard (Flatten and place next to recycling station.)

Blue containers with Green lids are for cans and bottles recycling. (No liquids)

And administrative service fee will be charged if liquid is placed/ spilled in containers.

Gray Containers with Gray lids are for garbage.

CATERING POLICY

1. Applicant is responsible for any damage to facility equipment or theft and clogged sinks or dishwasher, damage to grill or oven, greasy stoves, dirty floors and counter tops.
2. Cleaning/damage deposit may be withheld for maintenance repairs to kitchen and other areas used by the caterer.
3. All rental items and/or catering equipment must be removed from the building at the end of the event.

PARKS AND RECREATION ADVISORY COMMISSION (PRAC)

If an event requires collections of on-site funds (i.e., fundraising, donations, registration fees, sponsorships, ticket sales, entrance fees and/or vendors' sales), requests must be approved by the Parks and Recreation Advisory Commission. All requests should be submitted 60 days or more in advance. PRAC meets the second Wednesday of each month, except in August.

Please contact a Central Reservations Representative or Recreation Center Site Supervisor/Director for the Parks and Recreation Advisory Commission Guidelines. No advertisements of an event should occur prior to PRAC Approval.

SELLING WARES, GAMING, OBSCENITY-OMC 12.64.080

It is unlawful for any person to sell or offer for sale any goods, wares, merchandise, foods, confections, refreshments or other article within any public park, public building or public grounds in the city. No gaming shall be allowed in said parks, buildings or grounds, nor any obscene or indecent act performed therein.

HOLIDAY SURCHARGE

Special rates apply for events held on Christmas Day, New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, President's Day, and Labor Day.

CANCELLATION POLICY & FEES

A cancellation fee will be assessed per the current City of Oakland Master Fee Schedule. It is the customer's responsibility to familiarize themselves with the cancellation fees associated with the site for which they are making a reservation.

1. 61 days or more notice Forfeit ½ deposit, per event/date
2. 60 to 31 days' notice Forfeit full deposit per event/date
3. 30 to 11 days' notice Forfeit full deposit + ½ rental fee
4. 10 days or less notice Forfeit ALL fees

LAKESIDE PARK PARKING FEES

Parking fees are applied daily to all events scheduled at Lakeside Park, Lake Merritt Sailboat House and Lakeside Park Garden Center.

\$2.00 - 2 Hour parking Monday through Friday

\$10.00 - Daily parking Monday through Friday

\$5.00 - Saturday, Sunday and Holidays

Hours of Operation: (Hours are subject to change)

7:00 AM - 5:30 PM - Monday through Friday (Standard Time)

6:00 AM - 5:30 PM - Saturday, Sunday and Holidays (Standard Time)

7:00AM - 7:00PM - Monday through Friday (daylight savings time)

6:00 AM - 7:00 PM - Saturday, Sunday, and Holidays (daylight savings time)

DECLARATION OF ADA COMPLIANCE

The Americans with Disabilities Act (ADA) requires that state and local government and private entities make public programs, activities and services accessible to people with disabilities. The City of Oakland requires that all public events, programs and services provided at City-owned buildings and facilities be conducted in compliance with the ADA. The City of Oakland further requires that all outside agencies verify ADA compliance by signing the Declaration of ADA Compliance when entering into facility use agreements and agreements concerning the delivery of special events to the public.

I acknowledge and understand the Declaration of ADA Compliance for Facility Use and Special Events agreements to Oakland Parks & Recreation.

(initials)

PERMIT HOLDER RESPONSIBILITIES

1. Illegal use of drugs, profanity, fighting, or gambling are prohibited at any DPRYD Facility, Recreation Center or Park.
2. Alcohol consumption is prohibited unless approval is obtained and specific fees are paid.
3. Charging admission or registration fees, selling tickets or soliciting money in any way is prohibited.
4. Any complaints due to violation of the facility permit or sound amplification rules will result in forfeiture of deposit.

Violation of the above rules or misrepresentation as to the nature of the event, the number of attendees expected, contact or payment information or any other falsification of permit documents will result in the immediate cancellation of the event and forfeiture of fees paid and may also result in denial of future permit requests and/or legal action.

I certify, that I have read and understand all "DISCLAIMERS" pertaining to the rental and use of the requested facility and/or park area, and agree to abide by all applicable City, State and Federal laws, ordinances, regulations application instructions and any special use regulations and requirements.

I certify, that the intended use, as stated above is in compliance with the said rules and regulations, application instructions and any special use regulations.

Facility usage is subject to advance payment of all fees, including deposits, service fees and other charges as set forth herein and/or in accordance with City of Oakland Master Fee Schedule.

It is understood that the City of Oakland reserves the right to cancel this permit at any time and without stated cause therefore. That upon any such cancellation the applicant agrees to, upon notice thereof and upon return of rental fees paid in advance, vacated and surrender the possession of said premises, and the applicant does hereby waive any and every right to damages, and to any other right or cause of action, of whatsoever kind, that may accrue to the applicant because of such cancellation.

Applicant agrees to hold the Office of Parks and Recreation and the City of Oakland and its employees free from any liability or claim for damages or suit for or by reason of any injuries or loss to any person or property of any kind whatsoever from any cause arising out of the use and occupation of the premises used by the applicant; applicant hereby covenants and agrees to indemnify and hold harmless the Office of Parks and Recreation, the City of Oakland and its employees from all liability or damage on account or by reason of any such injuries or damages.

ANY MISREPRESENTATION RELATED TO THE RENTAL OF THE FACILITY AND/OR PARK WILL RESULT IN THE IMMEDIATE CANCELLATION OF THE EVENT AND FORFEITURE OF **ALL FEES PAID.**

X

Lisa M. Hise

Permit Holder Signature Required

X

Lisa M. Hise

Permit Holder (PLEASE PRINT)

12-27-18

Date



**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Cheryl N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Desmona Armstrong, Central Reservations
DATE: May 8, 2019
SUBJECT: **Request For The Parks And Recreation Advisory Commission To Allow The Jamaican American Association Of Northern California 'JAANC', To Collect Money On Site At Joaquin Miller Park In The Baywood, Pinewood Area, At The Annual Jamaican American Independence Picnic Celebration On July 4, 2019 From 12PM To 7PM**

SUMMARY

This is a request for the Parks and Recreation Advisory Commission 'PRAC', to allow the Jamaican American Association of Northern California, also known as 'JAANC' to sell and collect monies on site, at the 13th annual Jamaican American Family Day at Joaquin Miller Park. This event celebrates Jamaican American heritage and culture in America and provides and an opportunity for people of Jamaican ancestry, living in America to come together and celebrate both rich cultures. The event is a free event and has brought as many as 300 visitors from around the bay area. This year are requesting permission to collect registration fees from onsite vendors (3 to 10) to sell goods and a variety of items such as clothing, soaps, beauty products and art.

FISCAL IMPACT

Central Reservations will provide 1 staff to help monitor and supervise this event. Central Reservations will collect approximately \$1510 in revenue from rental usage fees which benefit the continual restoration of all facilities under the supervision and care Central Reservations. The organizers of JAANC are aware that they are expected to complete a post event report including revenues from festival.

PROJECT DESCRIPTION

The purpose of the this event is in line with the mission of the organization, to promote the national culture of Jamaica in Northern California, to foster a better understanding among Americans with a commitment to non-political and non-sectarian activities, promote diversity and awareness for the respect of cultural differences among all citizens of Northern California, assist appointees to the diplomatic corps in the United States and the Honorary Counsel of Northern California, to assist Jamaicans in emergencies, to serve as a cohesive force for people of a common heritage and to assist Jamaican migrants in their efforts to adapt to their new community. This event helps us to bring people together and foster good will and reminds people of home and the beauty of the people and nature around us.

BACKGROUND

The Jamaican American Association of Northern California, a 501 C (3) organization, was founded in 1975 and incorporated March 24, 1976 under the name Jamaican Association of Northern California (JANC) in the city of Oakland, California. The name was changed December 15, 2008 to reflect the integration of Jamaicans in the American culture and thus the name change to Jamaican American Association of Northern

California (JAANC). Membership is open to all. The opportunity to commune under the giant redwoods at Joaquin Miller Park in Oakland, gave us the opportunity to celebrate and share with our children, families and friends, football, food and fellowship at a time when the rest of the country is celebrating American Independence Day.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve 'The Jamaican American Independence Day Picnic by allowing the collection of monies on the park site to include vendors for the 2019 event.

Respectfully Submitted,

/s/ Desmona Armstrong

Prepared by:

Desmona Armstrong

PPT, Central Reservations

/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments:

Exhibit A- Request Letter

Exhibit B- 2018 Event Follow-up Report

Exhibit C- Application/Facility Request



May 8, 2019

To The Advisory Commission of Oakland Parks & Recreation,

The Jamaican American Association of Northern California (JAANC) is requesting permission to sell items at Joaquin Miller Park, during the annual JAANC picnic which will take place on July 4, 2019. This is the 13th annual picnic at Joaquin Miller and the first time that we will host booths selling Jamaican items i.e. t-shirts, specialty foods and such. We expect to have no more than 5 to 10 booths at the site. There are usually 100 to 200 participants each year at the annual event. JAANC has great respect for nature and Oakland's policy of leave no footprint behind. All park fees have been paid in advance.

The Jamaican American Association of Northern California, a 501 C (3) organization, was founded in 1975 and incorporated March 24, 1976 under the name Jamaican Association of Northern California (JANC) in the city of Oakland, California. The name was changed December 15, 2008 to reflect the integration of Jamaicans in the American culture and thus the name change to Jamaican American Association of Northern California (JAANC). Membership is open to all.

The purpose of the organization is to promote the national culture of Jamaica in Northern California, to foster a better understanding among Americans with a commitment to non-political and non-sectarian activities, promote diversity and awareness for the respect of cultural differences among all citizens of Northern California, assist appointees to the diplomatic corps in the United States and the Honorary Counsel of Northern California, to assist Jamaicans in emergencies, to serve as a cohesive force for people of a common heritage and to assist Jamaican migrants in their efforts to adapt to their new community.

Lastly, do not take for granted the importance of family, friends and community. We are honored that families, friends and members of JAANC are able to celebrate Jamaican American life, in this beautiful natural space at Joaquin Miller Park. Our organization understands and values the importance of nature and feels privileged to live in a city that provides opportunity for all people to take in its beauty. We hope that PRAC will again grant our request.

Respectfully,

Careth O. Watson
Event Coordinator, JAANC

Mission: To advance the relationship between Jamaicans and Americans in Northern California through cultural awareness, education and resources.

Vision: To promote Jamaican culture and provide educational opportunities in order to strengthen our local and global communities.

Jamaica: Celebrating 55 years of Independence





Date: May 8, 2019

To: Cheryl N.E Corbin, Chair Parks and Recreation Advisory Commission

From: JAANC Organization

Sub: **Follow-Up of Jamaican Picnic, July 4, 2018, At Joaquin Miller Park With The Addition Of Sales Included At This Event**

To: **The Advisory Commission of Oakland Parks & Recreation,**

The Jamaican American Association of Northern California (JAANC) had their event on July 4, 2018, as planned. The event was a success and had approximately the same number as last year, around 200 guest at the event. This is a wonderful family fun event for peoples from the Caribbean Islands. This was the second year JAANC attempted to sale t-shirts, trinkets and a few other items. To that end, the JAANC booth was the only booth participating and there were no funds collected for the year 2018. We still believe that because we do not have a big advertising campaign for this event people, are unaware that there are items that can be purchased. We hope that participants will eventually catch on to the fact that there may be opportunities to raise funds by purchasing small island items.

JAANC is still hopeful that as time passes, that patrons take advantage of the opportunity to fund raise and enjoy being able to buy Jamaican items. We are again making the request to be able to sell items at the 2019 Fourth of July Event. We hope that our request is again granted.

Respectfully,

Careth O. Watson
Event Coordinator, JAANC

Mission: To advance the relationship between Jamaicans and Americans in Northern California through cultural awareness, education and resources.

Vision: To promote Jamaican culture and provide educational opportunities in order to strengthen our local and global communities.

Jamaica: Celebrating 55 years of Independence





FACILITIES and PARK USE DISCLAIMERS

IMPORTANT NUMBERS:

(510) 238-3187 Central Reservations Main
 (510) 777-3333 Oakland Police Department Non-Emergency
 911 for an EMERGENCY

Contract #: FA-8341 **Prepared by:** Morgan Potts
Date: Mar 13 2019 **Status:** Firmed

Name: Careth Watson **Account:**
Phone #: 510-610-5897 **Email:** careth_careth@att.net
Address: 2476 Havenscourt Blvd, Oakland, California, 94605

Repeat	Facility	Day	Start	End	Date Range	# Sess.
	Joaquin Miller Park - Baywood Site	Thu	07:00 AM	07:00 PM	Jul 04 2019	1
	Joaquin Miller Park - Pinewood Site	Thu	07:00 AM	07:00 PM	Jul 04 2019	1

Type	Facility	Day	Start	End	Date
-	-	-	-	-	-

Field	Start Date	End Date	Day	Fee Type	Subtotal
Joaquin Miller Park - Baywood Site	Jul 04 2019 07:00 AM - 07:00 PM	Jul 04 2019	Thursday	Hourly Rental: Resident	\$280.00
Joaquin Miller Park - Pinewood Site	Jul 04 2019 07:00 AM - 07:00 PM	Jul 04 2019	Thursday	Hourly Rental: Resident	\$240.00

Name	#	Unit Price	Total Usage	Subtotal	Tax	Total Price
Amplified Sound (DJ / Bands / Concert or Related Event)	1	\$100.00	1 session	\$100.00	\$0.00	\$100.00
Holiday Surcharge	1	\$360.00	12 hrs	\$360.00	\$0.00	\$360.00
Permit Processing: Special Event Park Use	1	\$30.00	1 session	\$30.00	\$0.00	\$30.00
Security Deposit	1	\$250.00	1 session	\$250.00	\$0.00	\$250.00
Security Deposit	1	\$250.00	1 session	\$250.00	\$0.00	\$250.00

Field	Date	Day	Time	Fees	Extra Fees	Total
Joaquin Miller Park - Pinewood Site	Jul 04 2019	Thursday	07:00 AM - 07:00 PM	\$240.00	\$460.00	\$700.00
Joaquin Miller Park - Baywood Site	Jul 04 2019	Thursday	07:00 AM - 07:00 PM	\$280.00	\$0.00	\$280.00

Due Date	Amount	Remaining Balance
Jul 03 2019	\$1,510.00	\$1,010.00

Rental Fee	Rental Tax	Extra Fees	Extra Tax	Total with Tax
\$520.00	\$0.00	\$990.00	\$0.00	\$1,510.00

Conditions of Use

Maximum of 250 patrons.

Questionnaire(s)

FACILITIES and PARK USE DISCLAIMERS

RESERVATION FINALIZATION

Facility and Park use permits are issued and Authorized by the Central Reservations Unit.

All fees and paperwork associated with permitted event must be submitted at least 30 days before event date. All paperwork and fees MUST be submitted by (Additional hours, setup/takedown fee, alcohol fee, and sound fee etc.)



**CITY OF OAKLAND
PARKS RECREATION &
YOUTH DEVELOPMENT**

Imagine, Inspire, Invest.
Experience Oakland with US!
Oakland Parks, Recreation &
Youth Development
250 Frank H. Ogawa Plaza Suite
3330
Oakland
California
United States, 94612
Tel: 510-238-7275

Contract # FA-8341	
1 QTY Amplified Sound (DJ / Bands / Concert or Related Event)	\$100.00
1 QTY Security Deposit	\$250.00
1 QTY Permit	\$30.00
Processing: Special Event Park Use	
1 QTY Security Deposit	\$250.00
1 QTY Holiday Surcharge	\$360.00
1 QTY Jamaican Picnic (7/04/19)	\$240.00
Event ID: 00018209	
1 QTY Jamaican Picnic (7/04/19)	\$280.00
Event ID: 00018208	
SUBTOTAL	\$1,510.00
TOTAL	\$1,510.00
INITIAL PAYMENT	\$0.00

CHECK TEND	\$500.00
STATUS	Success
Payment#	PYMT-89299
Payment Date	4/03/19 14:53:06
Customer	Careth Watson
Telephone	510-610-5897

Payment Terms:
Type Sale

Pay on 7/03/19. Amount \$1,510.00

Remaining Balance \$1,010.00

Transaction# 62909

Transaction Date 4/03/19 14:52:42

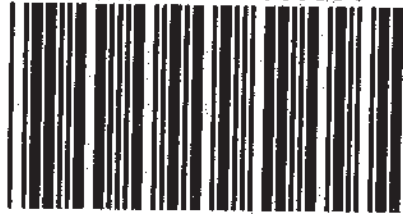
Invoice# 69035

Invoice Due Date 7/03/19

Clerk MorganP

ITEMS SOLD 7

TAX ID: 94-6000384



62909

Transfer and Refund Policy

31 days or more forfeit 25%

11-30 days notice forfeit 50%

10 days or less forfeit 100%



Oakland Parks, Recreation & Youth Development (OPRYD)
 665 Bellevue Avenue, Oakland, CA 94610
 Central Reservations Unit: (510) 238-3480; Fax: (510) 637-0362
 Office Hours: Monday-Friday 9:00 a.m. - 4:00 p.m.
 Email: centralreservationsunit@gmail.com
 www.oaklandnet.com/parks
 Rental Application



ATTENTION: _____

DATE: 3.25.19

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.

Name of Business/Organization: JAMAICAN American Association of Northern California

Business/Organization Address: _____

Applicant Name: _____

CARETH WATSON Street Address City Zip Code

Applicant Mailing Address: 2476 Havenscourt Blvd OAKLAND 94605

Phone Number: 510-610-5897 Fax Number: _____ E-mail: Careth_Careth@ATT.net

Facility/Park Name: Joachim Miller Park

Room(s)/Site(s) Baywood, Pinewood Picnic sites

Event Information:

Date(s) of Event: July 4th 2019

Time In/Prep Time 07:00 Actual Event Time 12:00 to 18:00 Time Out/Cleanup Time 19:00

Type of Event/Purpose: (be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, Bar/Batmitzva, etc.) Annual July 4th Celebration

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: (i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.) _____

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total) 200 Approximate # of Adults 250 # of Teens 50 # of Children/Infants —

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.

Will you require a caterer for your event? _____

Yes No

If yes, Name of Caterer: _____

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

- Non-Refundable Permit Processing Fees:
- Picnic & Related Events: \$15 (50+ people)
- Park Use/Building Rentals/Special Events (Parks): \$30:

(1) _____ (Hourly Rate) (# of hours)	(6) Kitchen _____
(2) _____ (Hourly Rate) (# of hours)	(7) Alcohol Beverage Fee _____
(3) Permit Processing Fee _____	(8) Administrative Service Fee _____
(4) Deposit _____	(9) Sound Use Fee _____
(5) Setup/Teardown _____	(10) Other Charges _____

TOTAL: \$ _____ Less Advance Minimum Payment of \$ _____ BALANCE DUE 30 DAYS BEFORE EVENT: \$ _____
(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Check # _____ Type of Credit Card: Visa or MasterCard: _____
 (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE Careth Watson DATE 3/25/19

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.



CITY OF OAKLAND
Oakland Parks, Recreation, and Youth Development

TO: C.N.E. Corbin, Chair, Parks and Recreation Advisory Commission
FROM: Erin Burton, Recreation Center Director, Oakland Parks, Recreation, and Youth Development
DATE: May 8, 2019
SUBJECT: **REQUEST TO ALLOW AFROCENTRIC OAKLAND TO SOLICIT DONATIONS AT THE 7th ANNUAL PANAFRICAN FAMILY REUNION AND FOR VENDORS TO COLLECT ONSITE FUNDS, AND TO SELL ALCOHOL AT MOSSWOOD PARK ON SEPTEMBER 1, 2019.**

SUMMARY

This proposal is for the Pan African Family Reunion, an annual free event held at Mosswood Park on September 1, 2019. The event attracts close to 1000 attendees from all over the African Diaspora and the Bay Area and features local artists, small businesses, family friendly games and entertainment, cuisine and wares sold by local vendors, and other activities that celebrate the art and culture of the African Diasporic community. Afrocentric Oakland is requesting the approval of alcohol sales, of participating vendors' onsite money collection and approval to solicit donations which will help cover the cost of musicians, equipment, marketing, staffing, and facility usage.

Approval from the Parks and Recreation Advisory Commission is required per Oakland Municipal Code - O.M.C. section 12.64.080

FISCAL IMPACT

Mosswood will provide 2 staff to help monitor this event for a total fiscal impact of approximately \$350. Mosswood will charge approximately \$2000 for usage of the park for this event. The revenues will be deposited to the Fund 1820 – OPR Self-Sustaining fund, which supports on-going programs, events and activities.

PROJECT / PROGRAM DESCRIPTION

Pan African Family Reunion is a free public event and involves local non-profits and community groups, artists and artisans, and small businesses in a variety of activities. This year, the event will include games, music and dance performances, workshops, film and art installations, and vendors selling cuisine and wares that highlight the Pan-African cultures. Performances are scheduled to take place at Mosswood Park, 3612 Webster Street, Oakland, between the hours of 12:00pm and 7:00pm on September 1, 2019. Setup for this event will begin at 11:00am and clean-up will concur at 8:00pm. A supervised children's area with games and a bounce house will also be available. This year's event will also feature a fenced-in and secured, ages 21 and over beer garden for the sale of local beers. Those wishing to enter this area will need to show a current ID.

BACKGROUND / LEGISLATIVE HISTORY

This will be the 7th Annual Pan African Family Reunion. The event celebrates the art and culture of the African Diasporic communities, contributes to the local economy, and empowers individuals and groups through the creation of a healthy community event that transforms and restores the spirit of Oakland residents.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request for the Afrocentric Oakland to solicit donations and for vendors to collect fees for alcohol, food and wares sold at the Pan African Family Reunion at Mosswood Park on September 1, 2019, providing that this event meets the requirements of OPD and outstanding documents and payments have been submitted to OPR.

Staff recommends that Afrocentric Oakland provide at least 3 portable restrooms, one of which is ADA accessible, and 2 handwashing stations, one of which is ADA accessible.

Below is a list of outstanding requirements needed to complete OPR paperwork. Information to OPR should be submitted no later than August 1, by 5pm in order to complete facility permit.

OPR Required Documents:

1. Oakland Police Department Special Events Permit
2. Temporary Food Handler's Permit
3. ABC Permit
4. Charitable Solicitation Permit
5. Proof of Trash Bin/Recycling Bins
6. Proof of (2) reserved Portable Restrooms and handwashing stations; 1 Portable restroom must be ADA Accessible.

Respectfully submitted,

Erin L. Burton

Prepared by:

Erin Burton

Recreation Center Director

Elena Bermeo

Approved by:

Elena Bermeo

Recreation Supervisor

Attachments: Exhibit A – *Letter from Travis Watts of Afrocentric Oakland*
Exhibit B – *Post Event Report 2018*
Exhibit C – *Rental Application*



Afrocentric
Oakland

Afrocentric Oakland's 9th Annual Pan-African Festival

This proposal letter is to the Parks and Recreation Advisory Commission regarding, the 9th annual event called Pan-African Festival (Formerly known as the Pan-African Family Reunion), held annually the Sunday before Labor Day (9/1/19) at Oakland's Mosswood Park. Pan-African Festival (PAF) was founded in 2010 by Bay Area Native, Mr. Travis Watts, who recognized the need for public celebration for, and by, Oakland's Pan African community. Guided by the nostalgia of Oakland's Festival at the Lake in the 1990s and Karijama Festival in the 2000s (both drew thousands of Bay Area Black residents), he moved his backyard Labor Day BBQ (where attendees celebrated their diverse Pan African identities) to Mosswood Park. Attempting to connect continental and diasporic (Pan) African communities, while evoking sentiments of remembering, bonding, and sharing that a Reunion evokes, Pan African Festival was born.

Event Website: PanAfricanFest.com

Video Link: <https://youtu.be/FUZUj9eJ0js>

Photo Link:

<https://www.facebook.com/media/set/?set=a.10208558421490453&type=1&l=a39032da01>

To cover the cost of the (Free) Pan-African Festival, I would like to collect funds in a few different ways at this year's event. I would like to, sell alcohol in the beer garden, have food vendors and sell event t-shirts and merchandise.

Logistics:

- Event date and time 9/1/19 from 12pm-8pm
- Signs directing foot traffic around the event space along the ADA pathway which always remains open and unblocked
- 10 security guards from a highly respected security agency and approved by both OPD Sergeant McNeil and Officer Cabral, VMA Security - vmasecurity.com
- 8 portable restrooms (2 ADA) on wood chips near walkway by United Site Services - unitedsiteservices.com
- 6 food vendors on plywood to protect lawn within event space
- ADA accessibility maintained around event space
- Garbage service and event space clean up by staff

Non-Profit certificate – 501c3:

Fiscal Sponsor: Friends of Oakland Parks and Recreation

Contact Person: Ken Lupoff - Email: OaklandParks@sbcglobal.net

Travis Watts

Executive Director

of Afrocentric Oakland

TravisWatts@gmail.com

415-503-7686

POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Pan African Festival
 Location of Event: 3612 Webster St. Oakland - Mosswood Park
 Date/Hours of Event: 9/1/19 12pm - 8pm Permit No. FA-2457
 Contact Person: Travis Watts Phone No. _____
 Contact Person Address: 479 Crescent St # 26 Oakland CA 94608

Is this a first time event at this location? Yes No If no, when was the event held previously?

Last 8 years in a row.

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list

ABC

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 1000
2. Were registration or donation fees collected on-site for the event? Yes No Not Applicable
3. If yes, how many people registered? 0 How many people made donations? 0
4. What was the cost for registration? 0
5. How much money was collected on site for registration fees? 0
6. How much money was collected on site for donations? 0

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

Of no, why not? Ø

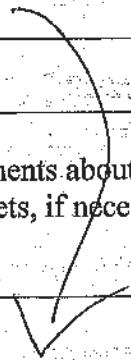
Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
SEE ATTACHED SHEET				

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Homeless - Needles etc

List any problems, concerns, or, other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):



Submitted by: Travis Watts

Date: 3/25/19

Approved by: [Signature]
(OPR Staff)

Date: 3/25/19

Comments: organizer may seek alternative location if encampment is still present.

Name of Vendor	Non Profit of For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
I Love Being Black	For Profit		"I love being Black" apparel and	Yes
Isiko Wear	For Profit		African vests, hats, jackets	Yes
Sudan rose & co.	For Profit		Sterling Silver jewelry	Yes
Oakland's Own	For Profit		Apparel wear ranging from hood	Yes
Iyoba Body Essentials	For Profit		Natural soaps, skin and hair care	Yes
Latisha Baker Artworks	For Profit		handmade pyroetched earrings	Yes
Bogolani designs	For Profit		Handcrafted leather bags, jewelry	Yes
CURLEE NATURAL HAIR CARE	For Profit		ALL NATURAL HAIR CARE PROD	Yes
Styled to Kill	For Profit		Apparel and accessories	Yes
Sankofa African Arts & Jewelry	For Profit		African Dresses Clothing, Fabric	Yes
Xklusive Magik	For Profit		Copper crystal jewelry healing	Yes
Nubian chic designs	For Profit		African print clothing and accessories	Yes
Honey Chokers	For Profit		women and mens accessories.	Yes
Orundide	For Profit		screen printed tee shirts and t	Yes
by Stacey Monique	For Profit		Jewelry, accessories t-shirts	Yes
FLY DYE ART & CLOTHING	For Profit		Visual Art	Yes
Rainbow Italian Ice	For Profit	Rainbow Italian Ice		Yes
ROSINE'S GINGER JUICE	For Profit	fresh Ginger juices		Yes
Ms Joy African & Caribbean Market	For Profit	A few dishes from West Africa		Yes
La Oaxaquena	For Profit	Mexican Food		Yes
ugo kitchen/panache	For Profit	african food,beans,rice,spinche,plantain,fishor chicken, ga		Yes
Taste of Africa -	For Profit	West African Food		Yes
Carolyn's Creole Kitchen + tent rental	For Profit	Seafood Gumbo, Creole-Seasoned Fried Chicken Strips, Fr		Yes
Damn Good Teas	For Profit	herbal drink		Yes
Hal's Hot Dogs	For Profit	Hot Dogs , chips and drinks		Yes



Oakland Parks, Recreation & Youth Development (OPRYD)
 250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
 Central Reservations: (510) 238-3187; Fax: (510) 238-2397
 Office Hours: Monday-Friday 9:00 a.m. - 4:00 p.m.



FA-8949

Rental Application

ATTENTION: _____

Date of Application: 3/25/2019

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.

Name of Business/Organization: Afrocentric Oakland

Business/Organization Address: 479 Crescent St. #26 Oakland 94610

Applicant Name: Felton Travis Watts

Applicant Mailing Address: 479 Crescent St. #26 Oakland 94610

Phone Number: 415-503-7686 Fax Number: _____ E-mail: TravisWatts@gmail.com

Facility/Park Name: Mosswood Park

Room(s)/Site(s): Meadow - Broadway

Event Information:

Date(s) of Event: 9/11/19

Time In/Prep Time 11am Actual Event Time 12pm to 8pm Time Out/Cleanup Time 9pm

Type of Event/Purpose: (be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.) Festival

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No
 Types of Equipment to be used: (i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.) _____

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission (PRAC) 60 days or more in advance of event date.

Number of Participants (Total) 1000 Approximate # of Adults 750 # of Teens 100 # of Children/Infants 150

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.

Will you require a caterer for your event? NONE Yes No
 If yes, Name of Caterer: _____

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:
 -Picnic & Related Events: \$15 (50+ people)
 -Park Use/Building Rentals/Special Events (Parks): \$30:

(1) 175 x 10 = 1750
 (Hourly Rate) (# of hours)
 (2) _____ x _____ = _____
 (Hourly Rate) (# of hours)
 (3) Permit Processing Fee = 30
 (4) Deposit = 1000
 (5) Setup/Teardown = _____

(6) Kitchen = _____
 (7) Alcoholic Beverage Fee = 125
 (8) Administrative Service Fee = 10
 (9) Sound Use Fee = 100
 (10) Other Charges = _____

TOTAL: \$ 3005 Less Advance Minimum Payment of \$ _____ BALANCE DUE 30 DAYS BEFORE EVENT: \$ 3005
 (Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash: _____ Check #: _____ Type of Credit Card: Visa or MasterCard: _____
 (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE T. Watts DATE 3/25/19

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.