

CITY OF OAKLAND

Parks and Recreation Advisory Commission



AGENDA FOR REGULAR MEETING

Date: Wednesday, May 8, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Remote access instructions:

The following options are available to join this meeting remotely via Zoom;

- To join online, please click on the following link: <https://us06web.zoom.us/j/86736194901>.
- To join by phone, please use one of the options below:
 - One-tap mobile.
 - +16694449171,,86736194901, +14086380968,,86736194901# US (San Jose)
 - Dial one of the numbers below for higher quality based on your current location.
 - +1 408 638 0968 US (San Jose), +1 669 444 9171 US,
 - +1 669 900 6833 US (San Jose), +1 719 359 4580 US, +1 253 205 0468 US,
 - +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 564 217 2000 US,
 - +1 646 876 9923 US (New York), +1 646 931 3860 US, +1 689 278 1000 US,
 - +1 301 715 8592 US (Washington DC), +1 305 224 1968 US, +1 309 205 3325 US,
 - +1 312 626 6799 US (Chicago), +1 360 209 5623 US, +1 386 347 5053 US,
 - +1 507 473 4847 US
 - International numbers are available at <https://us06web.zoom.us/u/kd17SqntFw>.
 - Webinar ID: 867 3619 4901.

How to submit Public Comment before and during the meeting:

1. To submit comments for review by the Commission before the meeting date, email comments to publiccomments2prac@oaklandca.gov.
2. To comment in person during the meeting, please complete a Speaker Card and provide to meeting coordinators before the Chair opens the floor to Public Comment on that Item. Each speaker will be called to the podium by name and permitted to comment for the allotted time.
3. To comment during the meeting online, click “Raise Your Hand” when prompted. When it is your turn to speak, please unmute yourself. You will be permitted to comment on the open Item for the allotted time and re-muted. See instructions on how to “Raise Your Hand” here: https://support.zoom.com/hc/en/article?id=zm_kb&sysparm_article=KB0068290.
4. To comment during the meeting by phone, please call one of the phone numbers listed above. You will be prompted to “Raise Your Hand” by dialing *9 to request to speak. When it is your turn, please unmute yourself by dialing *6. You will be permitted to comment on the open Item for the allotted time and re-muted.

If you have questions, email publiccomments2prac@oaklandca.gov or contact Oakland Parks, Recreation and Youth Development at 510-238-7275. Thank you.

AGENDA FOR REGULAR MEETING

Parks and Recreation Advisory Commission

Date: Wednesday, May 8, 2024

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NOTE: Public Comment will be taken during this meeting as follows...

- If you have a comment to make about an Item on this agenda, you may do so after the Chair opens the floor to Public Comment on that Item.
- If you have a comment to make about a topic that is not on this agenda, you may do so under Items 5 and 11, Open Forum and Continuation of Open Forum.

Agenda Items

1. Call to Order
2. Roll Call / Determination of Quorum
 - Alper, Barach, Henderson, Kos-Read, Smith, Torres, Tran, Watkins, Whitmore
3. Modification of the Agenda
4. Disposition of Minutes
 - Draft minutes from special meeting on April 3, 2024.
 - Draft minutes from regular meeting on April 10, 2024.
5. Open Forum
 - Comment on all items not on this agenda will be taken at this time.
6. Consent Calendar
 - Events that have been presented to the PRAC and held successfully for three or more consecutive years.
 - 6A. Request approval for the East Bay Front Runners and Walkers to collect onsite registration fees and t-shirt sales for the 5k/10k Pride Run/Walk at Lakeside Park on Saturday, October 12, 2024, from 7:00am-12:00pm.
7. Measure Q Update
 - Monthly OPW Informational Report on Measure Q and Performance Measure Updates.

AGENDA FOR REGULAR MEETING
Parks and Recreation Advisory Commission

Date: Wednesday, May 8, 2024

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8. New Business

8A. Request from Oakland LGBTQ Community Center for approval of vendor sells of food, beverages, merchandise, and wares at The Inaugural Rainbow Fair to be held at Splash Pad Park on Sunday, June 9, 2024, 11:00am-6:00pm.

8B. Verbal Update on Encampment Management Operations from the Office of the City Administrator.

8C. Verbal Update on Lake Merritt from the Office of the City Administrator.

9. Planning and Conditional Use Permits (CUPs)

10. Update from the Director, Committees, and Announcements

11. Continuation of Open Forum

– All final comments on items not on this agenda will be taken at this time.

12. Adjournment

AGENDA FOR REGULAR MEETING

Parks and Recreation Advisory Commission

Date: Wednesday, May 8, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue



Visit [PRAC's website](#) for Agendas, Meetings, Minutes, and more information.

Next Regular PRAC Meeting

Date: Wednesday, June 12, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Accessibility Information:

This meeting location is wheelchair accessible.

To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email publiccomments2prac@oaklandca.gov or call Oakland Parks, Recreation and Youth Development at (510) 238-7275 or TDD/TTY (510) 238-3254 at least ten (10) days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities. Thank you.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonés, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a publiccomments2prac@oaklandca.gov o llame al (510) 238-7275 o (510) 238-3254 por lo menos cinco (5) días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 publiccomments2prac@oaklandca.gov 或致電 (510) 238-7275 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。

CITY OF OAKLAND
Parks and Recreation Advisory Commission



MINUTES FOR SPECIAL MEETING

Date: Wednesday, April 3, 2024
Time: 4:30 PM
Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Agenda Items

1. Call to Order / Roll Call / Determination of Quorum: **4:45 pm.**
Alper, Barach, Henderson, Kos-Read, Smith, Torres, Tran, Watkins, Whitmore

Present (6): Chair Tran, Vice Chair Barach, Commissioners Alper, Smith, Warkins, and Whitmore

Excused (3): Commissioners Henderson, Kos-Read (remote), and Torres

Absent (0):

2. Modification of the Agenda: **None.**
3. Open Forum
Comment on all items not on the agenda are taken at this time.

In-Person: 1
Remote: 0
Email: 2

4. Public Hearing And Request For The Parks And Recreation Advisory Commission To Make A Recommendation To Grant A Minor Conditional Use Permit To The Oakland Ballers, A Professional Baseball Team, For Improvements And Upgrades To The Raimondi Park Baseball Field.

Public Comment

In-Person : 1
Remote: 0
Email: 5

Motion: Chair Tran entertained a motion to approve the request.
Moved by: Commissioner Watkins
Seconded by: Vice Chair Barach
Vote: Yes (6) Tran, Barach, Alper, Smith, Watkins, Whitmore

No (0)

Action: Motion Passed.

5. Continuation of Open Forum

Final comments on items not on the agenda are taken at this time.

In-Person: 0

Remote: 0

6. Adjournment: **5:53 pm.**

DRAFT

Next Regular PRAC Meeting

Date: Wednesday, April 10, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Visit [PRAC's website](#) for Agendas, Meetings, Minutes, and more information.

Respectfully Submitted,



Jasmine S. Bellow

Executive Assistant to the Director

PRAC Recording Secretary

DRAFT

CITY OF OAKLAND
Parks and Recreation Advisory Commission



MINUTES FOR REGULAR MEETING

Date: Wednesday, April 10, 2024
Time: 4:30 PM
Location: Lakeside Park Garden Center, 666 Bellevue Avenue

Agenda Items

1. Call to Order: **4:43 pm.**
2. Roll Call / Determination of Quorum
Alper, Barach, Henderson, Kos-Read, Smith, Torres, Tran, Watkins, Whitmore

Present (7): Chair Tran, Vice Chair Barach, Commissioners Alper, Henderson, Kos-Read, Torres, and Warkins

Excused (2): Commissioners Smith and Whitmore

Absent (0):

Action: Quorum confirmed.

3. Modification of the Agenda
New Business Items 8D and 8E moved to Consent Calendar.

Motion: Chair Tran entertained a motion to approve the modifications.

Moved by: Commissioner Henderson

Seconded by: Commissioner Watkins

Vote: Yes (7) Tran, Barach, Alper, Henderson, Kos-Read, Torres, Watkins
No (0)

Action: Motion Passed.

4. Disposition of Minutes
Approval of draft minutes from regular meeting on **March 13, 2024.**

Motion: Chair Tran entertained a motion to approve the minutes.

Moved by: Commissioner Kos-Read

Seconded by: Commissioner Henderson

Vote: Yes (7) Tran, Barach, Alper, Henderson, Kos-Read, Torres, Watkins
No (0)

Action: Motion Passed.

5. Open Forum

Comment on all items not on the agenda are taken at this time.

In-Person: 1

Remote: 0

Email: 0

6. Consent Calendar

Items here are events that have been presented to the PRAC and held successfully for three (3) consecutive years.

6A. Request approval for Eastside Arts Alliance to collect donations, vendor sales of foods and sales of merchandise on site at the Malcolm X Jazz Festival to be held at San Antonio Park on Saturday, May 18, 2024, from 12:00pm – 6:00pm.

8D. Request approval for Mosswood Meltdown Organizers to collect entrance fees and vendor registration fees and for vendor solicitation of fees for food concessions, merchandise and alcoholic beverages at a two-day music festival at Mosswood Park on Saturday, July 6th and 7th, 2024, from 12:00pm-10:00pm.

8E. Request approval to allow Oakland Carnival to collect vendor registration fees and for vendor solicitation of fees for food concessions and sales of goods and wares at Oakland Carnival at Mosswood Park on Saturday, June 1st, 2024.

Motion: Chair Tran entertained a motion to approve the requests.

Moved by: Commissioner Kos-Read

Seconded by: Vice Chair Barach

Vote: Yes (7) Tran, Barach, Alper, Henderson, Kos-Read, Torres, Watkins
No (0)

Action: Motion Passed.

7. Measure Q Update

Monthly OPW Informational Report on Measure Q and Performance Measure Updates.

Public Comment

In-Person: 0

Remote: 0

Email: 0

Motion: Chair Tran entertained a motion to receive and file the report.
Moved by: Commissioner Watkins
Seconded by: Commissioner Kos-Read
Vote: Yes (7) Tran, Barach, Alper, Henderson, Kos-Read, Torres, Watkins
No (0)
Action: Motion Passed.

8. New Business

- 8A. Request approval for East Bay Bicycle Coalition dba Bike East Bay to collect day of ticket sales for beer tastings, sales of food, beverages, merchandise, memberships, donations and sponsorships at the Pedal Brew Fest to be held at Snow Park on Saturday, July 20, 2024, from 12:00pm-5:00pm.

Motion: Chair Tran entertained a motion to approve the request.
Moved by: Commissioner Kos-Read
Seconded by: Commissioner Henderson
Vote: Yes (7) Tran, Barach, Alper, Henderson, Kos-Read, Torres, Watkins
No (0)
Action: Motion Passed.

- 8B. Request approval for Royal Grand Ducal Council of Alameda to collect onsite donations, ticket sales at door, vendor sales, and tip donations to be hosted at Lakeside Park Garden Center on Saturday, July 13, 2024, from 4:00pm-9:00pm.

Motion: Chair Tran entertained a motion to approve the request.
Moved by: Vice Chair Barach
Seconded by: Commissioner Watkins
Vote: Yes (7) Tran, Barach, Alper, Henderson, Kos-Read, Torres, Watkins
No (0)
Action: Motion Passed.

- 8C. Request approval for Prescott Circus to collect onsite donations before and after their performance through posting of QR codes for audience to donate through their phones, pass the hat for cash contributions, vending of Prescott Theater t-shirts by sliding scale contributions to be hosted at Studio One Art Center on Saturday, May 4, 2024, from 1:00pm-3:00pm.

Motion: Chair Tran entertained a motion to approve the request.

Moved by: Commissioner Torres

Seconded by: Commissioner Watkins

Vote: Yes (7) Tran, Barach, Alper, Henderson, Kos-Read, Torres, Watkins
No (0)

Action: Motion Passed.

- 8F. Request for the Parks and Recreation Advisory Commission (Prac) to ~~accept~~ recommend for approval the donation of free labor and course design work for the installation of Disc Golf baskets and courses at 7 City parks.

Motion: Chair Tran entertained a motion to approve the request.

Moved by: Commissioner Torres

Seconded by: Commissioner Watkins

Vote: Yes (6) Tran, Barach, Alper, Henderson, Torres, Watkins
No (1) Kos-Read

Action: Motion Passed.

9. Planning and Conditional Use Permits (CUPs)

- 9A. Request for the Parks And Recreation Advisory Commission (PRAC) to support a minor conditional use permit for restoration of existing sidewalk within Chinese Garden Park property. This permit will enable the park's property line to be increased and sidewalk reconstruction to comply with American Disability Act standards.

Motion: Chair Tran entertained a motion to approve the request.

Moved by: Commissioner Henderson

Seconded by: Commissioner Kos-Read

Vote: Yes (7) Tran, Barach, Alper, Henderson, Kos-Read, Torres, Watkins
No (0)

Action: Motion Passed.

10. Update from the Director, Committees, and Announcements

- OPRYD Director Kelley provided brief explanation of midcycle budget process currently underway.
- Harith Aleem was announced as the new permanent Assistant Director of OPRYD.
- Chair Tran invited the community to join Town Family Funfest at DeFremery on April 20th.

11. Continuation of Open Forum

Final comments on items not on the agenda are taken at this time.

In-Person: 1

Remote: 0

12. Adjournment: **7:11 pm.**

DRAFT

Next Regular PRAC Meeting

Date: Wednesday, May 8, 2024

Time: 4:30 PM

Location: Lakeside Park Garden Center, 666 Bellevue Avenue

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Respectfully Submitted,



Jasmine S. Bellow

Executive Assistant to the Director

PRAC Recording Secretary

DRAFT



**CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development**

TO: Tam Tran, Vice-Chair, Parks and Recreation Advisory Commission
FROM: Tanya Nicholson, Public Service Representative
DATE: March 5, 2024
SUBJECT: REQUEST APPROVAL FOR THE EAST BAY FRONT RUNNERS AND WALKERS TO COLLECT ONSITE REGISTRATION FEES AND T-SHIRT SALES FOR THE 5K/10K PRIDE RUN/WALK AT LAKESIDE PARK ON SATURDAY, OCTOBER 12, 2024, FROM 7:00AM-12:00PM.

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from the East Bay Front Runners and Walkers, a non-profit organization, that is affiliated with Road Runners Club of America, a nationwide organization that provides advice, support, and liability insurance for recreational running clubs. East Bay Front Runner and Walkers is requesting approval to collect on-site registration fees at the 5K and 10K Pride Run/Walk, proceeds raised from the event will be donated to several local non-profit organizations after expenses. The applicant is aware of the additional permits required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

East Bay Front Runners and Walkers is paying all fees associated with the event estimated at \$580.90.

PROJECT / PROGRAM DESCRIPTION

The East Bay Front Runners and Walkers since 2005, has held their Pride Run/Walk consisting of 5K and 10K loops around Lake Merritt to encourage healthy recreation, particularly among those who are interested in a competitive event. The Pride Run/Walk is timed, and prizes are awarded to the winners in various categories.

The following funds and items are being requested to collect on site:

- Registration Fees – Day of Race \$30
- T-shirt Fee – Day of Race \$20

The estimated attendance is 225.

BACKGROUND / LEGISLATIVE HISTORY RECOMMENDATION

East Bay Front Runners and Walkers is a group of LGBTQ runners and friends who enjoy exercising outdoors. The club holds run/walks every Saturday morning at scenic locations in the East Bay, including Lake Merritt, Emeryville-Berkeley Shoreline, and Bay Farm Island. The Saturday morning run/walks are non-competitive and very informal; participants simply meet at the announced location and then run or walk together.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the East Bay Front Runners and Walkers request to collect onsite registration fees and t-shirt sale fees at their 5K/10K Pride Run/Walk at Lakeside Park on Saturday, October 12, 2024, 7:00AM-12:00PM.

Respectfully submitted,

/s/ Tanya Nicholson

Prepared by:

Tanya Nicholson

Public Service Representative

/s/ Zermaine Thomas

Approved by:

Zermaine Thomas

Special Events Coordinator

Attachments: Exhibit A – East Bay Front Runners and Walkers Proposal Letter
Exhibit B – 2023 Post Event Report
Exhibit C – Non-Profit Certificate 501©3



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: East Bay Front Runners and Walkers 19th Annual Pride Run & Walk

Location of Event: Adams Point Picnic Area

Date/Hours of Event: October 14, 2023, 8am-12pm Permit No. FA-84255

Event Contact Name: Jeff Holman Phone No. 510-206-4708

Event Contact Address: 36 Vallejo St., Berkeley, CA, 94707

Is this a "first time" event at this location? Yes No If no, when was the event held previously?

2005-2019; 2022-2023

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 175

2. Were registration fees, donations or other fees collected on-site? Yes No
 Not Applicable

3. If yes, how many people registered? 12 How many people made donations? 0

4. What was the cost for registration? \$30

5. How much was collected on site from registration fees? \$360

6. How much was collected on site from donations? \$0

7. How much was collected on site from other fees? \$0

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):
 Were all vendors in compliance per agreement? Yes No
 If no, why not? N/A – No vendors were present

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

In the future we may invite sports medicine practitioners to offer free post-race massages to participants. In addition, each year we invite race beneficiaries to set up informational tables, although none did so in 2023.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

Overall, the event was a great success, with uniformly positive feedback from race participants. The site was clean and in good shape when we arrived.

** Please see our additional comments on the following page **

Submitted by: Jeff Holman, President, EBFRW Date: Feb. 11, 2024

Approved by: *Termaine Don* Date: 4-12-24
(OPR Staff)

Comments: See attached email addressing concerns.

2023 EBFRW Pride Run & Walk Post-Event Report – Additional Comments

Mitigation of Risks Identified by the City

During the pre-event walkthrough, the risk of runners on an open street was pointed out. To address this concern, we positioned four additional course monitors along Bellevue, both between the parking kiosk and the picnic area, and from Perkins to Grand. The monitors wore safety vests, and one carried a "Runners on Road" sign. We were able to redeploy the Perkins/Grand monitors very quickly as our runners and walkers had cleared that area within 10 minutes of race start.

Additionally, concern was expressed due to the partial lane closure along Bellevue for the Autumn Lights Festival. This proved not to be an issue, as the parking spaces in that area were marked "no parking," enabling us to move race participants into this space normally occupied by parked cars. Also there were no service vehicles supporting Autumn Lights present, and there was no apparent activity resulting from that event by 10:30am, when our participants had cleared the area.

Opportunities for 2024 Event

While last year's event was a great success overall, we want to share the following feedback in hopes that you find it helpful and actionable prior to our planned 20th anniversary event this October.

1. The tire spikes at the corner of Bellevue and Perkins had not been lowered, which would have reduced a tripping hazard for participants. We had been advised that Parks staff would explore with Public Works the possibility of lowering the spikes on race morning.
2. Another group showed up at the picnic area around 11am to set up for a private party, with guests expected to arrive soon thereafter. They had sound equipment and other items, and they asked us when we would be departing. We informed them that we had a permit for the space until 12pm. They said that they had asked a police officer in the vicinity if there would be any concern using the area, and stated that the officer had said there was no issue, with no mention of a permit requirement. Fortunately they were cooperative, and we were able to clear out of the area while they were setting up their sound equipment and tables.
3. Of greatest concern, the gate at the parking kiosk had not been raised when we arrived around 6:30am to begin setting up for our 8am opening. This was the first time in our memory that we had encountered the gate down when we arrived. In addition to our group, a service vehicle was also stuck at the gate waiting for it to open. We did not see a phone number posted at the kiosk, so we did not know who to contact for help.

Because the Bellevue/Perkins parking spikes had not been lowered, that was not an option for circumventing the closure. By the time we found alternate ways to reach our site it was after 7am, which caused a stressful rush to get everything prepped in time. Our understanding is that the gate was not raised until between 7:30 and 7:45am.

We see an opportunity for more inter-departmental coordination to address these issues, and hope they won't recur at this year's event. Please contact me if you have questions or would like additional information:

- Jeff Holman, President, EBFRW / jhoholman@gmail.com / 510-206-4708

We appreciate the city's support of the Pride Run and Walk, which we are proud to have held at Lake Merritt since 2005.

East Bay Front Runners and Walkers | 2023 Pride Run Post Event Report Concerns

Thomas, Zermaine <ZThomas@oaklandca.gov>

Wed 4/24/2024 12:25 PM

To: Jeff Holman <jhoholman@gmail.com>

Cc: Nicholson, Tanya <TNicholson@oaklandca.gov>

Hello Jeff,

It was nice speaking with you regarding your concerns on the Post Event Report submitted. I'm glad that I was able to provide agreeable resolutions to your concerns.

Thank you of adding the additional Course Monitors along Bellevue for safety. Safety is always first!

Autumn Lights is the weekend after your event this year, there will be no "no parking signs" impeding runners.

There will be reserved signage on A-frames placed in the picnic area, to aid in discouraging private groups not to setup in the area reserved for your event.

The entry gate to Lakeside Park (Kiosk) was closed not locked by OPRYD staff at the end of Autumn Lights and should have remained unlocked since there was overnight security onsite for Autumn Lights. The resolution is to provide you with OPRYD staff phone number who works Saturdays. Also, I stated that OPRYD staff will receive training by Oakland Public Works on how to lower the spikes on Bellevue for running events.

We are looking forward to your running event being successful and Happy 20th Anniversary!

Thank you,

Zermaine Thomas

Special Events Coordinator

Oakland Parks, Recreation and Youth Development

Central Reservations

666 Bellevue Avenue

Oakland, CA 94610

Book A Reservation: <http://oaklandca.gov/services/rentals-and-reservations>

Imagine, Inspire, Invest

Experience Oakland with US!

Check out our Enterprise Rental Facilities:

<http://www2.oaklandnet.com/Government/o/pr/s/rental/index.htm>

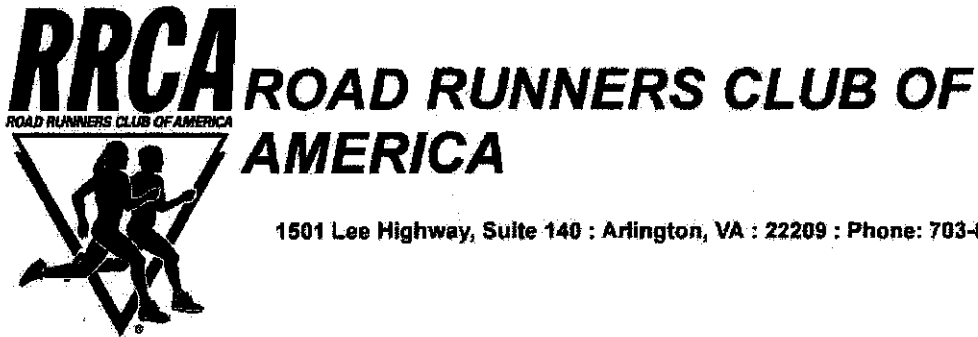
Check out how to enjoy Lakeside Park (Lake Merritt) and Neighborhood Parks in Oakland:

<http://www2.oaklandnet.com/oakca1/groups/opr/documents/image/oak053225.pdf>

[Map of Designated Barbecue Locations at Lakeside Park \(Lake Merritt\) and Pine Knoll Park.](http://www2.oaklandnet.com/oakca1/groups/opr/documents/marketingmaterial/oak056316.pdf)

<http://www2.oaklandnet.com/oakca1/groups/opr/documents/marketingmaterial/oak056316.pdf>

Verification Complete



05/24/2022

To Whom it May Concern:

The Road Runners Club of America (RRCA) verifies that your organization, **East Bay Front Runners and Walkers, EIN 201194227**, is a 501(c)3 organization as a subordinate organization through the Road Runners Club of America's (RRCA) group exemption status with the IRS.

Below are two important excerpts from the <http://www.irs.gov/pub/irs-pdf/p4573.pdf> that clearly outlines the procedure for group exemption letters and verifying subordinate organizations under the group exemption ruling:

- **What is a group exemption letter?** The IRS sometimes recognizes a group of organizations as tax exempt if they are affiliated with a central organization. This avoids the need for each of the organizations to apply for the exemption individually. A group exemption letter has the same effect as an individual exemption letter except that it applies to more than one organization.

Please see the accompanying copy of the RRCA's group exemption letter from the IRS.

- **How do I verify that an organization is included as a subordinate in a group exemption ruling?** The central organization that holds a group exemption (rather than the IRS) determines which organizations are included as subordinates under its group exemption ruling. Therefore, you can verify that an organization is a subordinate under a group exemption ruling by consulting the official subordinate listing approved by the central organization or by contacting the central organization directly. You may use either method to verify that an organization is a subordinate under a group exemption ruling.

This letter is to serve as official verification as outlined by the IRS that the organization referenced above is a 501(c)3 nonprofit organization under the RRCA's group exemption (EIN# 23-7283854, Group Exemption #2702) with the IRS.

If you need further information to verify the status, please feel free to contact Mike Webb, Membership Manager, at membership@rrca.org

WE RUN THE NATION!

Founded 1958

CITY OF OAKLAND
Oakland Public Works

TO: Tam Tran, Chair, Parks and Recreation Advisory Commission (PRAC)
FROM: Liam Garland, Assistant to the Director of Public Works (OPW)
DATE: May 8, 2024
SUBJECT: Informational Report: OPW Monthly Measure Q Update

SUMMARY

This report provides:

1. OPW's updates to PRAC regarding the hiring of staff related to Measure Q-funded park maintenance services.
2. Delivery of Measure Q-funded services.

BACKGROUND / LEGISLATIVE HISTORY

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to civilian oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services.

As a component of this oversight function, OPW routinely submits to PRAC updates on hiring of positions related to Measure Q-funded park maintenance services.

STATEMENT OF THE ISSUE

At the March 13, 2024, PRAC meeting, Commissioners expressed their frustration with OPW progress and explanation delivering accurate and easily understandable Measure Q performance data. At the April 10, 2024 meeting, Public Works Director G. Harold Duffey reported on results of maintenance efforts to date and a format for future reporting of parks maintenance efforts.

In this report, staff update PRAC on maintenance and other Measure Q reporting. This report shows progress toward routine, monthly collection of relevant reporting to PRAC.

This report focuses on the following six areas:

1. **Staffing:** Measure Q Section 3(B)(1)(m): "Providing dedicated staff at major parks. 'Major Parks' means City operated Community Parks, Region-serving parks, and Resource Conservation Areas, as those terms are used in the Open Space Conservation & Recreation (OCSAR) Element of the Oakland General Plan."

The table below provides detail on the positions funded by Measure Q and whether those positions are filled or vacant as of March 2024. These positions are primarily in the Parks and Trees Division of Public Works' Bureau of the Environment.

Table 1: March 2024 Hiring

Fund	Classification	#Filled	#Vacant	%Vacant
Measure Q	Administrative Assistant II	1		
Measure Q	Business Analyst II	1		
Measure Q	Capital Imp Proj Coord, Asst	1		
Measure Q	Construction & Maintenance Mechanic	1	1	50.00%
Measure Q	Custodian	3	2	40.00%
Measure Q	Electrician		1	100.00%
Measure Q	Engineer, Assistant I (Office)		1	100.00%
Measure Q	Gardener Crew Leader	21	5	19.23%
Measure Q	Gardener II	29	2	6.45%
Measure Q	Irrigation Repair Specialist	3	1	25.00%
Measure Q	Painter	2		
Measure Q	Park Attendant, PPT	4		
Measure Q	Park Equipment Operator	6	1	14.29%
Measure Q	Park Supervisor I	6		
Measure Q	Park Supervisor II	2		
Measure Q	Tree Trimmer	2	1	33.33%
Measure Q	Tree Worker	1	2	66.67%
Total		83	17	17.00%

Table 2 below shows Measure Q-related hiring and vacancies from December 2023 and March 2024. This table shows progress toward filling vacancies for Measure Q-funded positions. Future reports will complete the remaining months of this fiscal year.

Table 2: Measure Q Funded Positions	FY 2023/2024				
	Dec	Mar	Apr	May	June
# of Filled Positions	81	83			
# of Vacant Positions	22	17			
% Vacant Positions	21%	17%			

Measure Q’s goal is at least the equivalent hours of one full time staff member—what staff refer to as a full-time equivalent position or FTE—providing park services at each major park. There are also industry standards for number of parks maintenance FTEs per acre of park maintained. In 2008, the International City/County Management Association recommended a best practice of one (1) parks maintenance staff member per 12 acres of parkland and indicated a higher ratio if population density is higher. Oakland has a high population density and these major parks face frequent illegal dumping. Given these factors, staff adjusted the industry standard to one (1) parks’ maintenance staff to 10 acres. When a consultant is hired to develop the park assessments (see more at the end of this report), this preliminary industry standard will be reviewed, adjusted, and finalized.

To approximate FTEs per major park, staff began by tracking the total labor hours worked by staff at each major park. Then these total labor hours per park were converted into a FTE count per park by dividing the total work hours per park by the number of hours a FTE works per month. This results in an approximate number of FTEs per park per month. For example,

Arroyo Viejo Park’s FTE count of 5.73 is calculated by work orders showing 994 hours worked in March at this park, divided by a FTE’s approximate 173 hours per month (2080 annual work hours divided by 12 months).

Table 3: Staff FTEs at Major Parks	Acres	March 2024 FTE total	Measure Q Goal: 1 FTE/ park	Met goal?	Prelim Industry standard: 1 FTE/ 10 acres	Met goal?
Arroyo Viejo Park	10.1	5.7	1	Yes	1.0	Yes
Brookdale Park	4.7	1.3	1	Yes	0.5	Yes
Brookfield Park	14	5	1	Yes	1.4	Yes
Bushrod Park	10.1	4.1	1	Yes	1.0	Yes
Defremery Park	14	2.8	1	Yes	1.4	Yes
Dimond Park	14.3	1.9	1	Yes	1.4	Yes
Joaquin Miller Park*	150	3.3	1	Yes	15.0	No
Lakeside Park	122	7.2	1	Yes	12.2	No
Montclair Park	6.7	2.5	1	Yes	0.7	Yes
Mosswood Park	11	2.4	1	Yes	1.1	Yes
San Antonio Park	11.6	1.4	1	Yes	1.2	Yes

*Joaquin Miller Park has 500 total acres, but 360 acres are resource conservation areas not considered in this analysis.

Each of the major parks—defined in Measure Q as the community parks and regional-serving parks in the General Plan’s OSCAR element—are receiving more than 1 FTE per park by March 2024 and most show more than 2 FTEs. Most of the remaining major parks are meeting the preliminary industry standard goal with the exception of Joaquin Miller and Lakeside parks.

Future reports will continue updating for relevant months and enable staff and the PRAC to evaluate trends through seasons and over time. With six months of data collected, staff will then be able to cross-reference these trends with the maintenance findings from the parks assessments referenced at the end of this report and update the preliminary industry standard goal for baseline FTEs per park.

- Ballfield Mowing:** Measure Q Section 3(B)(1)(a): “Mowing City operated sports fields frequently, every other week, or as may be required by the time of year.”

The Parks and Trees Division in Public Works’ Bureau of the Environment is responsible for ballfield mowing. Measure Q sets a priority to mow “frequently” and defines frequently as

every other week (or roughly two times per month), or “as [frequently as] it may be required by the time of year.” Public Works sets different targets based on time of the year. During the off peak (or rainy) season from November to March, rain is likely and fields are programmed less, thus mowing is less frequent. Staff’s target is one mow per month at each field.

Off Peak (Rainy Season)					Peak (Dry Season)						
Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
ballfield mowing 1x/month					ballfield mowing 2x/month at minimum						

Peak (or dry) season is April to October. Rain is unlikely, ballfield use is high, and mowing is, and should be, occurring regularly. Staff’s peak-season goal is at least twice monthly ballfied mowing, 100% of the time. During peak season, staff will mow ballfields with regular programming four times per month, and those without programming two times per month at a minimum.

Table 4:
Monthly Mows of Ballfields # of March mows (off peak) Goal: off peak, 1x/mo; peak at least 2x/mo, 100% of the time Goal Met?

Allendale Rec Center Field*	0	1	No
Arroyo Viejo-McConnell Field**	0	1	No
Arroyo Viejo-Ricky Henderson A's Field**	1	1	Yes
Brookdale Rec Center Field*	3	1	Yes
Brookfield Rec Center Field*	1	1	Yes
Burckhalter Park Field	2	1	Yes
Bushrod- Lower Field	0	1	No
Bushrod-Upper Field	2	1	Yes
Central Reservoir Park Field*	0	1	No
Concordia Park Field *	2	1	Yes
Curt Flood Field*	0	1	No
Estuary Park Field	0	1	No
Franklin Field	1	1	Yes
Garfield Ballfield**	0	1	No
Golden Gate Rec Center Field	1	1	Yes
Greenman Field/Carter Gilmore**	0	1	No
Jefferson Square Field	0	1	No
Joaquin Miller (Robin Perry) Field	0	1	No
Lowell Park Field	3	1	Yes
Montclair Recreation Center Field	0	1	No
Mosswood Rec Center Field	1	1	Yes
Oakport Field	2	1	Yes
Otis Spunkmeyer Field	0	1	No
Poplar Recreation Center Field	0	1	No
Pinto Park (Jones Field)	0	1	No
Raimondi Field	6	1	Yes
San Antonio Field**	4	1	Yes
Shepherd Canyon Park Field	0	1	No
Sobrante Park Field	0	1	No
Tassafaronga Rec Center Field	1	1	Yes
Wade Johnson Park Field	1	1	Yes

This table shows a total of 31 ballfield mows in March. Fifteen parks (or 48%) met or exceeded the staff’s off-season goal of once per month mowing. Sixteen fields (or 52%) did not receive a mow. Three significant storms occurred in March, which hindered the amount of mowing that was possible. In addition, staff were troubleshooting how to properly enter work orders so that a mow is correctly recorded in this report. April data will show, as we enter peak season and data input improves, an increase in frequency of ballpark mowing.

3. **Trash and Litter:** Measure Q Section 3(B)(1)(b): “Collecting trash and litter several times per week, including Saturdays and Sundays, from the City’s most used parks, assuring equitable distribution of resources...”

Staff have provided a baseline goal and a Measure Q goal for number of times to service trash cans and pick up litter in each of the most used parks. The baseline goal is two times per week emptying of cans and picking up litter, 100% of the time. The Measure Q goal is the baseline goal of two pickups plus additional pickups on Saturday and Sunday, for a total of four weekly pickups that are completed 75% of the time. This goal translates into three or more weekly pickups (four pickups multiplied by 75%) at the major parks. The baseline goal and the Measure Q goal are separately reflected in the table below. Data on the emptying of trash cans started in April, so staff is currently reviewing the April data to ensure its accuracy and will report it at PRAC’s June 12 meeting.

Every Monday and Friday, the Parks and Trees Division empties parks’ trash cans and removes litter. The City’s most used parks—again defined as the community parks and regional-serving parks in the General Plan’s OSCAR element—can receive a separate visit in which litter is again picked up and trash cans are emptied.

Since the last PRAC meeting, staff inventoried the trash cans at each City park and entered the inventory into Cityworks. In April, staff serving the parks began to enter data on trash can emptying in Cityworks to provide reporting on this important Measure Q deliverable.

Table 5: Weekly Emptying of Trash Cans at Most Used Parks	# of trash cans	Times/ week cans emptied	Baseline Goal: 2x/week emptying of cans, 100% of the time	Goal met?	Measure Q Goal: 4x/week emptying of cans, 75% of time	Goal met?
Mosswood Park (11 acres)	2	Data shared at June 12 PRAC meeting	2	Data shared at June 12 PRAC meeting	3	Data shared at June 12 PRAC meeting
Bushrod Park (10.12 acres)	10		2		3	
Defremery Park** (14 acres)	13		2		3	
San Antonio Field**(11.62 acres)	21		2		3	
Brookdale Park* (4.66 acres)	6		2		3	
Brookfield Park (14 acres)	6		2		3	
Arroyo Viejo** (18.75 acres)	5		2		3	
Lakeside Park ** (75 acres)	95		2		3	
Joaquin Miller Park	49		2		3	
Montclair Rec Center Field	13		2		3	
Dimond Park (14.31 acres)	16	2	3			

4. **Restroom Cleaning:** Measure Q Section 3(B)(1)(e): “Cleaning Park Restrooms more than once per day, especially on weekends.”

The Facilities Services Division of Public Works’ Bureau of Maintenance and Internal Services is responsible for outside restroom cleaning.

Staff set a baseline goal of cleaning every parks’ restroom once per day, 100% of the time. Given April has 30 days, the baseline goal is 30 cleanings. Measure Q’s goal is to clean park restrooms “more than once per day, especially on weekends.” Staff have set a target of twice per day cleanings, including weekends, 80% of the time. The monthly target for April is 60 cleanings per park restroom (twice per day for 30 days) multiplied by 80%, resulting in a Measure Q goal of 48 cleanings per month.

Staff updated the prior restroom inventory, developed a new application to track restroom cleanings, resolved several persistent issues in using the application in the field, and adopted new procedures for staff and their supervisors to enter and track data.

The table below shows whether the baseline goal and Measure Q goals are being met in April 2024. This is the first time this data has been collected and it has undergone limited staff review for quality control, so there may be corrections incorporated into future reporting. Each cleaning count represents the restroom or restrooms being cleaned at the listed location. Where only one bathroom exists at a location, one count equals one restroom cleaning. In locations with multiple restrooms, one count represents multiple restrooms being cleaned.

Table 6: Monthly Restroom Cleanings by Facility	April 2024 Cleanings	Baseline Goal: 1x daily cleaning, 100% of time (30)	Goal met?	Measure Q Goal: 2x daily cleanings, 80%+ of time (48)	Goal met?
12th St & Lake Merrit Blvd	42	30	Yes	48	No
Astro Park / Eastshore Park	52	30	Yes	48	Yes
Bella Vista Park	23	30	No	48	No
Brookdale Park	17	30	No	48	No
Burckhalter Park	31	30	Yes	48	No
Caldecott Park	16	30	No	48	No
Central Reservoir Recreation Area	18	30	No	48	No
Cesar Chavez Park	27	30	No	48	No
Concordia Park	16	30	No	48	No
Davie Tennis Stadium	23	30	No	48	No
Dimond Park	47	30	Yes	48	No
Estuary Park	35	30	Yes	48	No
Frog Park Rockridge-Temescal Greenbelt	27	30	No	48	No
Joaquin Miller - Fire Circle	24	30	No	48	No
Joaquin Miller - Redwood Glen	25	30	No	48	No
Joaquin Miller Park - Meadow	71	30	Yes	48	Yes
Lakeside Park - Sailboat House	49	30	Yes	48	Yes
Lowell Park	29	30	No	48	No
Madison/Wilma Chan Park	41	30	Yes	48	No
Maxwell Park	26	30	No	48	No

McCrea Park	28	30	No	48	No
Montclair Park	48	30	Yes	48	Yes
Morcom Rose Garden	44	30	Yes	48	No
Mosswood Park - Theater Building	27	30	No	48	No
Pine Knoll	45	30	Yes	48	No
San Antonio	28	30	No	48	No
Shepherd Canyon Park	32	30	Yes	48	No
Snow Park	29	30	No	48	No
Union Point	36	30	Yes	48	No
Total	956	870		1392	

No reporting is provided for parks restrooms that are closed or operate only seasonally or by event: Arroyo Viejo (McConnell Field), Carter Gilmore, deFremery, Joaquin Miller-Sequoia Arena, Lafayette Park, Oakport Field, Otis Spunkmeyer Field, Raimondi, Officer Willie Wilkins, Willow Park, and Wood Minster. In addition, staff are troubleshooting a technical problem with the data collected at Joaquin Miller Park Ranger Station.

The table shows that 956 restrooms cleanings occurred in the month of April. Of these 29 parks with restrooms, 13 (or 45%) reached or exceeded staff’s baseline goal and four (or 14%) met or exceeded staff’s goal for the Measure Q benchmark. Two vacant full-time custodians were hired and onboarded this month, so staff expect to see increased cleanings in the May data.

- Water Quality and Related Litter Reduction:** Measure Q Section 3(B) and (3)(B)(k): “Services to address water quality and related litter reduction...[including] [u]pdating the City Storm Drainage Master Plan.”

The Watershed and Stormwater Management Division of Public Works’ Bureau of Design and Construction is responsible for updating the City’s Storm Drainage Master Plan, which is the initial primary beneficiary of Measure Q funding on water quality and litter reduction. The plan is estimated to be completed by Winter 2026.

This plan assesses the condition of the City’s storm drainage system and identifies areas prone to flooding. It includes an inventory and assessment of the City’s storm drainage system; studies to evaluate if drains and pipes have capacity to handle storm drainage flows; a prioritized list of improvements to reduce local flooding and to add green stormwater infrastructure designed to clean stormwater and provide urban greening benefits; preliminary cost estimates of storm drainage system improvements; and suggestions for funding sources to implement the planned storm drainage improvements.

To date, the plan’s hydrology and hydraulic modeling are over 95% complete. The storm drainage system condition inspection is 40% complete. The consultant is also identifying major system deficiencies based on modeling results, complaints, and maintenance information. For the highest priority deficiencies, watershed-based capacity improvement project alternatives will be developed (e.g. upsized storm drainage pipes, diversions, detention, floodwalls, pump station improvements, etc.). Designs to 10% will be developed for each selected alternative to better quantify the cost and to serve as the basis for future funding applications. The project has already identified 5 channel daylighting sites, 9

regional green infrastructure sites with flood control benefits, and 10 existing trash captures with maintenance issues.

Public Works will return to PRAC's July 10 meeting with a more detailed report on the stormwater initiatives funded by Measure Q, including those not related to the Storm Drainage Master Plan.

6. **Parks Assessments:** Measure Q Section 3(B)(1)(l): "Developing measurable tools to ensure equitable maintenance of all parks and open spaces..."

The Parks and Trees Division of Public Works' Bureau of Environment is responsible for park maintenance. It is currently procuring the help of a consultant to conduct park assessments. The assessment will categorize the City's parks and grounds by size, amenities, and facilities. It will first establish baseline acceptable conditions by asset type (i.e. pool, restroom, ballfield, pathway) and then provide recommendations for maintenance services necessary to restore park assets to fully operational status as measured against established baseline conditions. OPW will coordinate the development of these assessments with the Parks, Recreation, and Youth Development Department. These assessments and ratings will also engage community partners such as the Oakland Parks Foundation, and a nonprofit partner may conduct the park-by-park assessments. Staff expect the consultant to be selected and issued a notice to proceed by June 2024. The results of these assessments will return to PRAC so it can make recommendations to the City Council on Measure Q budget allocations during development of the FY 2025-2027 budget.

In sum, staff are making progress on Measure Q reporting on vacancies and hiring, dedicated staffing per park, ballfield mowing, trash and litter, outdoor restroom cleaning, water quality and litter reduction, and park assessments.

RECOMMENDATION

OPW recommends that PRAC receive this informational report.

Respectfully submitted by:

/s/ G. Harold Duffey

G. Harold Duffey

Director of Public Works

Respectfully prepared by:

/s/ Liam Garland

Liam Garland

Assistant to the Public Works Director



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Tam Tran, Chair, Parks and Recreation Advisory Commission
FROM: Tanya Nicholson, Public Service Representative, Central Reservations
DATE: April 19, 2024
SUBJECT: REQUEST FROM OAKLAND LGBTQ COMMUNITY CENTER FOR APPROVAL OF VENDOR SELLS OF FOOD, BEVERAGES, MERCHANDISE AND WARES AT THE INAUGURAL RAINBOW FAIR TO BE HELD AT SPLASH PAD PARK ON SUNDAY, JUNE 9, 2024, 11:00AM-6:00PM

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from Karina Ibarra, Director of Events & Experiential Marketing, A2Z Media Group on behalf of Oakland LGBTQ Community Center. Oakland LGBTQ Community Center is one of very few, all-inclusive LGBTQ community centers in the nation, led and founded by African Americans, and the first in the state of California. Oakland LGBTQ Community Center is requesting approval for vendor sells of food, beverages, merchandise and wares at the Inaugural Rainbow Fair at Splash Pad Park on Sunday, June 9, 2024, from 11:00am-6:00pm. The applicant is aware of the additional permits required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

There is no fiscal impact to Oakland Parks, Recreation and Youth Development. Oakland LGBTQ Community Center is paying the associated rental fees for the event in the amount of \$4,605.90.

PROJECT / PROGRAM DESCRIPTION

Oakland LGBTQ Community Center is hosting an Inaugural Rainbow Fair with local vendors, selling, and showcasing their merchandise while promoting and elevating LGBTQ+ owned businesses with the district. They will feature live performances by local artists along with food vendors offering a variety of options to enhance the festival experience. The success of this event moving forward will become an important part of our organization's ability to achieve our community related objectives.

The estimated attendance is 1,500.

BACKGROUND / LEGISLATIVE HISTORY

Oakland LGBTQ Community Center is dedicated to enhancing and sustaining the well-being of lesbian, gay, bisexual, transgender, and queer (LGBTQ) individuals, our families, and allies, by providing educational, social, and health related activities, programs, and services. The Oakland LGBTQ Community Center was founded and incorporated in June of 2017. The Center was established as a 501(c)3 in February of 2018. Their goal is to become Oakland and Alameda County's network of programs and services for the LGBTQ community.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Oakland LGBTQ Community Center to have vendor sells of food, beverages, merchandise and wares at the Inaugural Rainbow Fair at Splash Pad Park on Sunday, June 9, 2024, from 11:00am-6:00pm.

Respectfully submitted,

/s/Tanya Nicholson

Prepared by:

Tanya Nicholson

Public Service Representative

/s/Zermaine Thomas

Approved by:

Zermaine Thomas

Special Events Coordinator

Attachments: Exhibit A – Oakland LGBTQ Community Center Proposal Letter

Exhibit B – Oakland LGBTQ Community Center Non-Profit Certificate (501(c)3)



February 6, 2024

Joe Hawkins and Jeffrey Myers
Oakland LGBTQ Community Center
3207 Lakeshore Blvd
Oakland, California 94610

Subject: Proposal for Rainbow Fair

Dear Parks and Recreation Advisory Commission,

We hope this letter finds you well. On behalf of the Oakland LGBTQ Community Center, we are excited to present a proposal for an upcoming event we believe will make a significant positive impact in the community.

Brief history of organization:

The Oakland LGBTQ Community Center is dedicated to enhancing and sustaining the well-being of lesbian, gay, bisexual, transgender, and queer (LGBTQ) individuals, our families and allies, by providing educational, social, and health related activities, programs and services. The Oakland LGBTQ Community Center was founded and incorporated in June of 2017, by two African American gay men, Jeff Myers and Joe Hawkins. The Center was established as a 501(c)(3) by both the IRS and the State of California in February of 2018. The creation of the Center in Oakland marks the first time in our city's history that a non-profit organization has opened a multi-ethnic, intergenerational, LGBTQ community, multi-service center. The Oakland LGBTQ Community Center is also one of very few, all-inclusive LGBTQ community centers in the nation, led and founded by African Americans, and the first in the state of California. Our goal is to become Oakland and Alameda County's premier network of programs and services for the LGBTQ community.

Overview of event:

We are pleased to announce the inaugural Rainbow Fair, an upcoming vibrant event celebrating the recent announcement by Oakland officials establishing the Lakeshore LGBTQ Cultural District and to kick off Pride Month in June. Our festival will commemorate this exciting declaration, fostering unity and pride in the LGBTQ+ community and their allies. We'll highlight valuable services the Oakland LGBTQ Community Center and Youth Club offer, along with promoting and elevating LGBTQ+-owned businesses within the district. Our goal is to create a family-friendly environment with a dedicated kids area to ensure inclusivity for all ages. We will feature live performances by local artists along with food vendors offering a variety of options to enhance the festival experience. This event will also provide an opportunity for local vendors to display and sell their products. The success of this event moving forward will become an important part of our organization's ability to achieve our community related objectives.



Request to collect funds on-site / Who will benefit from funds:

This event is free and open to the public. We will not collect funds onsite. Funds will be raised prior to the event through donations and sponsorships to benefit The Oakland LGBTQ Community Center.

Non-Profit Certificate: Submitted with application

Facility and/or Park Use Application: Submitted

Minimum Rental Payment plus Deposit: Attached

Thank you for your time and consideration. Please let us know if any additional information is needed.

Sincerely,

Joe Hawkins
CEO/ Co-founder
Oakland LGBTQ Community Center
E: joe.hawkins@oaklandlgbtqcenter.org

Jeffrey Myers
Board President/Co-founder
Oakland LGBTQ Community Center
E jeffrey.myers@oaklandlgbtqcenter.org

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

FEB 15 2018

Date:

OAKLAND LGBTQ COMMUNITY CENTER INC
C/O ALEXANDER KIM
369 13TH ST
OAKLAND, CA 94612

Employer Identification Number:
82-2258008
DLN:
17053233337017
Contact Person:
SHERRY Q WAN ID# 31052
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 23, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

OAKLAND LGBTQ COMMUNITY CENTER INC

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements