



**OAKLAND  
WORKFORCE DEVELOPMENT BOARD  
FULL BOARD MEETING**

**THURSDAY, AUGUST 1, 2024**

8:30 a.m. – 11:00 a.m.

Hearing Room #4

Oakland CA City Hall





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**OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)**

**FULL BOARD MEETING NOTICE**

**Thursday, August 1, 2024**

8:30 a.m. – 11:00 a.m.

Hearing Room 4

Oakland City Hall

One Frank H. Ogawa Plaza

Pursuant to the Governor's Executive Order N-29-20, all members of the Oakland Workforce Development Board and City Staff will join the meeting via phone/video conference and no teleconference locations are required.

**PUBLIC PARTICIPATION**

The public may observe and/or participate in this meeting many ways.

**OBSERVE: To observe the meeting by video conference**, please click on this link:

<https://us06web.zoom.us/j/82178019834?pwd=Xdc6mmyRLFbXHJuGpZPhMGrBVudvAw.1> at the noticed meeting time. Instructions on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193-joining-a-Meeting>

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**COMMENT:**

**Public comment is not available for remote participation at this time. If you would like to comment on an item remotely, please submit written comments 24 hours in advance by email to [owdb@oaklandca.gov](mailto:owdb@oaklandca.gov) or appear in person.**

If you have any questions, please email: [owdb@oaklandca.gov](mailto:owdb@oaklandca.gov)

**OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)**

**FULL BOARD MEETING NOTICE**

City Hall, 1 Frank H. Ogawa Plaza, Oakland, CA  
**Hearing Room 4**

Thursday, August 1, 2024  
8:30 a.m. – 11:00 a.m.

**AGENDA**

*Members of the public wishing to address the Board on issues shall complete a Speakers Card. Members of the public who wish to address the Board on published issues should do so at the time the agenda item is being discussed. Issues that the public wishes to address that are not published on the agenda will be heard during the Public Forum section. You will have 2-minutes to speak on the item.*

**I. PROCEDURAL ITEMS**

- a. Call to Order and Roll Call
- b. Chair Remarks
- c. Approval of Minutes (Action) – May 2, 2024 and June 28, 2024

**II. ACTION ITEMS**

- a. Authorize Grant Agreement with Black Cultural Zone Community Development Corporation In An Amount Not To Exceed \$71,420 for Fiscal Year 2024-25

**III. INFORMATIONAL ITEMS**

- a. Marine Trade and Water Transportation Presentation- Sal Vaca
- b. Director’s Report

**IV. PUBLIC FORUM**

For items that members of the public wish to address that are NOT on the agenda.

**V. STAFF REPORTS**

**VI. ANNOUNCEMENTS**

**VII. CLOSING REMARKS & ADJOURN**

**NEXT SCHEDULED FULL BOARD MEETING  
THURSDAY, NOVEMBER 7, 2024  
8:30 AM-11:00 AM**

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”. Auxiliary aids and services are available upon request to individuals with disabilities.*

# OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)

## FULL BOARD MEETING

Thursday, May 2, 2024  
8:30 a.m. – 11:00 a.m.

### MINUTES

The meeting was called to order by **Board Chair Ahmed Ali Bob** at 8:35am.

**Roll Call:** Ahmed Ali Bob, Rudy Besikof, September Hargrove, Aaron Johnson, Kim Jones, Pete May, Lee McMurtray, Megan Nazareno, Kalpana Oberoi, Louis Quindlen, Della Randolph, Ching Wang. (*Quorum Established*)

**Absent:** Peter Gamez, Jason Gumataotao, Nigel Jones, Tatiana Newman-Wade, Mark Richards, Omar Sabeih

**Board Chair Ahmed Ali Bob** stated that members of the public who wish to address the board on items noticed on the agenda should complete a speaker card before the agenda item is discussed. Each speaker will have two minutes to speak on the item. Staff will be keeping time and will notify you when your two minutes are complete. Public comment is not available for remote participation at this time. The public may address items not published on the agenda during the Public Forum section at the end of the meeting.

**Board Chair Ahmed Ali Bob** requested a motion to approve the meeting agenda.

#### **Motion passed**

Ayes - 12

Noes - 0

**OWDB Executive Director Sofia Navarro** introduced the CA Employment Development Department (EDD) Regional Advisor Camille McCuiston and the new City of Oakland Economic and Workforce Development Department (EWDD) Director Ashleigh Kanat to the board members.

#### **Approval of Minutes (Action) – February 1, 2024**

**Board Chair Ahmed Ali Bob** requested a motion to accept the minutes of February 1, 2024. meeting.

**Board Member Ching Wang** noted that there were three corrections needed for the minutes on page 8 of the board packet: a) clarifying that Samuel Merritt University (SMU) is ranked #1 in the nation for the salaries of graduates; b) that SMU is starting a Bachelor of Science in CalSciences (CONFIRM FROM TAPE); c) and the program is a Certified Registered Nurse Anesthetist (CNRA) program.

**Board Member Rudy Besikof** moved to approve the minutes for the February 1, 2024, meeting with the corrections noted by Board Member Ching Wang, and **Board Member Ching Wang** seconded the motion.

**Motion Passed**

Ayes - 12

Noes - 0

**ACTION ITEMS**

a. **Adopt Workforce Innovation Opportunity Act (WIOA) Stipends and Incentives Policy 23-008**

**OWDB Staff Quinallison Dovey** presented the Stipends and Incentive Policy to the board. The policy will guide stipend and incentive payments to participants enrolled in WIOA operated programs and was developed in response to new Employment Development Department (EDD) guidance that has been drafted. The policy will allow for clients to receive up to \$1,000 per program year in stipend payments and up to \$750 per year in incentive payments. The policy was developed after review of current provider practices and feedback from Oakland service providers.

There was one public speaker for the item, in support of the new policy and the use of stipends with clients to encourage participation in workforce services.

The Board had questions regarding the difference between stipends and incentives, the rationale behind the funding limits in the policy for stipends and incentives, if the staff reviewed policies and practices of other local areas, if the receipt of stipends or incentives would negatively impact clients' ability to access other sources of income, the allowable usage of the funds in support of academic milestones, and rationale for bringing the policy to the OWDB for adoption prior to the EDD finalizing their approval at the state level.

Staff stated that they would collect data on the implementation of the policy and usage of funds by providers for stipend and incentive payments, and report back to the board on the number of clients benefiting from these payments and the amount of funds used by providers.

**Board Member Aaron Johnson** moved to approve Stipend and Incentive policy as presented by staff, and **Board Member Kalpana Oberoi** seconded the motion.

**Motion Passed**

Ayes - 12

Noes - 0

b. **Adopt FY 2024-2025 OWDB Budget and Contracts**

**OWDB Staff Honorata Lindsay** presented a recommendation for the OWDB to adopt a resolution authorizing the adoption of the 2024-2025 Workforce Development Budget, including appropriation of approximately \$3.7M in Workforce Innovation and Opportunity Act (WIOA) formula funds, \$2.3M from California Volunteers, and nearly \$2M from the City of Oakland General Fund and from other sources. The resolution also authorizes the carryforward of over \$500,000 in unspent funds from FY2023-2024 into FY2024-2025 and

authorizes grant agreements with service providers competitively selected to provide workforce services in FY2024-2025. The City's budget deficit has resulted in less General Funds available, and a hiring freeze on the vacant Program Analyst II position.

There was one public speaker on the item expressing support for the resolution and voicing appreciation to staff for maintaining funding levels for service providers with shrinking funds available.

The Board had questions regarding how OWDB's budget reduction compared to reductions in other City of Oakland departments, how OWDB's revenue streams compare to other local areas, information on the percentage of WIOA funds that are federally passed through the state to Oakland compared to direct state funding, if there are other new federal funds available for OWDB through the recently-passed Inflation Reduction Act (IRA) or CHIPS and Science Act, how the proposed budget for FY2024-2025 compares to actual expenditures from the current fiscal year, and rationale behind having a line-item for a funding reserve of \$600,000 in the budget.

The Board also requested an update when the final funding amounts for FY2024-2025 are confirmed and comparison to current year budget, and a short chart showing OWDB's pursuit of other funding opportunities. Staff will provide budget updates to the Board at the upcoming August 2024 meeting.

**Board Member Lee McMurtray** moved to approve the budget resolution as presented by staff, and **Board Member September Hargrove** seconded the motion.

**Motion Passed**

Ayes - 12  
Noes - 0

**II. INFORMATIONAL ITEMS**

**a. CA Volunteers/Oakland Forward Video**

**OWDB Staff David Dias** introduced a video created to showcase the programs supported by California Volunteers funding. The Oakland Forward programs help Oakland youth ages 16-30 gain work experience in environmental and public service employment. The video was developed with the support of the City of Oakland's KTOP department. The video will be used to promote the programming and support client recruitment, show the work accomplished by programs during their first two years of funding support, and highlight the personal success stories of participants. The video will be sent out to Board members and posted on City social media sites.

**b. Housing and Community Development Workforce and Housing Pilot Program**

**City of Oakland Housing and Community Development (HCD) Project Manager Kelly Hoffman** and **Bay Area Community Services (BACS) Director Logan McDonald** presented on the Homeless Prevention Pilot, which uses \$2.3M in City funds for homeless prevention. Last year Oakland helped 3,000 homeless individuals become housed, but 4,000 other individuals became homeless during the same time. The Homeless Prevention Pilot

targets resources on vulnerable populations with services that include connecting to better employment opportunities.

OWDB staff will follow up with BACS staff to build working relationships between the pilot program and Oakland's network of workforce service providers to improve services for vulnerable residents. Staff will send out copies of the PowerPoint presentation to Board members.

There were two public speakers on the item, requesting more information on services specifically for people under 30 years old, how the program defines homelessness, and ways to partner and link to the pilot program to support the clients that are housing unstable.

Board members asked if there was a housing deficit in the region and if there is new housing being developed in the pipeline, if there was a central source for information on housing and homelessness efforts in the region, and information on mechanisms to convert existing units to affordable housing.

**c. Workforce Accelerator Fund (WAF) 10.0 | East Bay Youth Technology Apprenticeship Program (EBYTA) Informational Report**

**OWDB Staff Quinallison Dovey** provided an update on the programming supported by Workforce Accelerator Fund (WAF) 10.0 funding. The funding was used to engage youth ages 16 to 24 in pre-apprenticeship technology training leading to careers in Information Technology (IT). The program enrolled 31 people over the course of programming, one more than the target of 30 enrollments. 39% of program participants were from Oakland, 31% resided in Richmond, and 26% lived in the Contra Costa or Alameda counties outside of these two cities. Staff shared an evaluation report prepared by funded partner Empathway, showing the positive effects of the On-the-Job training component on seven program participants. The report stated that the program experience had significant positive impacts for the youth and young adults that participated. One client who completed the training and work experience funded through WAF 10, Chyu Phylo was honored for her dedication and work.

**Developing Oakland's Film Industry Informational Report**

**EWDD Deputy Director Greg Minor** shared information on the City's efforts to boost the film industry in Oakland. EWDD oversees special permits for the City. However, insufficient staffing hinders the City's ability to do more to promote the City and benefits of filming in Oakland. The City also lacks financial incentives for filming in Oakland, and lacks other amenities such as sound studios, which leads to higher costs for filming in Oakland than in other localities such as San Francisco. Oakland is looking to start an incentive program to provide a rebate on approving permits for benefits such as local hire, with rebates increasing for hiring people or businesses from Oakland's most impacted zip codes.

**Sam Bempong and Grace Porras from the East Bay Film Collective** discussed how the City, with direction from Mayor Sheng Thao and Councilmember Carroll Fife, convened a task force that led to the proposal to boost the film industry and develop an incentive structure. They shared that San Francisco has an incentive program, and their data shows that for every \$1 the City of San Francisco spends on incentives for the film industry, \$13 are spent by the film industry in the city.



There was one public speaker on the item expressing support for the initiative and praising the work of the City and East Bay Film Collective in addressing the issue.

The Board asked if there were any other local training programs or providers that were working with the East Bay Film Collective and City of Oakland on the initiative, and were informed that the task force is currently looking at the training and provider landscape in Oakland to identify any potential gaps or supporters.

### **III. PUBLIC FORUM**

There were no public speakers.

### **IV. STAFF REPORTS**

#### **a. Director's Report**

There was no Director report provided due to limited time remaining on the agenda.

### **V. ANNOUNCEMENTS**

Executive Director Sofia Navarro informed the Board that a OWDB retreat has been scheduled for June 28, 2024.

### **VI. CLOSING REMARKS & ADJOURN**

Board Chair Ahmed Ali Bob reminded the group that it is Small Business Week, and that there is a culminating event at Geoffrey's Inner Circle tomorrow night. The next OWDB meeting is scheduled for August 1, 2024.

**The meeting was adjourned at 11:10 a.m.**

### **NEXT SCHEDULED REGULAR BOARD MEETING**

**Thursday, August 1, 2024**

**8:30 a.m. – 11:00 a.m.**

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**OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)**

**SPECIAL BOARD MEETING AND RETREAT**

Location: Port of Oakland  
Friday, June 28, 2024  
9:00 a.m. – 3:00 p.m.

**MINUTES**

The meeting was called to order by **Chair Ahmed Ali Bob** at 9:09 a.m.

**Roll Call:** Ahmed Ali Bob, Lee McMurtray, Jason Gumataotao, Omar Sabeh, Della Randolph, Kalpana Oberoi, Ching Wang, Peter Gamez, Pete May, Aaron Johnson, September Hargrove Louis Quindlen, Kim Jones, Megan Nazareno, Tatiana Newman-Wade, Rudy Besikof, (*Quorum Established*)

**Excused:** Ching Wang, Jason Gumataotao, Della Randolph, Aaron Johnson

**Absent:** Omar Sabeh, Kalpana Oberoi

**Board Chair Ahmed Ali Bob** stated that members of the public who wish to address the board on items noticed on the agenda should complete a speaker card before the agenda item is discussed. Each speaker will have two minutes to speak on the item. Staff will be keeping time and will notify you when your two minutes are complete. Public comment is not available for remote participation. The public may address items not published on the agenda during the Public Forum section at the end of the meeting.

**Chair Ahmed Ali Bob** requested approval of the meeting agenda.

**Board Member Rudy Besikof** moved **Board Member Louis Quindlen** second.

**ACTION ITEM a.**

Accept and Appropriate \$400,000 from Alameda County Workforce Development Board to Support Marine Trades & Water Transportation Career Initiative and accept \$750,000 from the California Workforce Development Board Workforce Accelerator Fund for Technology Career Opportunities, Authorize \$1.15M Grant Agreements \$730,833.00 to Lao Family Community Development Inc. \$100,000 Spanish Speaking Unity Council, and then \$200,000 to West Oakland Job Resource Center.

**OWDB Staff Lindsey & Staff Dovey** presented background and legislative history.

**Public Speakers: None**

Board members questioned the range of job types available in the Marine Trades industry, and asked for confirmation if union representation will be provided. From the 300 enrolled participants,

is there a predetermined target for employment placement? Who constitutes the selection committee, and would it be feasible for vendors to formally present their plans to the OWDB? Who are the partnering employers, what specific roles will they offer, and what are the internship objectives? Please provide details including the anticipated start date, an in-depth outline of the recruitment strategy, and clarification regarding the \$19,000.00 cost per student attending the Bay Tech Career Initiative Project? Is it possible for the vendor to share their recruitment strategies for the Bay Tech Career Initiative Project, and is there a specific participant enrollment goal? What is the competitive selection process like?

Staff stated that the competitive selection process is a three -year cycle workforce is required to put out a Request For Proposal (RFP), providers will then apply, the selection committee consist of readers and reviewers who will review and and then score the applications after discussion. The committee is composed of workforce professionals.

For Bay Tech Career Initiative Project staff has budgeted 15% - 20% to be used for administrative cost, a percentage above that will go to the training providers partners for stipend, incentives, wages, Lao family will receive majority of the grant for personal, operations, administrative cost, of the 300 participants 50 clients the City has focused on.

**Chair Ahmed Ali Bob** requested a motion to accept and appropriate funding.

**Board Member September Hargrove** moved staff, **Board Member Lee McMurtray** second.

**Motion Passed**

Ayes – 10

**ACTION ITEM b.**

A Resolution Of The Oakland Workforce Development Board (Board) Authorizing A Grant Agreement With Black Cultural Zone In An Amount Not To Exceed \$71,420 for Youth Services From WIOA Title I Formula Funds For Fiscal Year 2024-2025

**Staff Member Dovey** presented the recommendation.

**Public Speakers: None**

Board members had questions regarding what age range is being targeted, and what is the current unemployment rate in District 6? What is the rationale for not being able to recruit 10 youths within a year, and what specific recruitment challenges are they facing? Please clarify the concept of "paid for performance." Given that this is the beginning of the third cycle, why weren't the issues from the first and second cycles identified as warning signs earlier? What is the root cause for Black Cultural Zone's challenges? Is it related to recruiting, retaining, or referring youth to services? What services does Black Cultural Zone currently offer, and which services would they seek to partner with vendors for?

Provide a breakdown of the total expenditures for Black Cultural Zone, are we discussing the \$71,000 total expenditure over the three years? What is the overall cost associated with youth services? does Black Cultural Zone have dedicated staff for this program? Would it be beneficial to have all providers convene to share best practices? Additionally, would it help to have a vendor staff member dedicated to supporting new vendors, subcontractors, and collaborating with established vendors? Please provide more details about the six participants who were placed, including their job roles. What are the existing staff challenges faced by the vendor?

Board Members decided to table item, to the next subsequent meeting, allowing Black Cultural Zone an opportunity to answer questions presented by the board.

**Board Member September Hargrove** moved **Board Member Peter Gamez** second to table item and move to a subsequent meeting date.

**Motion Passed**

**Ayes - 9**

**Abstain - 1**

**Chair Ahmed Ali Bob** requested a volunteer to act as Acting Chairperson and continue the meeting.

**Board Member Louis Quindlen** moved **Board Member Peter Gamez** seconded that **Board Member September Hargrove** be appointed as Acting Chairperson for the remainder of this meeting.

**Motion Passed**

**Ayes - 10**

**BOARD RETREAT DISCUSSION**

Welcome and Introductions

*Board retreat facilitated by David K. Shinder*

Retreat agenda:

1. Overview of the Planning Session
2. Role of the Workforce Development Board
3. Contemplating a Plan that Reflects Oakland Workforce Development Board's Mission, Vision, and Values
4. Examining the Board's Priorities
5. Charting a Course for the Work Ahead
6. Next Steps

**IV. PUBLIC FORUM** For items that members of the public wish to address that are NOT on the agenda.

## V. ANNOUNCEMENTS

*Sofia Navarro, Executive Director, gave an update of grants that the workforce staff have applied to.*

Staff Dovey invited anyone interested to the providers meeting that is held virtually every other month, let her know if you are interested in attending.

**Board Member Tatiana Newman-Wade** shared that the OUSD Summer Internship Program will host a reception for over 550 high school students to be held at Cypress Mandela in Oakland, July 11, 2024, from 5:00 – 7:00 PM.

**Board Member Rudy Besikof** shared that in the Fall, Laney College will open a business incubator space.

*Sofia Navarro, Executive Director, thanked everyone for showing up and participating.*

## VI. CLOSING REMARKS & ADJOURN

**The meeting was adjourned at 2:53 p.m.**

### NEXT SCHEDULED FULL BOARD MEETING

**Thursday, August 1, 2024**

**8:30 a.m. – 11:00 a.m.**

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**ITEM II.a. - ACTION**



**To: Oakland Workforce Development Board**  
**From: OWDB Staff**  
**Date: August 1, 2024**  
**Re: Authorizing A Grant Agreement With Black Cultural Zone In An Amount Not To Exceed \$71,420**

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**RECOMMENDATION**

**A Resolution Of The Oakland Workforce Development Board (Board) Authorizing A Grant Agreement With Black Cultural Zone In An Amount Not To Exceed \$71,420 for Youth Services From WIOA Title I Formula Funds For Fiscal Year 2024-2025**

**EXECUTIVE SUMMARY**

Staff recommends that the Board authorize an additional \$71,420 in funding for the Black Cultural Zone (BCZ) for Fiscal Year 2024-25. This recommendation follows a comprehensive review of BCZ's performance reporting over the past year, during which OWDB staff have closely monitored their progress. Initially, BCZ encountered challenges in data collection, recruitment, and enrollment, but with support and guidance from OWDB staff in addition to BCZ increasing capacity in staffing, they are showing progress. BCZ has demonstrated efforts to improve their data management processes and increasing participant engagement and enrollment. OWDB staff will continue to monitor BCZ's performance to ensure that the allocated resources are effectively and efficiently utilized.

By authorizing this additional funding, the Board will reinforce its commitment to supporting organizations like BCZ that play a vital role in empowering underserved communities and furthering OWDB's broader goal of creating a more inclusive and resilient local economy.

ATTACHMENT: Black Cultural Zone WIOA Quarterly Program Reports and Update

**WIOA YOUTH SERVICE PROVIDER  
QUARTERLY PROGRAM REPORT**

<b>AGENCY:</b>	<b>Black Cultural Zone</b>
<b>PY:</b>	<b>2</b>
<b>WIOA CONTRACT:</b>	<b>YOUTH</b>

**Do not enter data below.  
Data will auto-generate from the other Quarter reporting tabs**

**PROGRAM YEAR-TO-DATE**

<b>1) PERFORMANCE</b>	<b>Q1 (Jul 1 - Sep 30)</b>	<b>Q2 (Oct 1 - Dec 31)</b>	<b>Q3 (Jan 1 - Mar 31)</b>	<b>Q4 (Apr 1 - Jun 30)</b>	<b>PYTD Total</b>
a) Total Carry-forward Enrollments	0		6	0	6
b) Total Enrollments (Not including Carry-forwards)	0		6	0	6
c) Total Co-enrollments (with other grants)	0	0	0	0	0
e) Total Exits (Includes Carry-forward enrollments)	0	0	6	0	6

<b>2) TRAINING SERVICES</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>PYTD Total</b>
a) Enrolled in Post-Secondary Education	0		2	0	2
b) Enrolled in Apprenticeship Training	0	0	0	0	0
c) Internships	0	0	0	0	0
d) Work Experience (WEX)	0		3	0	3
e) Non-WIOA Funded Training	0	0	0	0	0
f) Credential/Certificate Attainments	0	0	0	0	0

<b>3) EDUCATION/EMPLOYMENT OUTCOMES</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>PYTD Total</b>
a) Total Employed	0		3	0	3
b) Industries					
Healthcare	0	0	0	0	0
Advanced Manufacturing	0	0	0	0	0
Transportation, Distribution & Logistics (TDL)	0	0	0	0	0
Information Communication Technology (ICT)	0	0	0	0	0
Hospitality/Leisure/Retail	0	0	0	0	0
Construction	0	0	0	0	0
Government	0	0	0	0	0
Other	0		3	0	3
c) Advanced Training/Post-Secondary Education Placement	0	0	0	0	0
d) High School Diploma/GED Credential Attainment	0	0	0	0	0
e) Average Hourly Wage	0		\$21.00	0	21

<b>4) RECRUITMENT EVENTS</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>PYTD Total</b>
a) Total Events	0		1	0	1
b) Total Employers	0	0	0	0	0
c) Total Attendants	0	0	0	0	0
d) Total Employed (from event if applicable)	0		1	0	1

<b>5) EXPENDITURE STATUS</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>PYTD Total</b>
a) PY Award Amount	0	0	0	0	0
b) Total amount invoiced YTD (Sum of invoices)	0	0	0	0	0
c) % of Award Invoice to Date (line 5b divided by line 5a)	0	0	0	0	0
d) Total Training Expenditures to Date	0	0	0	0	0

**WIOA YOUTH SERVICE PROVIDER  
QUARTERLY PROGRAM REPORT**

<b>AGENCY:</b>	<b>Black Cultural Zone</b>
<b>PY:</b>	<b>2</b>
<b>WIOA CONTRACT:</b>	<b>YOUTH</b>

**QUARTER 3 (January 1 - March 31)**

<b>1) PERFORMANCE</b>	<b>Q3</b>
a) Total Carry-Forward Enrollments	6
b) Total Enrollments (Not including Carry-Forwards)	0
c) Total Co-Enrollments (with other grants)	
d) Total Exits (Includes Carry-forward enrollments)	6

<b>2) TRAINING/WORK-BASED LEARNING SERVICES</b>	<b>Q3</b>
a) Enrolled in Post-Secondary Education	2
b) Enrolled in Apprenticeship Training	
c) Internships	
d) Work Experience (WEX)	3
e) Non-WIOA Funded Training	
f) Credential/Certificate Attainments	

<b>3) EDUCATION/EMPLOYMENT OUTCOMES</b>	<b>Q3</b>
a) Total Employed	3
b) Industries	
Healthcare	
Advanced Manufacturing	
Transportation, Distribution & Logistics (TDL)	
Information Communication Technology (ICT)	
Hospitality/Leisure/Retail	
Construction	
Government	
Other	3
c) Advanced Training/Post-Secondary Education Placement	
d) High School Diploma/GED Credential Attainment	
e) Average Hourly Wage	\$21.00

<b>4) RECRUITMENT EVENTS</b>	<b>Q3</b>
a) Total Events	1
b) Total Employers	
c) Total Attendants	
d) Total Employed (from event if applicable)	1

<b>5) EXPENDITURE STATUS</b>	<b>Q3</b>
a) PY Award Amount	
b) Total amount invoiced YTD (Sum of invoices)	
c) % of Award Invoice to Date (line 5b divided by line 5a)	
d) Total Training Expenditures to Date	

<b>PROGRAM NARRATIVE</b>
1) Describe any accomplishments achieved towards program goals and objectives during the reporting period. During this quarter I was able to meet with the participants that were enrolled in the program and worked on completing their goals and being able to move in the direction that they want to.



2) Describe any program challenges or issues (particularly related to program performance) encountered during the period and how the agency plans to address them.

Being able to be consistent with our check in. Having people sign up but not respond to the orientation meeting. Being able to meet with participants on the set days for our meetings.

3) Please list any fiscal, staffing and/or administrative changes that impact the WIOA funded contract(s). What plans are in place to ensure on-going program management?

There are no changes in the program that will impact the program and to make sure that there are plans to make sure that the program will move forward in case of management changes. We have had a change in management but have been able to catch them up on what's been going on.

4) Please describe any technical or programmatic assistance or training needs.

Any and all program training and events for WIOA are very helpful and useful. Being able to attend training to help better your skills and help with communicating with youth is very helpful. Being able to be consistent with CalJobs and any refresher training will be great.

5) Additional comments:

N/A

# **OAKLAND WORKFORCE DEVELOPMENT BOARD**

## **RESOLUTION NO. 24 – \_\_\_\_\_**

### **RESOLUTION OF THE OAKLAND WORKFORCE DEVELOPMENT BOARD AUTHORIZING A GRANT AGREEMENT WITH BLACK CULTURAL ZONE COMMUNITY DEVELOPMENT CORPORATION IN A TOTAL AMOUNT NOT TO EXCEED SEVENTY-ONE THOUSAND FOUR HUNDRED TWENTY DOLLARS (\$71,420) FOR FOR FISCAL YEAR 2024-25 TO PROVIDE YOUTH WORKFORCE SERVICES**

**WHEREAS**, the Oakland Workforce Development Board (Board) is mandated to oversee the expenditure of federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funding in partnership with the Mayor as local chief elected official in a designated workforce development area such as the City of Oakland (City), and the Mayor has designated the City Administrator to act on the Mayor’s behalf on all WIOA administrative matters; and

**WHEREAS**, the Board adopted the FY 2024-25 OWDB Budget at its meeting on May 2, 2024; and

**WHEREAS**, the Board is committed to promoting equitable economic development and enhancing job readiness and opportunities for underserved populations in Oakland; and

**WHEREAS**, the Board has selected, through a competitive request for proposals process, the service providers specified below to provide employment and training services to adults, dislocated workers, youth with WIOA Title I formula funds and other funds received by the OWDB and the City; and

**WHEREAS**, the Black Cultural Zone Community Development Corporation (BCZ) is a pivotal community organization dedicated to fostering economic empowerment, cultural preservation, and community resilience in Oakland’s Black neighborhoods; and

**WHEREAS**, over the past year, OWDB staff have closely monitored BCZ’s performance and noted their substantial improvements in data collection, participant recruitment, and enrollment, overcoming initial challenges with dedicated support from OWDB; and

**WHEREAS**, staff recommend that an additional \$71,420 in funding be allocated to BCZ for Fiscal Year 2024-25 to further support their initiatives in WIOA youth workforce development activities; and

**WHEREAS**, staff will continue to monitor of BCZ’s performance, conducting regular evaluations to ensure that the allocated resources are effectively utilized to achieve desired outcomes; now, therefore, be it

**RESOLVED:** That the Board approves the grant agreement with Black Cultural Zone in an amount not to exceed Seventy-One Thousand Four Hundred Twenty Dollars (\$71,420) for Fiscal Year 2024-25; and be it

**FURTHER RESOLVED:** That staff will continue to monitor BCZ’s performance through regular evaluations to ensure alignment with OWDB’s goals; and be it

**FURTHER RESOLVED:** That the Board is authorized to take actions with respect to such agreements consistent with this Resolution and its basic purposes, subject to review and approval by the City Attorney’s Office as counsel to the Board.

PASSED BY THE FOLLOWING VOTE:

AYES -

NOES –

ABSENT –

ABSTENTION –

**Oakland Workforce Development Board  
2024 Meeting  
Calendar**

<b>Full Board Meeting</b>	<b>Thursday - February 1, 2024</b>
<b>Executive Committer Meeting</b>	<b>Friday - March 15, 2024</b>
<b>Full Board Meeting</b>	<b>Thursday - May 2, 2024</b>
<b>Executive Committer Meeting</b>	<b>Friday – June 21, 2024</b>
<b>Full Board Meeting</b>	<b>Thursday - August 1, 2024</b>
<b>Executive Committer Meeting</b>	<b>Friday - September 20, 2024</b>
<b>Full Board Meeting</b>	<b>Thursday - November 7, 2024</b>
<b>Executive Committer Meeting</b>	<b>Friday - December 20, 2024</b>

***DATES AND TIMES SUBJECT TO CHANGE***