



**CITY OF OAKLAND  
Oakland Parks & Recreation**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission (PRAC)  
Marc Barach, Vice Chair, PRAC  
**FROM:** Steve Weiss, AICP, Assistant to the Director, Oakland Public Works (OPW)  
**DATE:** December 13, 2023  
**SUBJECT: Informational Report: OPW Monthly Performance Measures Update**

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**SUMMARY**

This report provides:

1. OPW's routine updates to PRAC regarding the hiring of staff related to Measure Q-funded park maintenance services.
2. In additional supplemental material, this report includes updated performance measures in the delivery of Measure Q-funded services.

**BACKGROUND / LEGISLATIVE HISTORY**

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to civilian oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services.

As a component of this oversight function, OPW routinely submits to PRAC updates on hiring of positions related to Measure Q-funded park maintenance services.

Additionally, Measure Q includes service performance requirements. OPW has been working with the PRAC Measure Q ad hoc committee and with community members to develop a reporting template for measuring and tracking performance of those services. The department's goal is a routine report that is clear, simple, and accessible to the community to provide transparent and accessible reporting on service delivery. This will be an iterative process, and OPW welcomes feedback from PRAC on how the department can continue honing that reporting template.

**STATEMENT OF THE ISSUE**

Since the last PRAC meeting where Measure Q deliverables were presented, OPW staff has been refining the tracking mechanisms used so all reportable Measure Q data can be validated in an accurate manner. This report and related exhibits and attachments focuses on four areas that OPW is in the process of refining.

1. **Staffing**

Exhibit “A” Pages 4-6 further clarifies hiring by position and location in terms of “High and “Highest” priority ranking consistent with the City’s adopted Equity Indicators scale.

2. **Ballfield Mowing**

Exhibit “B” Page 7, updates ballfield mowing regularity since July, 2023 with additional information regarding “major” parks and equitable ranking.

3. **Trash and Litter**

Exhibit, “B” Page 8, documents litter pickups as a new metric added in Jan 2022. In previous years, litter pickup was not calculated as a separate metric, it was included in the work categorized as Park maintenance.

4. **Restroom Cleaning**

Exhibit “B” Page 9, OPW has merged data collection from CityWorks and an application (App) which documents in “real time” where and when maintenance staff is able to report regular visits and condition of the facility. Staff is hopeful to provide PRAC with the first monthly progress report at the next scheduled meeting.

**RECOMMENDATION**

OPW recommends that PRAC accept this informational report.

Respectfully submitted,

Prepared by:  
Steve Weiss  
Assistant to the Director  
Oakland Public Works

**Identification of Support Documents:**

Attachments:

Exhibit A – *Measure Q Hiring Progress Tracker, Updated 10/30/23*

Exhibit B – *Performance Measures and Service Delivery Charts, Updated 10/30/23*

Exhibit A – Measure Q Hiring Progress Tracker, Updated 10/30/2023

YTD Hiring Data

PFUND (groups)	Classification	#Filled	#Vacant	% Vacant
Measure Q	Administrative Assistant II	1		
Measure Q	Capital Imp Proj Coord, Asst	1		
Measure Q	Construction & Maintenance Mechanic	1	1	50.00%
Measure Q	Custodian	3	2	40.00%
Measure Q	Electrician		1	100.00%
Measure Q	Gardener Crew Leader	24	2	7.69%
Measure Q	Gardener II	27	4	12.90%
Measure Q	Irrigation Repair Specialist	4		
Measure Q	Painter	2		
Measure Q	Park Attendant, PPT	1	3	75.00%
Measure Q	Park Attendant, PT	3	4	57.14%
Measure Q	Park Equipment Operator	6	1	14.29%
Measure Q	Park Supervisor I	3	3	50.00%
Measure Q	Park Supervisor II	2		
Measure Q	Tree Trimmer	2	1	33.33%
Measure Q	Tree Worker	1		
<b>Total</b>		<b>81</b>	<b>22</b>	<b>21.36%</b>

YTD Hiring Data

PFUND (groups)	Classification	#Filled	#Vacant	% Vacant
Comprehensive Cleanup Fund	Administrative Analyst II	1		
Comprehensive Cleanup Fund	Administrative Assistant II	1		
Comprehensive Cleanup Fund	Tree High Climber		1	100.00%
Comprehensive Cleanup Fund	Tree Supervisor I		1	100.00%
Comprehensive Cleanup Fund	Tree Supervisor II	1		
Comprehensive Cleanup Fund	Tree Trimmer	4	1	20.00%
Comprehensive Cleanup Fund	Tree Trimmer Crew Leader		1	100.00%
Comprehensive Cleanup Fund	Tree Worker	1		
Facilities	Administrative Analyst II	1	1	50.00%
Facilities	Administrative Assistant II	1		
Facilities	Capital Improvement Project Coordinator	1		
Facilities	Carpenter	3	2	40.00%
Facilities	Construction & Maintenance Mechanic	7		
Facilities	Construction & Maintenance Supv I	3		
Facilities	Custodial Services Supervisor I	4	1	20.00%
Facilities	Custodian	45	5	10.00%
Facilities	Custodian Supervisor		1	100.00%
Facilities	Custodian, PPT	4	2	33.33%
Facilities	Custodian, PT		6	100.00%
Facilities	Electrical Engineer II	1		
Facilities	Electrician	1	1	50.00%
Facilities	Electrician Leader	1		
Facilities	Facilities Complex Manager	1	1	50.00%
Facilities	Facilities Complex Manager, Assistant		1	100.00%
Facilities	Maintenance Mechanic	2	7	77.78%
Facilities	Maintenance Mechanic, PT		1	100.00%
Facilities	Manager, Building Services	1		
Facilities	Painter	4		
Facilities	Plumber	2	1	33.33%
Facilities	Pool Technician		2	100.00%

Facilities	Pool Technician, PPT		1	100.00%
Facilities	Project Manager		1	100.00%
Facilities	Stationary Engineer	8	3	27.27%
Facilities	Stationary Engineer, Chief	3		
LLAD	Arboricultural Inspector	1		
LLAD	Gardener Crew Leader	2		
LLAD	Gardener II	1	3	75.00%
LLAD	Manager, Park Services	1		100.00%
LLAD	Park Attendant, PT	2		100.00%
LLAD	Park Supervisor I	1		100.00%
LLAD	Park Supervisor II	1		100.00%
LLAD	Tree High Climber	1		100.00%
<b>Total</b>		<b>105</b>	<b>50</b>	<b>32.26%</b>

PT = Part-time

PPT = Permanent Part-time

**\*\*\*NOTE: Data displayed is baseline data before all Measure Q positions have been filled. Measure Q deliverable: “Provide dedicated staff at major parks. “Major Parks” means City operated Community Parks, Region-serving parks, and Resource Conservation Areas, as those terms are used in the Open Space Conservation & Recreation (OCSAR) Element of the Oakland General Plan.” Section (3 (B)(1) (m)**

**Community Serving Parks:** • Mosswood (11 acres) • Bushrod (10.12 acres) • DeFremery (9.4 acres) • San Antonio (11.62 acres) • Brookdale (4.66 acres) • Brookfield (14 acres) • Arroyo Viejo (18.75 acres) • Montclair (7.3 acres) • Dimond (14.31 acres)

**Region Serving:** • Lakeside (75 acres)• Joaquin Miller (improved 4 acres)

**Resource Conservation Areas:** • Glen Daniel/King Estates (75 acres) • Dimond Canyon (41 acres) • Garber (13 acres) • Beaconsfield (5 acres) • Claremont Canyon (208 acres) • Joaquin Miller (unimproved 41 acres) • Leona Heights/Open Space (50 acres)

**Major Parks: Staff Labor Hours**

FY Facility name and address	FY 23-24				Total
	Jul	Aug	Sept	Oct	
Arroyo Viejo Park, 7701 Krause Avenue**	16.00	278.00	1,278.00	631.00	<b>2,203.00</b>
Brookdale Park, 2535 High Street	200.00	67.00	52.00	4.00	<b>323.00</b>
Brookfield Park, 525 Jones Avenue*	444.00	534.00	837.00	456.00	<b>2,271.00</b>
Bushrod Park, 569 59th Street	208.00	141.50	280.00	346.00	<b>975.50</b>
Defremery Park, 1651 Adeline Street**	50.00	650.00	617.00	104.00	<b>1,421.00</b>
Dimond Park, 3860 Hanley Road		144.00	324.00	208.00	<b>676.00</b>
Joaquin Miller Park, 3300 Joaquin Miller Road		337.00	194.00	1,030.00	<b>1,561.00</b>
Lakeside Park, 666 Bellevue Avenue	198.00	908.00	908.00	385.00	<b>2,399.00</b>
Montclair Park, 6300 Moraga Avenue		308.00	241.00	116.00	<b>665.00</b>
Mosswood Park, 3612 Webster Street	12.00	10.00	345.00	1,028.00	<b>1,395.00</b>
San Antonio Park, 1701 E 19th Street*	22.00	19.00	15.00	162.00	<b>218.00</b>
<b>Total</b>	<b>1,150.00</b>	<b>3,396.50</b>	<b>5,091.00</b>	<b>4,470.00</b>	<b>14,107.50</b>

\*high priority neighborhood ranking

\*\*highest priority neighborhood ranking

**NOTE: Number of ballfields mowed by name of ballfield is a new metric added in February 2022.**

**Measure Q deliverable: “Mowing City operated sports fields frequently, every other week, or as may be required by the time of year.” Section (3 (B)(1) (a)**

<b>Number of Times Ballfields Mowed in a Month</b>				
Name Ballfields	Jul 2023	Aug 2023	Sept 2023	Oct 2023
+ San Antonio Field**	1	2	1	1
+ Greenman Field/ Carter Gilmore**	1	3	2	3
+ Garfield Ballfield**	1	1	2	3
+ Curt Flood Field*	1	5	4	2
+ Concordia Park Field*		1	2	
+ Central Reservoir Park Field*			1	
+ Brookfield Rec Center Field*			1	1
+ Arroyo Viejo - Ricky Henderson A's Field**		1		1
+ Arroyo Viejo - McConnell Field**	1	3	3	2
+ Allendale Rec Center Field*	1	3	3	4
Sobrante Park Field			1	
Shepherd Canyon Park Field				1
Ramondi Field	1	3	2	
Pinto Park (Jones Field)	1	3	3	2
Otis Spunkmeyer Field	1	3	2	2
Oakport Field	1	3	1	3
Montclair Rec Center Field			3	2
Joaquin Miller (Robin Perry) Field			1	1
Golden Gate Rec Center Field	1	4	1	3
Franklin Field	1	3	3	3
Estuary Park Field				
Bushrod - Upper Field	1	2	2	2
Bushrod - Lower Field		2	2	2
Burckhalter Park Field	1	3	3	4
Brookdale Rec Center Field	1	1	2	1
<b>Total</b>	<b>15</b>	<b>46</b>	<b>45</b>	<b>43</b>

\*high priority neighborhood ranking

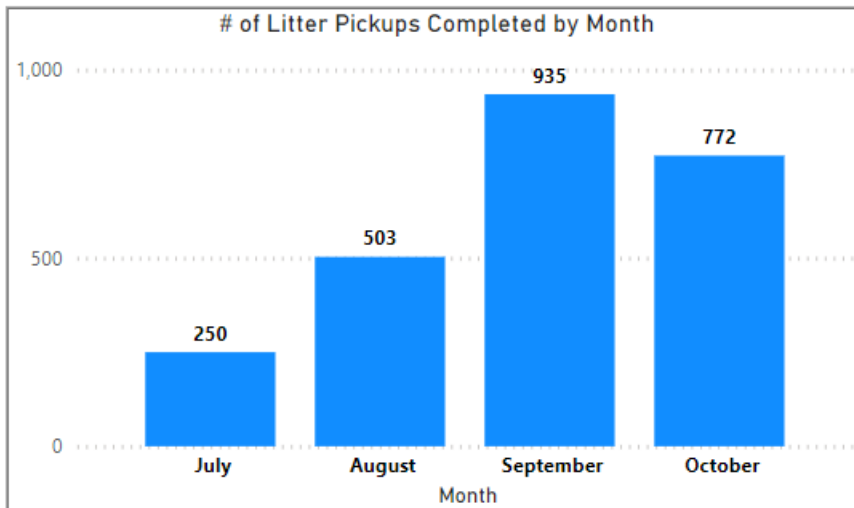
\*\*highest priority neighborhood ranking

**NOTE: # of litter pickups is a new metric added in Jan 2022. In previous years, litter pickup was not calculated as a separate metric, it was included in the work categorized as Park maintenance.**

**Measure Q Deliverable: “Collecting trash and litter several times per week, including Saturdays and Sundays, from the City’s most used parks, assuring equitable distribution of resources.”**

**Section 3(B)(1)(b)**

Year	Month	# of Hours Picking up Litter	Volume of Litter (cubic yards)
2023	July	246	282.60
2023	August	410	655.70
2023	September	835	944.50
2023	October	681	1,999.60
<b>Total</b>		<b>2172</b>	<b>3,882.40</b>



**Measure Q Deliverable:**

**“Cleaning park restrooms more than once per day, especially on weekends.” Section 3(B)(1)(e)**

Below is beta testing data using a new restroom cleaning application. App went LIVE Dec 1, 2023, and is being used to collect outdoor restroom cleaning data.

## Count of Outdoor Restroom Cleanings

Facility Name	# Restroom Cleanings
+	30
+ Bella Vista Park - Restroom - Outdoor	6
+ Brookdale Park - Restroom - Outdoor	7
+ Burckhalter Park - Restroom - Outdoor	1
+ Caldecott Park - Restroom - Outdoor	1
+ Carter Gilmore Park - New Restroom - Outdoor	1
+ Central Reservoir Recreation Area - Restroom - Outdoor	6
+ Cesar Chavez Park - Restroom - Outdoor	6
+ Davie Tennis Stadium - Restroom - Outdoor	15
+ Dimond Park - Restroom - Outdoor	6
+ Eastshore Park - Restroom - Outdoor	23
+ Estuary Park - Restroom - Outdoor	11
+ Frog Park - Restroom - Outdoor	19
+ Joaquin Miller - Fire Circle Restroom - Outdoor	2
+ Joaquin Miller - Redwood Glen Restroom - Outdoor	18
+ Lakeside Park - Bandstand Restroom (closed) - Outdoor	1
+ Lakeside Park - Nursery Restroom - Outdoor	21
+ Lowell Park - Restroom - Outdoor	17
+ Maxwell Park - Restroom - Outdoor	6
+ McCrea Park - - Restroom - Outdoor	6
+ Montclair Park - Restroom - Outdoor	4
+ Morcom Rose Garden - Field House and Restroom - Outdoor	46
+ Mosswood Park - Theater Building - Restroom - Outdoor	13
+ Officer Willie Wilkins Park - Restroom - Outdoor	2
+ Pine Knoll - Restroom - Outdoor	1
+ Raimondi Park - Restroom - Outdoor	2
+ San Antonio - Restroom - Outdoor	7
+ Shepherd Canyon Park - Restroom - Outdoor	1
+ Snow Park - Restroom - Outdoor	22
+ Union Point Restroom - Outdoor	4
<b>Total</b>	<b>305</b>