

Agenda
*****Special Meeting*****
Of the Oakland Parks and Recreation Advisory Commission (PRAC)
Wednesday, November 9th, 2022, 4:30 PM

Zoom Webinar Information:

When: Nov 9, 2022 04:30 PM Pacific Time (US and Canada)

Topic: Parks and Recreation Advisory Commission Meeting - November 9, 2022

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89416145775>

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How To Submit Public Comments:

1. To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Open Forum comments are being taken or on an eligible agenda item after it has been presented. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In-Webinar.

2. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “*9” to speak when Open Forum is taken or after an eligible agenda item has been presented. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Please unmute yourself by pressing *6.

3. To submit comments to the PRAC prior to the meeting, send an email to:

publiccomments2prac@oaklandca.gov by 10:00 a.m. the day of the meeting. List the following information on the “subject” line of your email:

Public Comments: PRAC meeting dd/mm/yy (date of the scheduled meeting)

>>>Replies will not be sent from this email address<<<

If you have questions, email publiccomments2prac@oaklandca.gov or phone Oakland Parks, Recreation and Youth Development @ 510-238-7275. Thank you.

Pursuant to California Government Code section 54953(e). Parks Recreation Advisory Commission Board Members/Commissioners, as well as staff, will participate via phone/video conference, and no physical teleconference locations are required.



AGENDA
Parks And Recreation Advisory Commission (PRAC)
Wednesday, November 9th, 2022, 4:30 P.M.

*****NOTE: ALL PUBLIC COMMENT ON ACTION ITEMS WILL BE TAKEN AT THE BEGINNING OF THE MEETING UNDER ITEM 3. COMMENT FOR ITEMS NOT ON THE AGENDA WILL BE TAKEN UNDER ITEM 9, OPEN FORUM, AT THE END OF THE MEETING.**

CALL TO ORDER / ROLL CALL

ALLEN, DUHE, HA, KOS-READ, MOORE, D. SMITH, K. SMITH, TORRES, TRAN, AND WATKINS

1. MODIFICATION OF THE AGENDA:
2. DISPOSITION OF MINUTES:
 - October 12th, 2022 Draft Meeting Minutes
3. PUBLIC COMMENT:

Comment on all items will be taken at this time. Comments for items not on the agenda will be taken during Open Forum.
4. CONSENT CALENDAR ITEMS:
 - 4A. RESOLUTION RENEWING AND CONTINUING THE PARKS AND RECREATION ADVISORY COMMISSION'S DETERMINATION THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:

“*Visit Measure Q [website](#) for more information, documents and reports”

- Informational Report: OPW Monthly Measure Q Report and Performance Measures Update.

6. NEW BUSINESS:

6A. REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO RECOMMEND TO CITY COUNCIL TO APPROVE:

A RESOLUTION APPROVING AN AGREEMENT WITH THE OAKLAND PARKS AND RECREATION FOUNDATION (OPRF) FOR THE COOPERATIVE SOLICITATION OF PRIVATE AND PUBLIC FUNDING TO BE USED FOR OAKLAND PARKS, RECREATION AND YOUTH DEVELOPMENT PROJECTS, PROGRAMS, AND SERVICES FOR A TERM OF THREE YEARS, WITH A THREE-YEAR OPTION TO RENEW;

AN ORDINANCE 1) AUTHORIZING A THREE-YEAR LICENSE AGREEMENT WITH A THREE-YEAR OPTION TO RENEW WITH OPRF FOR USE OF OFFICE SPACE AT THE LAKESIDE PARK MARSHA J. CORPREW MEMORIAL GARDEN CENTER AT THE BELOW MARKET RATE OF \$0.00; 2) MAKING FINDINGS THAT THE LICENSE FOR BELOW FAIR MARKET VALUE IS IN THE BEST INTEREST OF THE CITY; AND 3) MAKING APPROPRIATE CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS;

A RESOLUTION TO 1) AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT GRANTS, GIFTS, AND DONATIONS, INCLUDING DONATIONS OF MONEY, GOODS, AND IN-KIND SERVICES, FROM OPRF IN AN AMOUNT UP TO \$750,000 EACH FISCAL YEAR THROUGH JUNE 30, 2025 IN A TOTAL AMOUNT NOT TO EXCEED \$2,250,000 FOR THE THREE-YEAR PERIOD; 2) APPROPRIATE SAID FUNDS FOR THE OAKLAND PARKS, RECREATION AND YOUTH DEVELOPMENT DEPARTMENT; 3) AUTHORIZE THE CITY ADMINISTRATOR TO CREATE A NEW FUND FOR THESE APPROPRIATIONS; AND 4) AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT DONATIONS OF GOODS AND IN-KIND SERVICES FROM OPRF IN AN AMOUNT UP TO \$250,000 EACH FISCAL YEAR THROUGH JUNE 30, 2025 IN A TOTAL AMOUNT NOT TO EXCEED \$750,000 FOR THE THREE-YEAR PERIOD.

6B. **STAFF RECOMMENDS THAT THE PARK AND RECREATION ADVISORY COMMISSION RECEIVE THIS INFORMATIONAL REPORT ABOUT THE DRAFT SAN ANTONIO PARK MASTER PLAN AND MAKE A RECOMMENDATION TO THE CITY COUNCIL TO SUPPORT THIS PLAN.**

7. PLANNING AND CONDITIONAL USE PERMITS:

8. UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

9. OPEN FORUM:

All comment for items not on the agenda will be taken at this time.

ADJOURNMENT

Next Meeting:

Wednesday, December 14th, 2022, 4:30PM

Via Zoom Teleconference

* Visit [PRAC Website](#) for more information, documents, and reports.

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email publiccomments2prac@oaklandca.gov or call Oakland Parks, Recreation and Youth Development at (510) 238-7275 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonés, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a publiccomments2prac@oaklandca.gov o llame al (510) 238-7275 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 publiccomments2prac@oaklandca.gov 或致電 (510) 238-7275 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



DRAFT MINUTES:
***Special Meeting of the Oakland
Parks and Recreation Advisory Commission (PRAC)
Wednesday, October 12th, 2022, 4:30 P.M.
Zoom Teleconference**

Meeting Recording Link:

<https://oakland.granicus.com/player/clip/5144?&redirect=true>

CALL TO ORDER / ROLL CALL: 4:46 P.M.

**ALLEN, DUHE, HA, KOS-READ, MOORE, D. SMITH, K. SMITH,
TORRES, TRAN, WATKINS**

Present (8): Chair Allen, Vice Chair Tran, Commissioners Duhe, Ha, Kos-Read, K. Smith, Torres, Watkins

Excused (1): Commissioner Moore

Absent (1): Commissioners D. Smith

Chair Allen read statement on Consent Item 4A – Resolution No. 2022-01 in accordance with California Government Code Section 54953(e), a provision of AB-361.

1. **MODIFICATION OF THE AGENDA:**

Modification requested to move Agenda Item 6B ahead of Agenda Item 6A.

Motion: Chair Allen entertained a motion to move Agenda Item 6B up to Agenda Item 6A. **Moved by:** Commissioner Ha. **Second by:** Commissioner Kos-Read. **Vote:** Yes (8) Allen, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

2. **DISPOSITON OF MINUTES:**

- September 14th, 2022 Draft Meeting Minutes

Motion: Chair Allen entertained a motion to approve the September Meeting Minutes. **Moved by:** Commissioner K. Smith. **Second by:** Commissioner Kos-Read. **Vote:** Yes (8) Allen, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

3. **OPEN FORUM:** There were 6 speakers and 0 public comments received via email.

4. CONSENT CALENDAR ITEMS:

4A. **RESOLUTION RENEWING AND CONTINUING THE PARKS AND RECREATION ADVISORY COMMISSION'S DETERMINATION THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

4B. **REQUEST APPROVAL FOR MASCOT SPORTS TO COLLECT FUNDS ON ONSITE FOR THE SELLS OF MERCHANDISE, FOODS, BEVERAGES AND MOBILE FOOD VENDING AT THE ANNUAL OAKLAND TURKEY TROT AT EASTSHORE PARK ON THURSDAY, NOVEMBER 25, 2022, 5:00AM-12:00PM.**

Motion: Chair Allen entertained a motion to approve Item 4 – Consent Items. **Moved by:** Commissioner Duhe. **Second by:** Commissioner K. Smith. **Vote:** Yes (8) Allen, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:

*Visit Measure Q [website](#) for more information, documents, and reports.

- Informational Report: OPW Monthly Measure Q Hiring Matrix and Performance Measures Update:

Sean Maher, OPW Public Information Officer, Acting Assistant to the Director, and Leslie Liew, OPW Business Analyst, and Brian Carthan, OPW Manager of Parks & Tree Services presented verbal report. Hiring Updates: none at this time. Staff Labor Hours per Park Acre for the fiscal year is updated. Ballfields Mowed data capture available through August. New metrics added to monitor Monthly Litter Collection by Hours and Volume, and the number of times Park Restroom Cleanings occur monthly updated through August.

Motion: Chair Allen entertained a motion to accept the informational report on Measure Q. **Moved by:** Commissioner Kos-Read. **Second by:** Commissioner Duhe. **Vote:** Yes (7) Allen, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

6. NEW BUSINESS:

6A. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE INSTALLATION OF TWO BIKE BELL STATIONS IN JOAQUIN MILLER PARK.**

Schuyler Sawicki, prospective Eagle Scout presented the report and provided a brief presentation about the request.

Motion: Chair Allen entertained a motion to approve the request. **Moved by:** Commissioner Ha. **Second by:** Commissioner Duhe. **Vote:** Yes (7) Allen, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

6B. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO ENDORSE THE ESTUARY PARK MASTER PLAN AND RECOMMEND APPROVAL OF THE PROPOSED MINOR CONDITIONAL USE PERMIT FOR THE ESTUARY PARK PHASE 1 PROJECT.**

Christine Reed, Project Manager with OPW Project and Grant Management Division provided a brief presentation about the request.

Motion: Chair Allen entertained a motion to approve request. **Moved by:** Commissioner Kos-Read. **Second by:** Commissioner K. Smith. **Vote:** Yes (8) Allen, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

7. PLANNING AND CONDITIONAL USE PERMITS:

None.

8. UPDATE FROM THE DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

Director's Report:

- No updates at this time.
- Visitors encouraged to attend Autumn Lights at Lakeside Park.

PRAC Committees:

- Lake Merritt Ad Hoc:
 - Commissioner Kos-Read informed there have been many meetings with Joe Devries, City Administration, and non-profit groups with positive progress despite tragedy.
- Park Rules & Regulations: No update.
- Tree Advisory Committee: No update.
- Priority & Goals Ad Hoc Committee: No update.

Recreation Advisory Councils (RACs):

Commissioner Ha informed discussions around meeting with the Friends of San Antonio Park for ideas and feedback in what they would like to see in the San Antonio Master Draft Plan. Met with Center Director of recreation center and received feedback for park improvement and crime deterrence.

Announcements:

Chair Allen informed that there were many park cleanup and beautification events that occurred in previous month. Talks about fundraising for a skate park at De Fremery Park. Additional Clorox grant-funding meetings also taking place. Wilma Chan Park unveiling to come.

Publicly recognized Commissioner Peter Moore for his service with the City of Oakland as he steps down from PRAC.

9. ADJOURNMENT: 7:16 p.m.

*Visit [PRAC Website](#) for more information, documents, and reports.

Next Meeting:

***Wednesday, November 9th, 2022 at 4:30 pm
Via Zoom Teleconference***

Respectfully Submitted,

Jasmine Bellow
Assistant to the Director
Recording Secretary

OAKLAND PARKS AND RECREATION ADVISORY COMMISSION

RESOLUTION NO. 2022-01

RESOLUTION RENEWING AND CONTINUING THE PARKS AND RECREATION ADVISORY COMMISSION'S DETERMINATION THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency related to COVID-19, pursuant to Government Code Section 8625, and such declaration has not been lifted or rescinded. (See <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.4.20-Coronavirus-SOE-Proclamation.pdf>); and

WHEREAS, on June 17, 2022 Gavin Newsom issued Executive Order N-11-22 reaffirming that a State of Emergency exists in California as a result of COVID-19. (See <https://www.gov.ca.gov/wp-content/uploads/2022/06/6.17.22-COVID-EO-Rollback-signed.pdf>); and

WHEREAS, on March 9, 2020, the City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050(C); and

WHEREAS, City Council Resolution No. 88075 remains in full force and effect to date; and

WHEREAS, the Centers for Disease Control (CDC) continues to recommend physical distancing of at least six (6) feet whenever possible, avoiding crowds and poorly ventilated spaces, particularly for people who are not fully vaccinated or who are at higher risk of getting very sick from COVID-19. (See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>); and

WHEREAS, the CDC recommends that families with children under 5 and unvaccinated household members continue to take steps to prevent COVID-19 infection including distancing. (See <https://www.cdc.gov/coronavirus/2019-ncov/groups/families-covid-19.html>); and

WHEREAS, the CDC continues to caution that older adults remain more likely to get very sick from COVID-19. (See <https://www.cdc.gov/aging/covid19/covid19-older-adults.html>); and

WHEREAS, the CDC, the California Department of Public Health, and the Alameda County Public Health Department all recommend that people experiencing COVID-19 symptoms or who have tested positive for COVID-19 stay home. (See <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>); and

WHEREAS, the CDC still finds that COVID-19 vaccines are highly effective at preventing severe illness, hospitalizations and death and continues to recommend that all eligible persons get vaccinated for COVID-19 and stay up to date on their COVID-19 vaccines. (See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>); and

WHEREAS, vaccinated persons may still get COVID-19 and can spread the virus to others. (See <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/effectiveness/why-measure-effectiveness/breakthrough-cases.html>); and

WHEREAS, anyone infected with COVID-19 can spread the virus, even if they do not have symptoms. (See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html>); and

WHEREAS, the City's public-meeting facilities are indoor facilities not designed to ensure circulation of fresh/outdoor air, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart; and

WHEREAS, holding in-person meetings would encourage community members to come to City facilities to participate in local government, and some of them would be at high risk of getting very sick from COVID-19 and/or may live with someone who is at high risk; and

WHEREAS, in-person meetings would tempt community members who are experiencing COVID-19 symptoms to leave their homes in order to come to City facilities and participate in local government; and

WHEREAS, attendees would use ride-share services and/or public transit to travel to in-person meetings, thereby putting them in close and prolonged contact with additional people outside of their households; and

WHEREAS, for the first time on October 13, 2021, and most recently on September 14, 2022, the Parks and Recreation Advisory Commission adopted a Resolution determining that conducting in-person meetings would present imminent risks to attendees' health, and electing to conduct meetings using teleconferencing in accordance with California Government Code section 54953(e), a provision of AB 361; and

WHEREAS, by making these findings that conducting in-person meetings would present imminent risks to attendees' health, and by making an election to conduct meetings via teleconference, the Parks and Recreation Advisory Commission may elect to continue to meet via teleconference by adopting subsequent resolutions, at least every 30 days, as part of a broader Parks and Recreation Advisory Commission agenda, and need not do so on a single-subject agenda; now therefore be it:

RESOLVED: that the Parks and Recreation Advisory Commission finds and determines that the foregoing recitals are true and correct and hereby adopts and incorporates them into this Resolution; and be it

FURTHER RESOLVED: that, based on these determinations and consistent with federal, state and local health guidance, the Parks and Recreation Advisory Commission renews its determination that conducting in-person meetings would pose imminent risks to the health of attendees; and be it

FURTHER RESOLVED: that the Parks and Recreation Advisory Commission firmly believes that the community's health and safety and the community's right to participate in local government, are both critically important, and the Parks and Recreation Advisory Commission is committed to balancing the two by continuing to use teleconferencing to conduct public meetings, in accordance with California Government Code section 54953(e), a provision of AB 361; and be it

FURTHER RESOLVED: that the Parks and Recreation Advisory Commission will renew these (or similar) findings at least every thirty (30) days in accordance with California Government Code section 54953(e) until the state of emergency related to COVID-19 has been lifted, or the Parks and Recreation Advisory Commission finds that in-person meetings no longer pose imminent risks to the health of attendees, whichever is occurs first.



**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission (PRAC)
Tam Tran, Vice Chair, PRAC
FROM: Sean Maher, Assistant to the Director, Oakland Public Works (OPW)
DATE: November 9, 2022
SUBJECT: Informational Report: OPW Monthly Measure Q Performance Measures Update

SUMMARY

This report provides OPW's routine updates to PRAC regarding updated performance measures in the delivery of Measure Q-funded services.

FISCAL IMPACT

Since this report is informational only, no fiscal impacts are included.

BACKGROUND / LEGISLATIVE HISTORY

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to civilian oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services.

As a component of this oversight function, OPW routinely submits to PRAC updates on hiring of positions related to Measure Q-funded park maintenance services.

Measure Q includes service performance requirements. OPW has been working with the PRAC Measure Q ad hoc committee and with community members to develop a reporting template for measuring and tracking performance of those services. The department's goal is a routine report that is clear, simple, and accessible to the community to provide transparent and accessible reporting on service delivery. This remains an iterative process, and OPW welcomes feedback from PRAC on how the department can continue honing that reporting template.

RECOMMENDATION

OPW recommends that PRAC accept this informational report.

Respectfully submitted,

/s/ Sean Maher

Prepared by:

Sean Maher

Assistant to the Director

Oakland Public Works

Identification of Support Documents:

Attachments: Exhibit A – *Performance Measures and Service Delivery Charts*,
Updated September 30, 2022

Measure Q Deliverables:

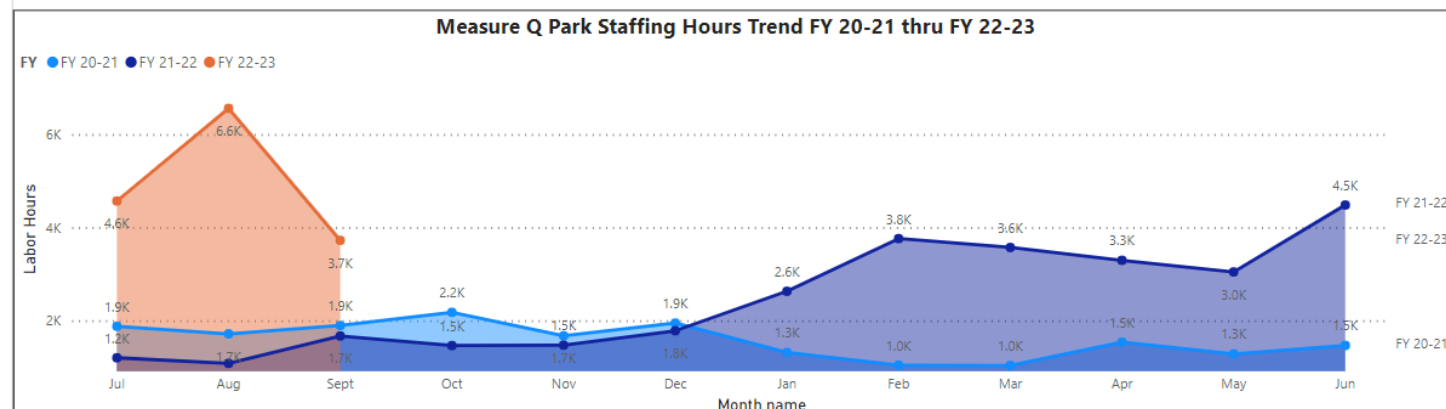
Measure Q deliverable: “Provide dedicated staff at major parks. “Major Parks” means City operated Community Parks, Region-serving parks, and Resource Conservation Areas, as those terms are used in the Open Space Conservation & Recreation (OCSAR) Element of the Oakland General Plan.” Section (3 (B)(1) (m)

Community Serving Parks: • Mosswood (11 acres) • Bushrod (10.12 acres) • DeFremery (9.4 acres) • San Antonio (11.62 acres) • Brookdale (4.66 acres) • Brookfield (14 acres) • Arroyo Viejo (18.75 acres) • Montclair (7.3 acres) • Dimond (14.31 acres)

Region Serving: • Lakeside (75 acres)• Joaquin Miller (improved 4 acres)

Resource Conservation Areas: • Glen Daniel/King Estates (75 acres) • Dimond Canyon (41 acres) • Garber (13 acres) • Beaconsfield (5 acres) • Claremont Canyon (208 acres) • Joaquin Miller (unimproved 41 acres) • Leona Heights/Open Space (50 acres)

Metrics through Sept 30, 2022



Measure Q deliverable: “Mowing City operated sports fields frequently, every other week, or as may be required by the time of year.” Section (3 (B)(1) (a)

Metrics through Sept 30, 2022

FY 22-23 # of Times Ballfields Mowed by Month			
Name of Ballfield	Jul 2022	Aug 2022	Sept 2022
Allendale Rec Center Field	2	2	1
Arroyo Viejo - McConnell Field	2	2	1
Arroyo Viejo - Ricky Henderson A's Field			
Brookdale Rec Center Field			
Brookfield Rec Center Field	1		
Burckhalter Park Field	2	2	1
Bushrod - Lower Field		2	1
Bushrod - Upper Field	2		
Central Reservoir Park Field			
Concordia Park Field	1		
Curt Flood Field	2	2	1
Franklin Field	2	2	1
Garfield Ballfield			
Golden Gate Rec Center Field	2	2	1
Greenman Field/ Carter Gilmore	2	2	1
Lowell Park Field			
Montclair Rec Center Field			
Oakport Field	2	2	1
Otis Spunkmeyer Field	2	2	1
Pinto Park (Jones Field)	2	2	1
Poplar Rec Center Field	1	1	
Ramondi Field	2	2	1
Stonehurst Park Field			
Tassafaronga Rec Center Field			
Total	27	25	12

Measure Q Deliverable: “Collecting trash and litter several times per week, including Saturdays and Sundays, from the City’s most used parks, assuring equitable distribution of

resources.”

Section 3(B)(1)(b)

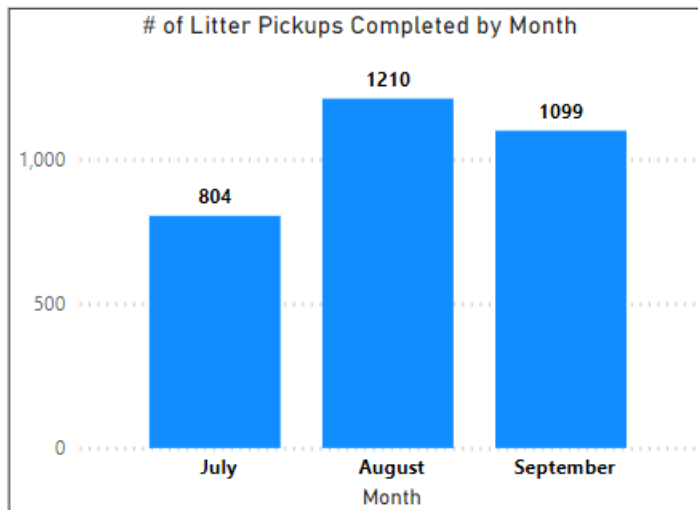
Metrics through Sept 30, 2022

Date ▾

- ▾ FY 20-21
- ▾ FY 21-22
- ▾ FY 22-23

- Jul
- Aug
- Sept

Year	Month	# of Hours Picking up Litter	Volume of Litter (cubic yards)
2022	July	685	1,767.60
2022	August	1132	3,508.65
2022	September	959	2,231.90
2022	October	973	1,227.30
Total		3749	8,735.45



Measure Q Deliverable:

“Cleaning park restrooms more than once per day, especially on weekends.” Section 3(B)(1)(e)

Metrics through Sept 30, 2022

FY, Month na...

- ∨ FY 20-21
- ∨ FY 21-22
- ∧ FY 22-23
 - Jul
 - Aug
 - Sept
 - Oct
 - Nov
 - Dec

Facilities - Parks: # of Outdoor Restroom Cleanings by Month

WO_DESCRIPTION	Jul	Aug	Sept	Total
FM - Custodial - Clean Restrooms - Parks	75	133	75	283
ARROYO VIEJO PARK		1		1
ARROYO VIEJO PARK - MCCONNELL FIELD HOUSE	0			0
ARROYO VIEJO PARK - RESTROOM	0	4	1	5
ARROYO VIEJO PARK - STORAGE BUILDING		1		1
ASTRO PARK	5	5	1	11
BELLA VISTA PARK		2		2
BELLA VISTA PARK - FIELD HOUSE	0	4	3	7
BROOKDALE PARK	1	4	2	7
BROOKFIELD VILLAGE PARK		2	2	4
BURCKHALTER PARK - RESTROOM	5	5	2	12
CALDECOTT PARK (N OAKLAND SPORTS FIELD)			0	0
CALDECOTT PARK (N OAKLAND SPORTS FIELD) - RESTROOM		3		3
CENTRAL RESERVOIR RECREATION AREA - RESTROOM	1	8	2	11
DAVIE TENNIS STADIUM - FIELD HOUSE - RESTROOM		1		1
DIMOND PARK - RESTROOM	2	8	4	14
FOOTHILL MEADOWS (CESAR E. CHAVEZ) PARK	1	6	3	10
FOOTHILL MEADOWS (CESAR E. CHAVEZ) PARK EXTENSION		1		1
FROG PARK	4	4	3	11
GARDEN CENTER	5	3	4	12
JOAQUIN MILLER PARK - FIRE CIRCLE RESTROOM	5	2	2	9
JOAQUIN MILLER PARK - MEADOW RESTROOM	5	5	2	12
JOAQUIN MILLER PARK - RANGER STATION	2		0	2
LAKESIDE PARK - ROTARY NATURE SCIENCE CENTER		1		1
LAKESIDE PARK - SAILBOAT HOUSE	3	3	3	9
LOWELL PARK - RESTROOM	2	4	4	10
MADISON MIDDLE SCHOOL	0			0
MADISON SQUARE PARK	5	5	5	15
MAXWELL PARK - RESTROOM	1	7	2	10
MCCREA PARK - RESIDENCE AND RESTROOM	0	7	3	10
MONTCLAIR PARK - RESTROOM		3	0	3
MORCOM ROSE GARDEN - FIELD HOUSE	4	6	4	14
OFFICER WILLIE WILKINS PARK (ELMHURST) - RESTROOM	2		0	2
PINE KNOLL PARK - RESTROOM	7	9	7	23
REDWOOD HEIGHTS PARK		1		1
REDWOOD REGIONAL PARK		1		1
ROTARY NATURE CTR	4	2	3	9
SAN ANTONIO PARK - RESTROOM	1	2	4	7
SEQUOYAH VIEW DR		2		2
SHEPHERD CANYON CORPORATION YARD - BLDG 3	0	2	1	3
SHEPHERD CANYON PARK - RESTROOM	5	5	1	11
SNOW PARK - RESTROOM	3	4	3	10
UNION POINT PARK	2	0	4	6
Total	75	133	75	283

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CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission
FROM: Neil Valle, Administrative Services Manager II
DATE: October 31, 2022
SUBJECT:
REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO RECOMMEND TO CITY COUNCIL TO APPROVE:

A RESOLUTION APPROVING AN AGREEMENT WITH THE OAKLAND PARKS AND RECREATION FOUNDATION (OPRF) FOR THE COOPERATIVE SOLICITATION OF PRIVATE AND PUBLIC FUNDING TO BE USED FOR OAKLAND PARKS, RECREATION AND YOUTH DEVELOPMENT PROJECTS, PROGRAMS, AND SERVICES FOR A TERM OF THREE YEARS, WITH A THREE-YEAR OPTION TO RENEW;

AN ORDINANCE 1) AUTHORIZING A THREE-YEAR LICENSE AGREEMENT WITH A THREE-YEAR OPTION TO RENEW WITH OPRF FOR USE OF OFFICE SPACE AT THE LAKESIDE PARK MARSHA J. CORPREW MEMORIAL GARDEN CENTER AT THE BELOW MARKET RATE OF \$0.00; 2) MAKING FINDINGS THAT THE LICENSE FOR BELOW FAIR MARKET VALUE IS IN THE BEST INTEREST OF THE CITY; AND 3) MAKING APPROPRIATE CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS;

A RESOLUTION TO 1) AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT GRANTS, GIFTS, AND DONATIONS, INCLUDING DONATIONS OF MONEY, GOODS, AND IN-KIND SERVICES, FROM OPRF IN AN AMOUNT UP TO \$750,000 EACH FISCAL YEAR THROUGH JUNE 30, 2025 IN A TOTAL AMOUNT NOT TO EXCEED \$2,250,000 FOR THE THREE-YEAR PERIOD; 2) APPROPRIATE SAID FUNDS FOR THE OAKLAND PARKS, RECREATION AND YOUTH DEVELOPMENT DEPARTMENT; 3) AUTHORIZE THE CITY ADMINISTRATOR TO CREATE A NEW FUND FOR THESE APPROPRIATIONS; AND 4) AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT DONATIONS OF GOODS AND IN-KIND SERVICES FROM OPRF IN AN AMOUNT UP TO \$250,000 EACH FISCAL YEAR THROUGH JUNE 30, 2025 IN A TOTAL AMOUNT NOT TO EXCEED \$750,000 FOR THE THREE-YEAR PERIOD.

RESO #1 SUMMARY

- 1) A resolution approving an agreement between the City of Oakland (City) and Oakland Parks and Recreation Foundation (OPRF), a 501(c)(3) California nonprofit organization, for the purpose of securing private and public funding to support OPRYD recreation services, including participant fees scholarships for youth attending OPRYD programs, and for capital improvements to parks and recreation projects. Adoption of the resolution supports the City in

securing much needed funding for City owned park programs, facilities and grounds.

RESO #1 FISCAL IMPACT

- Over the last 40 years OPRF has been dedicated to providing financial and volunteer resources and advocacy
- Over the last 40 years OPRF has
 - retrofitted over 55 playgrounds and ball fields throughout Oakland
 - provided over 150 grants to worthy programs
 - In 2022 alone, OPRF funded 14 grants providing scholarships for:
 - Camps
 - boating lessons
 - swim lessons
 - supplemented sporting programs such as Pee-Wee basketball and softball
- These efforts are critical and must involve a combination of public and private funds:
 - private citizens
 - businesses
 - endowments
 - foundations
 - State grants
 - Federal grants

RESO#1 BACKGROUND / LEGISLATIVE HISTORY

- As municipal finances tighten, cities must explore new partnerships to achieve their goals.
- These efforts are critical and must involve a combination of public and private funds.
- The proposed agreement between the City of Oakland and OPRF meets these needs and spells out the responsibilities of each party.

- OPRF is a nonprofit organization dedicated to providing financial and volunteer resources and advocacy for recreation programs and parks in Oakland and improving the quality of life for all Oakland residents and other who utilize these facilities.
- The City and OPRF has had a longstanding relationship, which supports and funds park improvement projects and the services and activities of OPRYD.
- OPRF has a proven track record of actively soliciting funds for parks and recreation programs within the City from private and public sources.

- OPRF has a volunteer board of directors whose over 40-year mission has been to improve the quality of life for all Oakland citizens by generating funding and support for projects and programs which enhance and supplement recreational, environmental, educational, beautification, and leisure activities offered through Oakland parks and recreation centers.
- This is accomplished by providing grants that foster environmental education, enhance recreation experiences, expose children and youth to traditional and non-traditional sports programs and encourages beautification projects at Oakland parks; promotes community gardens; or rehabilitates or maintains parks and recreation facilities.

- Using the Council Priorities as a guiding principle, OPRF seeks funds from private and public sources for projects that are consistent with the City’s adopted policies and priorities including City Council’s adopted equity-based Capital Improvement Prioritization and scorecard process.
- The proposed agreement memorializes the long, established relationship between City and OPRF and outlines the fundraising priorities to align with City Council and Department of Race and Equity goals, and the required reporting.

RESO #1 RECOMMENDATION

Request for the PRAC to recommend to City Council:

- A resolution approving an agreement with OPRF for the cooperative solicitation of private and public funding
- to be used for OPRYD projects, programs, and services
- for a term of three fiscal years ending June 30, 2025,
- with a three-year option to renew;

RESO #2 SUMMARY

Staff has prepared: An Ordinance authorizing a license agreement with OPRF for use of the Lakeside Park Marsha J. Corprew Memorial Garden Center located at 666 Bellevue Avenue. City Council approval of the ordinance will authorize a three-year license agreement with a three-year option to renew with OPRF for the non-exclusive use of office space at the Lakeside Park Marsha J. Corprew Memorial Garden Center at the below market rate of \$0.00 to further OPRF fundraising efforts and support of OPRYD park and recreation programs in addition to support of various community-based organizations benefiting City park programs.

RESO #2 FISCAL IMPACT

- This ordinance would authorize OPRF’s use of the office space at \$zero
- Based on recent trends it is estimated that OPRF could grant to the City annual gifts, donations, and grants of up to approximately \$750,000 each fiscal year
 - OPRF collected the following amount of grants, gifts, and donations:
 - FY2019-20 \$625,443
 - FY2020-21 \$4,351,293
 - (includes \$3.5 million collected for renovation of Mosswood Recreation Center from Kaiser Permanente Financial)
 - FY2021-22 \$727,635

RESO #2 BACKGROUND / LEGISLATIVE HISTORY

- This ordinance would authorize OPRF’s use of the office space at \$zero
- OPRF occupies a small office space which is under-utilized and formerly the library for Community Gardens

- OPRF’s occupancy of the office space still makes the books available to the garden club
- Pursuant to OMC 2.42.110, and based on the value of the in-kind services and the social, cultural, and economic benefits of the license described herein, staff recommends that the City Council finds and determines that it is in the City’s best interest to enter into the license with OPRF at the below market license fee of \$0.00 per month.
- OPRF has been using the space since 2010

RESO #2 RECOMMENDATION

Request for the PRAC to recommend to City Council to approve:

An ordinance

- 1) Authorizing a three-year license agreement
 - with a three-year option to renew with OPRF
 - for the use of office space at the Lakeside Park Marsha J. Corprew Memorial Garden Center
 - at the below market rate of \$0.00;
- 2) Making findings that the license for below fair market value is in the best interest of the City; and
- 3) making appropriate California Environmental Quality Act findings

RESO #3 SUMMARY

Staff has prepared: A resolution to authorize the City Administrator to accept grants, gifts, and donations of money from OPRF in an amount of up to \$750,000 per fiscal year through June 30, 2025. These monies are to be appropriated for the exclusive benefit of OPRYD, its clients, and facilities. The resolution would authorize the creation of a new Fund for the monetary grants received from OPRF and would appropriate said funds. The resolution would authorize the City Administrator to accept grants, gifts, and donations of goods and in-kind services from the OPRF in an amount up to \$250,000 each fiscal year for fiscal years 2022-2023, 2023-2024, and 2024-2025 in a total amount not to exceed \$750,000 over the three fiscal years and that any unused authority to accept and appropriate funds or in-kind services in each fiscal year will roll over to the next fiscal year through fiscal year 2024-2025.

RESO #3 FISCAL IMPACT

- Resolution would allow an increase of up to \$750,000 each fiscal year to the OPRYD adopted budget
 - This means that OPRYD would be allowed to expend up to \$750,000 more than its adopted budget
 - And OPRYD would offset these expenditures with up to \$750,000 of reimbursements from OPRF
- Resolution would allow the receipt of goods and in-kind services of up to \$250,000 each fiscal year
 - Example of a \$1 contract for a basketball court renovation:
 - A contractor is identified in compliance with the City’s Purchasing System
 - OPRYD pays \$1
 - OPRF pays the remaining balance
 - Example: a vehicle is donated by OPRF

- Limit on total donations to receive from OPRF: \$1,000,000 each year for fiscal years 2022-2023, 2023-2024, and 2024-2025 in an amount not to exceed \$3,000,000 over the three-year period
- Limit on money funds:
 - in a cumulative amount not to exceed \$750,000 each year for fiscal years 2022-2023, 2023-2024, and 2024-2025;
 - in an amount not to exceed \$2,250,000 for the three-year period
- Limit on goods and in-kind services:
 - in an amount up to \$250,000 each fiscal for fiscal years 2022-2023, 2023-2024, and 2024-2025 year through June 30, 2025;
 - in an amount not to exceed \$750,000 for the three-year period
- The resolution would also allow any unused authority to accept and appropriate money funds or in-kind services in each fiscal year to roll over to the next fiscal year through fiscal year 2024-2025.
- This authority to accept money fund and in-kind services is exclusively for OPRYD (not Police, Fire, or Public Works)
- The resolution authorizes the creation of a new Fund so that all the monies received and spent are identified in one place exclusively for OPRYD

RESO #3 BACKGROUND / LEGISLATIVE HISTORY

- Under Oakland Municipal Code section 2.04.160 (Acceptance, appropriation and expenditures from restricted gift proceeds) the City Administrator is delegated limited authority to accept gifts and donations to the City up to \$50,000 without City Council action provided that:
 - (1) the gift/donation does not create unbudgeted costs for the City,
 - (2) the gift/donation is for a program or project that has been approved by the Council in the biennial or mid-cycle operating or Capital Improvement Program (CIP) budget, or by City Council legislation during the fiscal year, and
 - (3) the gift/donation or proceeds therefrom are used in accord with restrictions and/or special conditions of the donor.
- Given the volume of OPRF donations, the City Administration seeks a solution to streamline and simplify the acceptance of gifts and donations from OPRF.
 - Staff is therefore seeking authority to accept gifts and donations of money from OPRF that are valued over the \$50,000 threshold, or do not otherwise meet the criteria in section 2.04.160
- Example: two separate private donations of \$250,000 for golf and \$150,000 for swimming can now be accepted under this \$750,000 limit and would allow staff to enact on these donations immediately rather than each having to be first approved by City Council
- Example: a renovation of a play area valued at \$65,000 can be received immediately under this \$250,000 limit rather than having to be first approved by City Council

RESO #3 RECOMMENDATION

Request for the PRAC to recommend to City Council to approve:
A resolution to

- 1) Authorize the City Administrator to accept grants, gifts, and donations, including donations of money, goods, and in-kind services, from the OPRF in an amount up to \$750,000 each fiscal year through June 30, 2025 in a total amount not to exceed \$2,250,000 for the three-year period;
- 2) Appropriate said funds for OPRYD;
- 3) Authorize the City Administrator to create a new fund for these appropriations; and
- 4) Authorize the City Administrator to accept goods and in-kind services from OPRF valued in an amount up to \$250,000 each fiscal year through June 30, 2025 in a total amount not to exceed \$2,250,000 for the three-year period.

Respectfully submitted,

_____ (Signature)

Prepared by:

Neil Valle

Administrative Services Manager II

_____ (Signature)

Approved by:

Harith Aleem

Acting Assistant Director



AGENDA REPORT

TO: Edward D. Reiskin
City Administrator

FROM: Dana Riley
Interim Director

SUBJECT: Resolution Approving Oakland Parks and Recreation Foundation Fundraising Agreement, Ordinance Authorizing License for Use of City Office Space, and Resolution Authorizing Acceptance of Grants

DATE: October 31, 2022

City Administrator Approval

Date:

RECOMMENDATION

Staff Recommends Approval Of:

A Resolution Approving An Agreement With The Oakland Parks And Recreation Foundation (OPRF) For The Cooperative Solicitation Of Private and Public Funding To Be Used For Oakland Parks, Recreation And Youth Development (OPRYD) Projects, Programs, And Services For A Term of Three-Years, With A Three-Year Option To Renew;

An Ordinance 1) Authorizing A Three-Year License Agreement, With A Three-Year Option To Renew With OPRF For The Use Of Office Space At The Lakeside Park Marsha J. Corprew Memorial Garden Center At The Below Market Rate of \$0.00; 2) Making Findings That The License For Below Fair Market Value Is In The Best Interest Of The City; and 3) Making Appropriate California Environmental Quality Act Findings;

A Resolution To 1) Authorize The City Administrator To Accept Grants, Gifts, and Donations Of Money From The OPRF In An Amount Up To \$750,000 Each Fiscal Year Through June 30, 2025 In A Total Amount Not To Exceed \$2,250,000 For The Three-Year Period; 2) Appropriate Said Funds For OPRYD; 3) Authorize The City Administrator To Create A New Fund For These Appropriations; And 4) Authorize The City Administrator To Accept Donations of Goods And In-kind Services From OPRF Valued In An Amount Of Up To \$250,000 Each Fiscal Year Through June 30, 2025 In A Total Amount Not To Exceed \$750,000 For The Three-Year Period.

EXECUTIVE SUMMARY

Staff has prepared the following pieces of legislation:

Exhibit A – OPRF Agenda Report
Item #6A 11/09/22
Life Enrichment Committee
November 14, 2022

1) A resolution approving an agreement between the City of Oakland (City) and Oakland Parks and Recreation Foundation (OPRF), a 501(c)(3) California nonprofit organization, for the purpose of securing private and public funding to support OPRYD recreation services, including participant fees scholarships for youth attending OPRYD programs, and for capital improvements to parks and recreation projects. Adoption of the resolution supports the City in securing much needed funding for City owned park programs, facilities and grounds.

OPRF has access to private funding sources and other entities to which the City may not have access. It is beneficial for the City and OPRF to work collaboratively and in their respective areas of expertise to improve and enhance Oakland's parks and recreation facilities and recreational programs throughout Oakland. OPRF collected the following amount of grants, gifts, and donations: FY2019-20 \$625,443; FY2020-21 \$4,351,293; FY2021-22 \$727,635. The FY2020-21 amount includes \$3.5 million collected for renovation of Mosswood Recreation Center from Kaiser Permanente Financial. OPRF is projected to grant up to \$300,000 of scholarships for youth to attend OPRYD programs during FY2022-23. OPRF also acts as a fiscal sponsor to 43 community-based organizations who raise funds to support and improve Oakland's parks system such as Friends of Joaquin Miller Park, Friends of Rockridge Temescal Greenbelt Park, and Oakland Street Stylers.

2) An Ordinance authorizing a license agreement with OPRF for use of the Lakeside Park Marsha J. Corprew Memorial Garden Center located at 666 Bellevue Avenue. City Council approval of the ordinance will authorize a three-year license agreement with a three-year option to renew with OPRF for the non-exclusive use of office space at the Lakeside Park Marsha J. Corprew Memorial Garden Center at the below market rate of \$0.00 to further OPRF fundraising efforts and support of OPRYD park and recreation programs in addition to support of various community-based organizations benefiting City park programs. Pursuant to Oakland Municipal Code ("OMC") section 2.42.110, and based on the value of the in-kind services and the social, cultural, and economic benefits of the license, staff recommends the City Council finds and determines that it is in the City's best interest to enter into the license with OPRF at the below market license fee of \$0.00 per month.

3) A resolution to authorize the City Administrator to accept grants, gifts, and donations of money from OPRF in an amount of up to \$750,000 per fiscal year through June 30, 2025. These monies are to be appropriated for the exclusive benefit of OPRYD, its clients, and facilities. The resolution would authorize the creation of a new Fund for the monetary grants received from OPRF and would appropriate said funds. The resolution would authorize the City Administrator to accept donations of goods and in-kind services from the OPRF valued in an amount up to \$250,000 each fiscal year for fiscal years 2022-2023, 2023-2024, and 2024-2025 in a total amount not to exceed \$750,000 over the three fiscal years. The resolution provides that any unused authority to accept and appropriate funds or in-kind services in each fiscal year will roll over to the next fiscal year through fiscal year 2024-2025.

The City Council's action would facilitate the timely use of grants, gifts, and donations from OPRF to supplement the City of Oakland's adopted budget. The action will also allow for streamlined acceptance from donors who often are working within a compressed timeline. As a result, parks and recreation facility visitors will receive increased benefits and services it would not otherwise receive.

BACKGROUND / LEGISLATIVE HISTORY

As municipal finances tighten, cities must explore new partnerships to achieve their goals - whether it is to build libraries, recreation centers, art galleries, boathouses, or any number of other facilities. These efforts are critical and must involve a combination of public and private funds. With the shrinking dollars in Capital Improvement over the next few years, the timing is perfect to engage City management and staff in the development of fundraising efforts with private citizens, businesses, foundations, and State and Federal grants to seek opportunities to continue to complete and develop projects throughout the City. The proposed agreement between the City of Oakland and OPRF meets these needs and spells out the responsibilities of each party.

OPRF is a nonprofit organization dedicated to providing financial and volunteer resources and advocacy for recreation programs and parks in Oakland and improving the quality of life for all Oakland residents and other who utilize these facilities. The City and OPRF has had a longstanding relationship, which supports and funds park improvement projects and the services and activities of OPRYD. OPRF has a proven track record of actively soliciting funds for parks and recreation programs within the City from private and public sources.

OPRF has a volunteer board of directors whose over 40-year mission has been to improve the quality of life for all Oakland citizens by generating funding and support for projects and programs which enhance and supplement recreational, environmental, educational, beautification, and leisure activities offered through Oakland parks and recreation centers. This is accomplished by providing grants that foster environmental education, enhance recreation experiences, expose children and youth to traditional and non-traditional sports programs and encourages beautification projects at Oakland parks; promotes community gardens; or rehabilitates or maintains parks and recreation facilities.

Over the last 40 years OPRF has retrofitted over 55 playgrounds and ball fields throughout Oakland and provided over 150 grants to worthy programs. In 2022 alone, OPRF funded 14 grants providing scholarships for camps, funded boating and swim lessons, and supplemented sporting programs such as Pee-Wee basketball and softball, to name a few. OPRF is committed to serving Oakland's diverse community and works with like-minded partners, to address facilities and programs most in need.

OPRF is committed to working cooperatively with private entities, endowments, foundations, various public agencies, and other entities to foster public/private partnerships essential to realizing the vision of Oakland as a model city and ensuring accessibility to parks and recreational opportunities for all. OPRF is dedicated to working cooperatively with the City of Oakland and its departments including but not limited to, the OPRYD.

On projects for which OPRF has raised private funding or had a part in securing State or Federal funding on City approved applications, OPRF retains a portion of the funding to cover its administrative expenses.

ANALYSIS AND POLICY ALTERNATIVES

Exhibit A – OPRF Agenda Report
Item #6A 11/09/22
Life Enrichment Committee
November 14, 2022

It is beneficial for the City and OPRF to work collaboratively and in their respective areas of expertise to improve and enhance Oakland's parks and recreation facilities and recreational programs throughout Oakland. OPRF has the qualifications, philanthropic expertise and nonprofit 501(c)(3) corporation status to encourage private donations.

Using the Council Priorities as a guiding principle, OPRF seeks funds from private and public sources for projects that are consistent with the City's adopted policies and priorities including City Council's adopted equity-based Capital Improvement Prioritization and scorecard process.

Under Oakland Municipal Code section 2.04.160 (Acceptance, appropriation and expenditures from restricted gift proceeds) the City Administrator is delegated limited authority to accept gifts and donations to the City up to \$50,000 without City Council action provided that: (1) the gift/donation does not create unbudgeted costs for the City, (2) the gift/donation is for a program or project that has been approved by the Council in the biennial or mid-cycle operating or Capital Improvement Program (CIP) budget, or by City Council legislation during the fiscal year, and (3) the gift/donation or proceeds therefrom are used in accord with restrictions and/or special conditions of the donor. Given the volume of OPRF donations, the City Administration seeks a solution to streamline and simplify the acceptance of gifts and donations from OPRF. Staff is therefore seeking authority to accept gifts and donations from OPRF that are valued over the \$50,000 threshold, or do not otherwise meet the criteria in section 2.04.160. The resolution would authorize the City Administrator to accept donations of money in a cumulative amount not to exceed \$750,000 per year for fiscal years 2022-2023, 2023-2024, and 2024-2025 in an amount not to exceed \$2,250,000 for the three-year period. The resolution would also authorize the City Administrator to accept goods and in-kind services from OPRF valued in an amount up to \$250,000 each fiscal year through June 30, 2025 in an amount not to exceed \$750,000 for the three-year period. The resolution would also allow any unused authority to accept and appropriate money funds or in-kind services in each fiscal year will roll over to the next fiscal year through fiscal year 2024-2025.

FISCAL IMPACT

The proposed agreement memorializes the long, established relationship between City and OPRF and outlines the fundraising priorities to align with City Council and Department of Race and Equity goals, and the required reporting.

Pursuant to OMC 2.42.110, and based on the value of the in-kind services and the social, cultural, and economic benefits of the license described herein, staff recommends that the City Council finds and determines that it is in the City's best interest to enter into the license with OPRF at the below market license fee of \$0.00 per month.

Based on recent trends it is estimated that OPRF will grant to the City annual gifts, donations, and grants of approximately \$750,000 each fiscal year. The vast majority of these monies are non-recurring with no commitment to be funded for multiple fiscal years. The monies are stipulated by the donors and/or grantors to be used specifically to benefit Oakland parks,

Exhibit A – OPRF Agenda Report

Item #6A 11/09/22

Life Enrichment Committee

November 14, 2022

recreation programs, and/or its patrons. OPRYD is committed to expend these funds in accordance with donor and/or grantor stipulations.

The proposed resolution authorizes the City Administrator to accept grants, gifts and donations of money from OPRF in an amount not to exceed \$750,000 each year for fiscal years FY22-23, FY23-24, and FY24-25 and appropriates said funds in a new Fund (TBD). The proposed resolution also authorizes the City Administrator to accept goods and in-kind services from OPRF valued in an amount up to \$250,000 each fiscal year through June 30, 2025 in a total amount not to exceed \$750,000 for the three-year period. OPRYD will comply with the City's Purchasing Ordinance and all other applicable City laws and policies when expending the grant funding from OPRF. Such expenditures will be invoiced to OPRF for reimbursement in arrears. These reimbursements will be deposited in the same Fund (TBD) as where the expenditures are incurred. As a result, the Fund's (TBD) revenues will equal its expenditures.

PUBLIC OUTREACH / INTEREST

There was no outreach deemed necessary for this report other than posting on the City's website.

COORDINATION

This report has been reviewed by the Office of the City Attorney and the Finance Department, Budget Bureau.

SUSTAINABLE OPPORTUNITIES

Economic: Access to gifts, donations, and grants that would not be available otherwise.

Environmental: Gifts, donations, and grants can be used to repair and improve parks and parks facilities.

Race & Equity: Gifts, donations, and grants can be used to subsidize the enrollment costs of recreational programs, mitigating enrollment cost as a barrier to entry. Approximately \$300,000 per year will be used to subsidize enrollment costs for Oakland families.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends approval of:

A resolution approving an agreement with OPRF for the cooperative solicitation of private and public funding to be used for OPRYD projects, programs, and services for a term of three fiscal years ending June 30, 2025, with a three-year option to renew;

An ordinance 1) Authorizing a three-year license agreement with a three-year option to renew with OPRF for the use of office space at the Lakeside Park Marsha J. Corprew Memorial Garden Center at the below market rate of \$0.00; 2) Making findings that the license for below fair market value is in the best interest of the City; and 3) making appropriate California Environmental Quality Act findings;

A resolution to 1) Authorize the City Administrator to accept grants, gifts, and donations of money from the OPRF in an amount up to \$750,000 each fiscal year through June 30, 2025 in a total amount not to exceed \$2,250,000 for the three-year period; 2) Appropriate said funds for OPRYD; 3) Authorize the City Administrator to create a new fund for these appropriations; and 4) Authorize the City Administrator to accept donations of goods and in-kind services from OPRF valued in an amount up to \$250,000 each fiscal year through June 30, 2025 in a total amount not to exceed \$2,250,000 for the three-year period.

For questions regarding this report, please contact Neil Valle, Administrative Services Manager II, at (510) 238-3926.

Respectfully submitted,

Dana Riley
Interim Director, Oakland Parks, Recreation
and Youth Development

Prepared by: Neil Valle
Administrative Services Manager II


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION APPROVING AN AGREEMENT WITH THE OAKLAND PARKS AND RECREATION FOUNDATION FOR THE COOPERATIVE SOLICITATION OF PRIVATE AND PUBLIC FUNDING TO BE USED FOR OAKLAND PARKS, RECREATION AND YOUTH DEVELOPMENT PROJECTS, PROGRAMS, AND SERVICES FOR A TERM OF THREE YEARS, WITH A THREE-YEAR OPTION TO RENEW

WHEREAS, Oakland Parks and Recreation Foundations (“OPRF”) is a 501(c)(3), City of Oakland L/SLBE certified not-for-profit corporation, dedicated to improving parks and recreational opportunities in Oakland and improving the quality of life for all Oakland residents and others who utilize these facilities; and

WHEREAS, OPRF is dedicated to working cooperatively with the City of Oakland to fundraise to support projects, programs and services for City departments including but not limited to, the Parks, Recreation and Youth Development Department (OPRYD); and

WHEREAS, OPRF is committed to working cooperatively with private entities, endowments, foundations, various public agencies and other such entities to foster public/private partnerships to further fundraising on behalf of City which is essential to realizing the vision of Oakland as a model city and ensuring accessibility to parks and recreational opportunities for all; and

WHEREAS, OPRF has a proven track record of actively soliciting funds for parks and recreation capital improvement projects within the City from private and public sources; and

WHEREAS, OPRF has access to private funding sources and other entities to which the City may not have access; and

WHEREAS, it is beneficial for the City and OPRF to work collaboratively to improve and enhance Oakland's parks and recreation facilities and recreational programs throughout Oakland; and

WHEREAS, OPRF shall seek funds from private, public, and other sources for projects that are consistent with the City's adopted policies and priorities including City Council adopted equity-based capital improvement prioritization and scorecard process; and

WHEREAS, OPRF shall obtain written approval of the concept plan for new projects from the City before seeking funding for such projects; and

WHEREAS, OPRF shall retain no more than 10% of any General Support contribution, except that for any General Support contribution related to a youth program, as determined by the City, OPRF shall retain no more than 5% of any contribution; and

WHEREAS, OPRF shall retain no more than 10% of any Capital Project Support contribution; and

WHEREAS, OPRF will provide City with annual reports on OPRF's funding solicitation efforts on behalf of the City setting forth all funds received and amounts retained during the prior year to be presented to the Oakland City Council; now, therefore, be it

RESOLVED: The City Administrator is authorized to execute an Agreement with OPRF for the cooperative solicitation of private and public funding for OPRYD projects, programs, and services for a term of three years, with a three-year option to renew.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND
PRESIDENT FORTUNATO BAS

NOES –
ABSENT –
ABSTENTION –

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California

3209979v4/ARM



CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

ORDINANCE NO. _____ C.M.S.

ORDINANCE 1) AUTHORIZING A THREE-YEAR LICENSE AGREEMENT WITH A THREE-YEAR OPTION TO RENEW WITH OAKLAND PARKS AND RECREATION FOUNDATION FOR USE OF OFFICE SPACE AT THE LAKESIDE PARK MARSHA J. CORPREW MEMORIAL GARDEN CENTER AT THE BELOW MARKET RATE OF \$0.00; 2) MAKING FINDINGS THAT THE LICENSE FOR BELOW FAIR MARKET VALUE IS IN THE BEST INTEREST OF THE CITY; AND 3) MAKING APPROPRIATE CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS

WHEREAS, the City of Oakland owns the Lakeside Park Marsha J. Corprew Memorial Garden Center located at 666 Bellevue Avenue (hereinafter the “Premises”); and

WHEREAS, Oakland Parks and Recreation Foundation (OPRF) is a 501(c)(3) dedicated to improving parks and recreational opportunities in Oakland and improving the quality of life for all Oakland residents and others who utilize these facilities; and

WHEREAS, City wishes to grant non-exclusive use of the Premises to OPRF for use as office space for a term of three years, commencing July 1, 2022, with one three-year option to renew, at no monthly rent; and

WHEREAS, Oakland Municipal Code (“OMC”) section 2.42.110 authorizes the City to enter into a lease or license of real property for consideration less than the property’s fair market value if the City Council makes a find and determination that the lease of the property for less than its fair market value is in the best interest of the City; and

WHEREAS, OMC 2.42.110 provides that the City Council may consider the value of in-kind services to the City or the community at large, including social and cultural benefits to the community in making the required finding and determination; and

WHEREAS, OPRF is a nonprofit organization dedicated to providing financial and volunteer resources and advocacy for recreation programs and parks in Oakland and improving the quality of life for all Oakland residents and others who utilize these facilities and is projected to grant up to \$300,000 in the form of scholarships to subsidize participant fees for youth to attend park and recreation programs during FY2022-23 and acts as a fiscal sponsor to over 43 community-based organizations supporting Oakland’s parks system; and

WHEREAS, the License Agreement will not result in a significant impact under the California Environmental Quality Act pursuant to CEQA Guidelines sections 15061(b)(3) and 15301 since it provides for the ongoing use of an existing facility within the City; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds and determines the foregoing recitals to be true and correct and hereby makes them a part of this Ordinance.

SECTION 2. Pursuant to OMC 2.42.110, and based on the value of the in-kind services and the social, cultural, and economic benefits of the license described herein and in the Agenda Report accompanying this ordinance, the City Council finds and determines that it is in the City's best interest to enter into the license with Oakland Parks and Recreation Foundation at the below market license fee of \$0.00 per month.

SECTION 3. The City Council hereby authorizes the City Administrator to enter into a license with Oakland Parks and Recreation Foundation for a term of three years with one three-year option to renew for use of the Premises.

SECTION 4. California Environmental Quality Act. The License Agreement is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), the "common sense exemption," which provides that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Here, the City finds that the License Agreement is exempt from CEQA as it can be seen with certainty that there is no possibility that the activity in question will result in a significant impact as it provides for a licensee to use an existing structure consistent with its use in the past. In addition, no ground-disturbing construction activity will take place under the License Agreement. The License Agreement is also exempt pursuant to CEQA Guidelines, section 15301, the "Class 1" exemption, which exempts from further environmental review the ongoing operation of existing public structures and facilities. The approval of the License Agreement will not result in the significant addition or alteration of existing areas already in use.

SECTION 5. Severability. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Chapter. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, clause or phrase thereof irrespective of the fact that one or more other sections, subsections, clauses or phrases may be declared invalid or unconstitutional

SECTION 6. Effective Date. This ordinance shall become effective immediately on final adoption if it receives six or more affirmative votes; otherwise it shall become effective upon the seventh day after final adoption.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES – FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND
PRESIDENT FORTUNATO BAS

NOES –
ABSENT –
ABSTENTION –

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California

Date of Attestation: _____

3209980v7/ARM

NOTICE AND DIGEST

ORDINANCE 1) AUTHORIZING A THREE-YEAR LICENSE AGREEMENT WITH A THREE-YEAR OPTION TO RENEW OAKLAND PARKS AND RECREATION FOUNDATION FOR USE OF OFFICE SPACE AT THE LAKESIDE PARK MARSHA J. CORPREW MEMORIAL GARDEN AT THE BELOW MARKET RATE OF \$0.00 FOR THE PROGRAMMATIC OPERATION OF THE WEST OAKLAND YOUTH CENTER; 2) MAKING FINDINGS THAT THE LICENSE FOR BELOW FAIR MARKET VALUE IS IN THE BEST INTEREST OF THE CITY; AND 3) MAKING APPROPRIATE CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS

This Ordinance would authorize a three-year license agreement with a three-year option to renew with Oakland Parks and Recreation Foundation for use of office space at the Lakeside Park Marsha J. Corprew Memorial Garden at no rent, in return for certain in-kind services.


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION TO 1) AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT GRANTS, GIFTS, AND DONATIONS OF MONEY FROM THE OAKLAND PARKS AND RECREATION FOUNDATION IN AN AMOUNT UP TO \$750,000 EACH FISCAL YEAR THROUGH JUNE 30, 2025 IN A TOTAL AMOUNT NOT TO EXCEED \$2,250,000 FOR THE THREE-YEAR PERIOD; 2) APPROPRIATE SAID FUNDS FOR THE OAKLAND PARKS, RECREATION AND YOUTH DEVELOPMENT DEPARTMENT; 3) AUTHORIZE THE CITY ADMINISTRATOR TO CREATE A NEW FUND FOR THESE APPROPRIATIONS; AND 4) AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT GOODS AND IN-KIND SERVICES FROM THE OAKLAND PARKS AND RECREATION FOUNDATION VALUED IN AN AMOUNT UP TO \$250,000 EACH FISCAL YEAR THROUGH JUNE 30, 2025 IN A TOTAL AMOUNT NOT TO EXCEED \$750,000 FOR THE THREE-YEAR PERIOD

WHEREAS, the Oakland Parks and Recreation Foundation (“OPRF”) is a nonprofit organization dedicated to providing financial and volunteer resources and advocacy for recreation programs and parks in Oakland and improving the quality of life for all Oakland residents and others who utilize these facilities; and

WHEREAS, OPRF provides the Oakland Parks, Recreation and Youth Development Department (OPRYD) donations throughout the year and OPRYD depends on these grants, gifts and donations to fund projects and programs that supplement the City of Oakland’s budget; and

WHEREAS, the City Council wishes to encourage the offering of grants, gifts and donations from OPRF and to facilitate the timely acceptance and use of such grants, gifts and donations in support of the City; and

WHEREAS, pursuant to Oakland Municipal Code (“OMC”) section 2.04.160 (“Acceptance, appropriation and expenditures from restricted gift proceeds”), the City Administrator is delegated limited authority to accept gifts and donations to the City up to \$50,000 without City Council action provided that: (1) the gift/donation does not create unbudgeted costs for the City, (2) the gift/donation is for a program or project that has been approved by the Council in the biennial or mid-cycle operating or Capital Improvement Program (CIP) budget, or by City Council legislation during the fiscal year, and (3) the gift/donation or proceeds therefrom are used in accord with restrictions and/or special conditions of the donor; and

WHEREAS, given the volume of OPRF donations, OPRYD seeks a solution to streamline and simplify the acceptance of gifts and donations from OPRF and is therefore seeking authority to accept donations from OPRF that are valued over the \$50,000 threshold or that do not meet the criteria in section 2.04.160 in a cumulative valued amount not to exceed \$750,000 per fiscal year through June 30, 2025; and

WHEREAS, the grants, gifts, and donations received from OPRF will be reported in the annual report to City Council from OPRYD; and

RESOLVED: That the City Administrator is hereby authorized to accept grants, gifts and donations of money from the OPRF in an amount up to \$750,000 each fiscal year for fiscal years 2022-2023, 2023-2024, and 2024-2025, in a total amount not to exceed \$2,250,000 over the three fiscal years and appropriate said funds for OPRYD; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the creation of a new Fund for the OPRF grants, gifts, and donations of money; and be it

FURTHER RESOLVED: That the City Council hereby appropriates for OPRYD said funds received from OPRF into the new Fund created for this purpose and into Project(s) To Be Determined; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to accept grants, gifts and donations of goods and in-kind services from the OPRF in an amount up to \$250,000 each fiscal year for fiscal years 2022-2023, 2023-2024, and 2024-2025, in a total amount not to exceed \$750,000 over the three fiscal years; and be it

FURTHER RESOLVED: That any unused authority to accept and appropriate money funds or in-kind services in each fiscal year will roll over to the next fiscal year through fiscal year 2024-2025.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California

3209940v6/ARM

Exhibit D – Reso Accept Grants
Item #6A 11/09/22

CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission
FROM: Mi Kyung Lew, Oakland Public Works
DATE: 11/1/22
SUBJECT: STAFF RECOMMENDS THAT THE PARK AND RECREATION ADVISORY COMMISSION RECEIVE THIS INFORMATIONAL REPORT ABOUT THE DRAFT SAN ANTONIO PARK MASTER PLAN AND MAKE A RECOMMENDATION TO THE CITY COUNCIL TO SUPPORT THIS PLAN

SUMMARY

The purpose of this report is for the Parks and Recreation Advisory Commission (PRAC) to receive the Draft 2022 San Antonio Park Master Plan (SAPMP), seeking recommendation to the City Council to support this plan.

The SAPMP includes a multi-year plan that prioritizes parks and recreation related capital projects that are needed to maintain existing amenities and respond to community requests for enhanced opportunities. After much input and analysis, this updated plan focuses on the improving existing assets of San Antonio Park such as refurbishing courts, expanding the community gardens and picnic areas, improvements to circulation, accessibility and lighting, and addition of a dog park. A new all-inclusive playground will replace the existing playground. There is strong community interest in expanding Oakland's Department of Parks, Recreation and Youth Development programs as well as collaborating with other City Departments to create a community hub at an improved and, possibly, expanded community center.

Initially, the City wished to consider the feasibility of relocating Fire Station 4 to a corner of San Antonio Park. Due to constraints of General Plan's Open Space Conservation and Recreation (OSCAR) Element as well as community resistance, the City elected not to pursue this option. Consideration for relocating the Fire Station was a major component of the community outreach process, and although it is not included in the Draft 2022 San Antonio Park Master Plan, the data developed is included.

Since the PRAC meeting on September 14, 2022, the Project Team has met with the Friends of San Antonio Park (FOSAP) community organization, and Attachment B reflects consensus on revisions to be incorporated to the next Draft SAPMP; Attachment B also includes all comments received to date. As outlined in Attachment B, the project team reviewed all 41 comments submitted by FOSAP and will incorporate 31 of them into the next revision. The project team is in ongoing discussion with FOSAP on most of the remaining items. Most significantly, the community request for an expanded community center or other facilities cannot be accommodated by the Master Plan process, due to the same OSCAR constraints that applied to a potential fire station. To address this and continue working to address this community request, City staff is recommending a Feasibility Study

to address the request for an expanded community center. The project team is including FOSAP in discussions about the Feasibility Study components, which are outlined in Attachment C.

The 11/9/22 PRAC meeting reflects the close of the public comment period for this Draft SAPMP. After public comment is closed, the project team will review all public comments and update the Draft SAPMP prior to bringing it to the Landmarks Preservation Advisory Board, Planning Commission, and to the City Council.

FISCAL IMPACT

Since this report is informational only, no fiscal impacts are included.

PUBLIC OUTREACH

San Antonio Park is located at 1701 East 19th Street, Oakland. The public input process for the SAPMP was conducted over several months. The process followed an industry best practices approach of public meeting for general information gathering and independent surveys, followed by meeting again to communicate the results and present a variety of options for feedback. This second stage also included a second independent survey. Finally, all the feedback and data culminate in a preferred option which is presented to the community for feedback. Normally, this process would be conducted in a public venue and include break-out groups for particular areas of interest.

Due to restriction on in-person events because of the COVID-19 pandemic, these meetings were held virtually with both ZOOM and phone options. The meetings were conducted with language translation for the predominately primary languages of area residents and held on different days of the week and at different times to accommodate all interested participants. The City notified local community-based organizations (127) and residents within a 1-mile radius (+8,000 addresses) of the master plan's engagement process and schedule. Community based organizations were requested to inform their constituencies, thus broadening the reach of the information. All City of Oakland social media channels were utilized for regular updates. Surveys were conducted utilizing an independent vendor, Survey Monkey, which also tabulated the results.

Additionally, a community-based effort, led by Friends of San Antonio Park (FOSAP) conducted a community engagement process focused on families and neighborhood youth, with in-person events at San Antonio Park during the Fall 2021. All materials, presentations, reports, and background information were also available through the project's dedicated website with individual inquiries answered in a Frequently Asked Questions format. Concerted and attentive effort was made to offer equitable and inclusive outreach to a broad range of residents, interest groups, and civic organizations.

The data collected from community participants has established the highest priorities for facilities and infrastructure improvements.

- **SAFETY & SECURITY:** Better lighting, clear circulation with good visibility, improved facilities lead to higher level of use, more people, more secure environment.
- **IMPROVE PLAYGROUND AREA:** Create an all-inclusive playground area that is located more centrally within the park.
- **IMPROVE RECREATIONAL FACILITIES:** This includes refurbished sports courts, better lighting at soccer and basketball facilities and programs administered from Recreation Center.

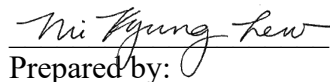
Initially, there was interest in establishing a skate park and a large contingent in favor of converting all tennis courts to pickle ball. As it was determined that those favoring pickle ball were largely from outside the San Antonio Park service area, these survey responses were given less weight (by zip code). Ultimately, a new dog play area was preferred by more respondents than a skate park.


- **EXPANDED COMMUNITY CENTER & LIBRARY:** The FOSAP report includes recommendation for a new, larger community center and library complex capable of a wide variety of offerings. These ideas warrant additional consideration, especially with regard to feasibility within the constraints of the General Plan's Open Space Conservation and Recreation (OSCAR) Element. The Master Plan recommends the City conduct a feasibility study for an expanded Community Center and other community programs such as a library.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission receive this informational report about the Draft San Antonio Park Master Plan and make a recommendation to the City Council to support this plan.

Respectfully submitted,

 (Signature)
Prepared by:
Mi Kyung Lew
Capital Improvement Project Coordinator

 (Signature)
Approved by:
Calvin Hao
Project Manager

Identification of Support Documents:

Attachments:

A: Draft San Antonio Park Master Plan (*link due to document size:*
<https://www.oaklandca.gov/projects/sanantoniopark>)

B: Comments List

C: Feasibility Study Components

Comment #	Page #	Original Language	FOSAP Requested Change	Proposed Replacement Language	Explanation
CM1	2	allows City staff to seek funding from a variety of sources that require an Adopted Park Master Plan as a condition of approval.	“city staff and community partners”	allows City staff and community partners to seek funding from a variety of sources that require an Adopted Park Master Plan as a condition of approval.	Accepted
CM2	2	There is strong community interest in expanding Oakland’s Department of Parks, Recreation and Youth Development programs at an improved and, possibly, expanded community center.	“There is a strong community interest in an expanded community center and library which could act as a hub for programs and services from community based organizations, Oakland Public Library, and OPRYD.”	There is strong community interest in an expanded community center which could act as a hub for programs and services such as a senior center, Head Start, youth programs and/or a community library, hosted by Oakland’s Department of Parks, Recreation and Youth Development and in collaboration with other City departments and community based organizations.	Library cannot be included in OPRYD document. It is a separate City department with its own Master Plan. It is advised that FOSAP reach out to Library Dept. to facilitate discussion of Library location.
CM3	6	Not applicable	Explanatory only	Not applicable	
CM4	6	Many of San Antonio Park’s other amenities, however, such as tennis courts and historic pavilion are unusable or in poor condition	eliminate “unusable.” They are all being used: for soccer, boxing, dance practice, tai chi, cricket, volleyball, takraw, dog fetch, families exercising, etc	Many of San Antonio Park’s other amenities, however, such as tennis courts and historic pavilion are in poor condition	Accepted
CM5	6	Not applicable. Request is for additional narrative	The tennis courts are heavily used by self-organized neighbors playing pickup sports as well as community groups, but poor conditions present risks of injury.	The tennis courts, although in poor condition, are heavily used by self-organized neighbors playing pickup sports as well as for other activities by community groups.	Accepted with rewording. City cannot acknowledge “risk of personal injury” as this would be a liability issue.
CM6	6	Not applicable. Request is for additional narrative	The park has a very active Park Steward who helps coordinate volunteer tree care and trash pickup. Several nonprofits run regular programming and host annual festivals in the park. A long-standing community-based-organization, Trybe, has dedicated itself to the revitalization of the park, and regularly provides programming for youth and families, basic services, and safety patrols, which have made the park much more activated and safe in the past 2 years. There is a strong desire among neighbors to see Trybe’s activities continue and expand in the park, alongside the reintroduction of OPRYD services.	The park has a very strong community park stewardship presence including a steward who helps coordinate volunteer tree care and trash pickup; several nonprofits run regular programming and host annual festivals in the park; a long-standing community-based-organization, Trybe, has dedicated itself to the revitalization of the park, and regularly provides programming for youth and families and safety patrols. Over the past 2 years, Trybe’s presence has reactivated the park, resulting in a feeling of increased safety. There is a strong desire among neighbors to see Trybe’s activities continue and expand in the park, alongside the reintroduction of OPRYD services.	Accepted with rewording
CM7	17	Not applicable. Request is for clarifying information on Survey Result Summary	We request that the data re: answers to this question be presented differently. On the survey, there were 5 answer options provided to respondents (not 6): High Visibility, Blend in with Surroundings, Portion for Public Use, Community Pride, Other. Of the people who wrote something down in the “other” section, 27 out of 33 respondents wrote “Do not build a fire station at the park,” or something similar. It would feel more accurate if the Graph showed these 5 response options. And then, IN A SEPARATE GRAPHIC: broke down the content of the “Other.” The way it is presented currently, it implies that respondents were given a multiple choice option to oppose the fire station, but decided not to choose it. In fact, the fire station was presented in the first and second community engagement meeting as an unchangeable element of the master plan, so therefore it was very unlikely that respondents would feel that not having a fire station in the park was even an option to them.	Will delete the Do Not Build, etc. response line and develop a “Comments” section for this survey question.	Request for change accepted

CM8	24	Not applicable. Request is for additional narrative	To Site Context summary, add: small apartment buildings, with minimal tree canopy cover throughout the neighborhood.	To Site Context summary, add: small apartment buildings, with minimal tree canopy cover throughout the neighborhood.	accepted
CM9	26	Not applicable. Request is for additional narrative	To Site History add: Suggest adding more here. This section is very sparse compared to the colonial era history. Even if we do not have specific information about what exactly took place in the area of SA Park, this section can talk about the lifeways of the Ohlone people living in the Oakland area. It could touch upon the roles of native vegetation, such as oaks and deep rooted native grasses, which likely were here before colonization, in these life ways. Some of this vegetation is still in the park, and some can be reintroduced via the proposed native plant garden. Can the report include info on how the park would have fit into the geography of the first people here.	To Site History add: more background on Ohlone peoples so as to compare in "importance" to Colonial Era language	Accepted. Will conduct more research, within reasonable time allocations, to include verifiable, factual info.
CM10	29	Not applicable. Request is for additional narrative	<p>This section merits more detail. Please break up the contents of the gray box into paragraphs, like on the previous page. We suggest the following paragraphs:</p> <p>Recently young Latinx activists have brought back the tradition of marking Xicana Moratorium day, as it was marked in the 70s, to recognize the largest Mexican-American anti-Vietnam war demonstration and march (1970) – the Chicano Moratorium. These activists utilize music, arts, and ceremony to lift up past and present struggles and s/heroes of the Latinx community.</p> <p>The annual Malcolm X JazzArts Festival is a cultural celebration that calls for the self-determination of Oakland communities of color with music, performing and visual arts. Local and international luminaries who have graced the stages include Amiri Baraka, Bobi Cespedes, Ms. Faye Carroll, Ryan Nicole, John Santos and Howard Wiley.</p> <p>The Basketball courts were redone in 2014 and the Synthetic Turf Soccer Field was redone in 2019.</p> <p>It is clear that the community deeply invested in this park.</p>	<p>Modern History – 2000’s will substitute bullet points and add:</p> <p>Recently young Latinx community members have brought back the tradition of marking Xicana Moratorium day to commemorate the largest Mexican- American anti-Vietnam war demonstration march (1970) – the Chicano Moratorium. Organizers utilize music, arts, and ceremony to lift up past and present struggles and s/heroes of the Latinx community.</p> <p>The annual Malcolm X JazzArts Festival is a cultural celebration that calls for the self-determination of Oakland communities of color with music, performing and visual arts. Local and international luminaries who have graced the stages include Amiri Baraka, Bobi Cespedes, Ms. Faye Carroll, Ryan Nicole, John Santos and Howard Wiley.</p> <p>The Basketball courts were redone in 2014 and the Synthetic Turf Soccer Field was redone in 2019.</p>	Accepted with editing
CM11	35	Create a "Park Ambassador" program at the park. Ambassadors will help keep the parks clean, greet park visitors, address unwanted activities, and report criminal activity to the police.	Replace with new language such as: "Formalize and provide ongoing city support for a "Park Ambassador," program at the park."	Continued support of Park Ambassador program, incorporating existing efforts at the park	Unable to commit to ongoing City financial support
CM12	35	Not applicable. Request is for additional narrative	Regarding Stormwater management plan, add: "Such a plan should take into account community input from the Park Steward and community organizations involved in regular park stewardship."	Regarding Stormwater management plan, add: Each specific project improvement will incorporate stormwater management as is required by state regulations. Community involvement in the development of specific	C3 stormwater management is an engineering specialty with strict requirements. While community feedback MAY be solicited in a "multiple option" scenario, it is also possible that there may be little leeway for the proposed solution.

				project criteria can solicit input from community stakeholders.	Every improvement to the park will have to address this component.
CM13	36	Not applicable. Request is for additional narrative	Transportation: add: "While it is beyond the scope of the SAPMP, the planning team highly recommends that the Department of Transportation install traffic calming structures in the intersections at the four corners of the park. The first priority should be the intersection of East 19th st and 18th ave, which is at the corner of both the park and Roosevelt Middle School."	Will add: City to conduct traffic study to identify traffic calming elements, particularly at four corner entrances to the park and areas where youth-serving organizations such as schools and churches border the park	We can recommend a traffic study but we can't include language that "dictates" the outcome of the study. Note that this will be done by Dept. of Transportation.
CM14	37	Per the recommendation for OPRYD to conduct a separate feasibility study for possible reconstruction, expansion, or relocation of the Recreation Center, a thorough facility assessment should be done within the scope of the recommended feasibility study.	Replace with, "Per the recommendation that a separate feasibility study be conducted for a new expanded Community Center and Library, a thorough facility assessment, a thorough facility assessment should be done within the scope of the recommended feasibility study."	Replace with: "Per the recommendation that a separate feasibility study be conducted to investigate the viability of an expanded Community Center as well as other City services such as a co-located Community Library.	Library cannot be included in OPRYD document. It is a separate City department with its own Master Plan. It is advised that FOSAP reach out to Library Dept. to facilitate discussion of Library location. Referenced feasibility study must be open to all considerations which includes analysis of potential for Rec Center expansion
CM15	45	There is strong community desire for expanded programming that can only be accomplished by replacing or enlarging the existing Community Center. As this level of OPRYD service offerings is outside the parameters set for San Antonio Park Master Plan and would face the same OSCAR restrictions on new construction, the recommendation is that OPRYD proceed with a feasibility study to determine the possibility of expanding or relocating the existing Community Center	"There is a strong community desire for an expanded Community Center and Library that can act as a hub for a wide range of programming and services by community based organizations, Oakland Public Library, and OPRYD. FOSAP has recommended that this new Library and Community Center be located under the Tennis Courts and with a multi-use Sports Deck on its roof.	There is strong community desire for expanded programming and that a larger Community Center with a Library component be considered. As this level of OPRYD program expansion is outside the parameters set for San Antonio Park Master Plan and would face the same OSCAR restrictions on new construction, the recommendation is that the City proceed with a feasibility study to determine the community's priorities for programs through community/public collaboration and possibility of expanding the Recreation Center or locating a Community Center elsewhere in the park to adequately provide desired programs such as a Library.	The outcome of the feasibility <i>study</i> can not be influenced by specifying how or where a community facility will be expanded. This paragraph is not meant to be a recommendation. It is a summary of determinations. The feasibility study will determine if a larger CC is required. While it may seem common sense that a larger CC is required to meet community needs, this document cannot make that assumption.
CM16	45	See above. Request is for additional narrative	The recommendation is that the appropriate city departments proceed with a feasibility study to determine the possibility of creating an expanded Community Center and Library with Sports Deck under the tennis courts. This feasibility study should also include a discussion of how the existing Recreation Center will be used and maintained going forward."	See narrative above	See above. The recommendations for the community center will be established through the study and related community engagement. There is every possibility that the existing Rec Center would have to be reconstructed as multi-story or demolished in order to "borrow" its square footage for a larger facility without net loss of open space. We can add potential use/reuse and long-term maintenance of existing Recreation Center to the feasibility study scope narrative.
CM17	48	Master Plan Diagram	Please indicate the proposed location of the new Community Center and Library with Roof Sports Deck in the tennis court area, with the note that it is pending feasibility study. Please also include plans for 4 additional bathroom stalls, at least two of which should be at the top of the park, at the existing Rec Center or at the knuckle at the corner of the proposed Native Plant demonstration garden. Please indicate the dog park area according to the suggestions on following pages.	Dog Park area will be reduced in size and large dog/small dog areas switched so that double-entry gate to the fenced dog park will be closer to park entrance on corner and further from the play areas.	Community Center cannot be shown on Master Plan map. If it were it would not be approved by Planning Dept., due to City's Open Space restrictions. The same applies to expanded restrooms. Any "new" construction would have to be counteracted by demolition of other built structures in the park. I will incorporate language in multiple areas of the plan that refers to the need for additional restrooms and that this component should be included in the feasibility study. We can also recommend renovating the existing public restroom in the Circular Building.

CM 18	50	Not applicable. Request is for additional narrative	Soccer Field: Insert bullet point after this: -Install multilingual signage at the picnic tables to discourage drinking and smoking around the soccer field		Accepted
CM 19	53	Hardcourts: the master plan recommends the following improvements:	Replace with "the master plan recommends the following near term improvements	Will remain as is	Priority of improvements to hard courts is determined by community input results. Actual implementation of improvements will be contingent on funding availability.
CM20	54	Not applicable. Request is for additional narrative	Insert: The current design, the picnic tables in and around the playground have become a gathering area for men drinking, smoking, and gambling. This deters families from using the playground.	Negative activities occur at picnic tables in and around the area, deterring families from using the playgrounds.	Prefer a less specific identification of community members and their activities.
CM21	54	Not applicable. Request is for additional narrative	Insert after this: The new playgrounds should be designed with community input, and its design should specifically address the issue of drinking, smoking, and gambling in and around the playground.	Consideration should be given to promoting family-friendly environment that prioritizes the activities of children	All new projects will be designed with community input and address specific criteria
CM22	54	Not applicable. Request is for additional narrative	Insert bullet points above: -Fencing in the playground area and providing seating for caregivers (but no picnic tables) on the inside of the fence. -Installing clear multilingual signage designating the playground area and any surrounding picnic tables as a place for children and their caregivers ONLY. -Employing CPTED principles, to ensure that tables around the playground area do not become a place for drinking and smoking, but rather a place for children and caregivers.	Change bullet to read: Playground to include new seating, fencing, and lighting. (2003 M.P.) Add bullet: Installing clear multilingual signage designating the playground area and seating for use by appropriate age groups and supervising adults, with consideration of CPTED principles.	Accepted w/ editing. Cognizant that a specific playground project will explore these criteria from several aspects: community input, code, inclusion, safety, etc.
CM23	55	Dog Park: Not applicable. Request is for additional narrative	"Community concerns about dogs and children should be addressed by locating the dog park, its entrances, and the pathways leading to it, away from children's playground	No change to opening paragraph	Concerns addressed in changes to bullet points and revision to Master Plan Site Layout. The picnic tables between the dog play area and the children's playground will be removed. The playground area shifted slightly and size of dog park reduced to minimum allowed per City standards, providing approx.. 75 feet of open space between the two areas. Both areas are fenced. The dog play area has a double fenced entrance gate with dogs required to remain on leash until inside inner enclosure. The large dog and small dog sections will be reversed, allowing entrance to dog park to relocate adjacent to Park entrance point, minimizing distance between park entrance & dog park entrance while increasing distance from play areas. Other locations for the dog play area within the park have been explored. No other area is feasible without impacting existing park amenities or recurrent activities. See below
CM24	55	Dog Park: Not applicable. Request is for change to Master Plan Site Layout	Please adjust location of dog park, dog park entrances, and main thoroughfares leading to it.	Will add bullet: Small dog play area should be sited to the west side of the location, allowing entrance to align with park entrance at Foothill Blvd. & 16 th Ave., minimizing path of travel from sidewalk to dog area entrance.	
CM 25	55	Dog Park: Fee collection and volunteer hours for regular users should be explored as additional ways for park upkeep.	Eliminate "Fee collection and	Accepted	Will eliminate as a foregone conclusion and reword to reflect dog owner stewardship, volunteer maintenance and donations. Possibility of fee collection to remain as a consideration to fund higher level of maintenance of the area.
CM26	59	The art element should be generated from a collaborative process with the community and the City of Oakland	The art element should be generated from a collaborative process with the community. The City of Oakland should	The art element should be generated from a collaborative process with City, Public Arts representatives, and the community. The City of Oakland will follow its Public Arts	Accepted with modification. The City has a well-established Public Arts Ordinance that incorporates the inclusion of appropriate stakeholders. The Master Plan cannot establish

			grant a leading role to community arts organizations with a history of engagement with the neighborhood and park	Ordinance and established processes for engaging community arts organizations and larger community.	specific participants in advance of a yet-to-be-determined element.
CM27	59	Public comments generated during the community engagement process will be taken into consideration as the City goes through public art commission process. Any artist that is commissioned needs to engage with the community during design development. Designs shall be approved by the Public Arts Advisory Committee and then submitted to PRAC for endorsement.	The City of Oakland should take into account public comments generated during the community engagement process and partner with long standing community arts organizations in the neighborhood when going through the public art commission process. Any artist that is commissioned must engage with the community during design development and artists with a strong connection to the San Antonio neighborhood should receive preferential consideration. Designs shall be approved by the Public Art Committee and then submitted to PRAC for endorsement. Community partnerships should be explored to create, curate, maintain, and publicize art displays, exhibits, and installations in the park.”	The City of Oakland should take into account public comments and survey results generated during the community engagement process. There is significant desire for the City to partner with long standing community arts organizations in the neighborhood when going through the public art commission process. Any artist that is commissioned must engage with the community during design development. It is recommended that artists under consideration show an understanding and commitment to expressing the historical and cultural identity of the San Antonio neighborhood. Designs shall be approved by the Public Art Committee and then submitted to PRAC for endorsement. Community partnerships should be explored to create, curate, maintain, and publicize art displays, exhibits, and installations in the park.”	Accepted with modification.
CM28	60	Prominent entries to include seating elements, special planting, signage and lighting	Please note “signage in four languages,”	Prominent entries to include seating elements, special planting, multi-language signage and lighting	Accepted with modification. Prefer not to indicate a specific number of languages as this will be determined at the time a signage program is developed and implemented.
CM29	63	Lighting needs should be evaluated as each Capital Improvement Project is implemented.	Please add lighting in the area between 18th ave and the proposed site of the Native Plant garden.	Lighting needs should be evaluated as each Capital Improvement Project is implemented, particularly in areas of new development such as Native Plant Garden.	Accepted with modification. The Master Plan does not indicate specific lighting improvements as this would be determined at the time a specific project is implemented and would be impacted by code requirements. Therefore we will show your suggestion as an example.
CM30	64	A tree plan should be in place for the preservation, planting, and succession of trees at San Antonio Park	Please modify as follows: “A tree plan, generated in partnership with the community groups involved in stewarding San Antonio Park	A tree plan should be in place for the preservation, planting, and succession of trees at San Antonio Park, generated in collaboration with the community and aligning with guidelines of Urban Forest Master Plan.	Accepted with modification. Tree maintenance is a separate City department from OPRYD. This request will also have to be reviewed by Bureau of Maintenance. Emphasis on partnership noted
CM31	68	Implementation Priorities: Rec. center Improvements	Feasibility study for Community Center and Library with Roof Sports Deck must be included as a priority for implementation	Rec Center Improvements or Replacement Feasibility Study	Accepted with editing This recommendation deals specifically with the immediate repairs needed for the existing Rec. Center. It is a separate action from the feasibility study. One does not negate the other. How about a separate priority listing (#1) for the feasibility study?
CM32	68	Implementation Priorities Dog Play Area	Please make this priority 8, after the picnic area improvements and the community garden.	No change to original ranking	The Dog Play area is ranked in priority based on results of community engagement process including public meetings and survey results
CM33	69	Implementation Priorities Table	Please provide a timeline for implementation of priorities, including the feasibility study for the Community Center and Library with Roof Sports Deck	No Change	A timeline is not included in the Master Plan as it is not possible to predict with any accuracy when funding will be available to implement specific projects. Please note that request for funding Community Center Feasibility Study is proposed for City’s next CIP funding cycle.
CM34	69	Implementation Priorities Table Rec Center Repairs	Feasibility study for Community Center and Library with Roof Sports Deck must be included as a priority for implementation	Will change to: Recreation Center Maintenance Repairs and Community Center Feasibility Study	Accepted – note that certain repairs to existing Rec Center are recommended as needed repairs, facilitating ongoing use. Understood. I’ll ask if we can say Joint Community Center and Library Feasibility Study.

CM35	70	Implementation Priorities Table Dog Play Area	We request this be moved to priority 8, after the picnic area improvements and community garden.	No change	The Dog Play area is ranked in priority based on results of community engagement process including public meetings and survey results
CM 36	72	Landscape Care Create a landscape maintenance plan in collaboration with City staff.	Create a landscape maintenance plan in partnership with community groups who are also invested in park landscape maintenance.”	Create a landscape maintenance plan in collaboration with City staff and community advocates.	Accepted with modifications Emphasis on partnership noted
CM37	72	Through liaison with the Environmental Stewardship Program, incorporate volunteers to assist within the park (i.e. native plant demonstration garden).	Through liaison with the Environmental Stewardship Program, and in collaboration with existing community groups, create a joint community management plan for park resources	No change	As this recommendation is not specific to one group or any specific point in time, a joint management plan is not appropriate. Additionally, Bureau of Maintenance is responsible for park maintenance. This request will be reviewed by Bureau of Maintenance. Emphasis on partnership noted
CM38	72	Not applicable. Request is for additional narrative	Add another heading: “Community Engagement Community actors have played a significant role in maintaining the cleanliness of the park and the health of trees and plants over the past few decades. Community groups involved in stewarding the park should be engaged as partners in planning for Landscape Care, maintenance, and tree planting.”	Historically, the community has played a significant role in maintaining the cleanliness of the park and health of plants and trees. The City should continue to invite and engage Park Stewardship in planning for landscape maintenance in the park.	Accepted with modification. Additionally, Bureau of Maintenance is responsible for park maintenance. This request will be reviewed by Bureau of Maintenance. Emphasis on partnership noted
CM39	77	ROM Costs – New Playground - Not applicable. Request is for additional narrative	Please include an example with donated labor. Please provide some indication of the size of these projects.	No change	The examples cited are similar in scope and size to what is recommended by Master Plan. No examples were found to include donated labor or did not indicate that donated labor was used. As this would be a public works project, it would be subject to City of Oakland requirements for bidding and prevailing wage
CM40	77	ROM Costs -Multi-Use Courts - Not applicable. Request is for additional narrative	Please provide an example with donated labor. Please provide some indication of the size of these projects.	No change	The costs cited are per court. Range is dependent on additional improvements such as lighting, fencing, etc. No examples were found to include donated labor or did not indicate that donated labor was used. As this would be a public works project, it would be subject to City of Oakland requirements for bidding and prevailing wage
CM41	77	ROM Costs -Native Demonstration Garden - Not applicable. Request is for additional narrative	Please share information about the size of these projects	Will attempt to provide this information	Accepted
Public Comment			I do not believe it is right the fact that there is a dog park right now to the children’s play structure. I believe this because it’s very unhygienic for the little ones. Also, there is children that are scared of the dogs, not only that but also some children are allergic to dogs. I have never seen in another other park a dog park right next to the children’s play structure. I am not against the dog park, but I truly believe that there should be some distance between the structure for the children and the dog area. Another thing that I see that the park needs is for there to be more bathroom’s. There to be a children’s bathroom as well as a adult bathroom for all genders. I would truly like to thank you for supporting us to remodel San Antonio Park now that the park hasn’t been remodeled in many years. Thank you so much!	Small dog play area should be sited to the west side of the location, allowing entrance to align with park entrance at Foothill Blvd. & 16 th Ave., minimizing path of travel from sidewalk to dog area entrance.	City will decrease size of dog play area to minimum allowed and switch the small dog/large dog areas. This allows entrance to dog play area to align with the entrance to the park. The picnic tables between the dog play area and playground location will be removed, creating an adequate buffer with no park amenities.

Public Comment			The dog park is not in a good spot. It is next to the childrens playground, and people will come from all places in the park to enter. I have a 6 year old who plays at the park and is afraid of dogs. I am also concerned that the playground is smaller than the dog park. This park doesn't need a dog park. We need more trash cans, picnic tables, and a larger community center with a library .	Small dog play area should be sited to the west side of the location, allowing entrance to align with park entrance at Foothill Blvd. & 16 th Ave., minimizing path of travel from sidewalk to dog area entrance.	The dog play area is a priority component based on the results of the City's Community Engagement process and will be included in the master plan honoring this feedback. City will decrease size of dog play area to minimum allowed and switch the small dog/large dog areas. This allows entrance to dog play area to align with the entrance to the park. The picnic tables between the dog play area and playground location will be removed, creating an adequate buffer with no park amenities.
Public Comment			I want to include the dog poop and sanitation the dog park will bring. We also have to keep in mind about children being bitten. We need more trash cans an the park need signs and markers of each area., also it needs to be more accessible to the handicap. I am a parent leader through the San Antonio Resource center. My true hope is to see a larger community Center with a library a other activities and programs for our youth. Thank you for your time.		Many of the items mentioned are already addressed as recommendations in the Master Plan.
Public Comment			In alignment with the San Antonio Neighborhood, we ask for your support in prioritizing the following community recommendations: <ul style="list-style-type: none"> • Add a Community Center and Library in the park; • Renovate the children's playground and address safety concerns of families; and • Improve lighting and pathways in and around the park to support safety. 		Many of the items mentioned are already addressed as recommendations in the Master Plan.
Public Comment			This is great! I would urge you to make sure all items are numbered correctly on the maps. On page 48, #s 21-24 are not numbered. Also on page 68, #s 6 and 7 seemed to be switched.		Corrections made

ATTACHMENT C – POTENTIAL COMPONENTS OF COMMUNITY CENTER FEASIBILITY STUDY

It should be noted that the elements of a Feasibility Study are created in collaboration with the community as stakeholder and other departments that may be co-located here - it is a continuation of the conversation with the community.

Feasibility Studies typically include:

1. Needs Assessment

Visioning; Identify Goals and Needs, Constraints; Identify existing assets and programs
Identify trends in community (demographics) and uses; Identify Community partners and opportunities for new models of service delivery or co-location of services such as a Library. Consider operational and maintenance costs.

2. Program & Site Options

Site Analysis; Develop building program and priorities
Draft building and site plan options; Develop cost for development
Facilitate selection of the preferred option

3. Conceptual Building and Site Design and Final Report

Refine preferred conceptual options and site design
Refine cost model for preferred option
Prepare Draft Report for comment; Prepare Final Report.

4. Other Technical

General Plan Amendment requirements if there is loss of open space
Geotechnical evaluation – site improvements would be required if building into hillside
Traffic study and recommendations for offsite improvements (due to increased use at site)
Civil Engineering study to determine extent of utility work and stormwater requirements
CEQA

5. Approval Process (for acceptance of study and results)

PRAC

Planning Department/Planning Commission

City Council Adoption