

CITY OF OAKLAND

Parks and Recreation Advisory Commission



AGENDA FOR REGULAR MEETING

Date: Wednesday, November 13, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Remote access instructions:

The following options are available to join this meeting remotely via Zoom;

- To join online, please click on the following link: <https://us06web.zoom.us/j/88980519955>.
- To join by phone, please use one of the options below:
 - One-tap mobile.
 - +16699006833,,89527966432# US (San Jose),+14086380968,,89527966432# US
 - Dial one of the numbers below for higher quality based on your current location.
 - +1 669 900 6833 US (San Jose), +1 408 638 0968 US (San Jose),
 - +1 669 444 9171 US, +1 253 215 8782 US (Tacoma),
 - +1 346 248 7799 US (Houston), +1 719 359 4580 US, +1 253 205 0468 US,
 - +1 309 205 3325 US, +1 312 626 6799 US (Chicago), +1 360 209 5623 US,
 - +1 386 347 5053 US, +1 507 473 4847 US, +1 564 217 2000 US,
 - +1 646 876 9923 US (New York), +1 646 931 3860 US, +1 689 278 1000 US,
 - +1 301 715 8592 US (Washington DC), +1 305 224 1968 US
 - International numbers are available at <https://us06web.zoom.us/j/88980519955>.
 - Webinar ID: 889 8051 9955.

How to submit Public Comment before and during the meeting:

1. To submit comments for review by the Commission before the meeting date, email comments to publiccomments2prac@oaklandca.gov.
2. To comment in person during the meeting, please complete a Speaker Card and provide to meeting coordinators before the Chair opens the floor to Public Comment on that Item. Each speaker will be called to the podium by name and permitted to comment for the allotted time.
3. To comment during the meeting online, click “Raise Your Hand” when prompted. When it is your turn to speak, please unmute yourself. You will be permitted to comment on the open Item for the allotted time and re-muted. See instructions on how to “Raise Your Hand” here: https://support.zoom.com/hc/en/article?id=zm_kb&sysparm_article=KB0068290.
4. To comment during the meeting by phone, please call one of the phone numbers listed above. You will be prompted to “Raise Your Hand” by dialing *9 to request to speak. When it is your turn, please unmute yourself by dialing *6. You will be permitted to comment on the open Item for the allotted time and re-muted.

If you have questions, email publiccomments2prac@oaklandca.gov or contact Oakland Parks, Recreation and Youth Development at 510-238-7275. Thank you.

AGENDA FOR REGULAR MEETING

Parks and Recreation Advisory Commission

Date: Wednesday, November 13, 2024

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NOTE: Public Comment will be taken during this meeting as follows...

- If you have a comment to make about an Item on this agenda, you may do so after the Chair opens the floor to Public Comment on that Item.
- If you have a comment to make about a topic that is not on this agenda, you may do so under Items 5 and 11, Open Forum and Continuation of Open Forum.

Agenda Items

1. Call to Order
2. Roll Call / Determination of Quorum
 - Alper, Barach, Cervantes, Henderson, Kos-Read, Omolo, Thomas, Snyder, Tran, Watkins, Whitmore
3. Modification of the Agenda
4. Disposition of Minutes
 - Draft minutes from regular meeting on September 11, 2024.
5. Open Forum
 - Comment on all items not on this agenda will be taken at this time.
6. Consent Calendar
 - A single agenda item on the overall agenda for events that have been presented to the PRAC and held successfully for three or more consecutive years. Note that PRAC can use a single motion to approve multiple items under the Consent Calendar and/or request items be removed for separate discussion.
7. Measure Q Update
 - Monthly OPW Informational Report on Measure Q and Performance Measure Updates.
 - Quarter 1 Maintenance Review

AGENDA FOR REGULAR MEETING

Parks and Recreation Advisory Commission

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8. New Business

- 8A. Request for the Parks and Recreation Advisory Commission to approve a gift-in-place donation in the amount not to exceed \$5,400 from the Center for Biological Diversity and to enter into a right of entry contract with artist to paint mural art on walkway at Arroyo Viejo Park.
- 8B. Request for the Parks and Recreation Advisory Commission to support a gift-in-place donation in the amount not to exceed fifty thousand dollars (\$50,000) from the non-profit group Trybe at San Antonio Park tennis court and to enter \$1 construction contract with selected vendor to install basketball poles and backboards at the selected court.
- 8C. Request for the Parks and Recreation Advisory Commission to approve the recommendation renaming the East Oakland Sports Center to the Larry E. Reid Sports Center, in honor of his legacy and dedication and service to Oakland.
- 8D. Annual Report from the Parks and Recreation Advisory Commission, FY 2022 – 2023 and 2023 – 2024

9. Planning and Conditional Use Permits (CUPs)

- 9A. Request for the Parks and Recreation Advisory Commission to support a gift-in-place donation in the amount not to exceed forty-nine thousand dollars (\$49,000) from the Redwood Heights Association at Redwood Heights Park and to enter into a \$1 construction contract with selected vendor to construct a ramp for skateboarding activities. This request also seeks PRAC support for approval by the City of Oakland Planning Division of a minor conditional-use permit for the installation of a skateboarding ramp at the site.

10. Update from the Director, Committees, and Announcements

11. Continuation of Open Forum

- All final comments on items not on this agenda will be taken at this time.

12. Adjournment

AGENDA FOR REGULAR MEETING

Parks and Recreation Advisory Commission

Date: Wednesday, November 13, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue



Visit [PRAC's website](#) for Agendas, Meetings, Minutes, and more information.

Next Regular PRAC Meeting

Date: Wednesday, December 11, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Accessibility Information:

This meeting location is wheelchair accessible.

To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email publiccomments2prac@oaklandca.gov or call Oakland Parks, Recreation and Youth Development at (510) 238-7275 or TDD/TTY (510) 238-3254 at least ten (10) days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities. Thank you.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonés, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a publiccomments2prac@oaklandca.gov o llame al (510) 238-7275 o (510) 238-3254 por lo menos cinco (5) días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 publiccomments2prac@oaklandca.gov 或致電 (510) 238-7275 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。

CITY OF OAKLAND
Parks and Recreation Advisory Commission



MINUTES FOR REGULAR MEETING

Date: Wednesday, September 11, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Agenda Items

1. Call to Order: **4:37 pm.**

2. Roll Call / Determination of Quorum

Alper, Barach, Cervantes, Henderson, Kos-Read, Omolo, Snyder, Thomas, Tran, Watkins,
Whitmore

Present (7): Vice Chair Barach, Commissioners Alper, Cervantes, Henderson, Kos-
Read, Thomas, and Watkins

Excused (2): Chair Tran, Commissioner Whitmore

Absent (1): Commissioner Snyder

Action: Quorum confirmed.

2A. Tribute to former Commissioner Kenzie Smith.

3. Modification of the Agenda

– **None.**

4. Disposition of Minutes

– Approval of draft minutes from regular meeting on **July 10, 2024.**

Motion: Vice Chair Barach entertained a motion to approve the minutes.

Moved by: Commissioner Kos-Read

Seconded by: Commissioner Henderson

Vote: Yes (7) Alper, Barach, Cervantes, Henderson, Kos-Read, Thomas,
Watkins

No (0)

Action: Motion Passed.

5. Open Forum

Comment on all items not on the agenda are taken at this time.

In-Person: 3

Remote: 2

Email: 0

6. Consent Calendar

- A single agenda item on the overall agenda for events that have been presented to the PRAC and held successfully for three or more consecutive years. Note that PRAC can use a single motion to approve multiple items under the Consent Calendar and/or request items be removed for separate discussion.

6A. Request for the Parks and Recreation Advisory Commission to recommend approval for onsite sales at the Friends of Sausal Creek’s 19th Annual Native Plant Sale and Open House.

6B. Request approval to allow Mcclymmonds Alumni Action Committee to collect onsite donations and host their Annual Reunion at Defremery Park on Saturday, September 28, 2024.

Motion: Vice Chair Barach entertained a motion to approve the requests.

Moved by: Commissioner Kos-Read

Seconded by: Commissioner Henderson

Vote: Yes (7) Alper, Barach, Cervantes, Henderson, Kos-Read, Thomas, Watkins

No (0)

Action: Motion Passed.

7. Measure Q Update

- Monthly OPW Informational Report on Measure Q, Performance Measure Updates.
 - Close of FY 2024 Budget
 - Adopted FY 2025 Budget
 - Measure Q Minor CIPs

Recess taken at 5:05pm.

Meeting resumed at 5:11pm.

Public Comment

In-Person: 0

Remote: 3

Email: 0

Motion: Vice Chair Barach entertained a motion to receive and file the Measure Q report.

Moved by: Commissioner Alpers

Seconded by: Commissioner Kos-Read

Vote: Yes (7) Alper, Barach, Cervantes, Henderson, Kos-Read, Thomas, Watkins
No (0)

Action: Motion Passed.

8. New Business

- 8A. Request for the Parks and Recreation Advisory Commission (PRAC) to grant approval for East Bay Family Garba (EBFG) to collect donations, sales proceeds of event-related merchandise, and station a mobile food truck at Golden Gate Recreation Center on Saturday, September 21, 2024.

Public Comment

In-Person: 0

Remote: 1

Email: 0

Motion: Vice Chair Barach entertained a motion to approve the request.

Moved by: Commissioner Henderson

Seconded by: Commissioner Cervantes

Vote: Yes (7) Alper, Barach, Cervantes, Henderson, Kos-Read, Thomas, Watkins
No (0)

Action: Motion Passed.

- 8B. Request for the Parks and Recreation Advisory Commission to review and support installation of an Outdoor library box, also known as a “Little Free Library,” at Estuary Park.

Public Comment

In-Person: 0

Remote: 0

Email: 0

Motion: Vice Chair Barach entertained a motion to approve the request.

Moved by: Commissioner Omolo

Seconded by: Commissioner Henderson

Vote: Yes (7) Alper, Barach, Cervantes, Henderson, Kos-Read, Thomas, Watkins
No (0)

Action: Motion Passed.

- 8C. Verbal report on the Estuary Park Master Plan from Public Works Capital Improvement Program Manager.

Public Comment

In-Person: 6

Remote: 1

Email: 16

Motion: Vice Chair Barach entertained a motion to accept the report.

Moved by: Commissioner Kos-Read

Seconded by: Commissioner Henderson

Vote: Yes (7) Alper, Barach, Cervantes, Henderson, Kos-Read, Thomas, Watkins

No (0)

Action: Motion Passed.

9. Planning and Conditional Use Permits (CUPs)

None.

10. Update from the Director, Committees, and Announcements

- OPRYD Director Fred Kelley reported the following:
 - Beginning the budget process now (early).
 - Definition of fiscal necessity will play a part in allocations.
 - Majority of funding received from OPW for security of all facilities has been lost.
 - Challenge to overcome.
 - Will continue monitoring the Estuary Park plan.
 - PRAC Annual Report to be submit for scheduling mid-October.
- Commissioner Kos-Read noted that there will be extensive leadership turnover in coming months and stated concerns around encampment management policy.

11. Continuation of Open Forum

Final comments on items not on the agenda are taken at this time.

In-Person: 0

Remote: 0

12. Adjournment: **6:57 pm.**

Next Regular PRAC Meeting

Date: Wednesday, October 9, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Visit [PRAC's website](#) for Agendas, Meetings, Minutes, and more information.

Respectfully Submitted,



Jasmine S. Bellow
Executive Assistant to the Director
PRAC Recording Secretary

DRAFT

CITY OF OAKLAND
Oakland Public Works

TO: Tam Tran, Chair, Parks and Recreation Advisory Commission (PRAC)
FROM: Liam Garland, Assistant to the Director of Public Works (OPW)
DATE: November 13, 2024
SUBJECT: Informational Report: OPW Quarterly Measure Q Maintenance Report

SUMMARY

This report provides:

1. Hiring updates related to Measure Q-funded park maintenance services, and
2. Data on delivery of Measure Q-funded park services for the first quarter of Fiscal Year 2025 (July 1-September 30).

BACKGROUND / LEGISLATIVE HISTORY

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services. As a component of this oversight function, OPW routinely submits updates to PRAC.

STATEMENT OF THE ISSUE

This quarterly maintenance report covers July 1, 2024 to September 30, 2024, or Quarter 1 (Q1) of FY 2025. It improves on prior reporting by color coding the data to show where OPW is meeting or not meeting targets and adding a column for Q1 averages. It incorporates prior PRAC feedback by providing more narrative description of the data, trends, and staff responses to the trends. This report also compares trends between parks in equity priority neighborhoods and parks not in equity priority neighborhoods. Where disparities exist, the report begins to address them. Each park listed in the attachments has been updated with an asterisk (*) if the park is in a high priority equity neighborhood based on [OakDOT's Geographic Equity Toolbox](#) and ** for parks in highest priority equity neighborhoods.

Staff seek PRAC's input on this report's data and its presentation. Staff anticipate incorporating this input into future quarterly maintenance reports.

1. **Staffing:** Measure Q Section 3(B)(1)(m): "Providing dedicated staff at major parks. 'Major Parks' means City operated Community Parks, Region-serving parks, and Resource Conservation Areas, as those terms are used in the Open Space Conservation & Recreation (OSCAR) Element of the Oakland General Plan."

Attachment A provides a list of Measure Q-funded positions and whether the positions are filled, vacant, or frozen. Attachment B provides a list of positions primarily within the Parks and Trees Division and Facilities Services Division that are funded by sources besides Measure Q, and whether those positions are filled, vacant, or frozen.

Hiring. The table below shows Measure Q-funded hiring and vacancies.

Measure Q-Funded Positions	FY 2023/2024				FY 2024/2025
	Dec	Mar	May	June	October
# of Filled Positions	84	83	82	79	91
# of Vacant Positions	16	17	18	21	16
% Vacant Positions	16%	17%	18%	21%	15%

In typical years, the increase in number of Measure Q-funded positions and the lowering of vacancies in those positions would be good news. In this case, it is not. As reported in September, the midcycle budget moved ~15 positions to Measure Q that had previously been charged to other funding sources. For example, the midcycle budget moved to Measure Q three Gardener II positions that had been previously funded by the Landscaping and Lighting District. In addition, the midcycle budget froze seven vacant positions in Measure Q and these frozen positions are no longer part of the vacancy calculation. (If these frozen positions were included, the vacancy rate would increase from 15% to 20%.) All together, the total number of parks- and facilities-facing positions funded by Measure Q or other funds, as shown in Attachment B, has dropped from 261 filled positions in June 2024 to 258 filled positions in October 2024.

Dedicated Staff. Staff define Measure Q’s dedicated staffing goal as at least one full-time equivalent (FTE) devoted per month at each major park. Staff also developed a preliminary industry standard for number of parks maintenance FTEs per acre of park maintained. In 2008, the International City/County Management Association recommended a best practice of one park maintenance staff member per 12 acres of parkland and indicated a higher ratio if population density is higher. Oakland has a high population density and its parks face frequent illegal dumping, so staff adjusted the industry standard to one park maintenance staff per 10 acres.

To approximate FTEs per major park, staff track total labor hours worked by staff at each major park. Then these total labor hours per park are converted into a FTE count per park by dividing the total work hours per park by the number of hours a FTE works per month. This results in an approximate number of FTEs per park per month.

Attachment C shows the results. Ten of the 11 major parks are meeting the Measure Q-derived goal of one FTE per major park, and one is not. However, the one park not meeting the target reflects a lack of data entry, not lack of staff hours dedicated to this park. The supervisor responsible for this park missed data entry for this park and has been re-trained.

Eight parks are meeting the industry-standard target and two are not, including the park where the supervisor missed data entry. Joaquin Miller Park’s industry-standard target is 15 FTEs. This park was significantly short of the industry standard in July (3.2 FTE) and August (5.3 FTE), and closer to standard in August (11.5). Future quarterly maintenance reports will dig further into the maintenance needs of this large park.

2. **Ballfield Mowing:** Measure Q Section 3(B)(1)(a): “Mowing City operated sports fields frequently, every other week, or as may be required by the time of year.”

The Parks and Trees Division in Public Works’ Bureau of the Environment is responsible for ballfield mowing. Measure Q sets a priority to mow “frequently” and defines frequently as every

other week (or roughly two times per month), or “as [frequently as] it may be required by the time of year.”

Public Works sets a different mowing goal based on time of the year. During the off peak (or rainy) season from November to March, rain is likely and ballfields are used less, thus mowing is less frequent. Staff’s goal in the off-peak season is one mow per month at each field.

Off Peak (Rainy Season)					Peak (Dry Season)						
Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
ballfield mowing 1x/month					ballfield mowing 2x/month at minimum						

Peak (or dry) season is April to October. Rain is unlikely, ballfield use is high, and mowing is, and should be, occurring regularly. Measure Q says mowing should be occurring “every other week.” In peak season, staff’s goal is mowing ballfields twice per month at a minimum, 100% of the time.

Attachment D shows the results. The months in Q1 are all peak season, so the goal is to mow ballfields twice per month at minimum during this time. In Q1, overall monthly mows citywide exceeded the monthly target. In addition, 60-70% of individual parks also met the monthly mow target. In reviewing parks in the highest/high priority neighborhoods, 11 averaged at least 2 mows per month in Q1, and three did not. This ratio of parks in highest/high priority neighborhoods meeting target versus not meeting target (11 to 3) is better than the ratio of park mows in non-priority neighborhoods (9 meeting target versus 7 not).

Staff reviewed the three parks in highest and high priority neighborhoods that did not average two mows per month in Q1: Arroyo Viejo-Ricky Henderson A’s Field, Central Reservoir Park Field, and Garfield Ballfield. These three ballfields are not regularly scheduled for events, such as baseball or soccer games, thus were de-prioritized given other fields active use. This is similarly true at fields in non-priority neighborhoods that do not have regular events, such as Allendale Recreation Center Field, Burckhalter Field, Bushrod-Upper Field, and Golden Gate Rec Center Field, where the target of 2 mows per month also is not being met.

The data suggest that another 20 mows per month would enable every individual park—regardless of use of the park or whether it is in a priority neighborhood (or not)—to meet the Measure Q goal. Staff estimate that the one additional Park Equipment Operator is sufficient to ensure these 20 mows per month. As of June 2024, Measure Q funded seven Park Equipment Operators, six of which were filled and one vacant. The midcycle budget froze the vacant Equipment Operator position. Simply filling this frozen position in advance of next year’s peak season might mean achieving the Measure Q-derived mowing goal for every ballfield.

Staff are taking action to assess the ballfield mow count’s connection to better outcomes. As of October 1, 2024, Parks and Trees Division’s supervisors are conducting several park inspections per week and recording these inspections in *Cityworks*, the City’s computerized maintenance management system. These inspections identify deficiencies in a parks’ lawn; shrubs; trees; irrigation; presence of dumping, litter, or graffiti; identification of damaged facilities and/or signs; and presence of homeless encampments. Future quarterly maintenance reporting will cross check these results of the inspections with the counts of ballfield mows to see if staff’s ballfield mow counts are related to positive outcomes, i.e., lawns at proper height for the parks’ uses.

Overall, the ballfield mowing target and its data are becoming relatively reliable and routine. The data is revealing trends that correspond with staff's observations and experience. The data also shows some promise in meeting Measure Q-derived goals.

3. Trash and Litter: Measure Q Section 3(B)(1)(b): "Collecting trash and litter several times per week, including Saturdays and Sundays, from the City's most used parks, assuring equitable distribution of resources..."

Staff define the City's most used parks as the community parks and regional-serving parks in the General Plan's OSCAR element. Trash cans are emptied and litter removed at these parks every Monday and Friday by the Parks and Trees Division.

Staff set two goals for trash and litter pickup. The baseline goal is emptying of cans and picking up litter two times per week (or eight times per month), 100% of the time. To derive a Measure Q goal, staff took the baseline goal of two pickups per week, added a pickup on Saturday and Sunday to reflect Measure Q's language "including Saturdays and Sundays...", and then included an overall completion rate of 75% of the time. This Measure Q-derived goal translates into three or more weekly pickups (four pickups multiplied by 75%) at the most used parks.

Attachment E shows the results. In Q1, staff emptied an average of 1,464 trash cans monthly, several hundred short of the baseline goal of 1,888 per month and well below the Measure Q-derived goal of 2,832 per month. For Q1, an average of three parks met both the Measure Q-derived goal and the baseline goal, two parks met only the baseline goal, and six parks did not meet either. In addition, three of the parks in highest or high priority neighborhoods met the Measure Q-derived goal, and one did not. This compares favorably to the parks in lower priority neighborhoods, where two met this same goal and five did not.

Staff have reservations about concluding too much from this data given concerns about its reliability. For instance, Q1 results show that three parks had zero trash cans emptied for a full month. Not having any trash cans emptied for an entire month at any park is very unlikely and much more likely attributable to new supervisory staff not ensuring proper inputting of the data. Staff's focus for Quarter 2 (Q2) will be on entering the data more reliably. This will involve retraining of supervisors and staff, and ongoing monitoring of the data to ensure the data is being entered and reported appropriately.

Other than this, the data shows some promise for meeting the Measure Q-derived goal. Staff estimate an additional Gardener can empty an average of 560 cans per month. Based on this estimate, hiring three Gardeners would enable staff to meet the Measure Q-derived goal for trash can emptying. Given six existing Gardener vacancies, meeting this goal may be attainable. Recruitments for Measure Q-funded Gardeners are ongoing and interviews are scheduled for November.

4. Restroom Cleaning: Measure Q Section 3(B)(1)(e): "Cleaning Park Restrooms more than once per day, especially on weekends."

The Facilities Services Division of Public Works' Bureau of Maintenance and Internal Services is responsible for outdoor restroom cleaning. A custodial unit is dedicated to outside restrooms and pools. Five Custodians are currently funded by Measure Q—three of those positions are filled, two are vacant.

Staff set a baseline goal of cleaning every parks' outdoor restroom once per day, 100% of the time. To derive a Measure Q goal, staff considered the ballot text's language to clean park restrooms "more than once per day, especially on weekends." Staff set a target of twice per day cleanings including weekends and then included the goal of meeting this twice-per-day standard 80% of the time.

Each cleaning count represents the restroom or restrooms being cleaned at the listed location. Where only one bathroom exists at a location, one count equals one restroom cleaning. In locations with multiple restrooms, one count represents multiple restrooms being cleaned. No reporting is provided for the cleanings of parks restrooms that are closed or operate only seasonally or by event. These include Arroyo Viejo (McConnell Field), Caldecott, Carter Gilmore, DeFremery, Joaquin Miller-Sequoia Arena, Lafayette Park, Oakport Field, Otis Spunkmeyer Field, Raimondi, Officer Willie Wilkins, Willow Park, and Woodminster.

Attachment F shows the results. In Q1, citywide restroom cleaning counts exceeded the baseline goal in each month by 59-108 cleanings and a slight majority of individual parks met or exceeded the baseline goal. However, the park-by-park analysis shows 13-14 parks consistently falling short of the baseline goal. Even more, Q1 citywide restroom cleaning counts fell far short of the Measure Q-derived goal in each month. The shortfall was between 541-598 cleanings per month. Staff estimate that one custodian can clean 14 restrooms per day, which equates to ~280 cleanings per month. To regularly meet the Measure Q-derived goal, staff would need to hire 2-3 additional custodians. There are currently two vacant Measure Q-funded Custodian positions for outdoor restrooms. OPW has submitted hiring requisitions for Custodians; these requisitions are awaiting Finance Department approval.

When reviewing parks' restrooms in the highest/high priority neighborhoods, one met the baseline goal and four did not. In comparison, 15 parks' restrooms in non-priority neighborhoods met the baseline goal and eight did not. Given this disparity, staff examined more closely the counts at Central Reservoir, Concordia, and Lowell, all of which are outdoor restrooms in the high/highest priority neighborhoods that are failing to reach baseline monthly cleanings. Staff learned that the custodian on this route required re-training on use of the web application to track restroom cleanings. The re-training has been effective. September cleaning data for these three restrooms shows improvement, and a preview of these parks' October data also shows improvement.

Staff would like to better connect the restroom cleaning counts with restroom cleaning outcomes. The acting custodial supervisor currently performs restroom inspections. But these checks are not yet tracked and are conducted informally. In Q2, the custodial unit will explore whether the inspections might be formalized and/or tracked in the web application used to count restroom cleanings.

Overall, the restrooms cleaning target and its data tracking are improving. While there is room for more improvement, the Q2 data collection and reporting is becoming more reliable and more routine. Moreover, the trends revealed by the data are corresponding with staff's experience. The cleaning counts suggest that, if the two vacant custodial positions are filled, staff might be able to meet or nearly meet Measure Q-derived restroom cleaning goals, especially in the three restrooms in highest or high priority neighborhoods. In addition, staff will monitor the restroom cleaning data for parks in priority neighborhoods and, if better data entry doesn't reduce the cleaning counts disparities, consider re-allocating existing staff to improve cleaning counts at those locations.

5. **Status Update on Parks Assessments:** Measure Q Section 3(B)(1)(l): “Developing measurable tools to ensure *equitable* maintenance of all parks and open spaces...”

Staff are developing park assessments prompted by the Measure Q section cited above and by the [City Auditor’s December 21, 2023 report’s](#) Recommendation #6, agreed to by the City Administrator, that recommends preparation of “a baseline condition for parks maintenance conditions.”

The Parks and Trees Division of Public Works’ Bureau of Environment is responsible for park maintenance. It is currently hiring a consultant to conduct an updated inventory of park assets, and then conducting condition assessments of those assets. The assessments will categorize the City’s parks and grounds by size, amenities, and facilities. The inventory will be geo-coded and incorporated into the City’s computerized maintenance management system, *Cityworks*. That consultant’s contract execution should proceed within the next two weeks. The execution faced delay as the Department of Workplace and Employment Standards needed to review the contract and confirm a subcontractor’s status as a very small local business enterprise. Given this delay, staff have revised the *Anticipated Staff Reporting Schedule* (Attachment G) to reflect a return to PRAC with a draft of this assessment by July 2025.

RECOMMENDATION

OPW recommends that PRAC receive this informational report.

Respectfully prepared and submitted by:

/s/ Liam Garland

Liam Garland

Assistant to the Public Works Director

- Attachments: A – List of Measure Q-Funded Positions
B – List of Non-Measure Q-Funded Positions in Parks, Trees, and Facilities Services
C – Dedicated Staffing at Major Parks
D – Ballfield Mows
E – Trash Can Emptying
F – Restroom Cleanings
G – Anticipated Staff Reporting Schedule for FY 2024-2025

Attachment A – List of Measure Q-Funded Positions

Classification	# Filled	# Vacant	% Vacant	# Frozen
Administrative Assistant II	1			
Administrative Services Manager I	1			
Arboricultural Inspector	1			
Assistant Director, PW Agency	1			
Business Analyst II	1			
Capital Imp Proj Coord, Asst	1			
Construction & Mtce Mechanic	1	1	50%	
Custodian	3	2	40%	
Electrician		1	100%	
Engineer, Assistant II (Office)		1	100%	
Gardener Crew Leader	27	1	4%	
Gardener II	26	6	19%	2
Irrigation Repair Specialist	2			2
Painter	2			
Park Attendant, PPT	3			1
Park Equipment Operator	6			1
Park Supervisor I	6			
Park Supervisor II	2			1
Tree Supervisor I	1			
Tree Trimmer	5	1	17%	
Tree Trimmer Crew Leader		1	100%	
Tree Worker	1	2	67%	
Totals	91	16	15%	7

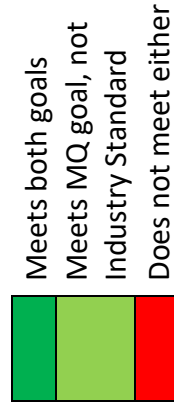
**Attachment B – List of Non-Measure Q-Funded Positions
in Parks, Trees, and Facilities Services**

Fund	Classification	# Filled	# Vacant	% Vacant	# Frozen
Comprehensive Cleanup	Administrative Analyst I	1			
	Administrative Analyst II	2			
	Administrative Assistant II	1	1	50%	
	Custodian	2			
	Envir. Enforcement Officer	5	1	17%	1
	Heavy Equip. Operator	1			
	Painter	2	2	50%	
	Park Supervisor I	1			
	Plumber	1			
	Maintenance Worker	22			2
	Operations Manager	1			
	Supervisor I	3	1	25%	
	Supervisor II	2			
	Street Mtce. Leader	11			2
	Street Sweeper Operator	17	1	6%	2
	Tree Supervisor II	1			
Tree Trim. Crew Leader		1	100%		
Facilities	Administrative Analyst II	2			
	Administrative Assistant II		1	100%	1
	Capital Impr. Project Coord.		1	100%	
	Carpenter	5			
	Constr. & Mtc. Mechanic	7			
	Constr. & Mtce. Supv I	3			
	Custodial Services Supervisor I	4	1	20%	
	Custodian	42	2	5%	4
	Custodian, PPT	5			1
	Electrical Engineer II	1			
	Electrician	1			1
	Electrician Leader	1			
	Facilities Complex Manager	1	1	50%	
	Fac. Complex Manager, Assist.		1	100%	1
	Facility Security Assistant, PPT	1			
	Maintenance Mechanic	2			6
	Manager, Building Services	1			
	Painter	3	1	25%	
	Plumber	2			
	Pool Technician		1	100%	
	Pool Technician, PPT		1	100%	
Project Manager	1				
Stationary Engineer	7	2	11%	2	
Stationary Engineer, Chief	3				
LLAD	Administrative Assistant I	1			
	Manager, Park Services	1			
	Totals	167	19	10%	23

Attachment C – Dedicated Staffing at Major Parks

	Acres	Industry standard FTE/park	Measure Q-derived goal = 1 or more staff FTE per park Industry Standard = 1 FTE/10 acres							
			April	May	June	July	August	Sept	Q1 Avg	
Arroyo Viejo Park**	10.1	1.0	5.7	4.8	3.4	6.7	6.6	4.9	6.1	
Brookdale Park	4.7	0.5	1.2	0.4	1.9	1.7	1.4	1.0	1.4	
Brookfield Park*	14	1.4	4.6	2.6	3.5	5.4	2.1	2.4	3.3	
Bushrod Park	10.1	1.0	4	3.2	2.9	3.1	3.9	3.4	3.5	
Defremery Park**	14	1.4	2.4	1.3	0.2	3.4	2.9	3.0	3.1	
Dimond Park	14.3	1.4	1.8	3	1.2	4.0	4.7	2.2	3.6	
Joaquin Miller Park***	150	15.0	1.8	0.8	2.9	3.2	5.3	11.5	6.7	
Lakeside Park	122	12.2	7	13.4	11.9	16.2	11.9	11.5	13.2	
Montclair Park	6.7	0.7	2.3	1.8	2.7	2.2	2.3	2.4	2.3	
Mosswood Park	11	1.1	2.5	4.8	1.3	1.1	4.1	3.4	2.9	
San Antonio Park*	11.62	1.2	1.4	0.4	2.3	0.12	0.02	0.5	0.21	
Parks meeting Measure Q Goal			11	8	10	10	10	10	10	
Parks not meeting Measure Q Goal			0	3	1	1	1	1	1	
% of Parks meeting Measure Q Goal			100%	73%	91%	91%	91%	91%	91%	
Parks meeting Industry Standard			9	7	7	9	8	8	9	
Parks not meeting Industry Standard			2	4	4	2	3	3	2	
% of Parks meeting Industry Standard			82%	64%	64%	82%	73%	73%	82%	

***Joaquin Miller Park has 500 total acres, but 360 acres are resource conservation areas.



Attachment D –Ballfied Mows

Q4 FY 2024

Q1 FY 2025

	April 1+ mow/mo	May 2+ mows per month	June	July	August	September	Q1 Average
Allendale Rec Center Field	1	2	2	1	1	0	0.7
Arroyo Viejo-McConnell Field**	5	4	4	4	5	4	4.3
Arroyo Viejo-Ricky Henderson A's Field**	0	1	1	0	0	0	0.0
Brookdale Rec Center Field	1	4	5	4	3	2	3.0
Brookfield Rec Center Field*	0	3	3	2	2	5	3.0
Burckhalter Park Field	0	1	2	0	0	0	0.0
Bushrod- Lower Field	2	4	2	3	3	3	3.0
Bushrod-Upper Field	0	2	1	1	0	0	0.3
Central Reservoir Park Field*	4	3	3	0	1	0	0.3
Concordia Park Field*	1	2	3	1	1	2	1.3
Curt Flood Field*	0	3	3	4	5	4	4.3
Franklin Field	3	1	3	5	2	4	3.7
Garfield Ballfield**	4	4	2	1	3	1	1.7
Golden Gate Rec Center Field	0	3	1	0	0	1	0.3
Greenman Field/Carter Gilmore**	3	4	4	5	8	9	7.3
Jefferson Square Field	1	1	0	5	1	0	2.0
Joaquin Miller (Robin Perry) Field	0	1	1	1	2	0	1.0
Lowell Park Field**	2	1	2	3	8	3	4.7
Montclair Recreation Center Field	4	3	3	3	3	2	2.7
Mosswood Rec Center Field	6	3	2	6	7	7	6.7
Oakport Field*	3	4	2	3	2	5	3.3
Otis Spunkmeyer Field*	2	3	3	5	5	3	4.3
Poplar Recreation Center Field	5	1	1	8	4	1	4.3
Pinto Park (Jones Field)	3	1	2	1	3	4	2.7
Raimondi Field	0	2	1	2	2	3	2.3
San Antonio Field*	5	3	1	3	3	2	2.7
Shepherd Canyon Park Field	1	2	2	2	2	0	1.3
Sobrante Park Field*	3	3	1	1	1	4	2.0
Tassafaronga Rec Center Field**	1	3	3	2	2	2	2.0
Wade Johnson Park Field**	2	2	1	0	4	3	2.3
Total Mows	62	74	64	76	83	74	78
% to goal citywide	207%	123%	107%	127%	138%	123%	129%
Number of parks meeting goal=	16	22	20	18	21	19	19
Number of parks short of goal=	14	8	10	12	9	11	11
% of parks meeting goal=	53%	73%	67%	60%	70%	63%	64%

Meets Measure Q goal
 Doesn't meet goal

Attachment E: Trash Can Emptying

	# of trash cans	Q4 FY 2024				Q1 FY 2025		Q1 Avg
		April	May	June	July	August	Sept.	
Arroyo Viejo**	5	No Data	67	44	51	57	56	55
Brookdale Park	6		27	17	25	32	29	29
Brookfield Park*	6		83	57	48	64	76	63
Bushrod Park	10		227	103	95	111	136	114
Defremery Park**	13		117	13	156	156	156	156
Dimond Park	16		60	85	67	62	79	69
Joaquin Miller Park	49		395	407	40	149	350	180
Lakeside Park	95		786	828	822	885	521	743
Montclair Rec Center Field	13		16	13	29	0	29	19
Mosswood Park	2		12	0	0	43	48	30
San Antonio Field*	21		134	14	0	0	21	7
Monthly Total				1924	1581	1333	1559	1501
Baseline goal citywide			1888	1888	1888	1888	1888	1888
% to baseline goal citywide			102%	84%	71%	83%	80%	78%
Parks meeting baseline goal			6	3	5	6	5	5.3
Parks short of baseline goal			5	8	6	5	6	5.7
% of Parks meeting baseline goal			55%	27%	45%	55%	45%	48%
Measure Q goal citywide			2832	2832	2832	2832	2832	2832
% to Measure Q goal citywide			68%	56%	47%	55%	53%	52%
Parks meeting MQ goal			3	0	1	2	4	2.3
Parks short of MQ goal			8	11	10	9	7	8.7
% of Parks meeting MQ goal			27%	0%	9%	18%	36%	21%

Meets Measure Q goal
 Meets baseline goal
 Doesn't meet either goal

Attachment F – Restroom Cleanings

	Baseline goal=1x/day, 100% of the time Measure Q-derived goal=2x/day, 80% of the time						FY 2025 Q1 Avg
	Q4 FY 2024			Q1 FY 2025			
	April	May	June	July	August	Sept.	
12th St & Lake Merrit Blvd	42	37	41	44	47	36	42
Astro Park / Eastshore Park	52	51	32	50	43	33	42
Bella Vista Park	23	19	16	12	17	25	18
Brookdale Park	17	19	27	24	24	33	27
Burckhalter Park	31	30	28	45	37	37	40
Central Reservoir Recreation Area*	18	16	2	12	14	26	17
Cesar Chavez Park*	27	26	21	25	22	30	26
Concordia Park*	16	17	12	19	20	26	22
Davie Tennis Stadium	23	21	20	26	23	19	23
Dimond Park	47	42	33	36	31	29	32
Estuary Park	35	29	23	27	28	21	25
Frog Park Rockridge-Temescal Green.	27	28	29	62	30	49	47
Joaquin Miller - Fire Circle	24	39	18	24	50	29	34
Joaquin Miller - Redwood Glen	25	30	27	47	26	45	39
Joaquin Miller Park - Meadow	71	79	31	56	66	40	54
Lakeside Park - Sailboat House	49	47	42	45	42	34	40
Lowell Park**	29	25	17	15	15	24	18
Madison/Wilma Chan Park	41	35	25	36	37	31	35
Maxwell Park	26	24	25	23	26	35	28
McCrea Park	28	26	25	19	29	29	26
Montclair Park	48	46	34	54	50	44	49
Morcom Rose Garden	44	36	37	41	43	35	40
Mosswood Park - Theater Building	27	28	30	29	26	17	24
Pine Knoll	45	40	40	45	47	36	43
San Antonio*	28	43	38	39	35	30	35
Shepherd Canyon Park	32	31	32	55	51	48	51
Snow Park	29	28	15	45	46	36	42
Union Point	36	26	20	21	15	22	19
Monthly Total	940	918	740	976	940	899	938
Baseline goal citywide	840	868	840	868	868	840	859
% to baseline goal citywide	112%	106%	88%	112%	108%	107%	109%
Parks meeting baseline goal=	13	12	11	15	14	17	15
Parks short of baseline goal=	15	16	17	13	14	11	13
% of parks meeting baseline goal=	46%	43%	39%	54%	50%	61%	55%
Measure Q goal citywide=	1440	1538	1440	1538	1538	1440	1505
Parks meeting MQ goal=	4	2	0	5	4	2	3
Parks short of MQ goal=	24	26	28	23	24	26	25
% of Parks meeting MQ goal=	14%	7%	0%	18%	14%	7%	12%

Attachment G – Anticipated Staff Reporting Schedule for FY 2024-2025

September	Close of FY 2024 Budget Adopted FY 2025 Budget Measure Q Minor CIPs
November	Quarter 1 Maintenance Review
December	Stormwater and Water Quality Update Update on OPW’s Progress on Audit Recommendations
Feb	Measure Q Budget Update Quarter 2 Maintenance Review
March Schedule TBD	Park Assessments
April	PRAC Develops Measure Q FY 2025-2027 Budget Recommendations
May	Quarter 3 Maintenance Review
June	City Council Adopts FY 2025-2027 Budget

CITY OF OAKLAND
Oakland Parks, Recreation, Youth Development

TO: Tam Tran, Chair, Parks and Recreation Advisory Commission
FROM: Claytoven Richardson, Recreation Center Director (Arroyo Viejo Recreation Center)
DATE: October 2, 2024
SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A GIFT-IN-PLACE DONATION IN THE AMOUNT NOT TO EXCEED \$5,400 FROM THE CENTER FOR BIOLOGICAL DIVERSITY AND TO ENTER INTO A RIGHT OF ENTRY CONTRACT WITH ARTIST TO PAINT MURAL ART ON WALKWAY AT ARROYO VIEJO PARK.

SUMMARY

The Center for Biological Diversity (CFBD) and celebrated Oakland artist and muralist, Robin Gibson are collaborating on this project. The goal is to paint a street mural depicting the co-existence and intersectionality of urban and natural environments. The beautification project will be done at Arroyo Viejo Park near the Krause Avenue entrance. Along with enriching Arroyo Viejo Park's public visual environment, the project will help to promote local artists. Target dates for this project/event are Spring of 2025.

Approval from the Parks and Recreation Advisory Commission is required per Oakland Municipal Code-O.M.C section 12.64.08 0.

FISCAL IMPACT

The proposed project is a gift-in-place donation by the CFBD. They have agreed to pay artist and muralist Robin Gibson at the site. Materials used to paint the mural are paid for by CFBD as well. The total value of the donated art/mural is \$5,400. There is no fiscal impact to the City of Oakland and will not create an unbudgeted cost. Below is breakdown of budget for this project. Also see Exhibit F for detailed description of costs.

Short Term Impacts

- The area where the mural is to be painted will have to be blocked off for 2 ½ days.
- For those two days City Staff, Park Employees, etc. will have to temporarily use the entrance at the back of the Krause Avenue parking lot.
- Public Works will have to erect temporary barriers for the 2 ½ days.

Sustained annual costs – none

Matching costs - none

Sources of funding:

Center for Biological Diversity - \$5,400 for mural design, consultation and implementation (paid)

Ongoing Maintenance:

\$0

PROJECT DESCRIPTION

Oakland artist and muralist, Robin Gibson, has created a design that can be created using paint and stencils (*refer to Exhibit A*). The process of painting the mural takes place over the course of 2½ days. On day #1 the artist primes the pavement and paints the outline of the mural. Day #2 is the community event: people of all ages in the community will be invited to help create the mural using stencils. The painting activity will be supported by picnic food and beverages. An environmental scientist or other professional from the Center for Biological Diversity will give a short presentation about the importance of community to protect and nurture our urban wild spaces. On Day #3 the artist applies a protective varnish to the mural.

The purpose of this project is to enrich and enliven Arroyo Viejo Park in two ways:

- a. By creating art that expresses and highlights the confluence of the human and natural worlds in a park such as Arroyo Viejo, where humans and a variety of animal and plant species inhabit and interact in a single, beautiful location.
- b. By bringing community members into the process of creating the art and thereby enriching their sense of ownership, pride and enjoyment of the art and the environment it refers to.

The goals and objectives of this project are:

- a. To create a sense of excitement, pride, and connection in community members in their local park.
- b. To bring community into the park and nurture a sense of belonging in the park
- c. To educate those who see the mural about the elements of the natural world around them

Community members and groups served:

- a. Members of the immediately adjacent neighborhoods around Arroyo Viejo Park
- b. Students of local schools: East Oakland Pride Elementary, Markham Elementary and others will be invited to participate in the creation of the mural.
- c. Other members of the Oakland community that are friends and family of people involved in the project.

The location of the mural: Inside Arroyo Viejo Park, near the Krause Avenue entrance, in the intersection just over the creek's bridge (*refer to Exhibit B*).

Implementation Plan:

- Creation of the mural design: complete
- Creation of mural stencils: complete
- Outreach to schools, adjacent neighbors, and other groups: Fall 2024
- Obtaining supplies for the painting: Winter 2024
- Public Arts Advisory Committee Presentation – February 2025
- Public Works department erects barricades on the morning of Spring 2025 and removes them on Spring 2025
- Painting the mural
 - o Outlining of the design and priming pavement: Spring 2025
 - o Community painting / stenciling design on pavement: Spring 2025
 - o Application of protective finish on design: Spring 2025

BACKGROUND / LEGISLATIVE HISTORY

This project was first conceived by the Center for Biological Diversity (*refer to Exhibit E*) and artist Robin Gibson (*refer to Exhibit C*) in 2021 as an Oakland Paint the Town project. Paint the Town approved the project and a street intersection was selected in the Laurel District. The project never got past the planning stage because EBMUD commenced construction on the identified intersection which resulted in the pavement being torn up. During the process of looking for an alternative location, Arroyo Viejo Park was identified as an ideal location and one which would give an opportunity to offer value to Oakland’s underserved community members. Arroyo Viejo Park also offers the natural elements (creek and wildlife) that are represented in the mural’s design.

RECOMMENDATION

Oakland, Parks, Recreation and Youth Development staff recommends that the Parks and Recreation Advisory Commission approve the request for the donation and installation of mural art at Arroyo Viejo Park on the pathway near the Krause Street entrance. The amount will not exceed \$5,400.00. The donation is from the Center for Biological Diversity. OPRYD staff also requests to enter a Right of Entry contract agreement with artist Robin Gibson to install art.

Respectfully submitted,

/s/ Claytoven Richardson

Prepared by:

Claytoven Richardson

Recreation Center Director

Arroyo Viejo Recreation Center

/s/ Angelica Lopez

Reviewed by:

Angelica Lopez

Recreation Supervisor

/s/ Harith Aleem (Signature)

Reviewed by:

Harith Aleem

Assistant Director, OPRYD

/s/ Fred Kelly (Signature)

Approved by:

Fred Kelley

Director, OPRYD

Identification of Support Documents:

Attachments: Exhibit A – *Mural Design*

Exhibit B – *Map Location*

Exhibit C – *About Robin Gibson (robinologie)*

Exhibit D – *Robin Gibson Gallery*

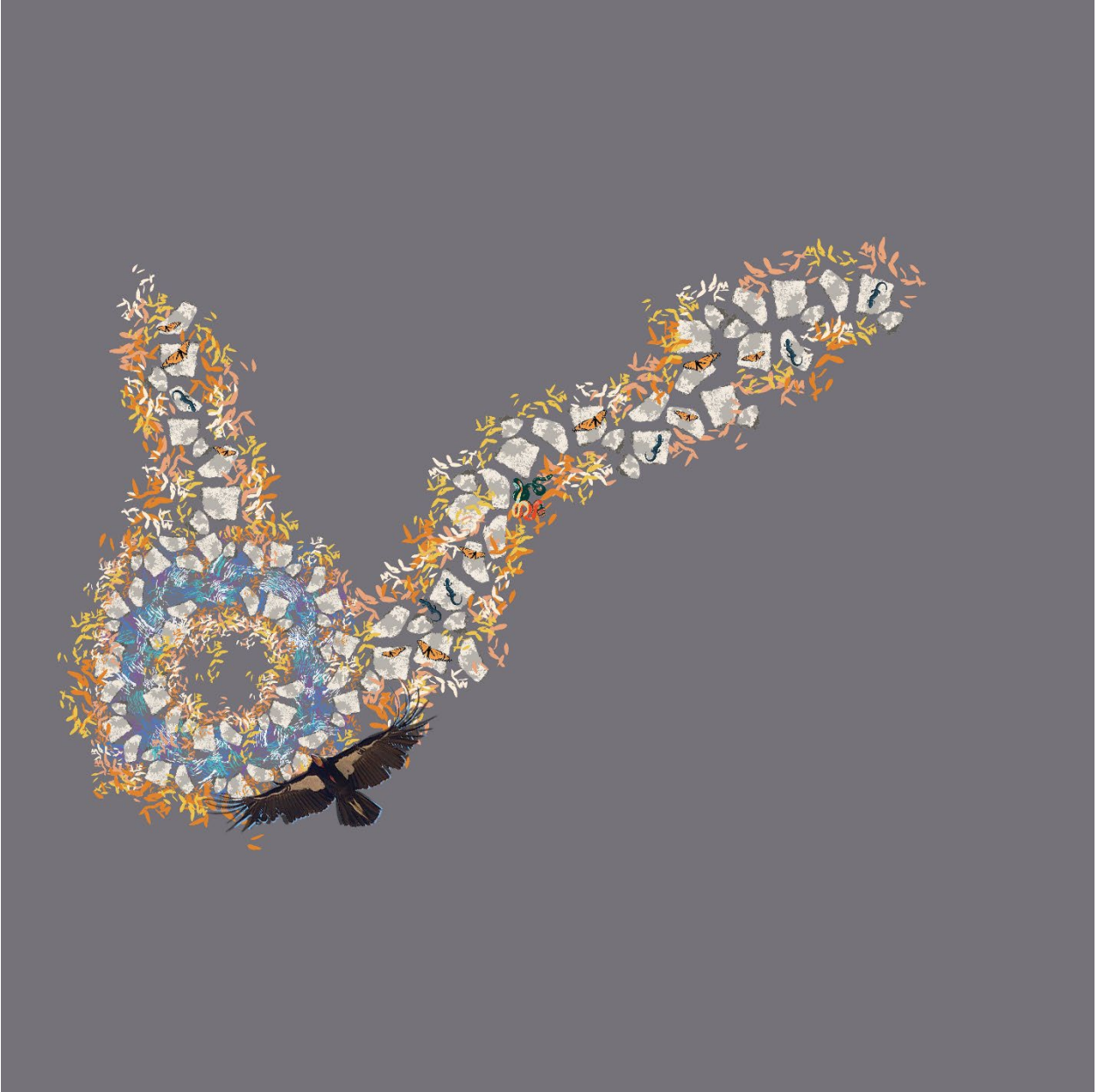
Exhibit E – *Center for Biological Diversity*

Exhibit F – *Proposed Budget*

EXHIBIT A

Mural Design

(full color) by Robin Gibson



Mock-up of how design would look on pavement. Our mural at Arroyo Viejo would be a bit smaller.



EXHIBIT B

Map Location

Location of mural inside Arroyo Viejo Park near Krause Ave. entrance (The blue circled area).

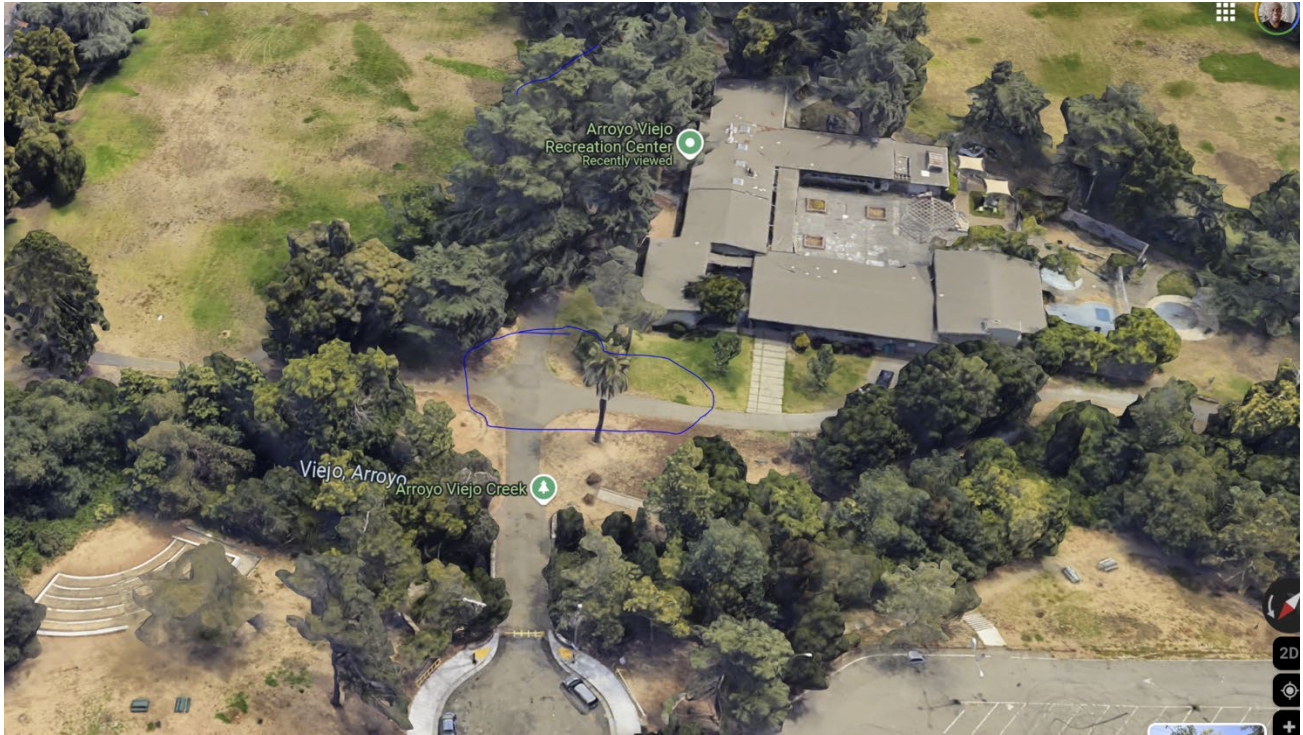


EXHIBIT C

About Robin Gibson (robinologie)

<http://www.robinologie.com/>

EXHIBIT D
Robin Gibson Gallery

EXHIBIT E

Center for Biological Diversity

<https://www.biologicaldiversity.org/>

EXHIBIT F

Proposed Budget

Budget for Arroyo Viejo Park Mural	
I. SUPPLIES	\$ 2,400.00
II. ARTIST FEES	\$ 2,800.00
III. COMMUNITY EVENT SUPPLIES	\$ 200.00
TOTAL BUDGET	\$ 5,400.00

I. SUPPLIES			
MATERIALS	QUANTITY	PRICE PER	TOTAL
Large Architectural Prints, for stencils (FedEx)	20	\$9.00	\$180.00
Color reference prints (Fed Ex)	6	\$2.00	\$12.00
Pacon UCreate Plastic Posterboard, 22" x 28" Clear, for stencils (DickBlick)	45	\$2.91	\$130.95
Crayola Washable Sidewalk Chalk (DickBlick)	1	\$4.49	\$4.49
X-Acto #5 Heavy-Duty Knife (DickBlick)	2	\$8.92	\$17.84
X-Acto Blades, #19 or #16 (DickBlick)	1 pack (100)	\$32.05	\$32.05
Masking Tape (HomeDepot)	1 (3 roll pack)	\$18.84	\$18.84
Caution Tape (HomeDepot)	1 roll	\$10.97	\$10.97
Orange Cones (HomeDepot)	6	\$23.98	\$143.88
Concrete Masonry Bonding Primer (HomeDepot)	5 gallons	\$23.98	\$119.90
3 Piece Roller Set, for primer (HomeDepot)	4	\$5.87	\$23.48
5 Gallon buckets, for water (HomeDepot)	2	\$4.98	\$9.96
5 Gallon Reusable Bucket Lid (HomeDepot)	2	\$2.48	\$4.96
HDX Five quart mixing bucket with lid (HomeDepot)	20	\$3.48	\$69.60
1 gallon mixing sticks (HomeDepot)	2 packs (20)	\$1.48	\$2.96
UTILITY 2" and 3" Brushes (HomeDepot)	7 packs (21)	\$10.47	\$73.29
Mini Roller Sets ? (HomeDepot)			
Terry Cloth Rags (HomeDepot)	1 pack	\$16.98	\$16.98
Drop cloths, 9'x12' (HomeDepot)	2	\$3.98	\$7.96
PAGE TOTAL			880.11
MATERIALS	QUANTITY	PRICE PER GAL	TOTAL
Acrylic Primer for concrete AMES Super Primer from Home Depot	1 – five gallon	\$185 for 5	185
Art Paint INSL-X flat traffic paint			

Black	5	60	300
White	5	60	300
Yellow	5	60	300
Cyan	4	60	240
Magenta	3	60	180
Grit - Play Sand	50 lbs		15
Paint Total			1520

TOTAL FOR SUPPLIES (not including tax)		\$ 2,400.11
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II. ARTIST FEES	
Mural design and consultation	\$ 1,500.00
Mural implementation (stencil creation, outlining, painting, finishing and giving instruction and guidance to community participants)	\$ 1,300.00
TOTAL FOR ARTIST FEES	\$ 2,800.00

III. COMMUNITY EVENT SUPPLIES	
Picnic food and service supplies	\$ 200.00
TOTAL COMMUNITY EVENT SUPPLIES	\$ 200.00



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Tam Tran, Chair, Parks and Recreation Advisory Commission
FROM: Quincy Williams, Assistant Capital Improvement Project Coordinator, OPRYD
DATE: October 24, 2024
SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO SUPPORT A GIFT-IN-PLACE DONATION IN THE AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS (\$50,000) FROM THE NON-PROFIT GROUP TRYBE AT SAN ANTONIO PARK TENNIS COURT AND TO ENTER \$1 CONSTRUCTION CONTRACT WITH SELECTED VENDOR TO INSTALL BASKETBALL POLES AND BACKBOARDS AT THE SELECTED COURT.

SUMMARY

Trybe, a nonprofit organization is proposing a gift-in-place donation in the amount not to exceed \$50,000 (total cost of project is \$17,043.00) and enter a \$1 construction contract agreement with L&M Distribution, the selected contractor to complete the installation of 4 basketball poles and backboards (Basketball System Legend Supreme) at San Antonio Park repurposed tennis court number two (See page number 3 below). Per the License Agreement it has with the City, Trybe has authorization to provide programming at/on the court.

Approval of the proposal will improve the site by providing exercise activity for youth who live near San Antonio Park. The improvements to the court will also satisfy upgrades to the site as described in the City Council approved San Antonio Master Plan (December 5, 2023). Trybe will provide maintenance of the basketball poles and backboards once installed. Since improvements to the tennis courts are described in the approved Master Plan, a minor Conditional Use Permit (CUP) is not required.

FISCAL IMPACT

The proposed project is a gift-in-place donation in which the donor and their selected contractor will enter a \$1 construction contract agreement with the City. Vendor (L&M Distribution) has provided a quote (see below) of \$17,043.00 for the installation of units (4). There will be no fiscal impact to the City of Oakland and will not create unbudgeted cost. Maintenance to the installation will be provided by Trybe at no cost to the City of Oakland.

PROJECT / PROGRAM DESCRIPTION

Trybe, has an agreement with the City of Oakland to provide programming at San Antonio Park. The organization provides programming at 3 of the 4 repurposed tennis courts to carry out a range of activities. Court number two was recently resurfaced so that it could be used as a multipurpose court. Currently the court has a portable basketball stand/backboard for use by neighborhood kids. In order to maximize the courts usage so that a greater number of youths can participate, the San Antonio community and Trybe determined that installation of 4 permanent poles and backboards would be

ideal. This installation would increase the attractiveness of the park and provide neighborhood youth with additional positive outlets.

BACKGROUND / LEGISLATIVE HISTORY

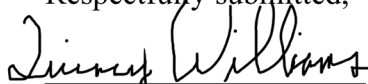
On December 5, 2023, The Oakland City Council, approved the San Antonio Master Plan. On page 57 of the document, it describes the following. *Based on community feedback from the Community Engagement Meetings and the existing conditions of the courts, the master plan recommends the following improvements: Replace the existing tennis courts with multiuse courts. Court sports could include tennis, pickleball, volleyball, futsal, and handball.* Earlier this year, Oakland Public Works resurfaced two of the four tennis courts. The court closest to Foothill Blvd is now the court used as a futsal. The court that Trybe is proposing for basketball poles and backboards is the second one/next to futsal that will be available for multiuse (volleyball, tennis, handball and basketball).

Per OPRYD’s consultation with City of Oakland Planning and Zoning, Since this proposal falls under multipurpose use of the resurfaced court as described in the Master Plan, a minor Conditional Use Permit is not required. The contract will be required to meet all of the compliance thresholds (Contracting, Risk Management Divisions) prior to installation.

RECOMMENDATION

Staff recommends the Parks and Recreation Advisory Commission (PRAC) support a gift-in-place donation in the amount not to exceed \$50,000 (\$17,043.00) from Trybe. Trybe proposes to install 4 basketball poles/backboards at the number two San Antonio Park court. Trybe will enter into a \$1 construction contract with selected vendor to complete the project.


Respectfully submitted,

 (Signature)

Prepared by:

Quincy Williams

Assistant Capital Improvement Project Coordinator, OPRYD


[Harith Aleem \(Oct 25, 2024 15:10 PDT\)](#) (Signature)

Reviewed by:

Harith Aleem

Assistant Director, OPRYD

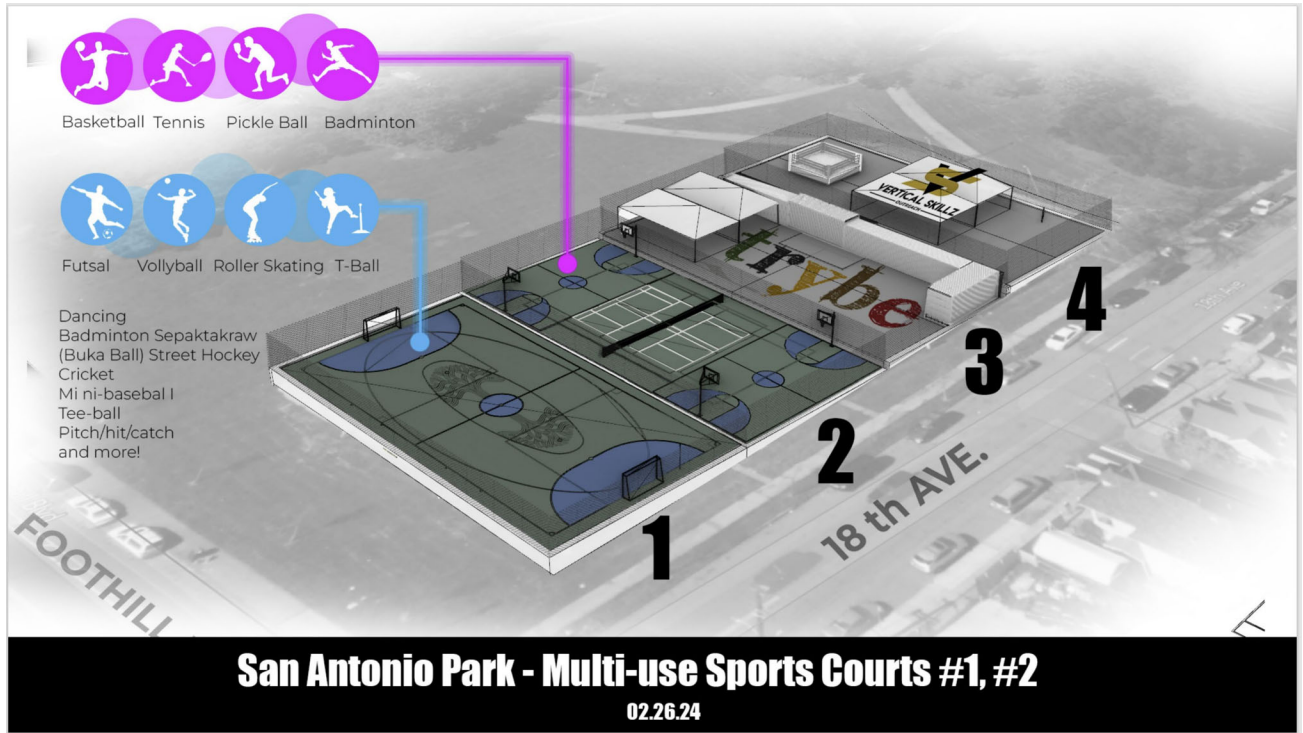

[Fred Kelley \(Oct 25, 2024 15:30 PDT\)](#) (Signature)

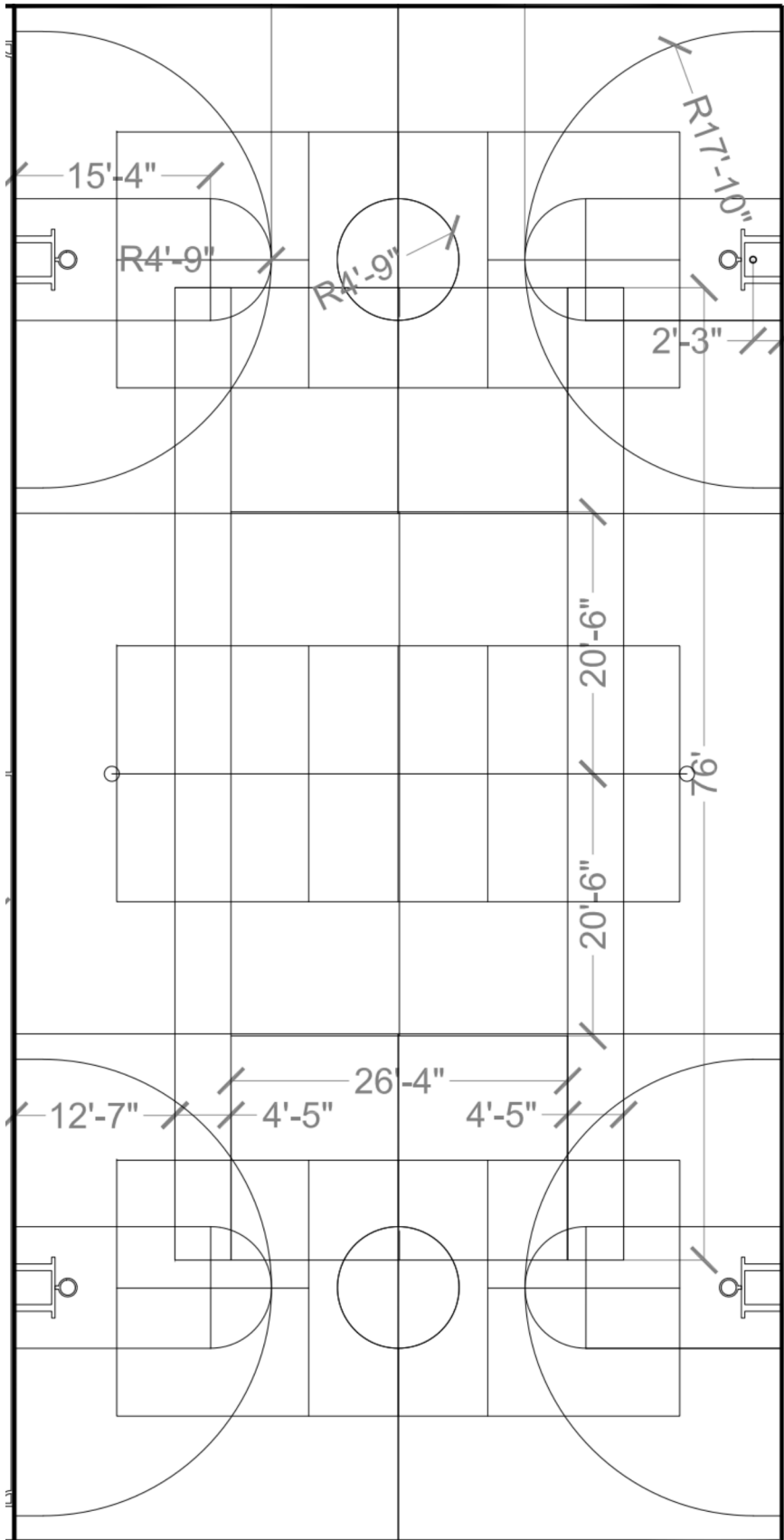
Approved by:

Fred Kelley

Director, OPRYD

Attachments: Exhibit A – *Site Plan with Proposed Installation (Page 3)*
Exhibit B – *Costs (Page 4)*
Exhibit C - *Court Design and Equipment (Pages 5 -7)*



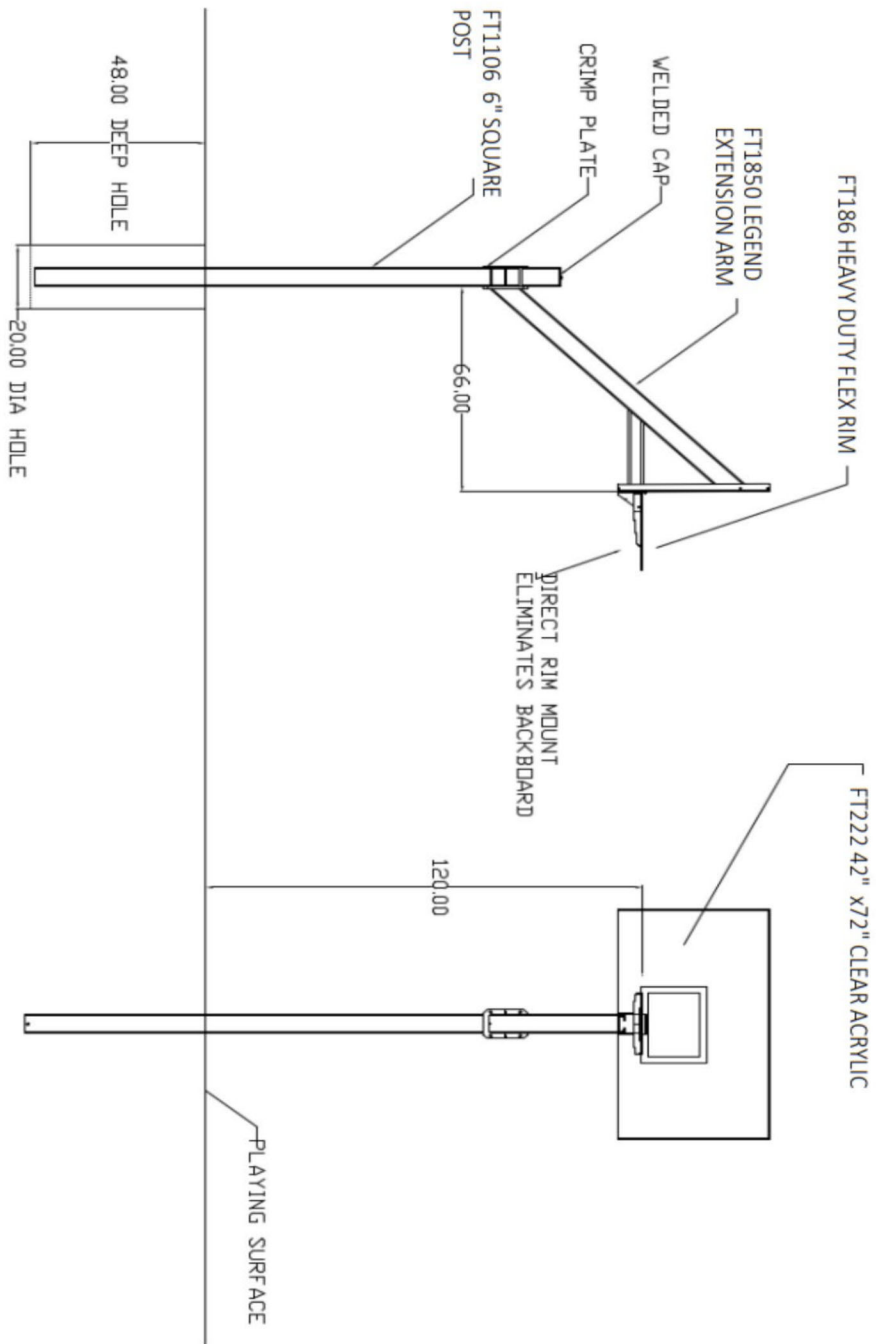


2



Legend Supreme

- FT1106 6" Square Post
- FT1850 Legend Extension Arm
- FT222 42"x72" Acrylic Backboard
- FT186 Heavy Duty Flex Goal
- Lifetime Superior Warranty
- Approx. Shipping Weight: 470 lbs.



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Tam Tran, Chair, Parks and Recreation Advisory Commission
FROM: District 7 Councilmember Treva Reid
DATE: November 7, 2024
SUBJECT: **Request For The Parks And Recreation Advisory Commission To Approve The Recommendation Renaming The East Oakland Sports Center To The Larry E. Reid Sports Center, In Honor Of His Legacy And Dedication And Service To Oakland**

SUMMARY

This report recommends renaming the East Oakland Sports Center to the Larry E. Reid Sports Center in honor of former Councilmember Larry Reid, who tirelessly advocated for and served Oakland's District 7 for 24 years (1997-2021). Councilmember Reid held several notable positions during his tenure, including President of the Oakland City Council and Vice Mayor of Oakland. His 24 years of service make him the second longest-serving Councilmember in Oakland's history, following former Councilmember Frank Ogawa, who served for 28 years.

The East Oakland Sports Center, located at 9161 Edes Avenue, is a vital facility and has served as a central hub for recreation and fitness for Oakland residents, especially those in District 7, since its opening in 2011. Originally constructed as a potential training site for the 2012 Olympics—before they were ultimately held in London—the 25,000 sq. ft. facility has since evolved into Oakland's premier sports and swim center. It features a 9,000 sq. ft. indoor water park, a 3,000 sq. ft. dance studio, and various other amenities for fitness and recreation. The East Oakland Sports Center has also received recognition for its environmentally conscious efforts, including LEED-Silver certification, and has been awarded for its innovative architectural design, which maximizes natural light while effectively controlling solar gain.

Councilmember Reid was instrumental in the construction of the East Oakland Sports Center, helping the Community and Economic Development Agency secure \$11 million in funding from Measure DD via Resolution 81488.

In addition to his pivotal support for the East Oakland Sports Center, Councilmember Reid led transformative development projects in District 7. He championed housing initiatives in Durant Square and along MacArthur Boulevard, revitalized commercial spaces like Foothill Square Shopping Center, and promoted upgrades at major sites such as the Oakland Zoo and Oakland International Airport. His leadership spurred growth in Deep East Oakland and the Hegenberger Corridor, attracting substantial public and private investment. Reid notably advocated for the Oakland Airport BART Connector, enhancing airport access and regional connectivity. His efforts brought major retailers like Walmart, Starbucks, In-N-Out, Wing Stop and Raising Canes to Hegenberger Road, establishing it as a leading economic hub and continues to be Oakland's highest sales-tax revenue generating corridor. Reid also

supported Auto Row on I-880, now featuring brands like Toyota, Lexus, and Acura, and fostered local entrepreneurship through his annual small business symposium and job fairs, connecting thousands with business and job opportunities.

FISCAL IMPACT

Renaming the East Oakland Sports Center may incur one-time costs related to updating internal and external signage and other public information materials. Due to specific site requirements and the specialized nature of this project, the City of Oakland’s Public Works (OPW) team is unable to replace the existing signage in-house.

To establish a more precise budget, OPW will request a quote from the contractor awarded the upcoming pool upgrade project at the Sports Center. This quote will be requested immediately following the contract award, allowing an estimated budget to be included in the subsequent Council report, should additional funding approval be needed. Our office is also exploring potential funding sources with community partners for project-related costs.

The project may entail:

- **One-time costs:** Related to the fabrication and installation of new signage at the East Oakland Sports Center
- **Communications and Information Updates:** Updates to OPRYD and other City public information materials, including maps and facility listings, which could be absorbed within existing operational budgets
- **Plaque Installation:** Purchase and installation of a plaque in a prominent location to be managed by OPW
- **Interior and Exterior Signage:** Purchase and installation of exterior signage, also to be overseen by OPW

PROJECT / PROGRAM DESCRIPTION

The proposed renaming of the East Oakland Sports Center to the Larry E. Reid Sports Center commemorates Councilmember Reid’s enduring contributions to East Oakland and his remarkable 24-year tenure. Originally envisioned as a potential Olympic training site, the center evolved into a premier community recreation facility under his leadership, opening in 2011 as a 25,000-square-foot LEED-Silver certified complex with a 9,000-square-foot indoor water park, dance studios, and versatile spaces for fitness and wellness programs. The facility’s state-of-the-art glass and metal design maximizes natural light and has been recognized by architectural organizations including AIA San Francisco, AIA East Bay, and Athletic Business.

To support the renaming, the project may include several one-time costs for the fabrication and installation of new signage around the East Oakland Sports Center, updating OPRYD and other City public information materials such as maps and facilities lists, which could be absorbed into existing operational budgets, and installing a commemorative plaque and exterior signage, both managed by OPW. Through Reid’s advocacy and strategic use of Measure DD funding, Oakland invested \$11 million to bring this facility to life, making it one of few LEED-certified natatoriums serving underinvested communities nationwide. Renaming the center would celebrate Reid’s legacy and reinforce its mission to provide affordable, quality recreation for all—a goal he championed for

District 7. Following established city procedures, this renaming aligns with his vision for inclusive community development, exemplifying his commitment to enhancing East Oakland’s quality of life.

BACKGROUND / LEGISLATIVE HISTORY

The East Oakland Sports Center was born from an ambitious vision shaped over two decades of community planning and development, largely thanks to former Councilmember Reid. Initially envisioned as a potential Olympic training facility for the 2012 Games, before London was chosen as the host city, the project evolved into a comprehensive community recreation center. Collaborating with ESL Architecture and Urban Design, the City of Oakland developed this state-of-the-art, 25,000-square-foot facility, which opened on June 30, 2011. It now features a 9,000-square-foot indoor water park with slides and multiple activity pools, a 3,000-square-foot dance studio, and offers a wide range of programs, including aquatics, dance, yoga, and weight training. The center’s modern infrastructure includes an innovative glass and metal-clasp design that maximizes natural light, earning it LEED-Silver certification and making it one of the few LEED-Silver certified natatoriums serving underinvested communities in the U.S. The center’s design and community impact have also been recognized by prestigious organizations, including AIA San Francisco, AIA East Bay, and Athletic Business.

The development of this facility was made possible through the legislative and financial support of Councilmember Reid and his colleagues, with key measures including:

- **2010, Resolution 82859:** Allocated \$1,200,000 through Measure DD Series 2003A
- **2009, Resolution 82425:** Allocated \$275,000
- **2009, Resolution 81775:** Allocated \$2,000,000 from Oakland Redevelopment Agency Funds and \$5,100,000 from WW Regional Open Space, Wildlife, Shoreline, and Park Bond Funding
- **2008, Resolution 81488:** Allocated \$8,415,000 from Measure DD Series 2003A, B, and C
- **2008, Resolution 81418:** Authorized up to \$11,900,000 for a construction manager at risk contract, including \$8,415,000 from Measure DD Series B Funds
- **2008, Resolution 81261:** Allocated \$140,000 from Measure DD Public Arts Funds

Renaming the East Oakland Sports Center to the Larry E. Reid Sports Center would honor Councilmember Reid’s remarkable 24-year tenure (1997–2021). During his time in office, Councilmember Reid held numerous prominent roles, including President of the Oakland City Council, Vice Mayor of Oakland, Chair of the Alameda County Transportation Commission, and President of the Joint Powers Authority. His legacy in District 7 includes major developments, such as the construction of a 48,000-square-foot Food Maxx, mixed housing developments along Durant Square and MacArthur Boulevard, the revitalization of Foothill Square Shopping Center, and improvements to key facilities like the Oakland Zoo, the Coliseum, Oakland Airport, Hegenberger Business Corridor and the BART Airport Connector. The East Oakland Sports Center remains true to Councilmember Reid’s original vision of accessibility and affordability, offering reasonable daily fees despite inflationary pressures and serving as a valuable resource for the entire Oakland community. This facility uplifts his remarkable commitment and advocacy to secure significant investment in the health and vitality of East Oakland children and families to thrive for generations.

RECOMMENDATION

Councilmember Treva Reid, along with Neighborhood Council and community leaders, recommends the Parks and Recreation Advisory Commission approve renaming the East Oakland Sports Center to the Larry E. Reid Sports Center in honor of his legacy and dedicated service to Oakland. We hope the timing of this recognition allows us to celebrate and uplift our community champion to witness with us.

Respectfully submitted,



Treva Reid
Councilmember District 7

Prepared by:
Haley Hester, Chief of Staff
Nadia Morales-Saleh, Legislative Analyst



AGENDA ITEM 8D

AGENDA REPORT

TO: Jestin D. Johnson
City Administrator

FROM: Fred Kelley
Director, Oakland Parks,
Recreation and Youth
Development

SUBJECT: Annual Report from the Parks and
Recreation Advisory Commission

DATE: October 18, 2024

City Administrator Approval:

Date:

RECOMMENDATION

Staff Recommends That The City Council Receive An Informational Report From The Parks And Recreation Advisory Commission For Fiscal Years 2022-2023 and 2023-2024.

EXECUTIVE SUMMARY

This informational report from the Parks and Recreation Advisory Commission (PRAC) contains an update on PRAC activities during Fiscal Years 2022-2023 and 2023-2024 (**Attachment A**).

The attached report was prepared by the Chair and Vice Chair of the PRAC.

BACKGROUND / LEGISLATIVE HISTORY

City Council adopted Ordinance No. 8065 C.M.S. (**Attachment B**) in 1969, which dissolved the Parks and Recreation Commissions and created the PRAC. The City Council adopted Ordinance No. 11731 C.M.S. in 1994, which amended Ordinance No. 8065 C.M.S. to incorporate uniform requirements established by the City for the selection of members of boards and commissions and their duties, as well as the general responsibilities of boards and commissions.

City Council adopted Ordinance No. [13622 C.M.S](#) in November 2020, amending and restating Ordinance Nos. 11731 (**Attachment C**) and 8065 C.M.S. to update the duties of the PRAC and to include oversight of the 2020 City of Oakland Parks and Recreation Preservation, Litter Reduction, and Homelessness Support Act (Measure Q). It is the function of the PRAC to study, investigate, and research into such matters as the City Administrator or the Council, through the City Administrator, may direct, or as it may deem advisable; to make reports and recommendations thereon and to formulate policy recommendations and plans for the current and future operations and development of the City of Oakland Parks and Recreation System. The PRAC shall submit regular status report to the City Council committee at least once a year.

Life Enrichment Committee
November 19, 2024

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Receive An Informational Report From The Parks And Recreation Advisory Commission For Fiscal Years 2022-2023 and 2023-2024.

For questions regarding this report, please contact Jasmine Bellow, Executive Assistant to the Director, at 510-238-7532.

Respectfully submitted,

Fred Kelley

Fred Kelley (Nov 6, 2024 11:20 PST)

Fred Kelley
Director, Parks, Recreation and Youth
Development Department

Prepared by:
Jasmine Bellow, Executive Assistant to the
Director
Administration

CC: Tam Tran
Chair, Parks and Recreation Advisory Commission

Marc Barach
Vice Chair, Parks and Recreation Advisory Commission

Attachments (3):

A: Annual Report from the Parks and Recreation Advisory Commission
B: Ordinance No. 8065 C.M.S.
C: Ordinance Nos. 11731



PRAC Annual Report For Fiscal Years 2022-2023 and 2023-2024

Prepared October 2024

Introduction

The Parks and Recreation Advisory Commission (PRAC) consists of individuals responsible for advising the Mayor, City Council, and City Administrator on policy and operations of the City's parks and recreation system. Commissioners are appointed by the Mayor's Office and approved by City Council.

This annual report describes activities that PRAC has been involved with during fiscal years (FY) 2022-2023 and 2023-2024¹ as they relate to the commission's responsibilities.² These duties and functions include:

- Recommendations for the current and future operations of Oakland's parks and recreation system
- Recommendations on matters affecting the useful and efficient operations of two city agencies involved with Oakland's parks and recreation system: Oakland Parks, Recreation, and Youth Development (OPRYD) and Oakland Public Works (OPW)
- Oversight of Measure Q: The 2020 Parks and Recreation Preservation, Litter Reduction, and Homelessness Support Act.

While PRAC commissioners take all their duties seriously, much of the group's attention and concern was directed at two key matters during this reporting period: (1) proposed consolidation of OPRYD and another city agency and (2) allocation of Measure Q funds. Discussion of these items can be found on pages 2-4.

A list of Oakland residents serving as PRAC commissioners during this reporting period can be found in Attachment A.

¹ FY 2022-2023 runs from July 1, 2022, to June 30, 2023. FY 2023-2024 runs from July 1, 2023, to June 30, 2024.

² PRAC's duties and functions are outlined in its enabling ordinance (Ordinance 13622 CMS).

Parks and Recreation Advisory Commission's Vision

1. **Strengthening Advisory Impact:** PRAC aims to deepen its advisory role by becoming more proactive in shaping policies and making data-driven, community-centered recommendations to OPRYD, OPW, and City Council. By collaborating closely with other city departments and leveraging community input, PRAC will work to ensure its guidance reflects both current needs and future trends.
2. **Enhanced Transparency and Accountability:** A key goal is to increase transparency in decision-making and improve accountability in the implementation of park initiatives. This will include regular reporting on progress and maintaining open lines of communication with the community.
3. **Diversity and Inclusion:** PRAC is committed to reflecting the diversity of Oakland in its decision-making. This means prioritizing diverse representation within the Commission itself and ensuring that its recommendations address the needs of all communities, particularly historically underserved groups.
4. **Visionary Leadership:** The Commission aspires to be seen not only as an advisory body but as visionary leaders in urban green space management. By anticipating future trends in recreation, environmental sustainability, and public health, the Commission can proactively shape Oakland's parks and recreation system for the next generation.

Measure Q

City Budget and Allocation of Measure Q Funds

Measure Q is a 20-year parcel tax levied on Oakland taxpayers to fund park maintenance and improvements that was passed in March 2020. Language in the measure specifies how funds from this tax should be spent.

During the reporting period, funds from Measure Q were allocated to other unrelated city expenses under the framework of "extreme fiscal necessity," despite stated concerns from PRAC and park advocates. While Measure Q language allows for this, PRAC is dismayed that the City has not provided clear or concise definitions of terms to describe the economic conditions that would justify these (mis-)allocations. These terms include "extreme fiscal necessity," "adverse fiscal conditions," "fiscal emergency," and "maintenance of effort."

In the absence of tight definitions that will serve as guardrails in future budget cycles, PRAC is concerned that the City will continue to utilize funds that the voters have approved for one purpose and use it to fund other City operations. This is an untenable situation. Aside from opening the City to legal liability, it is a breach of voter trust which will result in failure of future ballot measures that voters may be willing to pay for but will not approve for fear that the funds will be spent on unrelated items. In other words: a bait and switch. This will be a loss for everyone.

PRAC, along with other concerned organizations, has asked the Finance and Management Committee to specify the definitions of the aforementioned terms and that budgeting and allocations be in concert with best practices from other cities' consolidated fiscal policies and definitions of the terms referenced.

Furthermore, PRAC has also asked that prior to any "extreme fiscal situation" being declared, the City justify use of these emergency powers based upon a comprehensive set of evidentiary legislative findings. At a minimum, these findings should document that:

- An actual emergency exists, per the definitions that California courts have outlined
- That the City has taken all reasonable steps to avoid the problem prior to invoking the emergency
- That there is a demonstrable connection between the emergency and the actions taken, and
- That the City demonstrates that it has considered alternatives to the emergency declaration.

Reporting and Metrics for Measure Q

The bulk of Measure Q money goes to OPW to maintain Oakland's park, landscape, and recreational assets. PRAC works closely with OPW to document and communicate how the department is spending Measure Q money to meet specific deliverables. These include hiring of staff, cleaning of bathrooms, mowing of ballfields, litter removal, and other metrics. PRAC designated a subgroup of commissioners to work with OPW on reporting formats and accuracy, and this has accounted for a significant amount of time and effort for the Commission during this reporting period.

The effective documentation of this information hinges on accurate, reliable data collection. This was hampered by the ransomware attack in February 2023, staff turnover, and other factors. As such, much of the Measure Q reporting during the term of this report does not accurately document whether the specific performance measures developed around Measure Q spending are being met. Encampments in many parks caused the need for increased maintenance, and this factor also contributed to the complexity of tracking adherence to Measure Q performance metrics. Many of these issues are being worked through, and PRAC anticipates clearer reports will be available in 2025.

Performance Audit of Measure Q

The text of Measure Q (Section 5) notes that the City Auditor shall perform a biennial audit and that an annual financial audit may be performed to review accountability and proper revenue disbursement.

In December 2023, the Oakland City Auditor's office released an audit report to cover FY 2020-2021 and FY 2021-2022. Overall, the audit found that Measure Q revenue was spent on intended uses for those two fiscal years but that it was unclear if the money substantially achieved (or made progress towards achieving) what it was sent out to do, which is to improve parks, reduce homelessness, and improve water quality. Other findings from the auditor included underspending of Measure Q funds collected from taxpayers; improvements needed to how the City budgets Measure Q funds; unclear definitions/usage of "maintenance of effort" terms that resulted in lower spending on existing park services, which defeats the intent of Measure Q; not including outcome-oriented performance measures in Measure Q reporting; and not having a baseline to measure existing park conditions. OPW, OPRYD, and the City Administrator's office are working to implement the 16 recommendations in the auditor's report.

An annual financial audit has not been conducted for Measure Q since it was passed.

Proposed Merger of OPRYD and Human Services Department

The FY 2023-2035 budget proposed the merger of OPRYD and the Human Services Department. PRAC has expressed deep concerns about this merger to City Council and the City Administrator for several reasons. There has been limited information as to what this new department and its structure would look like, how the purported \$1.2 million in cost savings would be realized, and how OPRYD’s current services would be provided to Oakland residents as a part of the new department.

Additionally, PRAC is concerned that the potential impacts of the consolidation could create problems that are felt by residents (e.g., reduced recreational programming, transportation services), especially children and youth. These effects cannot be measured in dollars. Lastly, the process and mechanics of reorganization would detract from current work in the City’s already short-staffed labor force, including OPRYD.

If the consolidation moves forward, PRAC strongly asserts that OPRYD’s mission must be a key, explicit function of the new department. As such, leadership from OPRYD must have a prominent role in the new organizational structure and equal weight in executive-level and staff-level decisions, including policy, budgeting, management, and operations.

While seemingly minor, PRAC also strongly encourages the inclusion of the words “parks” and “recreation” in the new department’s name, which the initial name of the combined entity did not reflect. The commission opposes diminishment of OPRYD’s stature and voice as a part of any merger as well as its functions and service to Oakland residents.

Lake Merritt

Lake Merritt is a key attraction for local residents as well as people from the region. It has also attracted disorderly conduct, crime, and other problems that have increased in recent years. This has a drastically negative effect on the quality of life for Lake Merritt residents, businesses, and visitors. Most notable are the anti-social behavior on holidays that have resulted in a chaotic environment that is unsafe, if not unbearable. PRAC has conveyed its concerns to the City Administrator and other City agencies, including asking for more enforcement and advance planning around holidays.

Projects, Plans, and Programs

PRAC played a central role in the review of numerous projects, plans, and programs that affected the city’s parks and/or recreation. These ranged from the installations of Little Libraries and murals to a cultural conservation easement to return land in Joaquin Miller Park to indigenous stewardship and park improvements at Raimondi ballfield for the Ballers baseball team. For the latter, PRAC held numerous discussions and conducted a special meeting to enable the Ballers to meet deadlines for their inaugural season.

FY 2022-2023	16 projects, plans, and programs
FY 2023-2024	12 projects, plans, and programs

Conditional Use Permits

PRAC reviews several conditional use permits (CUPs) for projects that are located in city parks and forwards recommendations (e.g., approval) to the Planning Department or other city agencies, as part of the City’s development process. Examples of such projects PRAC reviewed during this reporting period included CUPs for renovation of Lincoln Park’s recreation center, restoration of existing sidewalks at

Chinese Garden Park in Chinatown, and a restoration project at Courtland Creek Park. With the guidance of OPRYD’s Assistant Capital Improvement Project Coordinator, PRAC reviewed the following number of CUPs in the last two fiscal years.

FY 2022-2023	4 CUPs
FY 2023-2024	5 CUPs

Requests to Collect Funds in Parks

PRAC is responsible for implementing OMC Section 12.64.080, which requires individuals or organizations to seek permission from a city commission, department, or board to sell goods, food, donations, merchandise, etc. in a public park. Event requests come from a wide array of entities for a diverse range of activities, including fundraisers, concerts, cultural gatherings, health fairs, and others. With the assistance of OPRYD’s Central Reservations Unit, PRAC reviewed applications from event organizers during this reporting period as follows:

FY 2022-2023	25 applications
FY 2023-2024	26 applications

Tree Appeals

PRAC is responsible for reviewing appeals of non-development related tree removal permits and City-owned tree removal permits, pursuant to OMC section 12.36.110 and 12.36.120, respectively. There were no tree removal appeals during this reporting period.

Improvements Internal to PRAC

PRAC lacks organizational documents or other materials that can be used to orient commissioners on their roles or guide their review and decision-making process. To address this issue, the following steps were taken:

- Staff present proposed projects and plans to PRAC for review and, at times, recommendations for their advancement. To improve its review process, PRAC is working with OPRYD and OPW to submit information or discussion of how the proposed work complies with the General Plan’s Open, Space, Conservation, and Recreation (OSCAR) Element and other City policies.
- Draft bylaws were prepared and submitted to OPRYD and the City Attorney for review. It is anticipated that the bylaws will be finalized by early 2025.
- A handbook was prepared to onboard PRAC commissioners as well as serve as a continuing resource for commissioners. It contains information about PRAC’s roles and responsibilities; ordinances, codes, and regulations related to PRAC; and other information. The handbook is a supplement to the City of Oakland’s Board and Commissioner Member Handbook.
- The agenda template was updated to more accurately reflect PRAC’s monthly meeting procedures as well as to be more user-friendly. Changes included placing call-in information in a more prominent and accessible manner, given the hybrid nature of PRAC’s monthly meetings (i.e., remote/in-person meetings).

Looking Ahead

PRAC anticipates the below items to emerge in FY 2024-2025 (and beyond) in which it will be involved with.

OSCAR Update and Development of a Parks Master Plan

The Planning Department is beginning the second phase of the update to Oakland's General Plan. This phase will include changes to the OSCAR. Additionally, OPRYD, in collaboration with Trust for Public Land, is working to prepare a scope of work and secure funding for a long overdue Parks Master Plan. As both documents will set policies and involve long-range planning for Oakland's parks and recreation system, PRAC anticipates playing a significant role in their development.

Parks Assets and Conditions Assessment

In FY 2024-2025, OPW will be preparing a comprehensive inventory and assessment of the City's physical park assets (with the exception of buildings [e.g., recreation centers]). This is a foundational step to advance work that improves the functionality and quality of the City's parks and is one of the recommendations of the auditor's 2023 performance audit report (p. 3).

Measure Y: The 2022 Oakland Zoo Animal Care, Education, and Improvement Ordinance

In November 2022, Oakland residents passed Measure Y. This measure is a 20-year parcel tax that would fund improvements to the Oakland Zoo. The measure identified PRAC as the oversight committee for these funds. At the time that this annual report was prepared, a lawsuit was in place to block this measure. As such, PRAC has not taken any steps related to this measure. The outcome of the lawsuit would dictate new tasks for PRAC. It is unknown at this time when the lawsuit will be settled.

ATTACHMENT A | PRAC COMMISSIONERS

As of June 30, 2023

Marc Barach
Donna Duhe
Jinhee Ha
Isaac Kos-Read
Daral Smith
Kenzie Smith
Evelyn Torres
Tam Tran
Robert Watkins
Kye Whitmore

As of June 30, 2024

Marc Barach
Sal Alper
Fernando Cervantes
Adrian Henderson
Isaac Kos-Read
Thomas Omolo
Cameron Snyder
Josefina Thomas
Tam Tran
Robert Watkins
Kye Whitmore

INTRODUCED BY COUNCILMAN _____

William C. Sharp
Deputy CITY ATTORNEY

ORDINANCE No. 8065 C. M. S.

AN ORDINANCE ADOPTED PURSUANT TO ARTICLE V OF THE CHARTER DISCONTINUING THE PARK COMMISSION AND THE RECREATION COMMISSION; TRANSFERRING THE POWERS AND DUTIES HERETOFORE EXERCISED BY SAID COMMISSIONS TO THE CITY MANAGER AND COUNCIL RESPECTIVELY; AND CREATING A PARK AND RECREATION ADVISORY COMMISSION TO ASSIST AND ADVISE THE CITY MANAGER AND THE COUNCIL.

The Council of the City of Oakland does ordain as follows:

SECTION I. Pursuant to Section 502 of the Charter, the Park Commission of the City of Oakland is hereby discontinued. Nothing herein shall affect the validity or enforceability of any legislation, bond, contract, or other obligation heretofore enacted or entered into for, or on behalf of, the City by the Park Commission.

SECTION II. Pursuant to Section 502 of the Charter, the Recreation Commission of the City of Oakland is hereby discontinued. Nothing herein shall affect the validity or enforceability of any legislation, bond, contract, or other obligation heretofore enacted or entered into for, or on behalf of, the City by the Recreation Commission.

SECTION III. To the extent permitted by law, all duties, powers and functions heretofore exercised by the Park Commission and by the Recreation Commission will be exercised by the City Manager. Any power, duty, or function which by law may not be exercised by the City Manager shall be exercised by the Council. It is the intent of this ordinance, pursuant to subdivision (a) of Section 404 of the Charter, to transfer to the City Manager, to the fullest extent permitted by law, all of the duties, powers, and functions presently exercised by each of the above-named Commissions over their respective departments, facilities and properties. In furtherance of this purpose and without limiting the generality of the foregoing, the City Manager, with respect to the Park Department and the Recreation Department, heretofore governed by the said Commissions respectively, shall have the following powers and duties:

(a) He may, to the extent permitted by law, prescribe and enforce such general and specific rules and regulations as he may deem necessary or expedient to the general operation and conduct of each of the said Departments. He may, by directive, modify or terminate any resolution, order, rule, regulation, or by-law, heretofore adopted by or promulgated under the authority of either of the said Commissions. Until so modified or terminated, all such resolutions, orders, rules, regulations, and by-laws shall, by virtue of this ordinance, remain in full force and effect, and shall be enforced by the City Manager.

(b) Subject to the Charter and appropriate rules of the Civil Service Board, he shall appoint, regulate, and control all personnel of the said Departments, and shall exercise

with respect to said personnel the powers and duties set forth in Section 404 of the Charter. Pending such action by the City Manager, all existing appointments made by either of the said Commissions, shall remain effective for all purposes. The compensation of the personnel of the said Departments shall, pursuant to Section 207 of the Charter, be fixed by the Council, and until so fixed shall remain as presently established.

(c) He shall control and administer the financial affairs of the said Departments, and shall control and administer all moneys and funds which may now or hereafter be allocated by the Council to said Departments, or either of them, including the Park Fund and the Recreation Fund, which funds are hereby continued. The City Manager shall, to the extent permitted by law, control and administer the disbursement of said funds, and each of them. Subject to §1103 of the Charter, the City Manager shall have the right to control, administer, and disburse all moneys that may be derived from any donation, legacy, or bequest to the said Departments, or either of them, unless otherwise provided by the terms of such donation, legacy, or bequest.

(d) He shall perform with respect to the said Departments all of the powers and duties enjoined upon him, with respect to City affairs generally, by §§403 and 404 of the Charter.

SECTION IV. As the governing body of the City, the Council shall exercise those powers and duties which under former Charter were vested in each of the said Commissions and which may not legally be exercised by the City Manager. The City Attorney, the City Clerk, and the City Auditor shall exercise with regard to the said Departments the powers and duties conferred upon them by the Charter with respect to the other departments of the City.

SECTION V. Pursuant to §501 of the Charter, there is hereby created a Parks and Recreation Advisory Commission. It shall be the function and duty of the Parks and Recreation Advisory Commission to study, investigate and research into such areas and matters as the City Manager or the Council, through the City Manager, may direct, or as it may deem advisable; to make reports and recommendations thereon and to formulate policy recommendations and plans for the future development of the Park Department and the Recreation Department; to advise the City Manager and the Council, through the City Manager, on matters affecting the useful and efficient operation of the Park Department and the Recreation Department so that their facilities, functions and exhibits can be utilized to the fullest advantage of the citizens of this community; to hold, control, and administer such properties and trusts as may be required by the terms of the particular instrument creating or conveying the same; and to perform such other duties and functions as the City Manager may from time to time direct. The following special provisions shall apply to the Parks and Recreation Advisory Commission:

(a) The Commission shall consist of seven members who will be appointed pursuant to §501 of the Charter, and who shall serve without compensation. Four Commissioners shall constitute a quorum. Of the Commissioners first

appointed, one shall be appointed for a term of one year, two for two years, two for three years, and two for four years, said terms to commence upon the date of appointment. Thereafter each appointment shall be for a term of four years, except that an appointment to fill a vacancy shall be for the unexpired term only.

(b) A vacancy in the Commission will exist whenever a Commissioner dies, resigns, or is removed, or whenever an appointee fails to be confirmed by the Council within ten days of appointment. A Commissioner may be removed pursuant to §501 of the Charter. Conviction of a felony, misconduct, incompetency, inattention to or inability to perform his duties, and absence from three consecutive regular meetings except on account of his own illness or when absent from the City by permission of the Commission, shall constitute cause for removal.

(c) Each year at its first regular meeting in July, the Commission shall elect a chairman and a vice chairman from amongst its members. The Commission shall meet at least once each month at an established time and place suitable for its purpose. Such meetings shall be designated regular meetings. Meetings called by the Mayor or City Manager, and meetings scheduled for a time or place other than for regular meetings, shall be designated special meetings. Written notice of special meetings shall be given to the Commission members, the Council, and the public press at least twenty-four hours before the meeting is scheduled to convene.

(d) The Commission shall, in consultation with the City Manager and with the approval of the Council, establish rules and procedures for the conduct of its business. The affirmative vote of four members shall be required for the adoption of any motion. The Commission shall make its reports, findings and recommendations in writing unless otherwise directed by the City Manager. All reports, findings and recommendations shall be made to the City Manager who shall forward to the Council those matters within the province of the Council. Recommendations from the Commission to the City Manager shall be carefully and fully considered by him. If rejected by the City Manager, the Commission may submit its recommendations to the Council for its consideration, as appropriate.

(e) The City Manager may provide the Commission with assistance from City employees under his jurisdiction. The provisions of Section 221 of the Charter shall apply to members of the Commission.

IN COUNCIL, OAKLAND, CALIF., NOV 13 1969, 19

PASSED BY THE FOLLOWING VOTE:

AYES - BINNS, BROM, CHIALVO, ~~ENG, MAGGIORA, OGAWA, OSBORNE, ROSE,~~
AND ^{VURASIN} ~~VICE PRESIDENT READING - ROSE - 6~~

NOES - *NONE*

ABSENT - *ENG, OGAWA, READING - 3*

ATTEST: 
MAYOR OF THE CITY OF OAKLAND, CALIF.

ATTEST: 
CITY CLERK AND CLERK OF THE COUNCIL
OF THE CITY OF OAKLAND, CALIF.

CITY OF OAKLAND



CITY HALL • 14TH AND WASHINGTON STREETS • OAKLAND, CALIFORNIA 94612

Office of the City Clerk

July 6, 1982

Ms. Joyce Desfosse
InterCapital Liquid Asset Fund, Inc.
c/o The First Jersey National Bank
P.O. Box 902
Jersey City, New Jersey 07303

Dear Ms. Desfosse:

Attached is an official list of the members of the Parks and Recreation Advisory Commission. The Parks and Recreation Advisory Commission members also serve as Trustees of the Children's Fairyland Trust Fund as authorized by Resolution No. 8464 March 8, 1950, and amended by Ordinance No. 8065, CMS, November 13, 1969.

As City Clerk of Oakland, I do hereby certify the attached list to be the current members of the Parks and Recreation Advisory Commission and Trustees of the Children's Fairyland Trust Fund for the City of Oakland.

Sincerely,

A handwritten signature in cursive script that reads "Arrece Jameson".

Arrece Jameson
City Clerk

Encls.

BOARDS AND COMMISSIONS

APPOINTED

EXPIRATION

PARKS AND RECREATION ADVISORY COMMISSION

Seven members - Four-year term

Mayor and Council appointment

Meet: Second and Fourth Wednesdays - 4:00 p.m. - Board Room, 1520 Lakeside Drive

Warren L. Brown (VC) Retired Businessman	9-2-80	11-13-84
Anne Woodell (C) Housewife	4-2-74	11-13-83
Edward Hing Retired Businessman	9-2-80	11-13-83
Vacant		11-13-85
Willie R. Boyette Program Director	12-16-80	11-13-84
Marsha Corprew Teacher	11-14-77	11-13-85
Noel Gallo	6-23-81	11-13-85

v. Hap Smith, Director and Secretary
(Phone: 273-3091)

6/1/82

ACCEPTANCE

The Board of Park Directors of the City of Oakland does hereby agree to accept any and all donations, legacies and bequests that may now, or hereafter be offered to it for the purposes of said Children's Fairyland Fund, upon all the terms and conditions hereinbefore set forth.

IN WITNESS WHEREOF said Board of Park Directors of the City of Oakland has this 8th day of March, 1960, caused its name to be hereunto affixed by its President and Secretary pro tem thereunto duly authorized by Resolution No. 3464 of said Board.

BOARD OF PARK DIRECTORS OF
THE CITY OF OAKLAND

By W. J. [Signature]
Its President

By J. [Signature]
Its Vice President

By [Signature] [Signature]
Its Member

By [Signature]
Its Secretary pro tem

BOARD OF PARK DIRECTORS
CITY OF OAKLAND, CALIFORNIA

RESOLUTION NO. 8464

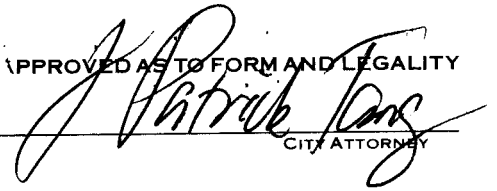
RESOLVED: That the Acceptance of Gift made this 8th day of March, 1950, by the Board of Governors of the LAKE MERRITT BREAKFAST CLUB, to the Board of Park Directors of the City of Oakland, to accept any and all donations, legacies and bequests that may now, or hereafter be offered to the Park Board for the purposes of said Children's Fairyland Fund, upon all the terms and conditions as set forth in said agreement of Gift, for the construction and maintenance in Lakeside Park, Oakland, California, of an exhibit or exhibits utilizing animals in exemplifying children's fairy tales, for the enjoyment and edification of little children of the community, to be known and designated as "Children's Fairyland", is hereby approved, and the President and Directors of the Board, and Secretary pro tem of the Board of Park Directors are hereby authorized to sign said Acceptance of Gift.

ADOPTED BY THE FOLLOWING VOTE:
AYES—DIRECTOR Rossi
NOES—

Vice-
AND PRESIDENT Mann
ABSENT President Ostrander

I HEREBY CERTIFY THAT THE FOREGOING IS A FULL, TRUE, AND CORRECT COPY OF
RESOLUTION NO. 8464 ADOPTED AT A REGULAR MEETING OF THE BOARD OF PARK DIRECTORS,
HELD March 8, 1950

Helen Rigney
SECRETARY pro tem


CITY ATTORNEY**ORDINANCE NO. 11731 C. M. S.****ORDINANCE ADOPTED PURSUANT TO ARTICLE VI OF
THE CITY CHARTER AMENDING ORDINANCE NO. 8065
C.M.S. ESTABLISHING THE PARKS AND RECREATION
ADVISORY COMMISSION**

WHEREAS, the Parks and Recreation Advisory Commission (Commission) was established by the City Council of the City of Oakland on November 13, 1969 by Ordinance No. 8065 C.M.S., for the purpose of researching and formulating policy recommendations and plans for the future development of the Office of Parks and Recreation (OPR) and advising the City Manager and City Council on matters affecting the operation of the OPR and their facilities, functions, exhibits and duties; and

WHEREAS, at a Special Meeting of the City Council convened on or about April 26, 1994, the City Council determined that existing boards and commissions should be amended to incorporate uniform requirements regarding the selection of members, the duties of said members, and the general responsibilities of boards and commissions. and

WHEREAS, in the interest of expanding and broadening representation for all groups with an interest in matters related to the City's parks and recreation areas, membership to the Commission should be expanded to eleven (11) members.

The Council of the City of Oakland does ordain as follows:

Section 1. The duties and functions of the duly appointed commissioners of the Park and Recreation Advisory Commission (Commission) as provided in Section V of Ordinance No. 8065 C.M.S., are amended to read as follows:

"Section V. Duties and Functions.

(a) Pursuant to Section 601 of the Charter, there is hereby created a Parks and Recreation Advisory Commission. It shall be the function and duty of the Parks and Recreation Advisory Commission (Commission) to study, investigate and research into such areas and matters as the City Manager or the Council, through the City Manager, may direct, or as it may deem advisable; to make reports and recommendations thereon and to formulate policy recommendations and plans for the future development of the Office of Parks and Recreation; to

advise the City Manager and the Council, through the City Manager, on matters affecting the useful and efficient operation of the Office of Parks and Recreation so that their facilities, functions and exhibits can be utilized to the fullest advantage of the citizens of this community; to hold, control, and administer such properties and trusts as may be required by the terms of the particular instrument creating or conveying the same; and to perform such other duties and functions as the City Manager may from time to time direct.

(b) The Commission shall submit regular status reports to the City Council committee designated as liaison to the Commission at least once a year.

(c) Status reports submitted in fulfillment of subsection (b) above must include a detailed description of operating and staffing needs, to be developed and maintained by the department responsible for staffing and administration of the Commission.

(d) Each year, the Commission shall review the annual goals and objectives of the City Council. Review of City Council goals and objectives shall be undertaken to provide the Commission the opportunity to better integrate the activities of the Commission with the City's overall goals and objectives.

(e) City Council approval must be obtained prior to the creation of any standing committee of the Commission. A proposal to create a standing committee of the Commission must include information regarding the costs associated with staffing the standing committee, and the costs of complying with noticing and reporting requirements resulting from the establishment of any such standing committee of the Commission."

Section 2. Section V(a) of Ordinance No. 8065, relating to the number and appointment of members to the Commission, shall be renumbered as Section VI and amended to read as follows:

"Section VI. Composition.

(a) The Commission shall consist of eleven (11) members who will be appointed pursuant to Section 601 of the Charter, and who shall serve without compensation. Six (6) Commissioners shall constitute a quorum.

(b) To the extent practicable, appointments to the Commission shall be made in accordance with the City's affirmative action policies.

(c) To the extent practicable, appointments to the Commission shall reflect the geographical diversity of the City.

(d) In making appointments to the Commission the Mayor shall accept for consideration recommendations for appointments offered by each Councilmember. Councilmembers must submit recommendations to the Mayor for consideration at least 30 days prior to expiration of an existing Commission member's term."

Section 3. Sections V(a) and V(b) of Ordinance No. 8065, relating to the length and frequency of the terms of members appointed to the Commission, shall be renumbered as Section VII and amended to read as follows:

"Section VII. Appointment.

(a) Staggered Terms. Commencing with the effective date of this Ordinance, Commission members shall be appointed to staggered terms, said terms to commence upon the date of appointment, except that an appointment to fill a vacancy shall be for the unexpired portion of the term only.

(b) Length of Terms. Except for the initial appointments made immediately following passage of this Ordinance which may be for lesser terms of two (2) years or one (1) year in order to establish staggered terms pursuant to subsection A, all appointments shall be for a period of three (3) years.

(c) Limit on Consecutive Terms. Commencing with the effective date of this Ordinance, no person shall be appointed to serve more than two (2) consecutive terms as a member of the Commission. Members of the Commission sitting on the effective date of this ordinance shall not be appointed to serve more than (1) additional consecutive term as a member of the Commission.

(d) Removal. To assure participation of Commission members, attendance by the members of the Commission to all regularly scheduled and special meetings of the Commission shall be recorded, and such record shall be provided semi-annually to the Office of the Mayor for review. A member may be removed pursuant to Section 601 of the City Charter. Among other things, conviction of a felony, misconduct, incompetency, inattention to or inability to perform duties, or absence from three (3) consecutive regular meetings except on account of illness or when absent from the City by permission of the Commission, shall constitute cause for removal."

Section 4. Section V(c) of Ordinance No. 8065, relating to the meetings of the Commission, shall be renumbered as Section VIII.

Section 5. Section V(d) of Ordinance No. 8065, relating to the rules and procedures of the Commission, shall be renumbered as Section IX and amended to read as follows:

"Section IX. Rules and Procedures.

The Commission shall, in consultation with the City Manager and with the approval of the Council, establish rules and procedures for the conduct of its business. The affirmative vote of six (6) members shall be required for the adoption of any motion. The Commission shall make its reports, findings and recommendations in writing unless otherwise directed by the City Manager. All reports, findings and recommendations shall be made to the City Manager who shall forward to the Council those matters within the province of the Council. Recommendations from the Commission to the City Manager shall be carefully and fully considered by him/her. If rejected by the City Manager, the Commission may submit its recommendations to the Council for its consideration, as appropriate."

Section 6. Section V(e) of Ordinance No. 8065, relating to the staff assistance to the Commission, shall be renumbered as Section X.

JUL 26 1994

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 19 _____

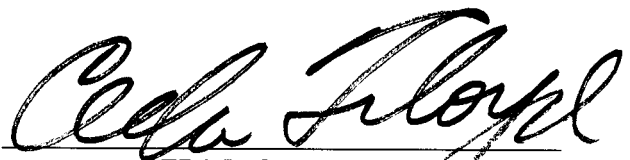
PASSED BY THE FOLLOWING VOTE:

AYES— BAYTON, DE LA FUENTE, JORDAN, MILEY, MOORE, ~~OGAWA~~, SPEES, WOODS-JONES, and PRESIDENT HARRIS ⁸

NOES— NONE

ABSENT— NONE

ABSTENTION— NONE

ATTEST: 
CEDA FLOYD

City Clerk and Clerk of the Council
of the City of Oakland, California

The Oakland Tribune.

66 Jack London Square, Oakland, CA 94607
(510) 208-6300

LEGAL NO. 3228

PUBLIC NOTICE

NOTICE AND DIGEST ORDINANCE ADOPTED PURSUANT TO ARTICLE VI OF THE CITY CHARTER AMENDING ORDINANCE NO. 8065 C.M.S. ESTABLISHING THE PARKS AND RECREATION ADVISORY COMMISSION

An Ordinance to amend the legislation creating the Parks and Recreation Advisory Commission to set forth standard commission duties and functions, composition requirements and terms limits, and increasing membership to fifteen (15) members.

This Ordinance was introduced at the regular Council Meeting, Tuesday evening, July 19, 1994, and passed to print 8 Ayes, 0 Noes. Hearing on final adoption is set for regular Council Meeting at the Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland, California, Tuesday July 26, 1994 at 7:30 p.m.

Three full copies are available for use and examination by the public in the Office of the City Clerk at 505 - 14th Street, Suite 609, Oakland, California.

CEDA FLOYD,
City Clerk

Oakland Tribune, Legal No. 3222
July 23, 1994

PROOF OF PUBLICATION

Case No.

In the matter of
City of Oakland

Samantha Allen..... deposes and says that he/she was the Public Notice Advertising Clerk of THE OAKLAND TRIBUNE a newspaper of general circulation as defined by Government Code Section 6000, adjudicated as such by the Superior Court of the State of California, County of Alameda (Order No. 237798, December 4, 1951) which is published and circulated in Oakland Township in said county and state seven days a week.

That the.....

Notice of Hearing.....

of which the annexed is a printed copy, was published in every issue of THE OAKLAND TRIBUNE on the following dates:

July 26, 1994

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date..... July 26, 1994.....
at Oakland, California.

Samantha Allen.....

Public Notice Advertising Clerk

94 JUL 28 PM 2:58

FILED
OFFICE OF THE CITY CLERK
OAKLAND

65-10

The Oakland Tribune

66 Jack London Square, Oakland, CA 94607
(510) 208-6300

LEGAL NO. 3222

D. 11731 CMS

PUBLIC NOTICE

**NOTICE AND DIGEST
ORDINANCE ADOPTED PURSUANT TO
ARTICLE VI OF THE CITY CHARTER
AMENDING ORDINANCE NO. 8065 C.M.S.
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CEDA FLOYD,
City Clerk

Oakland Tribune, Legal No. 3222

PROOF OF PUBLICATION

Case No.

In the matter of
City of Oakland

Ordinance No. 8065 C.M.S.

Samantha Allen

deposes and says that he/she was the Public Notice Advertising Clerk of THE OAKLAND TRIBUNE a newspaper of general circulation as defined by Government Code Section 6000, adjudicated as such by the Superior Court of the State of California, County of Alameda (Order No. 237798, December 4, 1951) which is published and circulated in Oakland Township in said county and state seven days a week.

That the
Notice & Digest

of which the annexed is a printed copy, was published in every issue of THE OAKLAND TRIBUNE on the following dates:

July 23, 1994

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date July 25, 1994
at Oakland, California.

Samantha Allen

Public Notice Advertising Clerk

54 JUL 27 PM 3:09
FILED
OFFICE OF THE CITY CLERK
OAKLAND

1994

NOTICE AND DIGEST

ORDINANCE ADOPTED PURSUANT TO ARTICLE VI OF
THE CITY CHARTER AMENDING ORDINANCE NO. 8065
C.M.S. ESTABLISHING THE PARKS AND RECREATION
ADVISORY COMMISSION

0.11731 CMS

An Ordinance to amend the legislation creating the Parks and Recreation Advisory Commission to set forth standard commission duties and functions, composition requirements and terms limits, and increasing membership to fifteen (15) members.

C.F.

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Three full copies are available for use and examination by the public in the Office of the City Clerk at 505 14th Street, Suite 609, Oakland, California.

CEDA FLOYD City Clerk
(cc) FRI, July 23, 1994
SFT

0.11731 CMS

NOTICE AND DIGEST

ORDINANCE ADOPTED PURSUANT TO ARTICLE VI OF THE CITY CHARTER AMENDING ORDINANCE NO. 8065 C.M.S. ESTABLISHING THE PARKS AND RECREATION ADVISORY COMMISSION

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CEDA FLOYD City Clerk
C-: FRT, July 23, 1994
SFT

CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Tam Tran, Chair, Parks and Recreation Advisory Commission
FROM: Quincy Williams, Assistant Capital Improvements Project Coordinator, OPRYD
DATE: October 8, 2024
SUBJECT: **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO SUPPORT A GIFT-IN-PLACE DONATION IN THE AMOUNT NOT TO EXCEED FORTY-NINE THOUSAND DOLLARS (\$49,000) FROM THE REDWOOD HEIGHTS ASSOCIATION AT REDWOOD HEIGHTS PARK AND TO ENTER INTO A \$1 CONSTRUCTION CONTRACT WITH SELECTED VENDOR TO CONSTRUCT A RAMP FOR SKATEBOARDING ACTIVITIES. THIS REQUEST ALSO SEEKS PRAC SUPPORT FOR APPROVAL BY THE CITY OF OAKLAND PLANNING DIVISION OF A MINOR CONDITIONAL-USE PERMIT FOR THE INSTALLATION OF A SKATEBOARDING RAMP AT THE SITE.**

SUMMARY

This report seeks the Parks and Recreation Advisory Commission's (PRAC) approval of a Minor Conditional Use Permit to construct a ramp for skating (i.e., skateboarding, rollerblading, roller skating, and scootering) at Redwood Heights Park. The project will be funded through a "gift in place" from the Redwood Heights Association (RHA), with design and labor provided by skate ramp designer Rob Skate Skateboard Academy (Rob Skate). This project aims to enhance recreational opportunities for local youth and skateboarding enthusiasts.

The mini ramp will provide a safe, dedicated space for skating, promoting physical activity and community engagement. The nearest skate parks, Bella Vista Park and the Montclair Skate Ramp, also community-led projects, are approximately 3.4 miles away, highlighting the need for more accessible skate facilities within the immediate area.

The project is a direct response to the community's expressed need for more local recreational spaces, particularly for skating. It enhances the park's amenities and supports community health and wellness through outdoor activities. This report recommends supporting a minor conditional use permit and accepting the gift-in-place, labor, and skate ramp installation. The community's involvement in this project is crucial, and their support is greatly appreciated. This project enhances the park's facilities and represents a significant community investment in local recreational infrastructure.

FISCAL IMPACT

The total project budget of \$40,000 includes labor, materials, and installation, made possible by the gift-in-place donation from the Redwood Heights Association. Additionally, the maintenance plan includes community volunteer hours, ensuring the project's long-term sustainability. The Redwood Heights Association will also raise funds for standard park maintenance, further alleviating financial pressure on the Office of Parks, Recreation & Youth Development (OPRYD).

This project has no fiscal impact on the City of Oakland.

PROJECT / PROGRAM DESCRIPTION

Purpose:

The primary purpose of constructing the mini skate ramp at Redwood Heights Park is to offer an engaging recreational facility that aligns with our city's values of community engagement and healthy living. This project aims to increase park usage, particularly among young adults and families, while fostering a greater community of skaters in the area.

Goals and Objectives:

Bring more young adults and families to the park: By providing a new, exciting, and safe space for skaters, the park will attract more visitors, thereby enhancing community engagement.
Create a greater community of skaters in the area: The skate ramp will serve as a hub for skaters of all ages and skill levels, encouraging a supportive and interconnected skating community.

Community Members and Groups Served:

RHA will design the skate ramp to serve individuals of all ages and skill levels, from beginners to advanced skaters. This inclusivity ensures that the facility will be a valuable asset to a wide demographic, promoting physical activity and community interaction.

Location:

Rob Skate Academy will install the skate ramp in unused, open space within Redwood Heights Park. This location is strategically chosen for the ramp, as it is below residential housing and adjacent to the Fire lane, providing accessibility while ensuring minimal disruption to the local community.

Implementation Plan:

The specific timeline for implementation is currently to be determined and listed under the BACKGROUND section of this report below. However, the process will include the following steps:

Design and Planning:

Finalize the design with input from community members and stakeholders.

Approval and Permits:

This project will require a minor conditional permit. Rob Skate Academy will secure this permit before the installation of the skate ramp. This report seeks PRAC's support for this permit. Also, this project will require satisfactory insurance documents and successful completion of the City of Oakland contracting process.

Construction:

Construction of the skate ramp will commence once Rob Skate Academy has completed all the required administrative tasks (minor CUP and contracting).

Plan for Ongoing Operation and Maintenance:

The Redwood Heights Association, as the donor and a key stakeholder, will manage the skate ramp's ongoing maintenance through a combination of volunteer efforts and additional funds raised. This community-driven approach ensures sustainable upkeep and active involvement from local residents, demonstrating the project's long-term viability.

Evaluation Methods:

The RHA will evaluate the success and impact of the mini skate ramp using several methods:

Usage Metrics:

Track the number of visitors and frequency of use through logged observation.

Event Attendance:

Track participation in events such as the grand opening, skate competitions, and events in partnerships with local skateboard shops.

Community Feedback:

The RHA had a public discussion session with the Redwood Heights community during our Annual Meeting in October 2018. The proposed park map (see page 7 of this document) shows the skate park, the approved and built pavilion, and other features voted on by the community during this meeting. The community supported the idea of adding a skate park feature to the site.

Economic Impact:

The opportunity to have a premier designer of skateparks and ramps, Rob Skate Skateboard Academy, provides his services to the City of Oakland at no charge, which is an incredible economic benefit. Rob Skate is renowned for designing skateparks and ramps across Northern California and is committed to increasing the availability of quality skate instruction in Oakland. This project represents significant cost savings and high-quality design and construction for the community.

Environmental Considerations:

The project utilizes existing, underutilized open space without increasing the park's physical footprint. The skate ramp will be located below neighboring houses and along the fire lane, accessible to and visible from the park entrance and main roads of Aliso and 35th Avenues. The skate park will also be nestled among the trees, offering participants a way to exercise and enjoy the natural surroundings of Oakland parks.

Equity and Cultural Diversity:

Skating, whether on boards, inline or quad skates, or scooters, is a free and accessible way to engage in physical activity and participate in a sport that is now part of the Olympics. The Redwood Heights Skate Park will be free for all, promoting inclusivity and intergenerational interaction. It will serve the diverse neighborhoods of Oakland, reflecting the city's economic, racial, cultural, and geographic diversity.

BACKGROUND

The City of Oakland has seven public skate parks, none of which are within three miles of the Laurel and Redwood Heights neighborhoods. OPRYD staff is always looking for ways to add activities to the parks that are free, safe, and require low maintenance. Breht Clark, Redwood Heights Center Director, has been a partner throughout this process and enthusiastically supports a skate ramp at the site they represent. Kennan Scott, a neighborhood resident, has been instrumental in facilitating this project.

In 2018, Kennan started consultation with Redwood Heights community members. The consensus was that the area needed a skate park. Kennan then contacted Breht Clark of OPRYD to discuss this idea. After this meeting, the RHA decided to pursue a skate park at Redwood Heights Park. After multiple community meetings, Kennan presented the concept to Hank Phan with an onsite tour in 2021. In 2023, Breht Clark connected Kennan with Quincy Williams to get an update on the project. Quincy explained the process and then consulted with the Planning/Zoning and City Attorney. The City's Public Works (OPW) division will be consulted throughout this process. This project will take approximately a year to complete construction. The tentative schedule is as follows:

- PRAC presentation November 13, 2024
- Apply for a minor conditional use permit (7 to 9 months)
- Start of construction – July/August 2025.
- Project Completion – August/September 2025

RECOMMENDATION

Request for the Parks and Recreation Advisory Commission (PRAC) to approve a gift-in-place donation in the amount not to exceed forty-nine thousand dollars (\$49,000) from the Redwood Heights Association and to enter into a \$1 construction contract with the selected vendor to construct

a ramp for skateboarding activities. This request also seeks PRAC support for approval by the City of Oakland Planning Division of a minor Conditional Use Permit for the installation of a skateboarding ramp at the site.

Respectfully submitted,



[Breht Clark \(Oct 14, 2024 14:15 PDT\)](#) (Signature)

Prepared by:

Breht Clark

Center Director, Redwood Heights, OPRYD

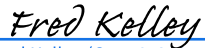


[Harith Aleem \(Oct 17, 2024 22:21 PDT\)](#) (Signature)

Approved by:

Harith Aleem

Assistant Director, OPRYD



[Fred Kelley \(Oct 18, 2024 08:37 PDT\)](#) (Signature)

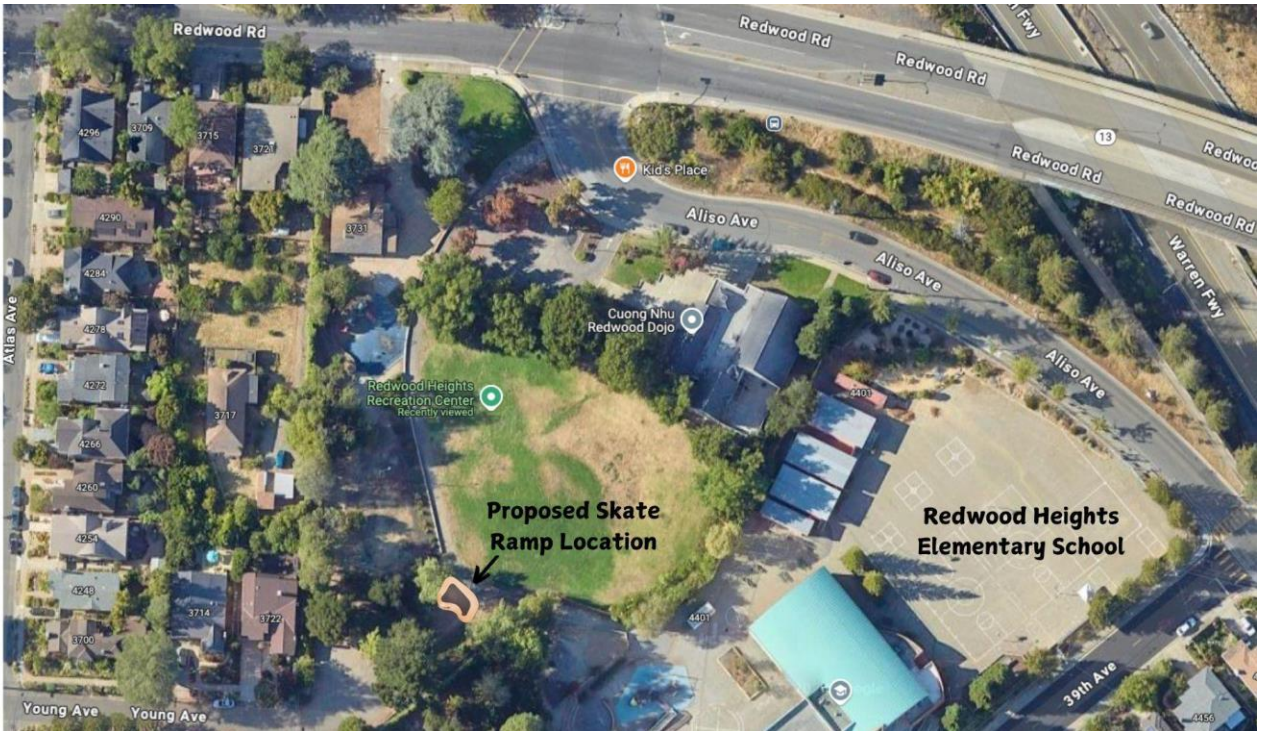
Approved by:

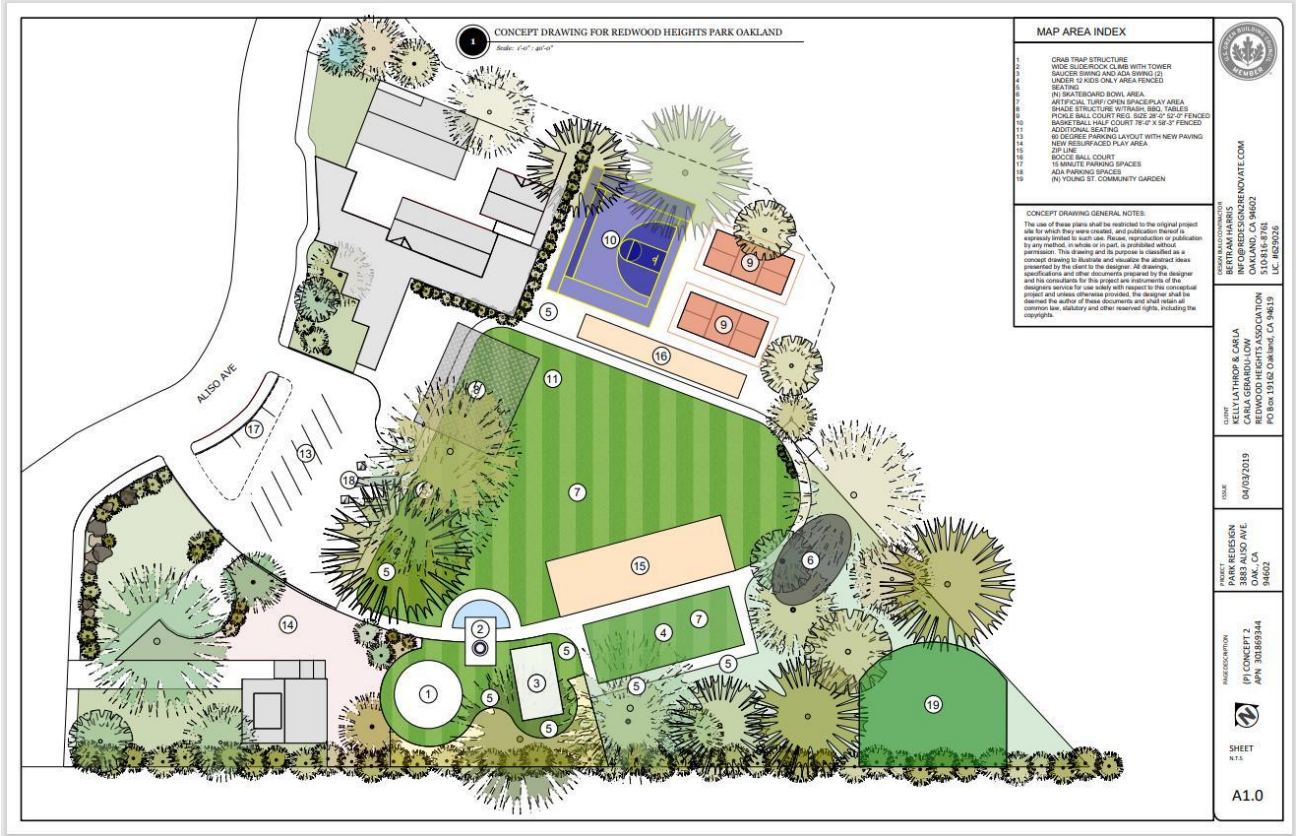
Fred Kelley

Director, OPRYD

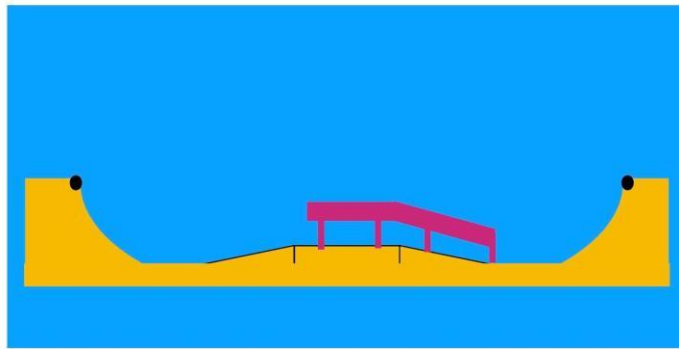
Identification of Support Documents:

Attachments: Exhibit A – *Project Location Maps*
Exhibit B – *Skate Ramp Design*

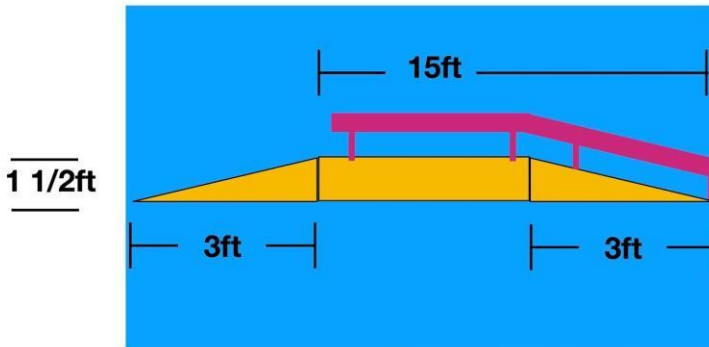
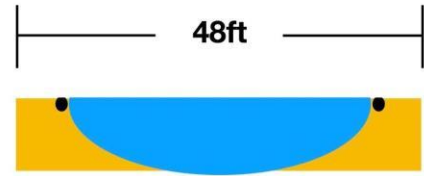




Attachments: Exhibit B – Skate Ramp Design



Ramp Specs: 48ft Long 12ft Wide 4ft Tall
Half Pipe W/ Pyramid, Fun Box & Bump to Rail



- NOTES**
- All pieces fixed
 - 2 Fun Boxes
 - 2 Kicker Ramps
 - 2 Round Rails
 - 1 Half Pipe
 - 1 Pyramid
 - Premium Locking Screws
 - All Weather Proof
 - Skate Lite Finish
 - Full Assembly & Comp
 - community lesson day

Estimate Total: \$ 40,000



