



MINUTES



Alameda County- Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To end poverty within the City of Oakland and throughout Alameda County

Our Promise: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

ADMINISTERING BOARD MEETING

Monday, November 14, 2016 @ 5:30 P.M.
City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Sandra Johnson-Simon (Secretary), Brigitte Cook for Councilmember Lynette McElhaney, Lisa Ruhland, Stanley Richardson, Lenita Wheeler, Dave Brown for Supervisor Wilma Chan, Max Chacana, Janice Heredia, and Hang Mosier
Excused: Andrea Ford (Treasurer), and Angelica Gums for Supervisor Nate Miley
Absent: Theresa Anderson and Nayaa Lacy
Staff: Estelle Clemons, Sara Bedford, Cecilia Garcia, Dwight Williams, and Emily Derenthal
Guest: See attached sign in sheet

- A. Call to Order/Approval of Agenda**
G. Green called the meeting to order at 5:39pm.
- B. Roll Call/Determination of Quorum/Recite AC-OCAP Promise**
Roll call was called by staff C. Garcia. The AC-OCAP promise was recited. A quorum was established at 5:41pm.
- C. Approval of Draft October 10, 2016 Administering Board Minutes (M. Rivera)**
Motion: To approve the October 10, 2016 minutes. M/S/Carried: L. Wheeler/S. Johnson Simon/Motion Carried.
- D. Community Action Partnership Update (E. Clemons)**
 - 1. CSBG General Update**
E. Clemons stated that she will be going before the Life Enrichment Committee on Tuesday, December 6, 2016 at 4:30pm. She stated that she literally just received the draft of the Annual Report and the 2017 CSBG resolution. E. Clemons stated that his would be a good opportunity for the board to write a letter to the council regarding CAP.
 - **ROMA Next Generation 2 – Results Oriented Management and Accountability**
E. Clemons stated that there have been some ROMA webinars and they are on the third rendition of these standards. She stated she will keep the board updated on this topic.
 - **CSD Discretionary Grant Update**
E. Clemons stated that the Discretionary funds are being used for homelessness and supporting the homeless shelters. The Winter shelters are open November 14, 2016 through April 2017.
Action: Send the board the draft Annual Report and 2017 CSBG Resolution.
Action: C. Garcia to send an invite to the board for the Life Enrichment Committee meeting scheduled for Tuesday, December 6, 2016.

Meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201 or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.

2. Board Vacancies (District 2)

(2 – Private Sector Vacancies as of December 31, 2016)

E. Clemons stated that a letter has been sent to Council member Abel Guillen for the vacancy for District 2. She stated that the Oakland Housing Agency has stated that they wish to no longer have a seat on the AC-OCAP board. Staff has requested that the board give recommendation of agencies that they would like to have on the board. There is currently a list of agencies that staff will be sending letters to. A letter has been received from the United Seniors of Alameda County requesting to keep their seat on the AC-OCAP board. If any letters of interest are received, the Executive Committee will conduct interviews.

Motion: To authorize AC-OCAP staff to send out the Private Sector letter to the agencies listed on the private sector organizations list. M/S/Carried: M. Rivera/M. Chacana/Motion Carried.

3. Approval of District 4 – Clarissa Doutherd and District 6 – Phuong-Hang Duong-Thi Applications

Motion: To accept Clarissa Doutherd for Oakland CDBG District 4 representative and Phuong Hang Duong Thi (Michelle) for Oakland CDBG District 6 representative on the AC-OCAP board. M/S/Carried: M. Rivera/M. Chacana/Motion Carried.

4. Events

• 2017 Board Retreat – March 25, 2017

E. Clemons stated that the 2017 Board Retreat is scheduled for Saturday, March 25, 2017. Staff is currently looking into locations that were recommended by AC-OCAP board members.

Motion: To accept the Community Action Partnership Update. M/S/Carried: L. Wheeler/M. Chacana/ Unanimous. Motion Carried

E. Public Comment Speakers: 2017-2019 AC-OCAP Review and Funding Recommendations

The following agencies had speakers who spoke about their program:

- 1) Cypress Mandela – Douglas Butler
- 2) Downtown Streets Team – Chad Bojorquez
- 3) Downtown Oakland Association – Andrew Jones
- 4) The Unity Council – Dana Kleinhesselink
- 5) Serenity House – Johnnie Davis
- 6) Satellite Affordable Housing Associates – Cristi Dugger
- 7) Rubicon Programs – Tim Combs
- 8) Civicorps – Katie Derrig
- 9) Root Health Clinic – Aquil Naji
- 10) Fremont Family Resource Center – Arquimides Caldera
- 11) Vietnamese American Community Center – Thao Dang
- 12) La Familia – Jennifer Ellis

A discussion ensued on tabling the review and funding recommendations since the Special Executive Committee Q&A Session that was scheduled for Wednesday, November 9, 2016 was cancelled. At this Special Q&A meeting, the board members would have had the opportunity to discuss the recommendation and review the RFP application in detail.

Motion: To listen to the guests and table the 2017-2019 AC-OCAP Review and Funding Recommendations. M/S/Carried: M. Rivera/D. Brown/Motion Carried.

F. Committee Reports – (Verbal):

- 1) Executive Committee – November 9, 2016 (G. Green)

This meeting was cancelled due to protesting in the Downtown Oakland area.

- 2) Program Planning Committee Meetings – October 19, 20, 26, 2016 (A. Gums)

E. Clemons stated that the Program Planning Committee met three times to discuss the RFP applications and determine which agencies would be recommended for funding for 2017-2019. She stated that the tier 1 applications were reviewed first, which were the applications that scored 41 and above. The committee also looked at the geographic areas to make sure that the areas with the most need are going to be serviced. The committee determined that they did not want to fund agencies that were going to use funding to serve areas that they did not previously serve.

into other areas. E. Clemons stated that the three Program Planning meeting minutes will be included in the packet for the next Special Executive Committee meeting which will be on Wednesday, December 7,

2016. S. Richardson asked staff for the contribution amounts that the City of Oakland contributes to the AC-OCAP program.

Motion: Staff to get the information of what the City of Oakland contributes to the AC-OCAP program that is not part of the grant with an amendment to include what ALL-IN is contributing as well.

M/S/Carried: S. Richardson/S. Johnson Simon/1 abstain/Motion Carried.

G. Future/Proposed Agenda Items

Future:

Health

- La Clinica de la Raza
- Alameda County Building Blocks Collaborative*

Financial Empowerment

- Alameda County AC CAN
- Cal Reinvestment
- Bank on Oakland
- Earned Income Tax Credit/UWBA*

Youth

- Oakland Fund Children Youth (OFCY)*
- Oakland Youth Commission *
- REACH Ashland/Cherryland Youth Center*
- Early Care & Education Planning Council*

Public Safety

- Citywide Public Safety Plan*
- Cease Fire/Street Outreach*
- Oakland Unite*
- Seven Step (Re-entry Population)

Social Justice

- Ella Baker Center

Families

- Social Services Agency – TANF, GA*
- ALL-IN*
- Alameda County Hope Collaborative
- Rise up

Community Development

- CDBG

Housing

- Tri-Valley Housing
- Community Housing – Path/Everyone Home*
- East Bay Housing Organization (EBHO) – Jan.
- Spectrum – LIHEAP/Weatherization
- Oakland Housing Authority*
- Alameda County Housing Authority
- City of Oakland Housing Road Map*

Education

- Promise Neighborhoods- Cal State East Bay *
- Head Start/Early Head Start

Employment

- Alameda County WIB*
- East Bay Sustainable Alliance
- Oakland WIB*
- Minimum Wage/Life Up Oakland/\$15 hr. (local union)

Board Development

- Jim Masters – CAP History/ Board Training*
- Jim Master – Structure of the American Economy
- Public Ethics Presentation*

Food Security

- Alameda County Food Bank *

Transportation

- Alameda County Transportation Commission

*= presented

Proposed: Proposition 47 – Probation (A. Ford)

H. Announcements

- **Oakland Housing Authority** – Lenita Wheeler – None
- **United Seniors of Oakland and Alameda County** – Sandra Johnson-Simon - None
- **Alameda County/Social Services Update** – Andrea Ford/Dave Brown/Angelica Gums
 - > All-In Listening Session – Thursday, November 17, 2016 at 11am at REACH in San Leandro. D. Brown Introduced Brittany Carter who may be taking his place as Supervisor Wilma Chan’s alternate. B. Carter will send staff dates of future All-In Listening sessions.
 - > EBALDC w/ Connected Homeless Festival on Saturday, November 19, 2016, 12pm-3pm.
- **City of Oakland Update**
 - > The City of Oakland’s Thanksgiving Dinner at the Oakland Marriot – Tuesday, November 22, 2016 at 9am.
 - > Turkey Giveaway – Tuesday, November 22, 2016 at 896 Isabella from 3pm-5pm.
- **Other Organizations**
- **Economic/Employment Interests**

I. Agenda Attachments

C. October 10, 2016 Administering Board Minutes

D1. Discretionary Work Plan

D2. District 2 Letter and the list of Private Sector Organizations

D3. Clarissa Doutherd's (CDBG District 4) and Phuong Hang Duong Thi (CDBG District 6) Applications

E. List of 2017-2019 RFP Applications Submitted

Additional Attachments

- List of RFP Applications

- Service Site Locations of RFP Applicants Recommended for Funding Map

J. Open Forum

K. Adjournment

Motion: The meeting was adjourned at 7:05p.m. M/S/Carried: S. Johnson-Simon/B. Cook/Unanimous.
Motion Carried.