



OCTOBER REGULAR CIVIL SERVICE BOARD MEETING AGENDA MINUTES

Date: October 17, 2024

OPEN SESSION 5:30 p.m.

City Hall, One Frank H. Ogawa Plaza, Hearing Room 1

BOARD MEMBERS: Chairperson, Yvonne Hudson- Harmon; Vice Chair, Lauren Baranco; Michael Brown; Beverly A. Williams

STAFF TO THE BOARD:

Mary Hao, HRM Director/Secretary to the Board
Tina Pruett, Human Resources Manager/Staff to the Board
Amber Lytle, Human Resources Manager/Staff to the Board
Ayana Smith, Administrative Assistant II/Staff to the Board
Jady Leung, Parliamentarian to the Board

The following options will be available to observe this meeting:

Online video teleconference (via ZOOM):

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84770081425?pwd=N0V1VTExeTZnRjdvUDBhQ09oaUZWQT09>

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ROLL CALL

The roll call was conducted, and it was noted that all Board members were present:

• Present:

Chairperson Hudson-Harmon

Vice Chair Baranco

Member Brown

Member Williams

There were no absences or abstentions, indicating full attendance of the Board members.

1) PUBLIC COMMENT:

COMMENTS ON ALL AGENDA ITEMS AND ITEMS NOT ON THE AGENDA WILL BE TAKEN AT THIS TIME.

No Public Comments were taken during the Public Comment portion of the agenda.

2) APPROVAL OF THE OCTOBER 17, 2024, CIVIL SERVICE BOARD MEETING AGENDA

ACTION

45271 A motion was made by Member Williams and seconded by Member Brown to approve the agenda for the October 17, 2024, Regular Civil Service Board meeting agenda as amended.

Votes:

Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams

Noes: None

Abstentions: None

3) UPDATES, SECRETARY TO THE BOARD

INFORMATION

4) CONSENT CALENDAR:

ACTION

- a) Approval of Provisional Appointment (3)
- Public Ethics Commission (1)
 - Human Services Department (1)
 - Community Police Review Agency (1)
- b) Approval of Employee Requests for Leave of Absence (5)
- Human Resources Management (1)
 - Oakland Public Library (3)
 - Oakland Public Works (1)
- c) Approval of Revised Classification Specifications (2)
- Animal Shelter OPERATIONS Manager
 - Battalion Chief

45272 A motion was made by Member Brown and seconded by Member Williams to approve the Consent Calendar for the October 17, 2024 Regular Civil Service Board meeting.

ACTION

Votes:

Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams

Noes: None

Abstentions: None

5) OLD BUSINESS:

ACTION

- a) Approval of the August 15, 2024, Civil Service Board Meeting Agenda Minutes.

45273 A motion was made by Member Brown and seconded by Member Williams to approve the August 15, 2024, Civil Service Board Meeting Agenda Minutes. INFORMATION

Votes:

Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams

Noes: None

Abstentions: None

b) Determination of Schedule of Outstanding Board Items INFORMATION

6) NEW BUSINESS:

a) ~~Approval of New Classification Specification for Data Analyst~~ ACTION

b) Approval of New Classification Specification Program Manager ACTION

45274 A motion was made by Member Brown and seconded by Member Williams to approve the New Classification Specification Program Manager.

Votes:

Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams

Noes: None

Abstentions: None

c) Quarterly Updates Report per Section 3.04(f) of the Personnel Manual of the Civil Service Board (“Civil Service Rules”) Providing Status of all Classification Studies Currently Under Review INFORMATION

7) ADJOURNMENT

45275 A motion was made by Member Williams and seconded by Vice Chair Baranco to adjourn the October 17, 2024 Civil Service Board meeting.

Votes:

Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams

Noes: None

Abstentions: None

NOTE: The Civil Service Board meets on the 3rd Thursday of each month. The next meeting is scheduled to be held on Thursday, November 21st, 2024. All materials related to agenda items must be submitted the first Thursday of the month. For any materials over 100 pages, please also submit an electronic copy of all materials.

Submit items via email or U.S. Mail to:

civilservice@oaklandca.gov

City of Oakland - Civil Service Board
150 Frank H. Ogawa Plaza, 2nd floor
Oakland, CA 94612



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email civilservice@oaklandca.gov or call (510) 238-3112 or (510) 238-3254 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico civilservice@oaklandca.gov o llame al (510) 238-3112 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

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