



## APPLICATION FOR OBSTRUCTION PERMIT

Please complete all information below. Current telephone and email are required to process application.

<b>Check all activities that are involved in the work:</b>		
<input type="checkbox"/> Moving <input type="checkbox"/> Scaffolding <input type="checkbox"/> On-site construction <input type="checkbox"/> Traffic Control		
<input type="checkbox"/> OB Permit Renewal – Issued OB permit Number _____		
<input type="checkbox"/> Others _____		
<b>Provide related permit numbers:</b>		
PX / SL / B / GR / X / others _____		
If you already have an approved Traffic Control Plan, please provide TCP number: TCP18 _____		
<b>Site Address:</b>		
<b>Applicant's Name</b>	<b>First:</b>	<b>Last:</b>
<b>Telephone / Email</b>	<b>Phone:</b>	<b>Email:</b>

<p><b>Question A: Will you obstruct parking spaces?</b>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><b>If Yes, how many parking space(s) will be obstructed?</b></p> <ul style="list-style-type: none"> <li>• Number of Metered Spaces: _____</li> <li>• Linear feet of Non-Metered Spaces _____</li> </ul> <p>Note: Parking adjacent to government buildings require written authorization from agency.</p> <p><b>Question B: Will you obstruct sidewalk?</b>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><b>If Yes, what are the length and width of obstructions?</b>    Length _____ Width _____</p> <ul style="list-style-type: none"> <li>• Will you keep minimum 5' 6" sidewalk clearance?    <input type="checkbox"/> No    <input type="checkbox"/> Yes</li> </ul> <p>If NO, approved Traffic Control Plan (TCP) is required.</p> <p><b>Question C: Will you obstruct traffic lane(s)?</b>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>If Yes, approved Traffic Control Plan (TCP) is required.</p>
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<b>Obstruction Period</b>
<b>Start Date:</b> ____/____/____ <b>End Date:</b> ____/____/____ <b>Number of Calendar Days:</b> ____

<b>APPLICANT HAS READ AND ACKNOWLEDGES THE FOLLOWING:</b>
<ol style="list-style-type: none"> <li>1) Permit fee(s) owed per City of Oakland Current Master Fee Schedule.</li> <li>2) To renew an OB permit, it must NOT have expired. Working without a valid OB permit is subject to stop work order, additional fees, penalties, and may result in renewal delays.</li> <li>3) By signing below, applicant certifies that all information provided herein is true and correct to the best of their knowledge.</li> </ol>

<b>Applicant's Signature</b> _____  <b>Date</b> _____  Print name and title under signature(s)	<p style="text-align: center; margin: 0;"><b><u>THIS BOX FOR OFFICE USE ONLY</u></b></p> <hr/> Staff preparing OB Permit Placards _____  Date applicant picked up placards: _____  <b>OB240</b> ____ _ ____ _
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## **Frequently Asked Questions FAQ's for an Obstruction Permit (OB)**

### **1. When is an Obstruction Permit (OB) required?**

*Answer:* You must first obtain an OB permit before blocking or obstructing any street parking, curb, sidewalk, or traffic lane.

### **2. How much does an OB permit cost?**

*Answer:* Rates are shown in the Table titled, “Obstruction Permit Rates” in Page 7. The cost is calculated based on the number of metered or non-metered parking spaces obstructed for the duration. Based on the City’s current master fee schedule obstructing metered or non-metered parking space for up to 14 days is known as a short-term obstruction. For longer duration of 15 days or more, the fees are calculated in 30-day increments and in lump sum amounts. Therefore, applicants are advised to reapply if no set long term duration is anticipated to prevent paying for days not used. Alternatively, the applicant may ask for refund through a Request for Refund Form at the City Cashier on the 2nd floor of 250 Frank Ogawa Plaza. Refund will be processed and verified for the dates and activities for consideration. Refer to “HOW ARE OB FEES CALCULATED” in Page 4.

### **3. Must I provide the exact Start and End Dates on my OB application?**

*Answer:* Yes. The OB Permit Placard will be printed with the beginning and ending dates that are provided on the OB permit application.

### **4. What if I need to extend my OB permit after my Placards are printed?**

*Answer:* To extend your End Date you must submit a written request prior to the end date that is printed on your issued Placard(s). Updated OB Permit Placards cost \$3 each and total must be paid prior to receiving updated placards. Email and official letter are acceptable as written request.

### **5. If I don’t need the OB Permit for all the days approved can I receive a refund?**

*Answer:* A refund request form must be received prior to the start date for approval of a partial refund.

### **6. Is an OB permit required before erecting any Building Scaffolding?**

*Answer:* An OB permit is required if a 5 ft. 6 in. clearance for pedestrian access cannot be maintained within the existing sidewalk. Scaffolding plans must show accurately the dimensions on both the plan and profile views. The minimum clearance of 5 ft. 6 in. must be identified at all conflict points, obstacles, street trees, streetlights, utility poles, fire hydrants, bus shelters, parking meters, driveway aprons and curb ramps. A Building Permit is required for any non-factory assembly scaffolding. For all vertical types of construction check with the Building Department for permitting requirements.

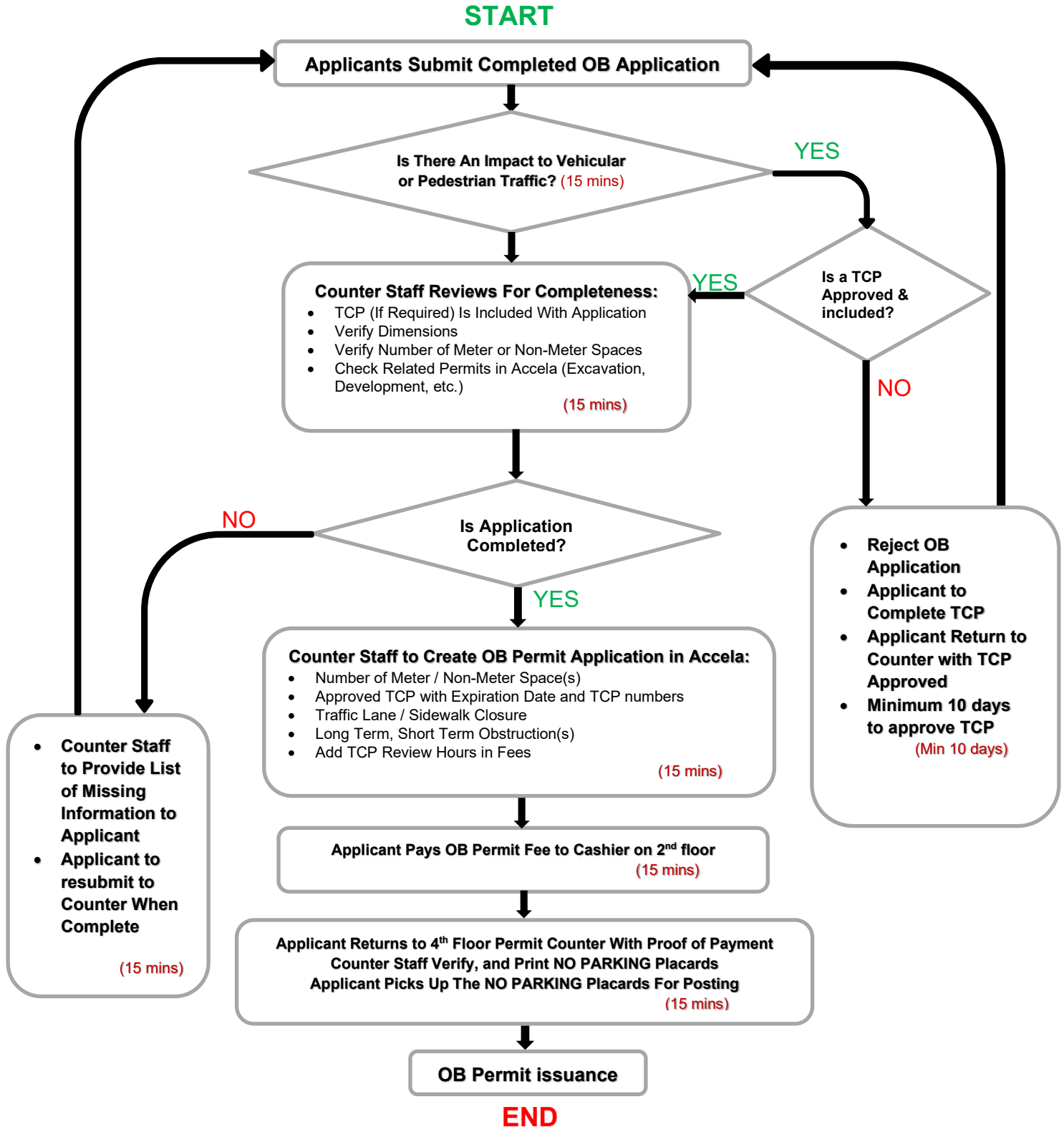
### **7. Can my OB permit be renewed (extended) beyond 6 months?**

*Answer:* Yes, however if the original OB permit required a Traffic Control Plan (TCP), the TCP must be updated and approved before the OB permit is renewed. The approved TCP and renewed OB permit must show the exact same Start and End Dates for the OB permit renewal to be valid.



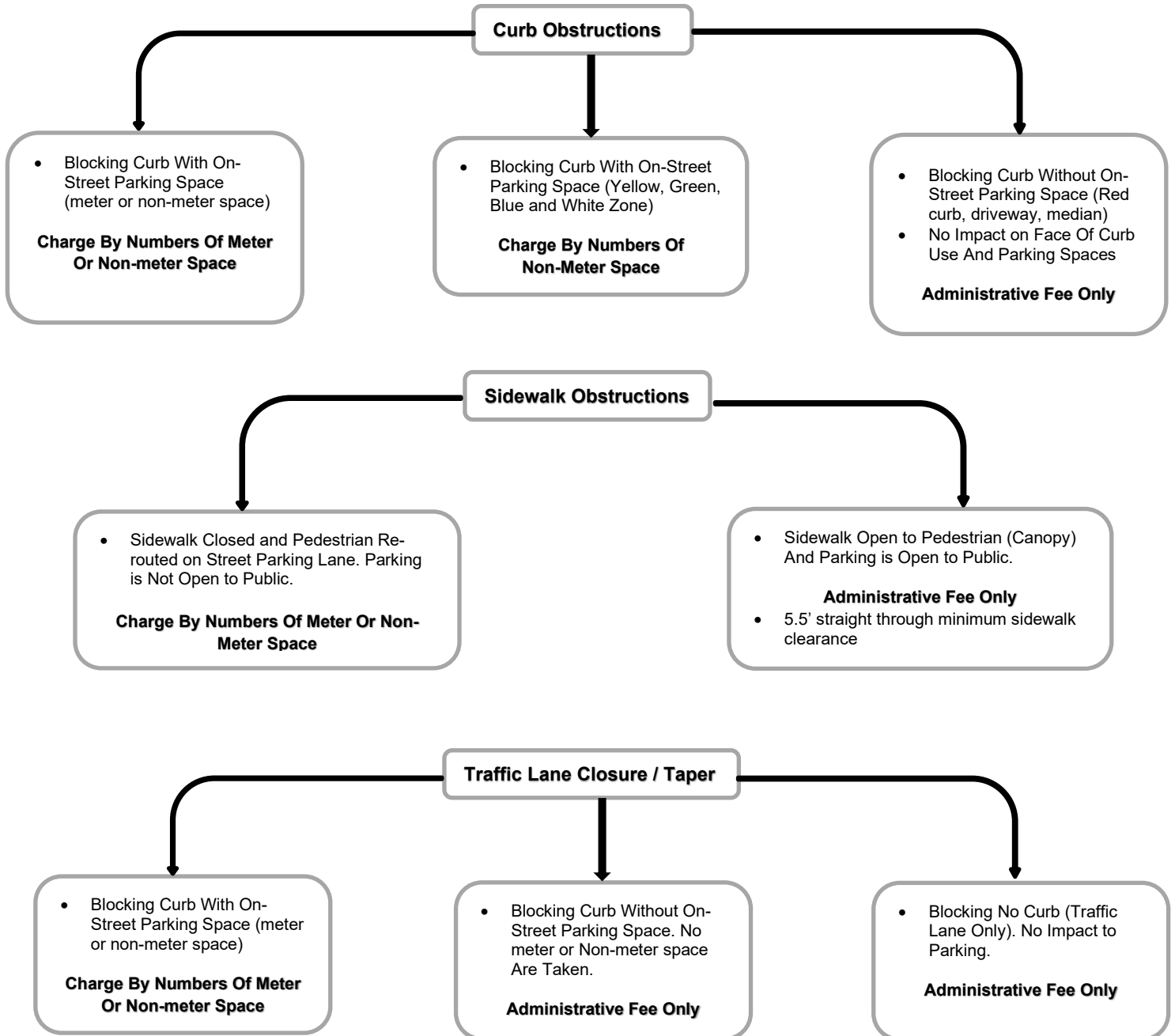
## WHAT ARE THE STEPS TO OBTAIN OBSTRUCTION (OB) PERMITS?

Minutes in Parenthesis Average City Working Time  
Total Start to 90 Minutes Average Not Including Applicant's Time and Traffic Control Plan Review Time.





## HOW ARE OB FEES CALCULATED?





The fees for a Obstruction Permit are calculated based upon the approved Oakland Master Fee Schedule, effective July 1, 2024.

**OB Permits (Review by Engineering Service and Transportation Service)**

No.	Description **	Amount **	
1	Short-term Permits (Maximum of 14 days)		Day
	a. Metered Area	35.00	Meter / Day
	b. Un-Metered Area	17.00	25 Feet / Day
	c. No Parking Anytime Sign	3.00	Sign
2	Long-term Permits (15-180 Day Maximum)		
	a. Metered Area	1,037.00	Meter / 30 Days
	b. Un-Metered Area	519.00	25 Feet / 30 Days
3	Traffic Engineering Review		
	a. Regular Working Hours	265.27	Hour or Fraction of
	b. Outside of Regular Working Hours	397.91	Hour or Fraction of

**ADMINISTRATIVE \*\* Non-Refundable per Master Fee Schedule added to all permits**

1	Application Fee	76.00	Each Permit
2	Record Management and Technology Fee	14.75%	Permit Total

**Note:**

- Obstruction Rates are shown in the Table titled, “Obstruction Permit Rates” in Page 6.
- 1 **metered space**: \$35 per day for a period no longer than 14 days. Note that applicant will be charged \$1,037 in 30-day increments for longer than 15 days.
- 1 **non-metered space**: \$17 per day for a period no longer than 14 days. Note that applicant will be charged \$519 in 30-day increments for longer than 15 days.
- NOTE: \$76 application fee plus a 14.75% record management & technology enhancement fee are added to all permits.



**OBSTRUCTION PERMIT  
 PLACARD**

**TOW-AWAY  
 NO PARKING**

**SEC 22651 (M) C.V.C.  
 FOR TOWED CAR CALL 238-3021**

OB Permit Number  
 Total Number of Meter or Non-meter Space  
 Applicant's Phone Number  
 Post 72 hours Prior  
 Obstruction Permit Start Date  
 Obstruction Permit End Date  
 Project Address

CITY OF OAKLAND  
 POSTED 72 HOURS IN ADVANCE BY \_\_\_\_\_

**SAMPLE OBSTRUCTION  
 PERMIT PLACARD**

**TOW-AWAY  
 NO PARKING**

**SEC 22651 (M) C.V.C.  
 FOR TOWED CAR CALL 238-3021**

OB1800000  
 No. of Meter Space: 10  
 Info : 510-123-4567  
 Post 72 hours Prior  
 Start Date: 1/1/2018  
 End Date: 6/30/2018  
 250 Frank Ogawa Plaza

CITY OF OAKLAND  
 POSTED 72 HOURS IN ADVANCE BY \_\_\_\_\_

**OBstruction Permit Rates** Read across to number of spaces/linear distance then down to number of days.

**OBstruction Permit Rates:** block any part of sidewalk; block/divert traffic lane\*; reserve metered (provide Meter No.) or non-metered parking. \*Traffic Control Plan required. Contact Traffic Engineering, obtain approved TCP prior to obtaining OB permit. 5.5' clear for pedestrians. Fees +

SHORT-TERM METER [14days or less]	70.00	34.50	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	1 Day		119.91	159.50	199.09	238.68	278.27	317.86	357.45	397.04	436.62	476.21	515.80	555.39	594.98	634.57	674.16	713.75
	2 Days		159.50	238.68	317.86	397.04	476.21	555.39	634.57	713.75	792.92	872.10	951.28	1,030.46	1,109.63	1,188.81	1,267.99	1,347.17
	3 Days		199.09	317.86	436.62	555.39	674.16	792.92	911.69	1,030.46	1,149.22	1,267.99	1,386.75	1,505.52	1,624.29	1,743.05	1,861.82	1,980.59
	4 Days		238.68	397.04	555.39	713.75	872.10	1,030.46	1,188.81	1,347.17	1,505.52	1,663.88	1,822.23	1,980.59	2,138.94	2,297.30	2,455.65	2,614.01
	5 Days		278.27	476.21	674.16	872.10	1,070.04	1,267.99	1,465.93	1,663.88	1,861.82	2,059.76	2,257.71	2,455.65	2,653.59	2,851.54	3,049.48	3,247.43
	6 Days		317.86	555.39	792.92	1,030.46	1,267.99	1,505.52	1,743.05	1,980.59	2,218.12	2,455.65	2,693.18	2,930.72	3,168.25	3,405.78	3,643.31	3,880.85
	7 Days		357.45	634.57	911.69	1,188.81	1,465.93	1,743.05	2,020.17	2,297.30	2,574.42	2,851.54	3,128.66	3,405.78	3,682.90	3,960.02	4,237.14	4,514.27
	8 Days		397.04	713.75	1,030.46	1,347.17	1,663.88	1,980.59	2,297.30	2,614.01	2,930.72	3,247.43	3,564.14	3,880.85	4,197.56	4,514.27	4,830.98	5,147.69
	9 Days		436.62	792.92	1,149.22	1,505.52	1,861.82	2,218.12	2,574.42	2,930.72	3,287.01	3,643.31	3,999.61	4,355.91	4,712.21	5,068.51	5,424.81	5,781.11
	10 Days		476.21	872.10	1,267.99	1,663.88	2,059.76	2,455.65	2,851.54	3,247.43	3,643.31	4,039.20	4,435.09	4,830.98	5,226.86	5,622.75	6,018.64	6,414.53
	11 Days		515.80	951.28	1,386.75	1,822.23	2,257.71	2,693.18	3,128.66	3,564.14	3,999.61	4,435.09	4,870.56	5,306.04	5,741.52	6,176.99	6,612.47	7,047.95
	12 Days		555.39	1,030.46	1,505.52	1,980.59	2,455.65	2,930.72	3,405.78	3,880.85	4,355.91	4,830.98	5,306.04	5,781.11	6,256.17	6,731.24	7,206.30	7,681.37
	13 Days		594.98	1,109.63	1,624.29	2,138.94	2,653.59	3,168.25	3,682.90	4,197.56	4,712.21	5,226.86	5,741.52	6,256.17	6,770.82	7,285.48	7,800.13	8,314.79
	14 Days	1.147	634.57	1,188.81	1,743.05	2,297.30	2,851.54	3,405.78	3,960.02	4,514.27	5,068.51	5,622.75	6,176.99	6,731.24	7,285.48	7,839.72	8,393.96	8,948.21

LONG-TERM METER	1037.00	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
	30 Days		1,270.28	2,460.24	3,650.20	4,840.16	6,030.11	7,220.07	8,410.03	9,599.99	10,789.94	11,979.90	13,169.86	14,359.82	15,549.77	16,739.73	17,929.69	19,119.65
	60 Days		2,460.24	4,840.16	7,220.07	9,599.99	11,979.90	14,359.82	16,739.73	19,119.65	21,499.56	23,879.48	26,259.39	28,639.31	31,019.22	33,399.14	35,779.05	38,158.97
	90 Days		3,650.20	7,220.07	10,789.94	14,359.82	17,929.69	21,499.56	25,069.43	28,639.31	32,209.18	35,779.05	39,348.92	42,918.80	46,488.67	50,058.54	53,628.41	57,198.29
	120 Days		4,840.16	9,599.99	14,359.82	19,119.65	23,879.48	28,639.31	33,399.14	38,158.97	42,918.80	47,678.63	52,438.46	57,198.29	61,958.12	66,717.95	71,477.78	76,237.61
	180 Days		6,030.11	11,979.90	17,929.69	23,879.48	29,829.26	35,779.05	41,728.84	47,678.63	53,628.41	59,578.20	65,527.99	71,477.78	77,427.56	83,377.35	89,327.14	95,276.93

SHORT-TERM NON-METER [14days or less]	17.25	25'	50'	75'	100'	125'	150'	175'	200'	225'	250'	275'	300'	325'	350'	375'	400'	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
	1 Day		100.12	119.91	139.71	159.50	179.30	199.09	218.89	238.68	258.47	278.27	298.06	317.86	337.65	357.45	377.24	397.04
	2 Days		119.91	159.50	199.09	238.68	278.27	317.86	357.45	397.04	436.62	476.21	515.80	555.39	594.98	634.57	674.16	713.75
	3 Days		139.71	199.09	258.47	317.86	377.24	436.62	496.01	555.39	614.77	674.16	733.54	792.92	852.31	911.69	971.07	1,030.46
	4 Days		159.50	238.68	317.86	397.04	476.21	555.39	634.57	713.75	792.92	872.10	951.28	1,030.46	1,109.63	1,188.81	1,267.99	1,347.17
	5 Days		179.30	278.27	377.24	476.21	575.18	674.16	773.13	872.10	971.07	1,070.04	1,169.02	1,267.99	1,366.96	1,465.93	1,564.90	1,663.88
	6 Days		199.09	317.86	436.62	555.39	674.16	792.92	911.69	1,030.46	1,149.22	1,267.99	1,386.75	1,505.52	1,624.29	1,743.05	1,861.82	1,980.59
	7 Days		218.89	357.45	496.01	634.57	773.13	911.69	1,050.25	1,188.81	1,327.37	1,465.93	1,604.49	1,743.05	1,881.61	2,020.17	2,158.73	2,297.30
	8 Days		238.68	397.04	555.39	713.75	872.10	1,030.46	1,188.81	1,347.17	1,505.52	1,663.88	1,822.23	1,980.59	2,138.94	2,297.30	2,455.65	2,614.01
	9 Days		258.47	436.62	614.77	792.92	971.07	1,149.22	1,327.37	1,505.52	1,683.67	1,861.82	2,039.97	2,218.12	2,396.27	2,574.42	2,752.57	2,930.72
	10 Days		278.27	476.21	674.16	872.10	1,070.04	1,267.99	1,465.93	1,663.88	1,861.82	2,059.76	2,257.71	2,455.65	2,653.59	2,851.54	3,049.48	3,247.43
	11 Days		298.06	515.80	733.54	951.28	1,169.02	1,386.75	1,604.49	1,822.23	2,039.97	2,257.71	2,475.44	2,693.18	2,910.92	3,128.66	3,346.40	3,564.14
	12 Days		317.86	555.39	792.92	1,030.46	1,267.99	1,505.52	1,743.05	1,980.59	2,218.12	2,455.65	2,693.18	2,930.72	3,168.25	3,405.78	3,643.31	3,880.85
	13 Days		337.65	594.98	852.31	1,109.63	1,366.96	1,624.29	1,881.61	2,138.94	2,396.27	2,653.59	2,910.92	3,168.25	3,425.57	3,682.90	3,940.23	4,197.56
14 Days		357.45	634.57	911.69	1,188.81	1,465.93	1,743.05	2,020.17	2,297.30	2,574.42	2,851.54	3,128.66	3,405.78	3,682.90	3,960.02	4,237.14	4,514.27	

LONG-TERM NON-METER	519.00	25'	50'	75'	100'	125'	150'	175'	200'	225'	250'	275'	300'	325'	350'	375'	400'	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
	30 Days		675.88	1,271.43	1,866.98	2,462.54	3,058.09	3,653.64	4,249.19	4,844.75	5,440.30	6,035.85	6,631.40	7,226.96	7,822.51	8,418.06	9,013.61	9,609.17
	60 Days		1,271.43	2,462.54	3,653.64	4,844.75	6,035.85	7,226.96	8,418.06	9,609.17	10,800.27	11,991.38	13,182.48	14,373.59	15,564.69	16,755.80	17,946.90	19,138.01
	90 Days		1,866.98	3,653.64	5,440.30	7,226.96	9,013.61	10,800.27	12,586.93	14,373.59	16,160.24	17,946.90	19,733.56	21,520.22	23,306.87	25,093.53	26,880.19	28,666.85
	180 Days		3,058.09	6,035.85	9,013.61	11,991.38	14,969.14	17,946.90	20,924.66	23,902.43	26,880.19	29,857.95	32,835.71	35,813.48	38,791.24	41,769.00	44,746.76	47,724.53

**Note:** Traffic Control Plan required when blocking entire sidewalk and/or when diverting or blocking traffic lane. Fee for duplicating lost sign: \$3.56 per sign.