

A COMMITTEE MEETING of the Affordable Housing & Infrastructure Bond (I-Bond) Public Oversight Committee (the “I-Bond Committee”) was held on April 19, 2018 in Hearing Room 3, One Frank Ogawa Plaza, Oakland, California.

Committee Members

Present:

- Ellen Wu, Chairperson
- Daniel Swafford, Vice Chairperson
- Lauren Westreich, Member
- Ken Lupoff, Member
- Fernando Campos, Member

Committee Members

Absent:

- Gary Jimenez, Member
- Carroll Fife, Member
- Gloria Bailey-Ray, Member
- Michael Pyatok, Member

Additional Attendees:

- Katano Kasaine, Director of Finance/Treasurer
- Celso Ortiz, Deputy City Attorney
- David Jones, Treasury Administrator
- Dawn Hort, Principal Financial Analyst
- Matt Nichols, Policy Director, Infrastructure & Transportation

The meeting was called to order at 6:00 pm.

I. INTRODUCTIONS – Each I-Bond Committee member present was introduced including city staff.

II. PUBLIC ETHICS COMMISSION PRESENTATION – Milad Dalju from Public Ethics Commission presented materials on The Board and Commission Member Handbook; the Governmental Ethics Introductory Video. Also, discussion of the members filing the Form 700. The links are listed below:

1. The Board and Commission Member Handbook:

<https://www.oaklandca.gov/documents/board-and-commission-member-handbook>

2. Government Ethics Introductory Video:

<https://www.oaklandca.gov/services/boards-and-commissions-index/ethics/information-for-city-staff-and-officials/government-ethics-introductory-video>

3. Form 700, if you have not filed the Form 700, please do so
<https://www.oaklandca.gov/services/office-of-the-city-clerk-index/elections/file-a-statement-of-economic-interest-form-700>

III. ELECTION OF INTERIM OFFICER – Katano Kasaine, Director of Finance/Treasurer introduced the item to select a new Chairperson and Vice Chairperson. The I-Bond Committee members who were present discussed and consented it would be by nomination.

IIIa. Chairperson: Member Swafford nominated Ellen Wu as the Chairperson, second by Member Westreich. Motion passed unanimously.

[WU – Y / SWAFFORD – Y / WESTREICH – Y / LUPOFF – Y / CAMPOS – Y / JIMENEZ – Absent/ FIFE – Absent/ BAILEY-RAY – Absent/ PYATOK - Absent]
(AYES: 5 / NOES: 0 / ABSTAIN: 0)

IIIb. Vice Chairperson. Member Lupoff nominated Daniel Swafford as the Vice Chairperson, second by Member Wu. Motion passed unanimously.

[WU – Y / SWAFFORD – Y / WESTREICH – Y / LUPOFF – Y / CAMPOS – Y / JIMENEZ – Absent/ FIFE – Absent/ BAILEY-RAY – Absent/ PYATOK - Absent]
(AYES: 5 / NOES: 0 / ABSTAIN: 0)

IV. DISCUSSION OF NEXT STEPS

IVa. Establishing by-laws: The I-Bond Committee members who were present reviewed and discussed the sample draft by-laws that was included in the initial package. Chairperson Wu will modify the sample by-laws and present a draft at the next scheduled meeting for further discussion.

IVb. Schedule next meeting: Meeting date and time has been scheduled as follows:

- May 16, 2018 at 5:00pm to 7:00pm
- June 4, 2018 at 5:00pm to 7:00pm
- Regular meeting will be quarterly, 2nd Monday starting in September 2018 at 5:00pm to 7:00pm

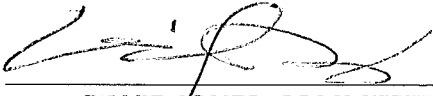
V. IDENTIFY FUTURE AGENDA ITEMS

Project Status – All I-Bond Committee members who were present expressed interests in having staff from the Department of Transportation (DOT), Public Works Department (PWA)

and the Housing Department come to the next scheduled meeting to present the status of the projects being funded by the I-Bonds Measure. Katano Kasaine, Director of Finance/Treasurer suggested to have two sessions, where DOT and PWA would present at the next scheduled meeting and the Housing Department will present at the following scheduled meeting to allow sufficient time for questions and answers, as well as, other agenized items. It was concluded to schedule DOT and PWA to present at the May 16, 2018 meeting and the Housing Department on a different scheduled meeting date.

VI. OPEN FORUM – No Report.

The meeting adjourned at 8:00 pm.



DAVID JONES, COMMITTEE SECRETARY

5/16/18

DATE