

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

BOARD RETREAT MEETING NOTICE

Port of Oakland
530 Water Street, Exhibit Room
Friday, June 28, 2024
9:00 a.m. – 3:00 p.m.

AGENDA

Members of the public wishing to address the Board on issues shall complete a Speakers Card. Members of the public who wish to address the Board on published issues should do so at the time the agenda item is being discussed. Issues that the public wishes to address that are not published on the agenda will be heard during the Public Forum section. You will have 2-minutes to speak on the item.

I. PROCEDURAL ITEMS

- a. Call to Order and Roll Call
- b. Chair Remarks

II. ACTION ITEMS

- a. Accept and Appropriate \$400,000 from Alameda County Workforce Development Board to Support Marine Trades & Water Transportation Career Initiative and \$750,000 From The California Workforce Development Board Workforce Accelerator Fund For Technology Career Opportunities for Young People; And Authorize \$1.15M Grant Agreements To Lao Family Community Development Inc. (\$730,833), Spanish Speaking Unity Council (\$100,000), and West Oakland Job Resource Center (\$200,000)
- b. Authorize Grant Agreement with Black Cultural Zone Community Development Corporation In An Amount Not To Exceed \$71,420 for Fiscal Year 2024-25

III. BOARD RETREAT DISCUSSION (INFORMATIONAL ITEM)

- a. Welcome and Introductions
- b. Overview of the Planning Session
- c. Role of the Workforce Development Board
- d. Contemplating a Plan that Reflects Oakland Workforce Development Board’s Mission, Vision, and Values
- e. Examining the Board’s Priorities
- f. Charting a Course for the Work Ahead
- g. Next Steps
- h. Adjournment

IV. PUBLIC FORUM

For items that members of the public wish to address that are NOT on the agenda

V. ANNOUNCEMENTS

VI. CLOSING REMARKS & ADJOURN

NEXT SCHEDULED FULL BOARD MEETING

THURSDAY, AUGUST 1, 2024

8:30 AM-11:00 AM

These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”. Auxiliary aids and services are available upon request to individuals with disabilities.

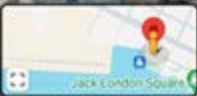
530 Water St

Oakland, California



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ITEM II.a - ACTION



To: Oakland Workforce Development Board
From: OWDB Staff
Date: June 28, 2024
Re: Accept & Appropriate Marine Trades Initiative in the amount of \$400,000 and BayTech Career Initiative in the amount of \$750,000

RECOMMENDATION

Staff Recommends That The Oakland Workforce Development Board Adopt a Resolution:

- (1) Accepting And Appropriating Four Hundred Thousand Dollars (\$400,000) from Alameda County Workforce Development Board To Support The Marine Trades & Water Transportation Career Initiative;
- (2) Accepting and Appropriating Seven Hundred Fifty Thousand Dollars (\$750,000) From The State Of California’s Workforce Development Board Workforce Accelerator Fund To Increase Information Technology Career Opportunities for Young People; and
- (3) Authorizing Grant Agreements In A Total Amount Not To Exceed One Million One Hundred Fifty Thousand Dollars (\$1,150,000) With The Following Service Providers Competitively Selected For Fiscal Years 2024-2026:
 - (a) Lao Family Community Development Inc. In An Amount Not To Exceed Seven Hundred Thirty Thousand Eight Hundred Thirty-Three Dollars (\$730,833);
 - (b) The Spanish Speaking Unity Council In An Amount Not To Exceed One Hundred Thousand Dollars (\$100,000); and
 - (c) The West Oakland Job Resource Center In An Amount Not To Exceed Two Hundred Thousand Dollars (\$200,000).

EXECUTIVE SUMMARY

The City of Oakland (City) has been awarded funding from the Alameda County Workforce Development Board (ACWDB) in the amount of \$400,000 and from the State of California Workforce Development Board (State Board) in the amount of \$750,000 to support targeted career initiatives aimed at enhancing career opportunities in the Marine Trades, Water Transportation (Marine Trades), and Information Technology (IT) sectors respectively. Staff is recommending that Board adopt a resolution to authorize funding and enter into grant agreements with competitively selected service providers detailed in the report below.

BACKGROUND / LEGISLATIVE HISTORY

Marine Trades and Water Transportation Career Initiative

The ACWDB was awarded \$3,933,848.30 by the State Board's High Road Training Partnerships (H RTP) Resilient Workforce Fund Grant. As such, ACWDB is the fiscal lead to provide continued resources to regional plans that advance the goals of the State Board's strategic plan and build workforce system infrastructure and capacity through collaboration, innovation, and sustainability.

The Marine Trades and Water Transportation Careers (Marine Trades) Initiative includes the Workforce Development Boards of the County of Alameda, Contra Costa County, and the City. The intent and purpose of this Marine Trades Initiative is to establish career pathways, training, and job placement opportunities in the local marine industry. It is also an expressed goal and required element of the initiative to perform targeted outreach and recruitment to priority populations within underserved communities. Target communities include the following populations: English language learners, homeless and housing insecure, justice-involved individuals, individuals with disabilities, Veterans, youth, immigrants/refugees, low-income workers, and under-resourced communities.

The Friends of the Port will serve as the Maritime Industry Navigator to align services and leverage workforce resources across the region for the Marine Career Initiative. The role of the Maritime Industry Navigator is to lead the maritime sector coordination, establish a maritime academy including coordinating the delivery of training services and develop employment and career exposure and placement opportunities across the region.

BayTech Career Initiative

In June 2022, the City was awarded the Workforce Accelerator 10 grant in the amount of \$500,000 from the State Board to provide a paid skills-building bridge and work experience program that connects participants to post-secondary education, or work experience in the tech sector.

Expanding on Workforce Accelerator 10, the BayTech Career Initiative prepares participants for competitive careers in the IT industry and other sectors with IT needs. This initiative focuses aims to establish an IT employer advisory committee to meet the demand for skilled tech professionals across the East Bay.

Workforce Accelerator 12 looks to develop and implement programs that incorporate High Road Strategies that include:

- Improving job quality and job access with a focus on people from underserved and underrepresented populations, including women, single parents, and communities of color.
- Meeting the skill and profitability needs of employers.
- Meeting the economic, social, and environmental needs of the community.

ANALYSIS AND POLICY ALTERNATIVES

Staff recommends approving the resolution accepting grant funds for the initiatives below and approving contracts with the recommended grant recipients to implement the programs. These proposed resolutions

meet the Citywide priorities of housing, cultural and economic security by continuing the critical work of our workforce system partners.

Marine Trades and Water Transportation Career Initiative

On April 29, 2024, the City was awarded ACWB funding in the amount of \$400,000 for the Marine Trades Initiative, a multi-year regional partnership of the Oakland Workforce Development Board (OWDB), the Contra Costa Workforce Development Board and the City of Richmond Workforce Development Board. Collectively, these boards seek to work with community-based organizations (CBOs) through subcontracts to outreach, recruit, enroll, case manage and prepare job seekers for training and job placement into maritime careers.

The Maritime Industry Navigator will establish and deliver short-term training and job placement services from the referring CBOs. Additionally, the Maritime Industry Navigator will engage and manage industry partnerships with Bay Area marine/water transportation employers. The Maritime Industry Navigator will lead an industry advisory board which will include organized labor and maritime businesses to inform both training standards and establish prevailing wage employment opportunities. It is expected that participating businesses will become signatories to a First-Source Hiring Agreement that will require good-faith efforts to hire economically disadvantaged individuals for new entry level positions.

The Marine Career Initiative seeks to enroll 300 participants over a two-year period to participate in short-term focused training that rapidly prepares them for entry into the marine trades and water transportation careers. It is anticipated that programing will begin April 1, 2024 and continue through March 31, 2026 and will focus on prioritizing individuals who reside in the following priority zip codes: 94621, 94603, 94605, 94601, 94607.

BayTech Career Initiative

On May 28, 2024, the City was awarded \$750,000 from the State Board Workforce Accelerator Fund 12 Grant. These funds will allow for the OWDB to further expand upon the Workforce Accelerator Fund 10's funded initiative, the East Bay Youth Technology Apprenticeship program to prepare participants for competitive careers within the IT industry and other sectors with IT needs. The expanded initiative which includes the HRTP focus, is now called The BayTech Career Initiative project, and it aims to establish an IT employer advisory committee to meet the demand for skilled tech professionals across the East Bay ensuring participants are well-prepared for the evolving demands of the workforce.

The grant term for Accelerator 12 is 21 months and runs from June 24, 2024 through March 31, 2026.

Grant Agreements

Staff is recommending that the Board authorize grant agreements for Fiscal Years (FY) 2024-2026 with two 1-year options to extend, with the following service providers, who have been competitively selected to implement the aforementioned workforce development initiatives (Contracted service providers were competitively procured through the FY 2022-25 OWDB Workforce Services Request for Proposal (RFP) process.

Lao Family Community Development Inc.: Grant Amount: \$730,833

Lao Family Community Development Inc. will manage and implement programs associated with both the Marine Trades Initiative and the IT career development programs. Their extensive experience in

community development and workforce training will be instrumental in achieving the goals of these initiatives.

The Spanish Speaking Unity Council: Grant Amount: \$100,000

The Spanish Speaking Unity Council will focus on outreach and support within the Fruitvale area, ensuring access to career opportunities in marine trades, water transportation. Their involvement is crucial for inclusive participation and equitable access to the career opportunities provided by these initiatives.

The West Oakland Job Resource Center: Grant Amount: \$200,000

The West Oakland Job Resource Center will provide targeted job training and placement services within the West Oakland area, leveraging their expertise to connect local residents with new career opportunities in marine trades, water transportation. Their services will include job readiness training, resume workshops, and employer engagement activities. Quarterly Program Reports

OAKLAND WORKFORCE DEVELOPMENT BOARD

RESOLUTION NO. 24 – _____

A RESOLUTION:

- (1) ACCEPTING AND APPROPRIATING FOUR HUNDRED THOUSAND DOLLARS (\$400,000) FROM ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD TO SUPPORT THE MARINE TRADES & WATER TRANSPORTATION CAREER INITIATIVE;**
- (2) ACCEPTING AND APPROPRIATING SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000) FROM THE STATE OF CALIFORNIA'S WORKFORCE DEVELOPMENT BOARD WORKFORCE ACCELERATOR FUND TO INCREASE INFORMATION TECHNOLOGY CAREER OPPORTUNITIES FOR YOUNG PEOPLE; AND**
- (3) AUTHORIZING GRANT AGREEMENTS IN A TOTAL AMOUNT NOT TO EXCEED ONE MILLION ONE HUNDRED FIFTY THOUSAND DOLLARS (\$1,150,000) WITH THE FOLLOWING SERVICE PROVIDERS COMPETITIVELY SELECTED FOR FISCAL YEARS 2024-2026:**
 - (a) LAO FAMILY COMMUNITY DEVELOPMENT INC. IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THIRTY THOUSAND EIGHT HUNDRED THIRTY-THREE DOLLARS (\$730,833);**
 - (b) THE SPANISH SPEAKING UNITY COUNCIL IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000); AND**
 - (c) THE WEST OAKLAND JOB RESOURCE CENTER IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$200,000)**

WHEREAS, the Oakland Workforce Development Board (Board) is mandated to oversee the expenditure of federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funding in partnership with the Mayor as local chief elected official in a designated workforce development area such as the City of Oakland (City), and the Mayor has designated the City Administrator to act on the Mayor's behalf on all WIOA administrative matters; and

WHEREAS, the Board's budget is made up of multiple funding streams that support the City's workforce development efforts; and

WHEREAS, the City is committed to enhancing career opportunities for its residents particularly for those in underserved and underrepresented communities; and

WHEREAS, the Alameda County Workforce Development Board (ACWDB) has awarded the City Four Hundred Thousand Dollars (\$400,000) to support the Marine Trades & Water Transportation Career Initiative, a program designed to create career pathways and training opportunities in the local marine industry; and

WHEREAS, the State of California's Workforce Development Board has awarded the City Seven Hundred Fifty Thousand Dollars (\$750,000) from the Workforce Accelerator Fund to expand the BayTech Career Initiative, aimed at increasing information technology career opportunities for young people and establishing High Road Training Partnerships; and

WHEREAS, these funds will be used to implement these initiatives by entering into grant agreements with service providers who have been competitively selected to manage and deliver these programs effectively; and

WHEREAS, these initiatives will provide significant benefits to the community by improving job quality, job access, and preparing participants for competitive careers in the targeted sectors, thereby supporting the economic development goals of the City; now, therefore, be it

RESOLVED: That the Board hereby accepts and appropriates Four Hundred Thousand Dollars (\$400,000) from the Alameda County Workforce Development Board to support the Marine Trades & Water Transportation Career Initiative; and be it

FURTHER RESOLVED: That the Board hereby accepts and appropriates Seven Hundred Fifty Thousand Dollars (\$750,000) from the State of California's Workforce Development Board Workforce Accelerator Fund to increase information technology career opportunities for young people through the BayTech Career Initiative; and be it

FURTHER RESOLVED: That the Board authorizes grant agreements with the following service providers for the implementation of the initiatives for Fiscal Years 2024-2026 with two 1-year options to extend, in an amount not to exceed the total sum of One Million One Hundred Fifty Thousand Dollars (\$1,150,000):

- (a) Lao Family Community Development Inc. in an amount not to exceed Seven Hundred Thirty Thousand Eight Hundred Thirty-Three Dollars (\$730,833);
- (b) The Spanish Speaking Unity Council in an amount not to exceed One Hundred Thousand Dollars (\$100,000);
- (c) The West Oakland Job Resource Center in an amount not to exceed Two Hundred Thousand Dollars (\$200,000); and be it

FURTHER RESOLVED: That the Board allocates approximately One Hundred Nineteen Thousand One Hundred Sixty-Seven Dollars (\$119,167) for administrative costs related to the oversight and management of these programs; and be it

FURTHER RESOLVED: That the Board is authorized to take actions with respect to such agreements consistent with this Resolution and its basic purposes, subject to review and approval by the City Attorney's Office as counsel to the Board.

PASSED BY THE FOLLOWING VOTE:

AYES -

NOES –

ABSENT –

ABSTENTION –



ITEM II.b. - ACTION



To: Oakland Workforce Development Board
From: OWDB Staff
Date: June 28, 2024
Re: Authorizing A Grant Agreement With Black Cultural Zone In An Amount Not To Exceed \$71,420

RECOMMENDATION

A Resolution Of The Oakland Workforce Development Board (Board) Authorizing A Grant Agreement With Black Cultural Zone In An Amount Not To Exceed \$71,420 for Youth Services From WIOA Title I Formula Funds For Fiscal Year 2024-2025

EXECUTIVE SUMMARY

Staff recommends that the Board authorize an additional \$71,420 in funding for the Black Cultural Zone (BCZ) for Fiscal Year 2024-25. This recommendation follows a comprehensive review of BCZ's performance reporting over the past year, during which OWDB staff have closely monitored their progress. Initially, BCZ encountered challenges in data collection, recruitment, and enrollment, but with support and guidance from OWDB staff in addition to BCZ increasing capacity in staffing, they are showing progress. BCZ has demonstrated efforts to improve their data management processes and increasing participant engagement and enrollment. OWDB staff will continue to monitor BCZ's performance to ensure that the allocated resources are effectively and efficiently utilized.

By authorizing this additional funding, the Board will reinforce its commitment to supporting organizations like BCZ that play a vital role in empowering underserved communities and furthering OWDB's broader goal of creating a more inclusive and resilient local economy.

ATTACHMENT: Black Cultural Zone WIOA Quarterly Program Reports

**WIOA YOUTH SERVICE PROVIDER
QUARTERLY PROGRAM REPORT**

AGENCY:	Black Cultural Zone
PY:	2
WIOA CONTRACT:	YOUTH

**Do not enter data below.
Data will auto-generate from the other Quarter reporting tabs**

PROGRAM YEAR-TO-DATE

1) PERFORMANCE	Q1 (Jul 1 - Sep 30)	Q2 (Oct 1 - Dec 31)	Q3 (Jan 1 - Mar 31)	Q4 (Apr 1 - Jun 30)	PYTD Total
a) Total Carry-forward Enrollments	0		6	0	6
b) Total Enrollments (Not including Carry-forwards)	0		6	0	6
c) Total Co-enrollments (with other grants)	0	0	0	0	0
e) Total Exits (Includes Carry-forward enrollments)	0	0	6	0	6

2) TRAINING SERVICES	Q1	Q2	Q3	Q4	PYTD Total
a) Enrolled in Post-Secondary Education	0		2	0	2
b) Enrolled in Apprenticeship Training	0	0	0	0	0
c) Internships	0	0	0	0	0
d) Work Experience (WEX)	0		3	0	3
e) Non-WIOA Funded Training	0	0	0	0	0
f) Credential/Certificate Attainments	0	0	0	0	0

3) EDUCATION/EMPLOYMENT OUTCOMES	Q1	Q2	Q3	Q4	PYTD Total
a) Total Employed	0		3	0	3
b) Industries					
Healthcare	0	0	0	0	0
Advanced Manufacturing	0	0	0	0	0
Transportation, Distribution & Logistics (TDL)	0	0	0	0	0
Information Communication Technology (ICT)	0	0	0	0	0
Hospitality/Leisure/Retail	0	0	0	0	0
Construction	0	0	0	0	0
Government	0	0	0	0	0
Other	0		3	0	3
c) Advanced Training/Post-Secondary Education Placement	0	0	0	0	0
d) High School Diploma/GED Credential Attainment	0	0	0	0	0
e) Average Hourly Wage	0		\$21.00	0	21

4) RECRUITMENT EVENTS	Q1	Q2	Q3	Q4	PYTD Total
a) Total Events	0		1	0	1
b) Total Employers	0	0	0	0	0
c) Total Attendants	0	0	0	0	0
d) Total Employed (from event if applicable)	0		1	0	1

5) EXPENDITURE STATUS	Q1	Q2	Q3	Q4	PYTD Total
a) PY Award Amount	0	0	0	0	0
b) Total amount invoiced YTD (Sum of invoices)	0	0	0	0	0
c) % of Award Invoice to Date (line 5b divided by line 5a)	0	0	0	0	0
d) Total Training Expenditures to Date	0	0	0	0	0

**WIOA YOUTH SERVICE PROVIDER
QUARTERLY PROGRAM REPORT**

AGENCY:
PY:
WIOA CONTRACT: YOUTH

QUARTER 1 (July 1 - September 30)

1) PERFORMANCE	Q1
a) Total Carry-Forward Enrollments	
b) Total Enrollments (Not including Carry-Forwards)	
c) Total Co-Enrollments (with other grants)	
d) Total Exits (Includes Carry-forward enrollments)	

2) TRAINING/WORK-BASED LEARNING SERVICES	Q1
a) Enrolled in Post-Secondary Education	
b) Enrolled in Apprenticeship Training	
c) Internships	
d) Work Experience (WEX)	
e) Non-WIOA Funded Training	
f) Credential/Certificate Attainments	

3) EDUCATION/EMPLOYMENT OUTCOMES	Q1
a) Total Employed	
b) Industries	
Healthcare	
Advanced Manufacturing	
Transportation, Distribution & Logistics (TDL)	
Information Communication Technology (ICT)	
Hospitality/Leisure/Retail	
Construction	
Government	
Other	
c) Advanced Training/Post-Secondary Education Placement	
d) High School Diploma/GED Credential Attainment	
e) Average Hourly Wage	

4) RECRUITMENT EVENTS	Q1
a) Total Events	
b) Total Employers	
c) Total Attendants	
d) Total Employed (from event if applicable)	

5) EXPENDITURE STATUS	Q1
a) PY Award Amount	
b) Total amount invoiced YTD (Sum of invoices)	
c) % of Award Invoice to Date (line 5b divided by line 5a)	
d) Total Training Expenditures to Date	

PROGRAM NARRATIVE

1) Describe any accomplishments achieved towards program goals and objectives during the reporting period.

2) Describe any program challenges or issues (particularly related to program performance) encountered during the period and how the agency plans to address them.

3) Please list any fiscal, staffing and/or administrative changes that impact the WIOA funded contract(s). What plans are in place to ensure on-going program management?

4) Please describe any technical or programmatic assistance or training needs.

5) Additional comments:

**WIOA YOUTH SERVICE PROVIDER
QUARTERLY PROGRAM REPORT**

AGENCY: Black Cultu
PY: 2
WIOA CONTRACT: YOUTH

QUARTER 2 (October 1 - December 31)

1) PERFORMANCE	Q2
a) Total Carry-Forward Enrollments	6
b) Total Enrollments (Not including Carry-Forwards)	6
c) Total Co-Enrollments (with other grants)	
d) Total Exits (Includes Carry-forward enrollments)	

2) TRAINING/WORK-BASED LEARNING SERVICES	Q2
a) Enrolled in Post-Secondary Education	2
b) Enrolled in Apprenticeship Training	
c) Internships	
d) Work Experience (WEX)	3
e) Non-WIOA Funded Training	
f) Credential/Certificate Attainments	

3) EDUCATION/EMPLOYMENT OUTCOMES	Q2
a) Total Employed	5
b) Industries	
Healthcare	
Advanced Manufacturing	
Transportation, Distribution & Logistics (TDL)	
Information Communication Technology (ICT)	
Hospitality/Leisure/Retail	
Construction	
Government	
Other	5
c) Advanced Training/Post-Secondary Education Placement	
d) High School Diploma/GED Credential Attainment	
e) Average Hourly Wage	\$21.00

4) RECRUITMENT EVENTS	Q2
a) Total Events	1
b) Total Employers	
c) Total Attendants	
d) Total Employed (from event if applicable)	0

5) EXPENDITURE STATUS	Q2
a) PY Award Amount	
b) Total amount invoiced YTD (Sum of invoices)	
c) % of Award Invoice to Date (line 5b divided by line 5a)	
d) Total Training Expenditures to Date	

PROGRAM NARRATIVE

1) Describe any accomplishments achieved towards program goals and objectives during the reporting period.

Being able to get in contact with the youth who signed up but stopped responding. We were able to get back on the same page. I w

2) Describe any program challenges or issues (particularly related to program performance) encountered during the period and how the agency plans to address them.

Being able to keep in touch with the youth at times. Keeping the meeting times that we have set up already. making su

3) Please list any fiscal, staffing and/or administrative changes that impact the WIOA funded contract(s). What plans are in place to ensure on-going program management?

N/A

4) Please describe any technical or programmatic assistance or training needs.

Being able to keep in touch with the youth. It's always good to get reminder trainings for Caljobs.

5) Additional comments:

**WIOA YOUTH SERVICE PROVIDER
QUARTERLY PROGRAM REPORT**

AGENCY:	Black Cultural Zone
PY:	2
WIOA CONTRACT:	YOUTH

QUARTER 3 (January 1 - March 31)

1) PERFORMANCE	Q3
a) Total Carry-Forward Enrollments	6
b) Total Enrollments (Not including Carry-Forwards)	0
c) Total Co-Enrollments (with other grants)	
d) Total Exits (Includes Carry-forward enrollments)	6

2) TRAINING/WORK-BASED LEARNING SERVICES	Q3
a) Enrolled in Post-Secondary Education	2
b) Enrolled in Apprenticeship Training	
c) Internships	
d) Work Experience (WEX)	3
e) Non-WIOA Funded Training	
f) Credential/Certificate Attainments	

3) EDUCATION/EMPLOYMENT OUTCOMES	Q3
a) Total Employed	3
b) Industries	
Healthcare	
Advanced Manufacturing	
Transportation, Distribution & Logistics (TDL)	
Information Communication Technology (ICT)	
Hospitality/Leisure/Retail	
Construction	
Government	
Other	3
c) Advanced Training/Post-Secondary Education Placement	
d) High School Diploma/GED Credential Attainment	
e) Average Hourly Wage	\$21.00

4) RECRUITMENT EVENTS	Q3
a) Total Events	1
b) Total Employers	
c) Total Attendants	
d) Total Employed (from event if applicable)	1

5) EXPENDITURE STATUS	Q3
a) PY Award Amount	
b) Total amount invoiced YTD (Sum of invoices)	
c) % of Award Invoice to Date (line 5b divided by line 5a)	
d) Total Training Expenditures to Date	

PROGRAM NARRATIVE

1) Describe any accomplishments achieved towards program goals and objectives during the reporting period.

During this quarter I was able to meet with the participants that were enrolled in the program and worked on completing their goals and being able to move in the direction that they want to.

2) Describe any program challenges or issues (particularly related to program performance) encountered during the period and how the agency plans to address them.

Being able to be consistent with our check in. Having people sign up but not respond to the orientation meeting.
Being able to meet with participants on the set days for our meetings.

3) Please list any fiscal, staffing and/or administrative changes that impact the WIOA funded contract(s). What plans are in place to ensure on-going program management?

There are no changes in the program that will impact the program and to make sure that there are plans to make sure that the program will move forward in case of management changes. We have had a change in management but have been able to catch them up on what's been going on.

4) Please describe any technical or programmatic assistance or training needs.

Any and all program training and events for WIOA are very helpful and useful. Being able to attend training to help better your skills and help with communicating with youth is very helpful. Being able to be consistent with CalJobs and any refresher training will be great.

5) Additional comments:

N/A

OAKLAND WORKFORCE DEVELOPMENT BOARD

RESOLUTION NO. 24 – _____

RESOLUTION OF THE OAKLAND WORKFORCE DEVELOPMENT BOARD AUTHORIZING A GRANT AGREEMENT WITH BLACK CULTURAL ZONE COMMUNITY DEVELOPMENT CORPORATION IN A TOTAL AMOUNT NOT TO EXCEED SEVENTY-ONE THOUSAND FOUR HUNDRED TWENTY DOLLARS (\$71,420) FOR FISCAL YEAR 2024-25 TO PROVIDE YOUTH WORKFORCE SERVICES

WHEREAS, the Oakland Workforce Development Board (Board) is mandated to oversee the expenditure of federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funding in partnership with the Mayor as local chief elected official in a designated workforce development area such as the City of Oakland (City), and the Mayor has designated the City Administrator to act on the Mayor’s behalf on all WIOA administrative matters; and

WHEREAS, the Board adopted the FY 2024-25 OWDB Budget at its meeting on May 2, 2024; and

WHEREAS, the Board is committed to promoting equitable economic development and enhancing job readiness and opportunities for underserved populations in Oakland; and

WHEREAS, the Board has selected, through a competitive request for proposals process, the service providers specified below to provide employment and training services to adults, dislocated workers, youth with WIOA Title I formula funds and other funds received by the OWDB and the City; and

WHEREAS, the Black Cultural Zone Community Development Corporation (BCZ) is a pivotal community organization dedicated to fostering economic empowerment, cultural preservation, and community resilience in Oakland’s Black neighborhoods; and

WHEREAS, over the past year, OWDB staff have closely monitored BCZ’s performance and noted their substantial improvements in data collection, participant recruitment, and enrollment, overcoming initial challenges with dedicated support from OWDB; and

WHEREAS, staff recommend that an additional \$71,420 in funding be allocated to BCZ for Fiscal Year 2024-25 to further support their initiatives in WIOA youth workforce development activities; and

WHEREAS, staff will continue to monitor of BCZ’s performance, conducting regular evaluations to ensure that the allocated resources are effectively utilized to achieve desired outcomes; now, therefore, be it

RESOLVED: That the Board approves the grant agreement with Black Cultural Zone in an amount not to exceed Seventy-One Thousand Four Hundred Twenty Dollars (\$71,420) for Fiscal Year 2024-25; and be it

FURTHER RESOLVED: That staff will continue to monitor BCZ’s performance through regular evaluations to ensure alignment with OWDB’s goals; and be it

FURTHER RESOLVED: That the Board is authorized to take actions with respect to such agreements consistent with this Resolution and its basic purposes, subject to review and approval by the City Attorney’s Office as counsel to the Board.

PASSED BY THE FOLLOWING VOTE:

AYES -

NOES –

ABSENT –

ABSTENTION –