



**OAKLAND
WORKFORCE DEVELOPMENT BOARD
REGULAR COMMITTEE
MEETING**

Thursday November 3, 2022

8:30 a.m. – 11:00 a.m.

Teleconference

**Please see the agenda to participate in the
meeting**



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OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

REGULAR BOARD MEETING NOTICE

Teleconference
Thursday, November 3, 2022
8:30 a.m. – 11:00 a.m.

Pursuant to the Governor's Executive Order N-29-20, all members of the Oakland Workforce Development Board and City Staff will join the meeting via phone/video conference and no teleconference locations are required.

PUBLIC PARTICIPATION

The public may observe and/or participate in this meeting many ways.

OBSERVE:

To observe the meeting by video conference, please click on this link:

<https://us06web.zoom.us/j/84942554378> at the noticed meeting time.

Instructions on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193-joining-a-Meeting>

To listen to the meeting by phone, please call the numbers below at the noticed meeting time: Dial (for higher quality, dial a number based on your current location US: + US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592.

Webinar ID: [84942554378](https://us06web.zoom.us/j/84942554378)

If asked for a participant ID or code, press #.

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COMMENT:

To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “*9” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-joining-a-meeting-by-phone>.

If you have any questions, please email: owdb@oaklandca.gov

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

REGULAR COMMITTEE MEETING NOTICE

Teleconference

Thursday November 3, 2022

8:30 a.m. – 11:00 a.m.

AGENDA

*Members of the public who wish to address the Board on published issues should do so at the time the agenda item is being discussed. Raise your hand if you are viewing by video or hit *9 if you are joining by phone. You will have 2-minutes to speak on the item.*

*Issues that the public wishes to address that are not published on the agenda will be heard during the Public Forum section. Raise your hand if you are viewing by video or hit *9 if you are joining by phone. You will have 2-minutes to speak on the item.*

I. PROCEDURAL ITEMS

- a. Call to Order and Roll Call
- b. Chair Remarks
- c. Adopt Resolution to Continue Teleconference Meetings (AB 361)
- d. Approval of Minutes August 4, 2022 Meeting

II. INTRODUCTIONS

- a. New Board Members

III. ACTION ITEMS

- a. Vice Chair Nominations and Election

IV. INFORMATIONAL ITEMS

- a. FY 2021-2022 Performance Summary Report
- b. Director's Report

V. PUBLIC FORUM

(For items that members of the public wish to address that are NOT on the agenda)

VI. STAFF REPORTS

VII. ANNOUNCEMENTS

VIII. CLOSING REMARKS & ADJOURN

NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING

OWDB – November 3, 2022

FRIDAY, DECEMBER 16, 2023 – 8:30AM-11:00 AM

**NEXT SCHEDULED REGULAR COMMITTEE MEETING
THURSDAY, FEBRUARY 03, 2023 – 8:30AM-11:00 AM**

These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”. Auxiliary aids and services are available upon request to individuals with disabilities.



ITEM I. - ACTION



To: Oakland Workforce Development Board Executive Committee
From: OWDB Staff
Date: November 3, 2022
Re: Continuance of meetings using teleconferencing

RECOMMENDATION

Staff recommends that the Oakland Workforce Development Board (OWDB) adopt a resolution determining that conducting in-person meetings of the OWDB and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing in accordance with California Government Code Section 54953(e), a provision of AB-361.

BACKGROUND

Assembly Bill 361 amended provisions of the Brown Act that allows local jurisdictions to meet by teleconference provided the legislative body adopts specific findings in compliance with the new law. The City Attorney's Office has drafted a Resolution for the City Council, and all Oakland Boards and Commissions are instructed to adopt this same Resolution so they may continue meeting via teleconference.

The City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050, which currently still remains in full effect.

Currently, the City's public-meeting facilities are indoor facilities that are not designed to ensure circulation of fresh / outdoor air, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart. Holding in-person meetings would encourage community members to come to City facilities and would potentially put the public at high risk of getting very sick from COVID-19. Based on these determinations and consistent with federal, state and local health guidance, conducting in-person meetings would pose imminent risks to the health of attendees

Staff recommends that the Oakland Workforce Development Board (OWDB) adopt a resolution determining that conducting in-person meetings of the OWDB and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing in accordance with California Government Code Section 54953(e), a provision of AB-361.

Following adoption of the Resolution, this item will be schedule as a recurring item on future Agendas for the OWDB to re-adopt. This process follows the same process whereby City Council continuously adopt Resolutions declaring a local emergency due to the AIDS epidemic, declaring a medical cannabis emergency, and declaring a local emergency on homelessness.

ATTACHMENTS

II.b.1. – Resolution 22-

OAKLAND WORKFORCE DEVELOPMENT BOARD

RESOLUTION NO. 22-

RESOLUTION RENEWING AND CONTINUING THE OAKLAND WORKFORCE DEVELOPMENT BOARD'S DETERMINATION THAT CONDUCTING IN-PERSON MEETINGS OF THE OAKLAND WORKFORCE DEVELOPMENT BOARD AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency related to COVID-19, pursuant to Government Code Section 8625, and such declaration has not been lifted or rescinded. See <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.4.20-Coronavirus-SOE-Proclamation.pdf>

WHEREAS, on March 9, 2020, the City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050(C); and

WHEREAS, City Council Resolution No. 88075 remains in full force and effect to date; and

WHEREAS, the Centers for Disease Control (CDC) recommends physical distancing of at least six (6) feet whenever possible, avoiding crowds, and avoiding spaces that do not offer fresh air from the outdoors, particularly for people who are not fully vaccinated or who are at higher risk of getting very sick from COVID-19. See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

WHEREAS, the CDC recommends that people who live with unvaccinated people avoid activities that make physical distancing hard. See <https://www.cdc.gov/coronavirus/2019-ncov/your-health/about-covid-19/caring-for-children/families.html>;

WHEREAS, the CDC recommends that older adults limit in-person interactions as much as possible, particularly when indoors. See <https://www.cdc.gov/aging/covid19/covid19-older-adults.html>;

WHEREAS, the CDC, the California Department of Public Health, and the Alameda County Public Health Department all recommend that people experiencing COVID-19 symptoms stay home. See <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>;

WHEREAS, persons without symptoms may be able to spread the COVID-19 virus. See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

WHEREAS, fully vaccinated persons who become infected with the COVID-19 Delta variant can spread the virus to others. See <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>;

WHEREAS, the City's public-meeting facilities are indoor facilities that do not designed to ensure circulation of fresh / outdoor air, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart; now therefore be it:

WHEREAS, holding in-person meetings would encourage community members to come to City facilities to participate in local government, and some of them would be at high risk of getting very sick from COVID-19 and/or would live with someone who is at high risk; and

WHEREAS, in-person meetings would tempt community members who are experiencing COVID-19 symptoms to leave their homes in order to come to City facilities and participate in local government; and

WHEREAS, attendees would use ride-share services and/or public transit to travel to in-person meetings, thereby putting them in close and prolonged contact with additional people outside of their households; and

WHEREAS, on November 4, 2021 the Oakland Workforce Development Board adopted Resolution No. 21-10-01 determining that conducting in-person meetings would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing in accordance with California Government Code Section 54953(e), a provision of AB-361; and

WHEREAS, on December 17, 2021, the Oakland Workforce Development Board adopted Resolution No. 21-10-02, renewing and continuing the determination that in-person meetings of the City Council and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing; and

WHEREAS, on March 24, 2022, the Oakland Workforce Development Board adopted Resolution No. 21-10-03, renewing and continuing the determination that in-person meetings of the City Council and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing; and

WHEREAS, on May 5, 2022, the Oakland Workforce Development Board adopted Resolution No. 21-10-04, renewing and continuing the determination that in-person meetings of

the City Council and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing; and

WHEREAS, on May 12, 2022, the Oakland Workforce Development Board adopted Resolution No. 21-10-05, renewing and continuing the determination that in-person meetings of the City Council and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing; and

WHEREAS, on June 16, 2022, the Oakland Workforce Development Board adopted Resolution No. 21-10-06, renewing and continuing the determination that in-person meetings of the City Council and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing; and

WHEREAS, on August 4, 2022, the Oakland Workforce Development Board adopted Resolution No. 21-10-07, renewing and continuing the determination that in-person meetings of the City Council and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing; and

WHEREAS, on September 16, 2022, the Oakland Workforce Development Board Executive Committee adopted Resolution No. 21-10-08, renewing and continuing the determination that in-person meetings of the City Council and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing; and now therefore be it

RESOLVED: That the Oakland Workforce Development Board finds and determines that the foregoing recitals are true and correct and hereby adopts and incorporates them into this Resolution; and be it

FURTHER RESOLVED: That, based on these determinations and consistent with federal, state and local health guidance, the Oakland Workforce Development Board determines that conducting in-person meetings would pose imminent risks to the health of attendees; and be it

FURTHER RESOLVED: That the Oakland Workforce Development Board firmly believes that the community's health and safety seriously and the community's right to participate in local government, are both critically important, and is committed to balancing the two by continuing to use teleconferencing to conduct public meetings, in accordance with California Government Code Section 54953(e), a provision of AB-361; and be it

FURTHER RESOLVED: That the Oakland Workforce Development Board will renew these (or similar) findings at least every thirty (30) days in accordance with California Government Code section 54953(e) until the state of emergency related to COVID-19 has been lifted, or the Oakland Workforce Development Board finds that in-person meetings no longer pose imminent risks to the health of attendees, whichever is occurs first.

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

REGULAR COMMITTEE MEETING

Teleconference

Thursday, August 4, 2022

The meeting was called to order by Chair Derreck Johnson at 8:32 a.m.

Roll Call: Ahmed Ali Bob, Eddie Alvarez, John Brauer, Peter Gamez, Jason Gumataotao, Polly Guy, Derreck Johnson, Nigel Jones, Beth Hillman, Pete May, Kalpana Oberoi, Gilbert Pete, Omar Sabeh (*quorum met*) **Late:** Aaron Johnson, Lee McMurtray, Gilbert Pete, Ahmed Ali Bob

Chair Derreck Johnson requested a motion to approve the agenda.

Board Member Beth Hillman moved, and Board Member Aaron Johnson seconded to approve the agenda.

Passed by the following vote:

Ayes - Eddie Alvarez, John Brauer, Jason Gumataotao, Polly Guy, Derreck Johnson, Aaron Johnson, Beth Hillman, Omar Sabeh. - 8

Noes - 0

Absent - Pete May, Peter Gamez, Nigel Jones

Abstention - 0

Chair Derreck Johnson gave instructions on how the public meeting will proceed in accordance with California Government Code Section 54953(e), a provision of AB-361.

MEETING USING TELECONFERENCE

Chair Derreck Johnson read staff recommendation that Oakland Workforce Development Board (OWDB) adopt a resolution determining that conducting in-person meetings of the OWDB and its committees would present imminent risks to attendees' health and electing to continue conducting meetings using teleconferencing in accordance with California Government Code Section 54953(e), a provision of AB-361 this resolution is still in effect.

Staff Member Lindsey stated the City is under executive order to continue meeting via teleconference and must adopt a resolution authorizing the continuance of meeting virtually the City's public facilities aren't designed to control the spread of Covid-19, this item will be scheduled as a reoccurring item until the order is lifted.

Comment:

Board Member Ahmed Ali Bob inquired if the discussion regarding the resolution was for the OWDB to return to in-person meetings in the future.

Sofia Navarro Executive Director of the OWDB stated that the board will have to continue teleconference until the order is lifted and the board will have to continue to read the resolution every meeting until the order is lifted.

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

Chair Derreck Johnson requested a motion to accept the recommendation.

Board Member Beth Hillman moved Board Member Ahmed Ali Bob seconded to accept the teleconference resolution.

Passed by the following vote:

Ayes - Ahmed Ali Bob, Eddie Alvarez, John Brauer, Jason Gumataotao, Polly Guy, Derreck Johnson, *Aaron Johnson*, Beth Hillman, Kalpana Oberoi, Omar Sabeh, Lee *McMurtray*, *Gilbert Pete*. - 12

Noes - 0

Absent - *Pete May*, *Peter Gamez*, *Nigel Jones*

Abstention - 0

APPROVAL OF MINUTES

Chair Derreck Johnson requested a motion to adopt the minutes of Thursday, June 16, 2022.

Board Member Eddie Alvarez moved to approve Board Member Aaron Johnson seconded.

Passed by the following vote:

Ayes - Ahmed Ali Bob, Eddie Alvarez, John Brauer, Jason Gumataotao, Polly Guy, Derreck Johnson, Aaron Johnson, Lee McMurtray, Kalpana Oberoi, Gilbert Pete, Omar Sabeh, ~~motion~~ ~~passed~~. - 11

Noes - 0

Absent - *Pete May*, *Peter Gamez*, *Nigel Jones*

Abstention – Beth Hillman

ITEM II a. Workforce Investment and Opportunity Act Memoranda of Understanding and Infrastructure Funding Agreement

Chair Derreck Johnson read the recommendation That the Oakland Workforce Development Board (OWDB) authorize Memoranda of Understanding (MOU) and Infrastructure Funding Agreements (IFA) With the America's Job Center of California (AJCC) Local One-Stop Partners and adopt WIOA MOU resolution.

Sofia Navarro Executive Director of the OWDB stated that the recommendation is for the board to authorize the Memorandum of Understanding (MOU) which was established with our partners American Centers of California Job Centers which consist of Lao Family, Oakland Private Industry Council (OPIC), Spanish Speaking Unity Council, Youth Employment Partnership (YEP), and other partners that help support our overall WIOA infrastructure and partnership she stated that this process takes place every three years and were at the renewal process time.

Comments:

Richard de Jauregui from Oakland Private Industry Council mentioned how important the MOU as well as the infrastructure sharing agreement is for the networking of partners all across the City who have a stake in workforce development, he congratulated Sofia Navarro Executive Director of the OWDB and staff for the great work in pulling all of the partners together.

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

Pastor Lankford from Oakland Private Industry Council shared on behalf of himself the OPIC Board of Directors and staff he would like to thank the OWDB, City Council, Sofia Navarro Executive Director of the OWDB and her staff for the great partnership that was built, people are being trained others are being employed and we are working toward greater and great job opportunities for men and women of this great City of Oakland.

Mai Quach from Lao Family Community Development thanked the OWDB and staff for supporting this project especially those in deep east Oakland the AJCC the MOU and all the services will make an impact in the community that everyone can get a job and move on to better opportunities.

Board Member John Brauer acknowledged interest in building a broader network system with the State funded highway partnership training program and highway construction career program inclusion with the City and the AJCC partnership with transit, healthcare, building and trade will be a significant added benefit.

Sofia Navarro Executive Director of the OWDB stated she is in conversation with Rising Sun who has a high roads training partnership grant. She is working with them to make sure we are connected and informed as a board, West Oakland Job Resource Center they are already a partner we already have a contract with them this WIOA MOU process doesn't limit other partners and will make sure she will speak on those items at the next November meeting on how we are connecting with those items.

Naree Chan Deputy City Attorney agreed with Director Navarro and her recommendation that this item be added to the next agenda so that it can receive the attention it deserves.

Chair Derreck Johnson called for a motion.

Board Member Lee McMurtray moved Board Member Gilbert Pete seconded.

Passed by the following vote:

Ayes - Ahmed Ali Bob, Eddie Alvarez, John Brauer, Jason Gumataotao, Polly Guy, Derreck Johnson Aaron Johnson, Beth Hillman, Lee McMurtray, Kalpana Oberoi, Gilbert Pete, Omar Sabeh. - 12

Noes - 0

Absent - *Pete May, Peter Gamez, Nigel Jones*

Abstention - 0

ITEM II b. Accept and Appropriate \$50,000 to Oakland Private Industry Council (OPIC)

Chair Derreck Johnson read staff recommends the Oakland Workforce Development Board (OWDB) Adopt A Resolution Authorizing The Acceptance And Appropriation Of An Additional Fifty Thousand Dollars (\$50,000) To The Oakland Private Industry Council In Accordance With The City Council's FY 2022-23 Mid-Cycle Budget Amendments.

Staff Member Lindsey presented the background stating City Council adopted the 2022-2023 mid cycle budget which included awards for various grant agreements included OPIC, City Council regularly funds grant agreements as part of the budget to support organizations without

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

interruption this midcycle budget included a grant agreement for technical equipment and infrastructure improvement staff is recommending that the board adopt the resolution and the appropriation of an additional \$50,000 to OPIC, that is in accordance with the FY 22-23 amendment.

Comments:

Richard de Jauregui OPIC thanked the OWDB, and City Council for consideration the grant for technical support and the infrastructure support as they expand their comprehensive duties throughout the City with other AJCC's and network partners with hopes that the board will approve.

Pastor Lankford OPIC thanked the City Council, OWDB, Sofia Navarro OWDB Executive Director of the OWDB and staff he stated OPIC has provided services to the City of Oakland for over 40 years and the equipment has become antiquated this will allow staff to receive training on new systems, allow staff to improve systems throughout and reach more people.

Board Member Jason Gumataotao requested clarification on the term infrastructure improvements clarifying if this is in reference to construction work.

Pastor Lankford acknowledged infrastructure wasn't in reference to construction work it is instead used for infrastructure development accounting investment system software the current system is 40 plus years old which is antiquated this will allow OPIC to train current staff and hire a new accountant which will provide a better way to manage the data provided to the OWDB and all their funders.

Chair Derreck Johnson requested a motion

Board Member Aaron Johnson moved to accept Board Member Jason Gumataotao seconded.

Passed by the following vote:

Ayes - Ahmed Ali Bob, Eddie Alvarez, John Brauer. Jason Gumataotao, Polly Guy, Derreck Johnson, Aaron Johnson, Beth Hillman, Lee McMurtry, Kalpana Oberoi, Gilbert Pete, Omar Sabeh. - 12

Noes - 0

Absent - *Pete May, Peter Gamez, Nigel Jones*

Abstention - 0

ITEM III a. – INFORMATIONAL (Bylaws)

Chair Derreck Johnson requested Deputy City Attorney Naree Chan to present the background.

Naree Chan Deputy City Attorney explained that this is an informational item because it only requires the Mayor to adopt the executive order. She reported that an audit from the State Employment Development Department (EDD) inquired if proxy voting was allowed, and the answer is there is no proxy voting on this board--it is not allowed. The Mayor requested that where there is his or her language used that it be replaced with the gender-neutral pronoun "they".

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

The nomination process requires there be a minimum of five business seats which are solicited from the local Chamber of Commerce, Education and Training seats at minimum of five seats solicited from Oakland Unified School District and Peralta School District, and the labor representative seats solicited from at a minimum Central Labor Council and Building Trade Council.

ITEM III b. – PROVIDER PRESENTATION

Staff Member Dovey assisted with PowerPoint presentations given by OWDB youth providers Lao Family Community Development (LFCD) Youth Employment Partnership Inc (YEP) and TRYBE.

ITEM III c. – DIRECTORS REPORT

Sofia Navarro Executive Director of the OWDB gave an overview of the OWDB Team progress of her first five months that included Oakland Forward launch, Funding opportunities, Business Services, Community Business Engagement, Rapid Response Services.

Board Member Eddie Alvarez commended *Sofia Navarro Executive Director of the OWDB* on her work ethics and moving the OWDB forward, he suggested the OWDB and staff look into MC3 construction certified programs what provider will offer this program a direct entry into construction national building trades. National education for national building trades. Mc3 certification program.

Board Member Beth Hillman thank *Sofia Navarro Executive Director of the OWDB* staff and the providers who presented she stated she would love to make sure the higher education partners across the region are in the know of the board's industry sectors that were described and would like to further the conversation.

Public Comment:

Richard de Jauregui shared the Oakland Private Industry Council (OPIC) in partnership with West Oakland Job Resource Center (WOJRC) will sponsor a career fair at the West Oakland Library on Tuesday, August 9, 2022, from 12:00 3:00 p.m.

Marianne Ceballos Spanish Speaking Unity Council thanked the board for the various youth providers presentations, she gave a brief update on their youth services program for the summer.

ANNOUNCEMENTS

Sofia Navarro Executive Director of the OWDB announced Lao Family's 27th annual youth conference on Friday.

California Hispanic Chambers of Commerce is having their first conference in Oakland, August 9 – August 11, 2022.

Staff Member Dovey thanked the youth providers Lao Family, YEP, and TRYBE for reporting on their summer youth programs (SYP) she shared the performance report will be presented at the next board meeting.

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

CLOSING REMARKS & ADJOURN

Chair Derreck Johnson thanked everyone for their time and support he acknowledged his appreciation of the presentations presented today by the providers.

The meeting was adjourned at 10:00 a.m.

NEXT SCHEDULED OWDB REGULAR COMMITTEE MEETING

THURSDAY, NOVEMBER 3, 2022 – 8:30AM-11:00 AM

New Member Bio's

Della Randolph

Regional Director for the California State Department of Rehabilitation



Della Randolph currently serves as Regional Director for the California State Department of Rehabilitation with the Greater Eastbay District. Ms. Randolph enjoys a fulfilling career in service to those with disabilities who are experiencing barriers to employment, independence, and equality. She looks forward to forging greater partnerships and community collaborations to advance the opportunities for those served through joint efforts.

Mark Richards

Mettler - Toledo Rainin, Head of Human Resources



Mark is a Business Leader with over 30 years of progressive Human Resources experience. He is currently employed at MT Rainin as the Head of Human Resources with a tenure of seven years. His prior role was the Global Director of HR for Johnson Controls Fire and Security Business. During his career, he worked in several industries including manufacturing, medical device and other life sciences, consumer goods, and public utilities. Mark specializes in organizational effectiveness, employee relations, and compensation.



ITEM II - ACTION

To: Oakland Workforce Development Board
From: OWDB Staff
Date: November 3, 2022
Re: Vice-Chair Nominations and Elections

RECOMMENDATION

That the Oakland Workforce Development accept nominations and conduct elections for a Vice-Chair.

BACKGROUND

Per Article V. Officers of OWDB Bylaws:

A. Officers. At minimum, officers of the Board shall include a Chair and a Vice Chair, both of whom must be business representatives. The Board may also choose to have a Second Vice Chair, who must also be a business representative.

B. Selection of officers. Nominees for Officer positions shall be nominated by Board members at a Board meeting, or alternatively, the current Chair may elect to convene a Nominating Committee to recommend nominees for Officer positions. Officers shall be elected from among members of the Board by a majority vote. In the event of a tie vote, a run-off of the two highest candidates shall determine who is elected.

C. Terms. The term of office for Chair and Vice Chair shall be two (2) years. If the office of the Chair becomes vacant during a term, the Board shall choose a new Chair for the remainder of the term, and the Vice Chair shall act as Chair pending election of the new Chair. If the office of the Vice Chair becomes vacant during a term, the Board shall choose a new Chair for the remainder of the term, and the Second Vice Chair (if any) shall act as Vice Chair pending election of the new Vice Chair

D. Duties of the Chair. The Chair shall preside at all meetings of the Board, represent the Board whenever the occasion demands, appoint committees and task forces, and call special meetings at any time necessary upon appropriate advance notification to all members.

E. Duties of the Vice Chair. The Vice Chair shall assist the Chair as directed and shall assume all the obligations and authority of the Chair in the absence of the Chair. The Second Vice Chair (if any) shall assume specific obligations and responsibilities as directed by the Chair and/or Vice Chair, and shall assume all the obligations and authority of the Chair in the absence of the Chair and the Vice Chair.

a. ATTACHMENT: II – Eligible Board Members List for Vice-Chair

ATTACHMENT II.1

**Oakland Workforce Development Board
Business Board Members
Eligible Vice-Chair List**

#	Name	Organization	Seat
1	Ahmed Ali Bob	Square	Business
2	Lee McMurtray	California Bank	Business
3	Polly Guy	Starbucks	Business
4	Peter Gamez	Visit Oakland	Business
5	Pete May	GreenBiz Group	Business
6	Aaron Johnson	PG&E	Business
7	Mark Richards	Rainin	Business



ITEM IV.a. – INFORMATIONAL

To: Oakland Workforce Development Board
From: OWDB Staff
Date: November 3, 2022
Re: 2021-2022 Program Summary Report
2022-2023 Local Area Performance

2021-2022 Program Summary Report

Workforce Innovation and Opportunity Act (WIOA) establishes core performance measures for Adult, Dislocated Worker & Youth programs. WIOA performance measures are designed to measure the effectiveness and continuous improvement of the workforce service delivery system, and the contracting agency will be required to collect and report data through CalJOBS pertaining to these measures. Performance measures are subject to change at any time, and the OWDB may set performance benchmarks or implement additional measures in response to regulations or local need. The California Workforce Development Board (CWDB) requires that each local area meet at minimum 90% of their goals.

The summary below provides a high-level overview of enrollments, exits and outcomes in Fiscal Year 2021-2022 for adults and youth.

HIGHLIGHTS:

- 596 New participants served (a decrease of 14% from PY 20-21)
- 115 Obtained a recognized certificate/diploma/degree (an increase of 109% from PY 20-21)
- 252 Placed in unsubsidized employment (an increase of 2.8% from PY 20-21)
- 43 Training related employment (an increase of 168% from PY 20-21)

TOP 5 INDUSTRIES PLACED:

- Transportation & Logistics
- Retail & Wholesale Trade
- Health Care and Social Assistance
- Manufacturing
- Food Services & Hospitality

Average hourly wage: \$22.16

TABLE 1- PARTICIPANT SUMMARY

I.	Participation Summary	Enrolled	Exited
A.	Total Participants	925	724
	Participants Carried In	329	293
	New Participants	596	431
B.	Eligible Youth 5% Exception		
	Youth 5% Exception	0	0
C.	In School / Out Of School Youth (Funding Definition)		
	In School Youth	0	0
	Out Of School Youth	108	91
D.	Program Exit Information		
	Entered Unsubsidized Employment		252
	Training Related Employment		43
	Entered Military Service		0
	Entered Qualified Apprenticeship		2
	Entered Post-Secondary Education		23
	Entered Advanced Training		0
	Individuals Attained Recognized Certificate/Diploma/Degree		115
	Individuals Attained High School Diploma/GED		28
	Returned to Secondary School		1
	Exits Excluded from Performance		1
	Other Exits		449

HIGHLIGHTS:

- Slightly higher number of females enrolled
- Most enrollments between ages 25-44
- Highest enrollments are Black, Asian, & Latino
- Greatest barriers to employment: basic skills deficient and English language learner.
- A 155% increase in the number of Homeless individuals served
- Additional increases in services to Individuals with Disabilities (47%) and Re-Entry Individuals (20%)

TABLE 2 - PARTICIPANT CHARACTERISTICS**ENROLLED****EXITED**

A. Gender			
	Female	474	336
	Male	449	387
	Did not self-identify	2	1
B. Age			
	14 - 18	42	38
	19 - 21	61	45
	22 - 24	79	66
	25 - 34	246	192
	35 - 44	206	156
	45 - 54	161	118
	55 - 64	108	88
	65 and older	22	21
C. Race/Ethnicity			
	Ethnicity Hispanic or Latino	158	115
	American Indian / Alaskan Native	30	28
	Asian	150	127
	African American / Black	460	361
	Hawaiian Native / Other Pacific Islander	8	8
	White	100	77
	Other	0	0
D. Veteran Status			
	Total Veterans	11	11
	Served Less than 181 Days	0	0
	Eligible Veteran	11	11
	Other Eligible Person	0	0
	Campaign Veteran	2	2
	Disabled Veteran	0	0
	Special Disabled Veteran	1	1
	Recently Separated Veteran	2	2
	Transitioning Service Member	0	0
E. Labor Force Status			
	Employed	129	86
	Employed, but received notice of layoff or termination	1	1
	Unemployed	795	637

TABLE 2 CONT - PARTICIPANT CHARACTERISTICS

ENROLLED

EXITED

F. School Status at Participation			
	In School, High School or Less	1	0
	In School, Alternative School	1	1
	In School Attending Post High School	20	14
	Out-of-School, High School Dropout	124	111
	Out-of-School, High School Grad	771	591
	Not Attending School, Within Age of Compulsory School Attendance	8	7
G. Unemployment Insurance Status			
	Eligible Claimant, Referred by WPRS	40	35
	Eligible Claimant, referred by REA/RESEA	18	15
	Eligible Claimant, not referred by WPRS/RESEA	192	157
	Exhaustee	47	37
H. Barriers			
	Disabled	53	38
	English Language Learner	128	96
	Single Parent (including single pregnant women)	20	14
	Displaced Homemaker	0	0
	Offenders	101	98
	Homeless	92	76
	Runaway Youth	0	0
	Pregnant / Parenting Youth	6	6
	Youth Requires Additional Assistance	32	24
	Youth Serious Barriers to Employment (WIA legacy)	0	0
	Basic Literacy Skills Deficient	283	239
	Youth in, or aged out of, Foster Care	5	5
	Out of Home Placement	0	0
	Eligible under Section 477 of the Social Security Act	0	0
	American Indian/Alaskan Native	0	0
	Hawaiian Native	0	0
	Within 2 years of exhausting TANF lifetime eligibility	1	1
	Facing Substantial Cultural Barriers	12	11
	Eligible Migrant Seasonal Farmworkers as defined in WIOA Sec 167 (i)	3	2
	Meets Governor's special barriers to employment	1	1
I. Income / Public Assistance			
	Low Income	759	591
	TANF	24	19
	SSI	30	26
	Receiving Social Security Disability Insurance Income (SSDI)	16	7
	State or Local Income-Based Public Assistance (General Assistance)	78	67
	Refugee Cash Assistance (WIA Legacy)	0	0
	Supplemental Nutrition Assistance Program (SNAP)	228	166
	Foster Child (State or Local Payments are Made)	10	8
	Youth living in the High-poverty Area	41	39
	Youth Receives or is Eligible to Receive Free or Reduced Lunch	12	12

HIGHLIGHTS:

- 249 participants enrolled in occupational skills training (25% increase from PY 2020-2021)

TABLE 3 - SERVICES SUMMARY**ENROLLED****EXITED**

B.	Program Activities / Services Summary		
	Basic Career Services (Staff-Assisted)	819	635
	Information Only/Workforce Information	599	446
	Referred to Other Federal/State Assistance	32	28
	Individualized Career Services	902	703
	Financial Literacy	446	345
	English as Second Language Services	83	72
	Work Experience	73	62
	Summer Employment/Internship during the Summer (WIOA Youth)	1	1
	Employment opportunities, including internships, not limited to summer months	71	60
	Pre-apprenticeship programs	1	1
	Transitional Job (WIOA Adult, Dislocated Worker, and Dislocated Worker Grants)	2	1
	Other work experience activities	71	60
	Training Services	268	156
	Occupational Skills Training	249	139
	On the Job Training	5	3
	Job Readiness Training in Conjunction with Other Training	57	43
	Youth Services	108	91
	Secondary Education	1	1
	Alternative Secondary Education	22	22
	Educational Achievement Services	59	57
	Leadership Development	23	23
	Adult Mentoring Services	2	1
	Comprehensive Guidance/Counseling Services	38	37
	Labor Market and Employment Information	81	76
	Established Individual Training Account (ITA)	247	138
	Support Services	259	202

2022-2023 Local Area Performance

Performance measures were negotiated with the California Workforce Development Board (CWDB) for Program Years 2022-2023

Final performance rates for the City of Oakland are as follows:

PY 2022-2023 NEGOTIATED PERFORMANCE RATE	ADULT	DW	YOUTH
Employment Rate 2nd Quarter After Exit	63.0%	70.0%	73.0%
Employment Rate 4th Quarter After Exit	56.4%	66.5%	70.0%
Median Earnings 2nd Quarter After Exit	\$ 8,000	\$ 9,900	\$ 4,000
Credential Attainment 4th Quarter After Exit	65.5%	73.4%	51.1%
Measurable Skill Gains	50.9%	52.6%	63.0%

PRIMARY INDICATORS OF PERFORMANCE:

EMPLOYMENT RATE – 2ND/4TH QUARTER AFTER EXIT

The percentage of participants who are in unsubsidized employment during the second/fourth quarter after exit from all programs.

For Youth Participants, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the second/fourth quarter after exit.

MEDIAN EARNINGS

The median earnings of participants who are in unsubsidized employment during the second quarter after exit from all programs. A median calculation involves sorting the values in increasing order and picking the middle value. This value is the median.

CREDENTIAL ATTAINMENT

The percentage of those participants enrolled in education or training (excluding those in On-the-Job Training [OJT] and customized training) who attain one of the following during participation or within one year after exit:

- a recognized postsecondary credential
- a secondary school diploma or its recognized equivalent or certificate

A participant who has attained a secondary school diploma or its recognized equivalent is counted as a positive outcome only if the participant also meets one of the following criteria during participation or within one year after exit:

- employed
- enrolled in an education or training program leading to a recognized postsecondary credential

MEASURABLE SKILL GAINS

The percentage of program participants who, during a program year, are enrolled in education or training that leads to a recognized postsecondary credential or employment AND have also achieved one or more measurable skill gains. A measurable skill gain is defined as documented academic, technical, occupational, or other forms of progress that lead to a credential or employment. Depending on the type of education or training program, progress must be documented using one of the following:

- Achievement of at least one educational functioning level of a participant who is receiving instruction below the postsecondary education level
- Attainment of a secondary school diploma or its recognized equivalent
- Secondary or postsecondary transcript or report card for a sufficient number of credit hours that shows a participant is meeting academic standards
- Satisfactory or better progress report, towards established milestones, such as completion of OJT or completion of one year of an apprenticeship program or similar milestones, from an employer or training provider who is providing training
- Successful passage of an exam that is required for an occupation or progress in attaining technical or occupational skills as evidenced by trade-related benchmarks such as knowledge-based exams

PY 21-22 Local Area Performance

Since performance is based on measuring post-exit outcomes, Local Area Preliminary Performance Reporting for Employment Rate 4th Quarter After Exit and Credential Attainment 4th Quarter After Exit will be conducted at the end of the 4th Quarter (June 30, 2023).

Employment Rate 2nd Quarter After Exit and Median Earnings 2nd Quarter After Exit will be conducted at the end of the 2nd Quarter (December 31, 2022).

Measurable Skills Gain Report	PY 2021-2022			
	<i>Final Nego Levels</i>	<i>Preliminary Results</i>	<i>% Nego Goal Achieved</i>	<i>Goal Met (Y/N)</i>
Adult				
Measurable Skill Gain (7/1/21 - 6/30/22)	44.3%	16.67%	37.63%	N
Dislocated Worker				
Measurable Skill Gain (7/1/21 - 6/30/22)	45.1%	25.53%	56.61%	N
Youth				
Measurable Skill Gain (7/1/21 - 6/30/22)	52.5%	65.91%	125.54%	Y

Table 2 Participant Summary Reference Charts

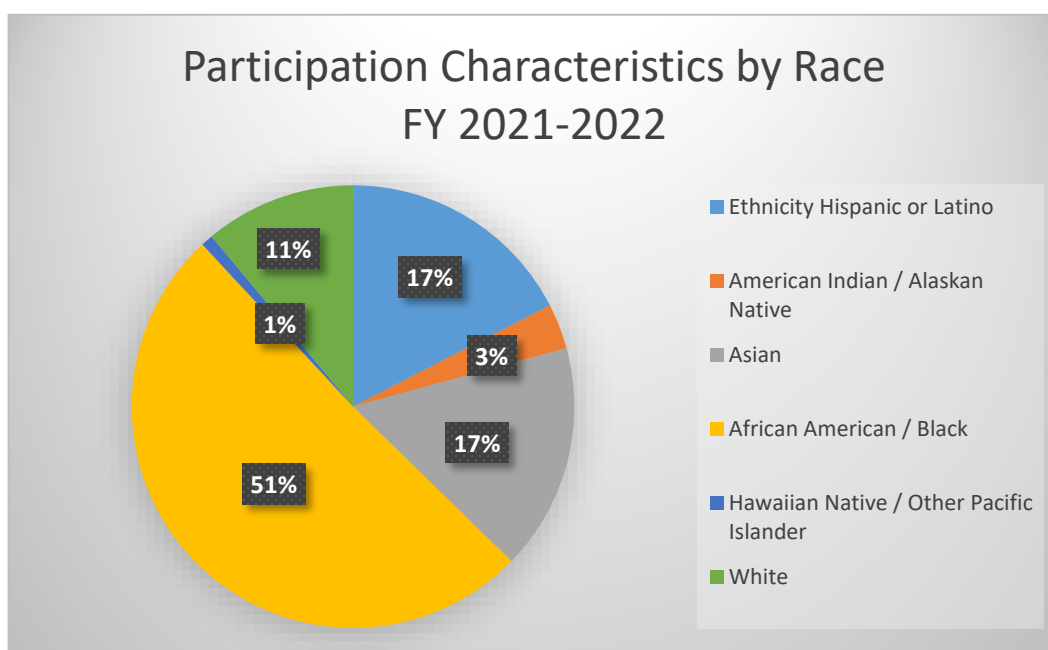
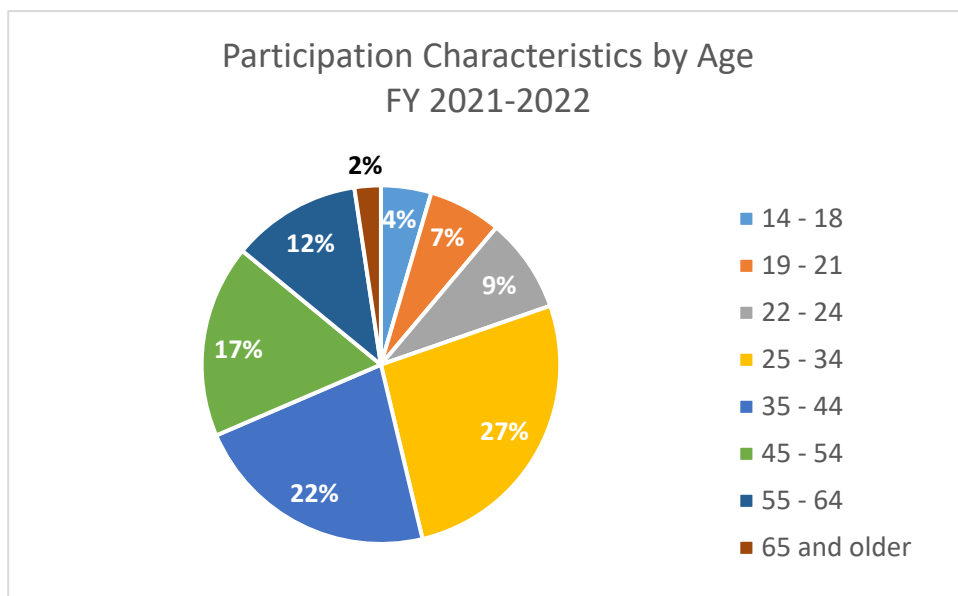
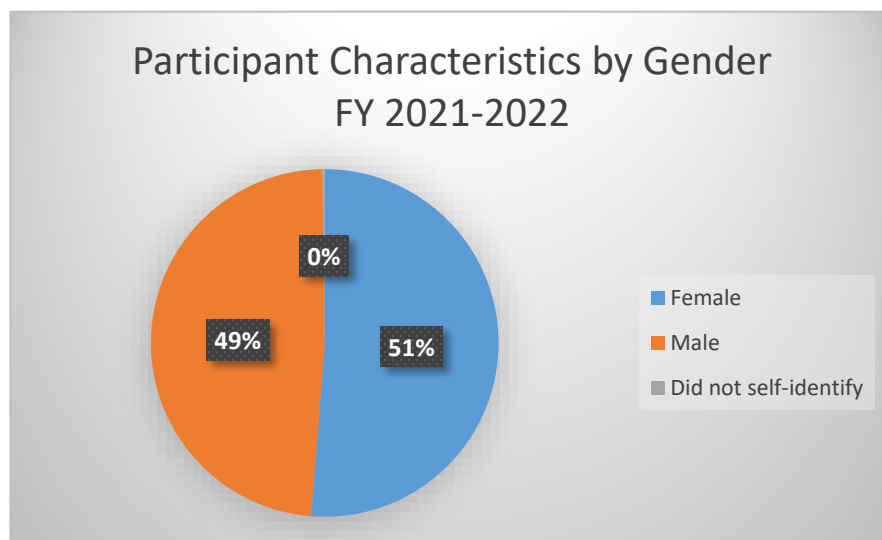
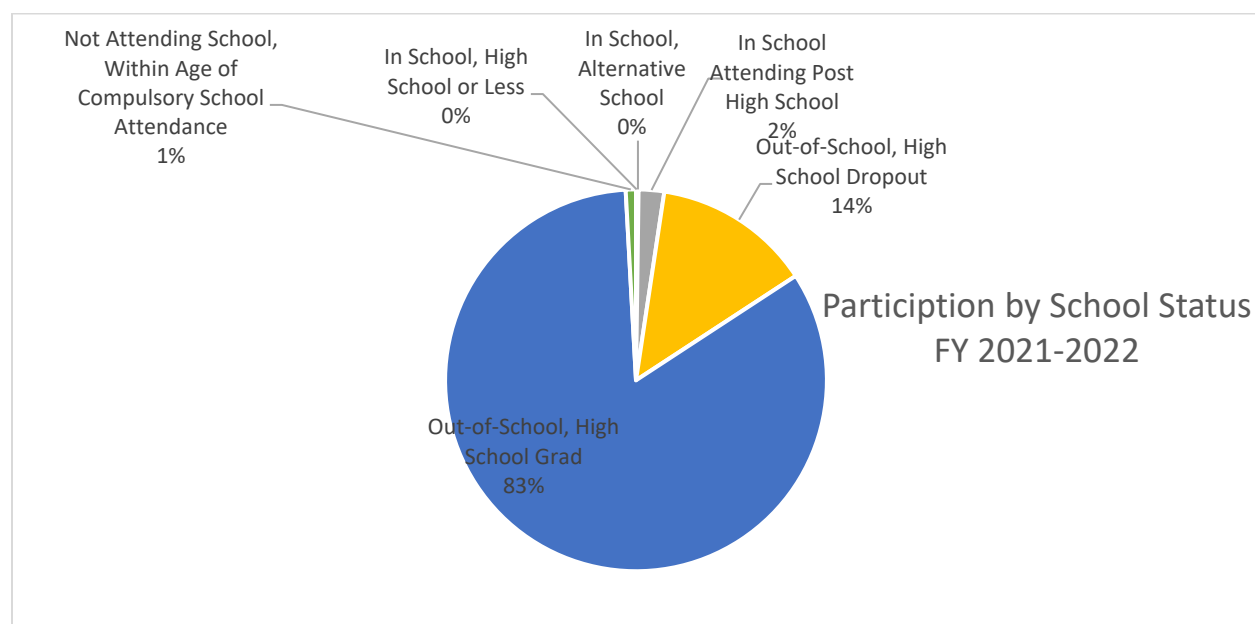
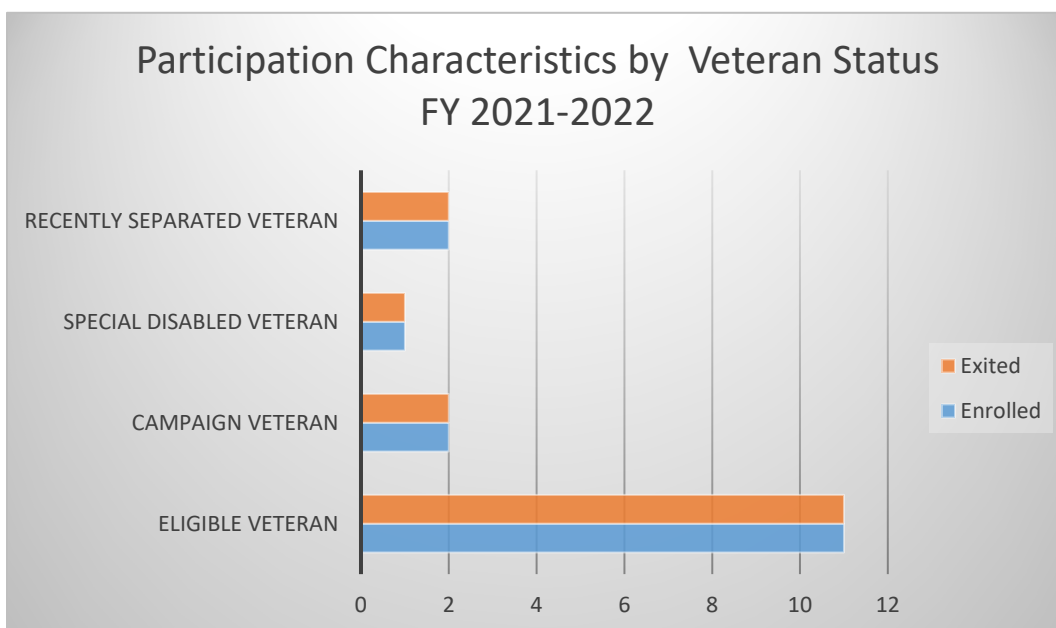


Table 2 Participant Summary Reference Charts (cont.)



**Oakland Workforce Development Board
2022 Meeting Calendar
1 Frank Ogawa Plaza, Hearing Room 4 – 8:30 am-11:00 am**

Thursday - February 3, 2022	Regular Meeting
Friday - March 18, 2022	Executive Committee Meeting
Thursday - May 5, 2022	Regular Meeting
Friday - June 17, 2022	Executive Committee Meeting
Thursday - August 4, 2022	Regular Meeting
Friday - September 16, 2022	Executive Committee Meeting
Thursday - November 3, 2022	Regular Meeting
Friday - December 16, 2022	Executive Committee Meeting

Dates and time subject to change

**Oakland Workforce Development Board
2023 Committee Meeting Calendar
1 Frank Ogawa Plaza, Hearing Room 4 – 8:30 am-11:00 am**

Thursday - February 2, 2023	Regular Meeting
Friday - March 17, 2023	Executive Committee Meeting
Thursday - May 4, 2023	Regular Meeting
Friday - June 16, 2023	Executive Committee Meeting
Thursday - August 3, 2023	Regular Meeting
Friday - September 15, 2023	Executive Committee Meeting
Thursday - November 2, 2023	Regular Meeting
Friday - December 16, 2023	Executive Committee Meeting

Dates and time subject to change