



**OAKLAND
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
MEETING**

Friday, June 18, 2021

8:30 a.m. – 11:00 a.m.

Teleconference

Please see the agenda to participate in the
meeting



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email LDial@oaklandnet.com or call (510) 238-3474 or (510) 238-3254 for TDD/TTY five days in advance.

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OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

EXECUTIVE COMMITTEE MEETING NOTICE

Teleconference
Friday, June 18, 2021
8:30 a.m. – 11:00 a.m.

Pursuant to the Governor's Executive Order N-29-20, all members of the Oakland Workforce Development Board and City Staff will join the meeting via phone/video conference and no teleconference locations are required.

PUBLIC PARTICIPATION

The public may observe and/or participate in this meeting many ways.

OBSERVE:

To observe the meeting by video conference, please click on this link:

<https://zoom.us/j/99225630282> at the noticed meeting time.

Instructions on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193> –joining-a-Meeting

To listen to the meeting by phone, please call the numbers below at the noticed meeting time: Dial (for higher quality, dial a number based on your current location US: + US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592.

Webinar ID: 992 2563 0282. If asked for a participant ID or code, press #.

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COMMENT:

To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In-Webinar.

To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “*9” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> - Joining-a-meeting-by-phone.

If you have any questions, please email: owdb@oaklandca.gov

OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)
SPECIAL EXECUTIVE COMMITTEE MEETING NOTICE

Teleconference

Friday, June 18, 2021

8:30 a.m. – 11:00 a.m.

AGENDA

*Members of the public who wish to address the Board on published issues should do so at the time the agenda item is being discussed. Raise your hand if you are viewing by video or hit *9 if you are joining by phone. You will have 2-minutes to speak on the item.*

*Issues that the public wishes to address that are not published on the agenda will be heard during the Public Forum section. Raise your hand if you are viewing by video or hit *9 if you are joining by phone. You will have 2-minutes to speak on the item.*

I. PROCEDURAL ITEMS

- a. Call to Order and Roll Call
- b. Chair Remarks
- c. Approval of Minutes (Action) Meeting 9-18-20 and 11-24-20

II. ACTION ITEMS

- a. FY 2021-22 Proposed OWDB Budget and Contracts Recommendations

III. PUBLIC FORUM

(For items that members of the public wish to address that are NOT on the agenda)

IV. STAFF REPORTS

V. ANNOUNCEMENTS

VI. CLOSING REMARKS & ADJOURN

NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING
FRIDAY, SEPTEMBER 17, 2021 – 8:30AM-11:00 AM

These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”. Auxiliary aids and services are available upon request to individuals with disabilities.

ITEM I.c. – APPROVAL OF MINUTES

Friday, September 18, 2020

Chair Gutierrez called the meeting to order at 9:07am

Chair Gutierrez reviewed the process of how the meeting would be handled under Zoom.

Roll Call: Brauer, Gutierrez, Johnson, McMurtray, Pete and Vera were present.

Approval of Minutes

Discussion held pertaining to tabling the minutes to inquire with the city Attorney's office on approving minutes when not in attendance.

Board Member McMurtray moved, seconded by Board Member Pete to table the minutes of the March 15, 2019 meeting as presented.

Board polled as follows: Brauer, Gutierrez, Johnson, McMurtray, Pete, and Vera voted "aye."

Action Item

- a. Approve FY 2020-21 Oakland Workforce Development Board Revised Budget and Additional Summer Funding Recommendations.

Staff Member Lindsay advised that at a Special Board meeting on June 24, 2020, OWDB members approved the FY 2020-21 budget. The adopted budget kept all contracted service providers funded at the same level as they were for FY 2019-20 in addition to allocating funds for COVID related support. Final FY 2020-21 WIOA allocation levels were received from EDD since the adoption of the FY 2020-21 OWDB budget. Staff estimated Rapid Response allocations to be flat to last year. The actual Rapid Response allocation of \$154,448, was a 26 percent decrease from the estimated amount adopted by both, the OWDB and City Council. The reduction to the Rapid Response funding would be offset by salary savings from two vacant staff positions. The OWDB approved \$800,000 from the State of California "Go Biz" Equity Act funds to develop a procurement and professional services contracts with workforce development services providers. Subsequently, the City of Oakland received notification from the State that these funds must be allocated to Equity Cannabis businesses and therefore were not included in the FY 2020-21 budget. Additionally, the OWDB approved \$350,000 from the Bureau of Cannabis Control for workforce development opportunities at a Special Board Meeting May 15, 2020. These funds have been removed from the budget as reflected in Attachment II.a.1. The Cannabis Workforce Program and staff position will be administered by the Special Permits Division of the City Administrator's

office to work directly with the Equity Cannabis businesses in Oakland. As part of the adopted FY 2020-21 adopted budget, the OWDB received \$155,607 from JP Morgan Chase for summer job opportunities. The board previously authorized staff to allocate any additional summer youth funds raised for the 2020 Summer Youth Employment Program to these organizations without returning to the OWDB for approval at its meeting on May 15, 2020, however since then, the City Attorney's office directed staff to return to the board for funding recommendation approval. Staff is seeking the board's approval of the FY 2020-21 revised budget including additional funding to contracted service providers for summer programming.

Discussion held relating to how solid the funding was for the summer programs.

Board Member Brauer moved, seconded by Board Member Pete to approve the FY 2020-21 revised budget including additional funding to contracted service providers for summer programming.

Board polled as follows: Brauer, Gutierrez, Johnson, McMurtray, Pete, and Vera voted "aye."

III. Public Forum

No Comments.

IV. Staff Reports

Interim Workforce Development Board Executive Director Dial acknowledged her team and how they have worked through the pandemic, she thanked them for their work. She stated there should be a full agenda for the next meeting. She noted they would be working on the state and local plans in the near future. She advised that the department was pursuing the youth position but was not sure when they would be able to fill it. She provided an update on the Recovery Council recommendations. She also they she would also provide a performance reports at a future meeting.

Staff Member Walker mentioned that furloughs and temporary layoffs from early in the pandemic had turned into permanent layoffs. She noted the airline industry was hoping there would be a bailout to assist them. She thanked the board members who had attended the workforce collaborative meeting. She stated they would be holding four virtual job fairs over the next few months.

V. Adjournment

There being no further business, the meeting was adjourned at 10:03 AM

VI. Date and Time of Next Meeting

The next meeting will be held on Thursday, December 18, 2020 at 9:00 am.

APPROVAL OF MINUTES
Tuesday, November 24, 2020

Chair Gutierrez called the meeting to order at 9:00 am

Roll Call: Brauer, Gutierrez, Johnson, McMurtray, Pete and Vera were present.

Chair Gutierrez explained how the meeting would proceed Zoom. She congratulated Lazandra as being hired as the new Workforce Development Board Executive Director.

Workforce Development Board Executive Director Dial thanked everyone and provided a brief background about herself.

Action Item

- a. Accept and Allocate \$300,000 CARES Act Funds

Chair Gutierrez noted that staff would like the board to accept and allocate \$300,000 in CARES Act funds and authorize the allocation to: 1. Lao Family Community Development in the amount of \$100,000, and 2. The Oakland Private Industry Council in the amount of \$200,000.

Workforce Development Board Executive Director Dial mentioned that the CARES Act was approved by Congress and signed into law on March 27, 2020. The Act included approximately \$150 billion in stimulus aid to states and local governments with a population of 500,000 or more. The City of Oakland fell short of the population threshold and, as such, did not receive a direct allocation of stimulus aid from the federal government. As part of its budget actions for Fiscal Year (FY) 2020-21, the State of California allocated \$225 million of its CARES Act funding to California cities with populations of 300,000 or more. The City of Oakland's share of the State's CARES Act funds was \$36,994,706.

The Act provided that the funds could be used for COVID-19 related expenses incurred between March 1, 2020 and December 30, 2020. The CARES Act generally limits expenditures to those that are directly related to the COVID-19 health emergency, including second order effects such as economic support arising from business interruptions caused by COVID-19.

On June 23, 2020, the Oakland City Council directed CARES Act funding to 17 initiatives as part of the FY 2020-21 Midcycle Budget Amendments. On July 28, 2020, the Oakland City Council adopted a Resolution to accept the CARES Act funds and expedite distribution. The resolution authorized the City Administrator to reallocate CARES Act funds to any item of appropriation for eligible projects and activities in the City's Fiscal Year 2020-21 mid-cycle budget, as amended on

July 21, 2020, to ensure the timely expenditure and avoid the forfeiture of CARES Act funds. In addition, the resolution directed the City Administrator to provide regular reporting to the City Council and the public with respect to status of administering funds, names of recipient organizations, status of expenditures, planned expenditures at risk of not being timely spent, reallocations, and other pertinent information to ensure complete transparency regarding the City's use of these funds.

On October 20, 2020, City Council passed a resolution directing the first \$300,000 of unspent CARES Act funding for workforce support to Lao Family Community Development and the Oakland Private Industry Council. Services must be provided by 12/30/20. Each of the service providers were developing a scope of work and budget.

Richard, Oakland Private Industry Council, thanked the Board and Lazandra. He noted they were looking at a three-part program. He said they would like to use the funding to set up a fund for non-dislocated/WIOA workers. He mentioned that so many people were unaware of training and assistance with finding jobs.

Kathy Chao Rothberg, Lao Family Community Development, stated they wanted to assist homeless and people who were laid off due to the pandemic. She mentioned they were working with Alameda County as well to secure portables to place lighting in East Oakland Brookfield neighborhood.

Board Member Brauer moved, seconded by Board Member McMurtray to accept and allocate \$300,000 in CARES Act funds and authorize the allocation to: 1. Lao Family Community Development in the amount of \$100,000, and 2. The Oakland Private Industry Council in the amount of \$200,000.

Board polled as follows: Brauer, Gutierrez, Johnson, McMurtray, Pete, and Vera voted "aye."

III. Public Forum

No Comments.

IV. Staff Reports

Workforce Development Board Executive Director Dial wished everyone a happy Thanksgiving.

V. Adjournment

There being no further business, the meeting was adjourned at 9:21 AM

VI. Date and Time of Next Meeting

The next meeting will be held on Friday, March 19, 2021 at 9:00 am.



ITEM II.a.- ACTION

To: Oakland Workforce Development Board Executive Committee
From: OWDB Staff
Date: June 18, 2021
Re: FY 2021-22 Proposed OWDB Budget and Contracts Recommendations

RECOMMENDATIONS:

That the Oakland Workforce Development Board (OWDB):

- 1) Approve the proposed budget and funding amounts to service providers for FY 2021-22.
- 2) Authorize the carryover of unspent FY 2020-21 funds to contracted service providers in FY 2021-22: and
- 3) Direct staff to finalize the report and forward to the Oakland City Council for approval.

BACKGROUND

The City of Oakland and the Oakland Workforce Development Board (OWDB) operate on a fiscal year calendar that runs from July 1 through June 30 of the following year. Federal law requires that the OWDB adopt its own budget, while the Oakland City Charter stipulates that this budget must also ultimately approved by the City Council. Both the City Council and OWDB must adopt a budget on or before June 30.

City of Oakland's Biennial Budget

The City of Oakland operates on a two-year budget cycle. While the City's budget is adopted for a two-year period, appropriations are divided into two one-year spending plans. Currently, the City is in its FY 2021-23 biennial budget development process. The Mayor's Proposed Budget was released on May 23, 2021. Between May-June 2021 the City Council receives additional information and responses to questions raised regarding the Proposed Budget. Councilmembers may request amendments to the Mayor's Proposed Budget for discussion and consideration. A budget must be adopted by City Council by June 30, 2021.

OWDB Annual Budget

The OWDB is a mandated policy body appointed by the Mayor and charged with approving the use of federal Workforce Innovation and Opportunity Act (WIOA) funds that are allocated annually to Oakland through the State of California Employment Development Department (EDD), as well as other workforce development funds under the city's purview. The OWDB must develop a budget that is subject to approval by the Chief Elected Official of an area receiving WIOA funds (which in Oakland's case is the Mayor). Additionally, because WIOA does not supersede local governance, the Oakland City Charter mandates that the Oakland City Council must also approve the allocation of WIOA funds. Within the City's budget, the OWDB's funds are received and distributed in various designated accounts, including Fund 2195 (WIOA), Fund 1010 (General Fund), Fund 1030 (Measure HH), Fund 5671 (Oakland Army Base), and Fund 7999 (Miscellaneous/Other).

CURRENT SITUATION

On May 7, 2021 Oakland Mayor Libby Schaaf and City Administrator Ed Reiskin [released a two-year proposed policy budget for fiscal years 2021-23](#). At the budget presentation on May 26, 2021, staff presented 5 Key Priorities for FY 2021-23 including priorities for workforce development that comprise of the following:

Goal: Upskill & reskill low-wage workers at high risk of displacement; expand youth employment opportunities.

Outcomes: Increase # of individuals trained to serve 300 people; Increase # of summer youth served in 2021 to 400, with 50 cultural arts placements; Develop a City-wide youth programming assessment and strategy

Potential Other Funds: Federal American Jobs Plan (TBD) includes Creating Jobs for Underserved Populations program; Philanthropically funded FUSE Executive Fellow in Workforce Development

The OWDB's FY 2021-22 budget development process has been less complex than the prior fiscal year in large part because it coincides with the City of Oakland's biennial budget. Nonetheless, efforts to balance the budget have arguably been just as challenging as prior years, for the City of Oakland has continued to see a downward trend in WIOA funding, which currently makes up about sixty-five percent (65%) of the OWDB's overall revenue.

WIOA Revenues

On May 14, 2021 EDD released the [WIOA Title I formula funds for Program Year \(PY\) 2021-22](#). These allocations (Adult, Youth, and Dislocated Worker (DW)) are based on the allotments issued by the U.S. Department of Labor (DOL), to the states per [Training and Employment Guidance Letter 19-20](#), dated April 27, 2021.

The WIOA prescribes a specific method to calculate sub-state "hold-harmless" levels; these provisions were established to help mitigate year-to-year volatility in funding levels and ensure that each local area receives no less than 90 percent of their average percentage share from the two prior years. For FY 2020-21, Oakland is estimated to receive a three percent (3%) reduction from last year's allocations.

WIOA Program	FY 2020-21	FY 2021-22	Change (+/-)	
			\$	%
Adult	1,151,078	1,086,612	-64,466	-6%
Dislocated Worker	843,832	915,070	71,238	8%
Youth	1,147,835	1,049,187	-98,648	-9%
Rapid Response (estimate)	154,438	154,438	0	0%
Total WIOA Allocation	3,297,183	3,205,307	-91,876	-3%

Other Revenues

The OWDB has several other revenue sources under its purview, many of which are for specific projects and/or services (such as funds for summer jobs, and Army Base related revenue that directly supports the West Oakland Job Resource Center).

City General Fund Revenues - \$932,034

The City's proposed budget has \$732,034 in general fund support, with \$220,000 earmarked to the Day Laborer program and remainder supporting city internal service and personnel costs. The OWBD will competitively procure a contracted service provider to support the Day Laborer program and staff will return to the board and City Council with a recommendation, likely in early Fall 2021.

Additionally, \$200,000 from the FY 2020-21 budget has been approved to support summer youth employment opportunities.

Measure HH - \$400,000

\$400,000 in Measure HH funds are earmarked to support the 2021 summer employment program.

These funds will go toward paying for the costs of subsidized jobs, with a portion going to the nonprofit partners who serve as the applicant agency.

Oakland Army Base Billboards - \$499,643

\$499,643 of Army Base billboard revenue is budgeted for oversight and support of the West Oakland Job Resource Center (WOJRC). The budget appropriates \$345,615 directly to the WOJRC to support the ongoing operations of the center.

The WOJRC supports job creation, hiring targets and workforce development policies of the City's Local Hire Ordinance and assists Oakland Army Base employers in fulfilling their local hiring goals.

Estimated Funds Remaining from FY 2020-21 - \$372,582.

To offset the OWDB's reductions in funding, staff has identified an estimated total of \$372,582 in unspent funds from FY 2020-21 available for reallocation to the FY 201-22 budget. Any additional unspent funds will be calculated after the prior year accounting is completed. Staff will return to the OWDB with a report of any additional carryover funds as soon as these amounts are known, most likely in the Fall.

Expenditures

The FY 2021-2022 workforce development budget, attachment II.a.1 reflects the revenues and expenditures outlined above. Despite a reduction in WIOA funding, staff is recommending that service provider funding remain at the same funding levels as last year.

Staff is also recommending any FY 2021-22 contracted funds not fully spent by service providers by June 30, 2020 be authorized to carry over into FY 2021-22 to provide greater flexibility and responsiveness to support current circumstances due to Covid-19 and related impacts.

Budget and contract recommendations are scheduled for consideration by the Oakland City Council at its June 12, 2021 meeting.

The FY 2021-22 service provider recommended allocations are outlined in Table 2 on the following pages.

Table 2: OWDB Recommended FY 2021-22 Workforce Provider Allocations

AGENCY		Fund Category	Total Recommendation:
Adult Service Provider Contracts			
1	Lao Family Community Development, Inc. <i>America's Job Center of CA (AJCC)</i> <i>Career Services Provider</i> East Oakland	Program Operations	
		Adult	\$237,047
		Dislocated Worker	\$209,948
		<i>Program Operation Subtotal</i>	<i>\$446,995</i>
		Direct Client Support	
		Adult Training	\$130,666
		DW Training	\$78,931
		Adult Support Services	\$20,000
		DW Support Services	\$18,000
		<i>Direct Client Support Subtotal</i>	<i>\$247,597</i>
		Lao AJCC East Total	\$694,592
2	Oakland Private Industry Council, Inc. <i>America's Job Center of CA (AJCC)</i> <i>Comprehensive Career Services Provider</i> West Oakland	Program Operations	
		Adult	\$188,047
		Dislocated Worker	\$166,948
		<i>Program Operation Subtotal</i>	<i>\$354,995</i>
		Direct Client Support	
		Adult Training	\$102,538
		DW Training	\$39,214
		Adult Support Services	\$16,000
		DW Support Services	\$14,000
		<i>Direct Client Support Subtotal</i>	<i>\$171,752</i>
		OPIC AJCC West Total	\$526,747
3	Oakland Private Industry Council, Inc. <i>One-Stop Operator</i>	Program Operations	
		Adult	\$31,797
		Dislocated Worker	\$28,198
		OPIC Operator Total	\$59,995
4	Spanish Speaking Unity Council of Alameda County, Inc. <i>America's Job Center of CA (AJCC)</i> <i>Career Services Provider</i> Fruitvale - Central Oakland	Program Operations	
		Adult	\$139,048
		Dislocated Worker	\$123,948
		<i>Program Operation Subtotal</i>	<i>\$262,996</i>
		Direct Client Support	
		Adult Training	\$77,537
		DW Training	\$50,621
		Adult Support Services	\$12,000
		DW Support Services	\$10,000
		<i>Direct Client Support Subtotal</i>	<i>\$150,158</i>
		UC AJCC Central Total	\$413,154

AGENCY		Fund Category	Total Recommendation:
Adult Service Provider Contracts			
5	West Oakland Job Resource Center (WOJRC)	Billboard	\$345,615
		WOJRC Total	\$345,615
Youth Services Contracts			
6	Civicorps <i>Youth Services Provider</i> West Oakland	Youth	\$154,243
		Civicorps Youth Total	\$154,243
7	Lao Family Community Development, Inc. <i>Youth Services Provider</i> East Oakland	Youth	\$276,648
		Lao Youth Total	\$276,648
8	Spanish Speaking Unity Council of Alameda County, Inc. <i>Youth Services Provider</i> Fruitvale - Central Oakland	Youth	\$262,541
		UC Youth Total	\$262,541
9	The Youth Employment Partnership, Inc. <i>Youth Services Provider</i> Fruitvale - Central Oakland	Youth	\$184,174
		YEP Youth Total	\$184,174
Professional Services Contracts			
10	Oakland Private Industry Council, Inc. <i>Eastbay WORKS (EBW)</i>	Program Operations	
		Adult	\$5,733
		Dislocated Worker	\$5,733
		Rapid Response	\$5,733
		Youth	\$5,733
		OPIC EBW Total	\$22,932
Total Service Provider Allocation			\$2,940,641

FY 2021-2022 OWDB Budget

A	B	C	D	E	F	J	K	L	M	P	Q	R
1		Fund 2195										
2		Workforce Innovation and Opportunity Act (WIOA)					Fund 1010	Fund 1030	Fund 5671	Fund 7999		
3		Dislocated Adult	Rapid Worker	Rapid Response	Youth	WIOA Subtotal	General Fund	Measure HH	Billboard	Misc Donations	Other Revenue Subtotal	GRAND TOTAL
4	ESTIMATED REVENUES											
5	Carryover Revenue	213,748	47,945		110,889	372,582	200,000			247,000	447,000	819,582
6	FY 2021-2022 Revenue	1,086,612	915,070	154,448	1,049,187	3,205,317	732,034	400,000	499,653		1,631,687	4,837,004
7	TOTAL REVENUE	1,300,360	963,015	154,448	1,160,076	3,577,899	932,034	400,000	499,653	247,000	2,078,687	5,656,586
8	EXPENDITURES											
9	SERVICE PROVIDER CONTRACTS											
10	<i>Youth Services</i>											
11	Civicorps (West Oakland)				154,243	154,243					0	154,243
12	Lao Family (East Oakland)				276,648	276,648					0	276,648
13	Unity Council (Fruitvale-Central Oakland)				262,541	262,541					0	262,541
14	YEP (Fruitvale-Central Oakland)				184,174	184,174					0	184,174
15	Youth Summer Employment Program					0	200,000	400,000		247,000	847,000	847,000
16	<i>Adult Services</i>											
17	Lao Family (East Oakland)	237,047	209,948			446,995					0	446,995
18	Oakland PIC (West Oakland/Comprehensive)	188,047	166,948			354,995					0	354,995
19	OPIIC One-Stop Operator	31,797	28,198			59,995					0	59,995
20	Unity Council (Fruitvale-Central Oakland)	139,048	123,948			262,996					0	262,996
21	West Oakland Job Resource Center					0			345,615		345,615	345,615
22	Day Laborers Program (TBD)					0	220,000				220,000	220,000
23	<i>Service Provider Subtotal</i>	<i>595,939</i>	<i>529,042</i>	<i>0</i>	<i>877,606</i>	<i>2,002,587</i>	<i>420,000</i>	<i>400,000</i>	<i>345,615</i>	<i>247,000</i>	<i>1,412,615</i>	<i>3,415,202</i>
24	DIRECT CLIENT SUPPORT											
25	Lao Training Services	130,666	78,931			209,597					0	209,597
26	Lao Support Services	20,000	18,000			38,000					0	38,000
27	Oakland PIC Training Services	102,538	39,214			141,752					0	141,752
28	Oakland PIC Support Services	16,000	14,000			30,000					0	30,000
29	Unity Training Services	77,537	50,621			128,158					0	128,158
30	Unity Support Services	12,000	10,000			22,000					0	22,000
31	<i>Direct Client Support Subtotal</i>	<i>358,741</i>	<i>210,766</i>	<i>0</i>	<i>0</i>	<i>569,507</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>569,507</i>
32	<i>Professional Services</i>											
33	EASTBAY Works	5,733	5,733	5,733	5,733	22,932					0	22,932
34	Professional Service Agreements	33,000	19,200		7,800	60,000					0	60,000
35	<i>Professional Services Subtotal</i>	<i>38,733</i>	<i>24,933</i>	<i>5,733</i>	<i>13,533</i>	<i>82,932</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>82,932</i>
36	CITY OPERATIONS											
37	EWD Admin/Finance	25,998	49,927		54,758	130,683					0	130,683
38	Internal Service Fees	8,024	740	12,634	10,579	31,977	123,443				123,443	155,420
39	Program Staff	259,925	138,859	136,081	198,600	733,465	388,591		154,038		542,629	1,276,094
40	O&M	13,000	8,748		5,000	26,748					0	26,748
41	<i>City Operations Subtotal</i>	<i>306,947</i>	<i>198,274</i>	<i>148,715</i>	<i>268,937</i>	<i>922,873</i>	<i>512,034</i>	<i>0</i>	<i>154,038</i>	<i>0</i>	<i>666,072</i>	<i>1,588,945</i>
42	TOTAL EXPENDITURES	1,300,360	963,015	154,448	1,160,076	3,577,899	932,034	400,000	499,653	247,000	2,078,687	5,656,586
43	Fund Balance	0	0	0	0	0	0	0	0	0	0	0

**Oakland Workforce Development Board
2021 Meeting Calendar**

Thursday - February 4, 2021	Regular Meeting
Friday - March 19, 2021	Executive Committee Meeting
Thursday - May 6, 2021	Regular Meeting
Friday - June 18, 2021	Executive Committee Meeting
Thursday - August 5, 2021	Regular Meeting
Friday - September 17, 2021	Executive Committee Meeting
Thursday - November 4, 2021	Regular Meeting
Friday - December 17, 2021	Executive Committee Meeting

Dates and time subject to change

**City of Oakland Workforce Development Board Meeting
Executive Committee**

Date: _____

Meeting Start Time: _____ **Meeting End Time:** _____

Board Roll Call	Absent or Present	Approve Minutes	Action Item Vote #1	Action Item Vote #2	Action Item Vote #3	Action Item Vote #4
John Brauer						
Derreck Johnson						
Lee McMurtry						
Gilbert Pete						
Lynn Vera (Vice Chair)						
Total Present		-	-	-	-	-
Yes Votes	-					
No Votes	-					
Abstentions	-					
Recusals	-					

Motion: 1st: _____ **Motion:2nd** _____

Motion: 1st: _____ **Motion:2nd** _____

Motion: 1st: _____ **Motion:2nd** _____

Motion: 1st: _____ **Motion:2nd** _____

Motion: 1st: _____ **Motion:2nd** _____