



# Oakland City Planning Commission

# MINUTES

*Clark Manus, Chair*  
*Jonathan Fearn, Vice-Chair*  
*Sahar Shirazi*  
*Tom Limon*  
*Leopold Ray-Lynch*  
*Vince Sugrue*  
*Jennifer Renk*

**October 6, 2021**  
SPECIAL Meeting

## **BUSINESS MEETING**

**2:00 PM**

**Via: Tele-Conference**

PURSUANT TO THE GOVERNOR’S EXECUTIVE ORDER 4-29-20, ALL MEMBERS OF THE PLANNING COMMISSION, CITY ATTORNEY AND PLANNING BUREAU PERSONNEL WILL JOIN THE MEETING VIA PHONE/VIDEO CONFERENCE AND NO TELECONFERENCE LOCATIONS ARE REQUIRED.

**MEETING CALL TO ORDER** Manus

**WELCOME BY THE CHAIR** Manus

### **ROLL CALL**

#### **Planning Commissioners Present:**

Jonathan Fearn, Leopold Ray-Lynch, Jennifer Renk, Vince Sugrue, Clark Manus

#### **Planning Commissioners Excused:**

Tom Limon, Sahar Shirazi

#### **Planning Staff Present:**

Catherine. Payne, Desmona Armstrong

**SECRETARY RULES OF CONDUCT** Catherine Payne

### **COMMISSION BUSINESS**

- Agenda Discussion None
- Director’s Report None
- Informational Reports None
- Committee Reports None
- Commission Matters None



- City Attorney’s Report    None

**OPEN FORUM**

At this time members of the public may speak on any item of interest within the Commission’s jurisdiction. At the discretion of the Chair, speakers are generally limited to two minutes or less if there are six (6) or less speakers on an item, and one minute or less if there are more than six (6) speakers.

Public Speakers: None

**CONSENT CALENDAR**

The Commission will take a single roll call vote on all of the items listed below in this section. The vote will be on approval of the staff report and recommendation in each case. Members of the Commission may request that any item on the Consent Calendar be singled out for separate discussion and vote.

**PUBLIC HEARINGS**

The hearing provides opportunity for all concerned persons to speak; the hearing will normally be closed after all testimony has been heard. If you challenge a Commission decision in court, you will be limited to issues raised at the public hearing or in correspondence delivered to the Planning and Building Department, at, or prior to, the public hearing.

The Commission will then vote on the matter based on the staff report and recommendation. If the Commission does not follow the staff recommendation and no alternate findings for decision have been prepared, then the vote on the matter will be considered a “straw” vote, which essentially is a non-binding vote directing staff to return to the Commission at a later date with appropriate findings for decision and, as applicable, conditions of approval that the Commission will consider in making a final decision.

If you wish to be notified on the decision of an agenda item, please contact the case planner for the specific agenda item.

<b>1.</b>	<b>Location:</b>	<b>Citywide</b>
	<b>Accessor’s Parcel Number:</b>	N/A
	<b>Proposal:</b>	Adoption of a Resolution Determining that Conducting In-Person Meetings of the Planning Commission And Its Committees Would Present Imminent Risks to Attendees’ Health, And Electing to Continue Conducting Meetings Using Teleconferencing In Accordance With California Government Code Section 54953(e), A Provision of AB-361, to Allow Continuation of Planning Commission Meetings.
	<b>Applicant:</b>	Catherine Payne, Secretary to the Planning Commission



<b>Phone Number:</b>	(510) 915-0577
<b>Owner:</b>	NA
<b>Case File Number:</b>	NA
<b>Planning Permits Required:</b>	Adopt Resolution
<b>General Plan:</b>	NA
<b>Zoning:</b>	NA
<b>Environmental Determination:</b>	Exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3) (Common Sense Exemption).
<b>Historic Status:</b>	NA
<b>City Council District:</b>	NA
<b>Status:</b>	NA
<b>Staff Recommendation:</b>	Receive public testimony and consider adoption of Resolution.
<b>Finality of Decision:</b>	Decision Final.
<b>For further information:</b>	Contact case planner <b>Catherine Payne</b> at (510) 915-0577 or by e-mail at <a href="mailto:cpayne@oaklandca.gov">cpayne@oaklandca.gov</a>

**Motion by Fearn to:** Adopt the Resolution determining that conducting In-Person meetings of the Planning Commission and its Committees would present imminent risks to attendees’ health, and electing to continue conducting meetings using teleconferencing in accordance with California government code section 54953, A provision of AB-361

**Seconded by:** Renk

**Action:** 5 Ayes, 0 Noes, 2 Absent, 0 Abstention

**APPEALS**

The Commission will take testimony on each appeal. If you challenge a Commission decision in court, you will be limited to issues raised at the public hearing or in correspondence delivered to the Planning and Building Department, at, or prior to, to the public hearing; provided, however, such issues were previously raised in the appeal itself.

Following the testimony, the Commission will vote on the staff report and recommendation. If the Commission reverses/overturns the staff decision and no alternate findings for decisions have been prepared, then the vote on the matter will be considered a “straw” vote, which essentially is a non-binding vote directing staff to return to the Commission at a later date with appropriate findings for decision and, as applicable, conditions of approval that the Commission will consider in making a final decision. Unless otherwise noted, the decisions in the following matters are final and not administratively appealable. Any party seeking to challenge these decisions in court must do so within ninety (90) days of the date of the announcement of the final decision, pursuant to Code of Civil Procedure section 1094.6, unless a shorter period applies.

**COMMISSION BUSINESS**

- Approval of Minutes
- Correspondence



- City Council Actions

**ADJOURNMENT** By 2:20 P.M. unless a later time is agreed upon by a majority of Commissioners present.

A handwritten signature in black ink, appearing to read 'Catherine Payne'.

**CATHERINE PAYNE**  
Acting Development Planning Manager  
Planning and Building Department

**NEXT SPECIAL MEETING:**

October 6, 2021 at 3:00PM