

**Cultural Affairs Division
Economic & Workforce Development Department**



**Public Art Advisory Committee Meeting
Monday, December 4, 2023
5:30 - 7:30 pm
Oakland City Hall
1 Frank H. Ogawa Plaza, Oakland CA 94612
Hearing Room 1**

There are two opportunities to make a comment during meetings– Public Comment and Open Forum. Zoom participation is strictly for viewing only. Comments will no longer be accepted via Zoom or telephone.

How to Make a Comment:

There are two opportunities for the public to address the Cultural Affairs Commission and City staff. The first opportunity is during the "Public Comment" period. The second opportunity is during the "Open Forum" period. Dialogue during the meeting with Commissioners, City staff, or its guest speakers is not permitted outside of the two comment periods.

RE: ZOOM PARTICIPATION + COMMENT PERIODS

All Commission meetings will be conducted in-person. The Public Art Advisory Committee is no longer accepting public comments via Zoom or telephone. Therefore, live comments must be made in-person. An alternative option is to submit a written comment by 4:00 PM BEFORE the meeting starts to kzarembo@oaklandca.gov. Any comments received via email during the duration or after the meeting may not be entered into public record but will be shared with the Commission and City staff at a later time.

Please click the link below to view the webinar. Zoom participation is strictly for viewing only.
Comments will no longer be accepted via Zoom or telephone.

<https://us06web.zoom.us/j/83180596949?pwd=YnVVaGRrZER4T1RkcjJDWkdMcFo3Zz09>


Passcode: 782993

**Or One tap mobile : +16694449171,83180596949#,*782993# US
+16699006833,83180596949#,*782993# US (San Jose) Or Telephone: Dial(for higher quality, dial a number based on your current location): +1 669 444 9171 US +1 669 900 6833 US (San Jose) +1 408 638 0968 US (San Jose) or 888 475 4499 US Toll Free or 833 548 0276 US Toll Free or 833 548 0282 US Toll Free or 877 853 5257 US Toll Free**

Webinar ID: 831 8059 6949

Public Art Advisory Committee Meeting
Monday, December 4, 2023
5:30 - 7:30 pm
Oakland City Hall
1 Frank H. Ogawa Plaza, Oakland CA 94612
Hearing Room 1
AGENDA

- I. Welcome/Call to Order/Roll Call**
- II. Public Comment**
- III. Action Item: Adopt the Minutes from the November 6, 2023 Public Art Advisory Committee Meeting**
- IV. Action Item: Adopt 2024 Meeting Schedule**
- V. Informational Item: Form 700 Filing – City Clerk**
- VI. Informational Item: Public Art Coordinator Updates on Current Projects / Program Activity**
 - a. Recruitment: Staff, PAAC, Artist Updates**
 - c. CIP Project Planning**
 - b. Public Art in Private Development Projects**
 - d. Artist-Community Initiated Projects**
 - e. General Public Art Program Administration: 2024 Planning**
- VII. Open Forum**
- VIII. Announcements: Committee member farewells; new member nominees**
- IX. Agenda Building: Outline agenda for next regular meeting: January 8, 2024**
- X. Adjourn**

 This meeting location is wheelchair accessible. To request disability-related accommodations or to request American Sign Language (ASL), Cantonese, Mandarin, or Spanish language interpreter, please email KZaremba@oaklandca.gov or call (510) 238-2155 Or 711 (for Relay Service) at least five (5) business days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a KZaremba@oaklandca.gov o llame al (510) 238-4949 o al 711 para servicio de retransmisión (Relay service) por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 KZaremba@oaklandca.gov 或致電 (510) 238-4949或 711 (電話傳達服務)。請避免塗搽香氛產品, 參加者可能對化學成分敏感。

Địa điểm tổ chức cuộc họp có đường dành riêng cho xe lăn. Để yêu cầu các phương tiện hỗ trợ phục vụ người khuyết tật hoặc yêu cầu thông dịch viên ASL, tiếng Quảng Đông, tiếng Quan Thoại hoặc tiếng Tây Ban Nha, vui lòng gửi email đến địa chỉ KZaremba@oaklandca.gov hoặc gọi đến số (510) 238-4949 hoặc 711 (với Dịch vụ Tiếp âm) ít nhất năm (5) ngày làm việc trước khi cuộc họp diễn ra. Vui lòng không sử dụng các sản phẩm có mùi thơm khi tham gia cuộc họp này như một phép lịch sự đối với những người tham dự nhạy cảm đối với các chất hóa học.

Cultural Affairs Division - Economic & Workforce Development Department

Public Art Coordinator – Kristen Zaremba

Phone: (510) 238-2155

Recorded Agenda: (510) 238-2386

Telecommunications Relay Service: 711

**Cultural Affairs Division
Economic & Workforce Development Department**



**Public Art Advisory Committee
(PAAC)**

November 6, 2023

1 Frank H. Ogawa Plaza

Hearing Room 4

Minutes

Members Present: Katerina Leventi, Sarah Miller (Co-Chair), Eric Murphy (Co-Chair), Kaitlin Kushner, Charmin Roundtree-Baaqee
Excused: Michele Ramirez, Jennifer Kessler
Staff Present: Kristen Zarembo, Public Art Coordinator; Neha Balram, Cultural Affairs Commission Program Analyst;
Guests: Desi Mundo- Artist, Eric Adams- District 2 Council Representative; Jason Patton, Mica Amichai, Stephen Tu (Oak-DOT); Nyia Luna, Ashley Cousins- Artists.

Meeting Chair: Sarah Miller

*Indicates partial attendance

- 1. Welcome/ Roll Call / Meeting called to order at 5:34 p.m.**
- 2. Public Comment: No comment was provided.**
- 3. Action Item: Adopt the Minutes from the September 11, 2023 Public Art Advisory Committee Meeting. C. Roundtree-Baaqee moved to approve the minutes. E. Murphy seconded. K. Leventi Aye; K. Kushner Aye; S. Miller Aye. Motion passed unanimously.**
- 4. Action Item: Review and Approve Councilmember Bas' Mural Fund Project by Artists Community Rejuvenation Project and Flo Oy Wong, for the "Chinatown Kitchen Kids" mural on 711 Webster Street, facing I-880 (District 2). Public Art Coordinator Kristen Zarembo provided an introduction to the project, which will be funded with City Council directed mural funds, and placed on private property. Artist Desi Mundo and District 2 Council Staffer Eric Adams provided an overview for a large mural project sited in Oakland's Chinatown. PAAC members provided positive support for the project, which will be visible from the I-880 Freeway, and suggested adding black as a contrast color for greater visibility. **Motion: E. Murphy moved to approve the designs by Community Rejuvenation Project and Flo Oy Wong for the "Chinatown Kitchen Kids" mural on 711 Webster Street, facing I-880 (District 2). K. Leventi seconded. K. Kushner Aye; C. Roundtree-Baaqee Aye; S. Miller Aye. Motion passed unanimously.****

PAAC 12-4-23 Item III

5. **Action Item: Review and Approve Oakland Department of Transportation Funded 8th Street Traffic Calming Utility Box Project Artwork Designs by Bay Area Mural Program (BAMP) Artists Andre Jones and Ashley Cousins, for five sites A. 8th & Adeline; B. 8th & Center; C. Market & 8th (District 3).** Zaremba introduced the project, noting the two proposals are additional components of the OakDOT funded 8th Street Traffic Calming project introduced at the September 2023 meeting. OakDOT staffer Mica Amichai provided background and the project overview in the artist's absence. The designs are all informed by different African motifs. The lead artists will work with other, emerging artists to execute the designs. Committee members complimented the proposals, and the smaller-scale opportunity for emerging artists. Artists are paid a small honorarium, rather than via a commission-based contract. Committee members discussed the compensation provided to artists for this work, noting that their volunteer (in-kind) contributions should also be accounted for, even if that cost is variable depending on the artists' selected for the project. **Motion: K. Kushner moved to approve the Oakland Department of Transportation (OakDOT) Funded 8th Street Traffic Calming Utility Box Project Artwork designs proposed by Bay Area Mural Program (BAMP) Artists Andre Jones and Ashley Cousins, for five sites along 8th Street (District 3).** C. Roundtree-Baaqee seconded. E. Murphy Aye. S. Miller Aye. K. Leventi Aye. **Motion passed unanimously.**
6. **Action Item: Review and Approve Oakland Department of Transportation Funded 8th Street Traffic Calming Utility Box and Light Pedestal Project Artwork Designs by Artist Nyia Luna for three sites: A. 8th & Union; B. 7th & Center; C. 18th & Adeline (District 3).** Artist Nyia Luna presented four designs for a final series of utility boxes, including tributes to Fredrika Newton, the Black Panther Free Breakfast Program, Panther Skate Park, and recently passed away Oakland actor Angus Cloud. Committee members complimented the artist on her efforts and her compositions. They suggested the artist might want to consider whether the Angus Cloud memorial was consistent with the other images depicted, thematically. The artist noted that the Angus Cloud design is further afield from the other boxes. A different color background, to differentiate the design was suggested. Finally, Committee members and staff strongly encouraged the artist and Oak-DOT staff to research and secure permissions to reproduce the historic photographs and to memorialize the individuals depicted before the work is completed. Committee members also suggested the utility box program include QR codes for signage and accreditation. Final revisions may be approved at the staff level without returning to the PAAC, as long as subject matter remains consistent for the designs. **Motion: E. Murphy moved to approve Oakland Department of Transportation Funded 8th Street Traffic Calming Utility Box and Light Pedestal Project Artwork Designs by Artist Nyia Luna for three sites: A. 8th & Union; B. 7th & Center; C. 18th & Adeline (District 3).** K. Kushner seconded. K. Leventi Aye; C. Roundtree Baaqee Aye; S. Miller Aye. **Motion passed unanimously.**
7. **Informational Item: Public Art Coordinator Updates on Current Projects / Program Activity**
- a. **Recruitment: Staff, PAAC, Artists.** Zaremba provided program updates. The Assistant Public Art Coordinator recruitment is underway. Staff are still hopeful a successful candidate can start early in 2024 to help implement new projects. Zaremba reported on the recent [CODA Summit](#) conference, which took place in San Jose in October. C. Roundtree-Baaqee shared information about a new artist residency program currently underway, [Robot Heart Residency](#).
- b. **CIP Project Planning:** Tabled.

PAAC 12-4-23 Item III

- c. **Public Art in Private Development Project:** Tabled
- d. **Artist-Community Initiated Projects Process and Planning Updates:** Tabled.
- 8. **Open Forum:**
- 9. **Announcements:** Committee member transitions. Committee members wished outgoing Co-Chair Charmin Roundtree-Baaqee a fond farewell and gratitude for her over six years of service. Two new committee members will be joining in December, pending final appointment by the City Council.
- 10. **Agenda Building:** PAAC appointments, CSIG updates, Budget, Artist recruitment
- 11. **Adjournment:** C. Roundtree-Baaqee moved to adjourn the meeting at 7:25. E. Murphy seconded. K. Kushner Aye; K. Leventi Aye; S. Miller Aye. Motion passed unanimously.

Public Art Advisory Committee
2024 Meeting Agenda Schedule

All meetings convened at
Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland CA 94612
5:30 – 7:30 pm

PAAC Meeting Date	Agenda Published	Report Due Date**
January 8*	January 5	December 21
February 5	February 2	January 19
March 4	March 1	February 26
April 1	March 29	March 15
May 6	May 3	April 19
June 3	May 31	May 17
July 1	June 28	June 14
August 5	August 2	July 19
September 9*	September 6	August 23
October 7	October 4	September 20
November 4	November 1	October 18
December 2	November 27	November 15
*1 st Monday holiday / alternate meeting date		**Submittal Report by Due Date does not guarantee place on the agenda

Oakland Cultural Affairs - Public Art Program, 1 Frank H. Ogawa Plaza, 9th fl. Oakland, CA 94612
www.oaklandculturalarts.org

Greetings Board And Commission Members

Form 700 Overview

This Informational Presentation from the Office Of The City Clerk is intended to further inform and increase Board And Commission Member's compliance with the timely filing of all Statement of Economic Interests Statements also known as Form 700.

This Overview includes a breakdown of all your responsibilities as a required filer commencing before you participate in public meetings, as well as your responsibilities once you separate as a member of this body.

Your Responsibilities As A Board /Commission Member And Form 700 Filer

Oath of Office

- **Your first responsibility as a Board/Commission member is to take the Oath of Office. The Oath Of Office is administered by the Office of the City Clerk.**
- **THIS MUST BE COMPLETED BEFORE VOTING/PARTICIPATING IN A MEETING**

**the Office of the City Clerk will create the Form 700 account during the Oath appointment*

Statement of Economic Interests (FPPC Form 700)

- What is a Form 700 ?
 - Form 700 is a public document intended to alert public officials and members of the public to the types of financial interests that may create conflicts of interests.
 - Another name for Form 700 is Statement of Economic Interest

2022-2023 Statement of Economic Interests



Form 700

A Public Document

Table of Contents

Quick Start Guide	p.2
Who? Where? How? When?	p.3
Types of Statements	p.4
Cover Page and Schedules	
Cover Page	p.5
Schedule A-1 (Investments)	p.7
Schedule A-2 (Business Entities/Trusts)	p.9
Schedule B (Real Property)	p.11
Schedule C (Income)	p.13
Schedule D (Gifts)	p.15
Schedule E (Travel Payments)	p.17
Restrictions and Prohibitions	p.19
Q & A	p.20

Helpful Resources

- Video Tutorials
- Reference Pamphlet
- Excel Version
- FAQs
- Gift and Travel Fact Sheet for State and Local Officials

California Fair Political Practices Commission

1102 Q Street, Suite 3000 • Sacramento, CA 95811

Email Advice: advice@fppc.ca.gov

Toll-free advice line: 1 (866) ASK-FPPC • 1 (866) 275-3772

Telephone: (916) 322-5660 • Website: www.fppc.ca.gov

December 2022

Statement of Economic Interests (FPPC Form 700)

- The cover page is always required (pictured right), even if you “have nothing to report”.
- Each Section (1-5) should be completed accurately.
- List your Last Name, First Name & Middle
- **Section 1 Agency Name** is City of Oakland; **Division/Board** list the full name of your board/commission (no acronyms).
- **Section 2 Jurisdiction** is City of Oakland
- **Section 3 Type of Statement** depends on the filer’s timeline, see slide 5.
- **Section 4 Schedule Summary** – review each schedule and the corresponding instructions, check the box of the schedule(s) that apply to you and total your pages **OR** check None – No reportable interest
- **Section 5 Verification** – list up to date contact information, date your form and add your wet signature.

CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION

STATEMENT OF ECONOMIC INTERESTS Date Initial Filing Received
Filing Official Use Only

COVER PAGE
A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court
Agency Name (Do not use acronyms)
Division, Board, Department, District, if applicable Your Position
If filing for multiple positions, list below or on an attachment. (Do not use acronyms)
Agency: Position:

2. Jurisdiction of Office (Check at least one box)
☐ State ☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
☐ Multi-County ☐ County of
☐ City of ☐ Other

3. Type of Statement (Check at least one box)
☐ Annual: The period covered is January 1, 2019, through December 31, 2019.
-or- The period covered is through December 31, 2019.
☐ Assuming Office: Date assumed through
☐ Leaving Office: Date Left through (Check one circle.)
The period covered is January 1, 2019, through the date of leaving office.
-or- The period covered is through the date of leaving office.
☐ Candidate: Date of Election and office sought, if different than Part 1:

4. Schedule Summary (must complete) Total number of pages including this cover page:
Schedules attached
☐ Schedule A-1 - Investments - schedule attached ☐ Schedule C - Income, Loans, & Business Positions - schedule attached
☐ Schedule A-2 - Investments - schedule attached ☐ Schedule D - Income - Gifts - schedule attached
☐ Schedule B - Real Property - schedule attached ☐ Schedule E - Income - Gifts - Travel Payments - schedule attached
-or- ☐ None - No reportable interests on any schedule

5. Verification
MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)
DAYTIME TELEPHONE NUMBER EMAIL ADDRESS
()
I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.
I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
Date Signed Signature
(month, day, year) (File the originally signed paper statement with your filing official.)

[Clear Page](#) [Print](#)

FPPC Form 700 - Cover Page (2019/2020)
advice@fpcc.ca.gov • 866-275-3772 • www.fppc.ca.gov
Page - 5

Statement of Economic Interests (FPPC Form 700)

- **What Financial Interests Are Involved?**

Financial Interest are disclosed within the applicable schedule(s) listed below

- Schedule A-1 : Investments
- Schedule A-2 : Business Entities/Trusts
- Schedule B : Oakland Rental Property
- Schedule C : Non-governmental salaries
- Schedule D : Gifts from public officials, businesses, vendors, or other contractors
- Schedule E : Travel payments or reimbursements made to you by someone other than your employer

*see the back of each schedule for specific instructions on that particular schedule.

Did You Know That There Are Many Different Times You Are Required To File A Form 700?

Types of Statements	Due Date
Assuming Office	Within 30 Days of Assuming Office Date
Annual Statement	April 1st Every Year (excluding weekends and holidays)
Leaving Office*	Within 30 Days of Resignation or Expiration of Term
Amendments	Immediately Upon Discovery Of Error

*contact the Office of the City Clerk with your Leaving Office Date

Statement of Economic Interests (FPPC Form 700)

- **How to File?**

- File an electronic form via NetFile here: <https://netfile.com/filer>
Please Note: new filers are not able to create their own account. The City Clerk's Office will create the account.
- File a hardcopy with **wet signature**, by visiting <https://www.oaklandca.gov/services/file-a-statement-of-economic-interest-form-700>,

Complete the form and mail or drop off to

City of Oakland
Office of the City Clerk
ATTN: SEI
1 Frank H. Ogawa Plaza
Oakland, CA 94612

PLEASE NOTE YOU CANNOT SUBMIT A SCAN OR COPY

Statement of Economic Interests (FPPC Form 700)

- **Enforcement:**

- Late statements are subject to a fine of \$10 per day for each day the statement is late, up to \$100.
- Failing to file can result in referral to the California Fair Political Practices Commission (FPPC), additional fines and possible prosecution.
- Failure to file may be cause for removal of an appointed member

QUESTIONS

If you have questions related to Form 700

Please contact Elections Services:

electionservices@oaklandca.gov

