



CIVIL SERVICE BOARD MEETING MINUTES

Date: March 16, 2023

OPEN SESSION 5:30 p.m.

City Hall, One Frank H. Ogawa Plaza, Hearing Room 1

BOARD MEMBERS: Chairperson Yvonne Hudson- Harmon; Lauren Baranco; Michael Brown; Brooke Levin; Beverly A. Williams

STAFF TO THE BOARD: Ian Appleyard, HRM Director/Secretary to the Board
Tina Pruett, Human Resources Manager/Staff to the Board
Marijess De Guzman, Human Resource Technician/Staff to the Board
Malia McPherson, Attorney to the Board

OPEN SESSION AGENDA

ROLL CALL

Note: Chairperson Hudson-Harmon called the meeting to order.

1) OPEN FORUM

No speakers

2) APPROVAL OF THE MARCH 16, 2023 CIVIL SERVICE BOARD MEETING AGENDA

ACTION

45190 A motion was made by Member Baranco and seconded by Member Williams to approve the March 16, 2023 Civil Service Board Meeting Agenda with an amendment to item 3 as Election of Board Members for Vice Chair only and 6d Quarterly Update Regarding Measure Q Hiring Efforts will be listed as an action item on the April Meeting Agenda.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Levin, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

3) ELECTION OF BOARD MEMBERS AS CHAIR AND VICE CHAIR

ACTION

45191 A motion was made by Member Williams and seconded by Member Brown with an amendment to the Election of Board Members for Vice Chair only. Member Williams nominated Member Baranco to

serve as the Civil Service Board Vice Chairperson and was seconded by Member Brown to approve the appointment of Board Member Baranco to serve as Vice Chairperson to the Civil Service Board.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Levin, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

4) UPDATES, SECRETARY TO THE BOARD

INFORMATION

- Updates regarding the Ransomware Incident
- Mayor Sheng Thao’s memo regarding Hiring Freeze

5) CONSENT CALENDAR:

ACTION

- a) Approval of Provisional Appointment (1)
 - Violence Prevention Department
- b) Approval of Employee Requests for Leave of Absence (3)
 - Oakland Finance Department (1)
 - Oakland Police Department (1)
 - Oakland Public Works Department (1)
- c) Approval of Revised Classification Specifications
 - There are no revised classifications specifications this month

45192 A motion was made by Member Brown and seconded by Member Williams to approve the March 16, 2023 Consent Calendar.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Levin, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

Member Levin requested more information regarding the approval of Leave of Absence requests.

6) OLD BUSINESS:

- a) Approval of February 16, 2023 Civil Service Board Meeting Minutes

ACTION

45193 A motion was made by Member Williams and seconded by Member

Levin to approve the February 16, 2023 Regular Meeting Minutes.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Levin, Williams

Board Member Noes: None

Board Member Abstentions: None

Board Members Absent: None

- b) Determination of Schedule of Outstanding Board Items INFORMATION
- c) Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDE's and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21 INFORMATION
- ~~d) Quarterly Update Regarding Measure Q Hiring Efforts INFORMATION~~
- ~~• Request from Secretary to the Board to discontinue Quarterly Measure Q Updates~~

The item was moved to the April 20, 2023, Meeting by vote of the Board.

7) NEW BUSINESS:

- a) Approval of New Classification Specification for Tree Trimmer Crew Leader ACTION

45194 A motion was made by Member Levin and seconded by Member Williams to approve the New Classification Specification for Tree Trimmer Crew Leader

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Levin, Williams

Board Member Noes: None

Board Member Abstentions: None

Board Members Absent: None

- b) Presentation of December 2022 Semi-Annual Staffing Report INFORMATION

8) ADJOURNMENT

45195 A motion was made by Member Williams and seconded by Member Levin to adjourn the meeting.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Levin, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

NOTE: The Civil Service Board meets on the 3rd Thursday of each month. The next meeting is scheduled to be held on Thursday, April 20, 2023. All materials related to agenda items must be submitted by Thursday, April 6, 2023. For any materials over 100 pages, please also submit an electronic copy of all materials.

Submit items via email or U.S. Mail to:

City of Oakland - Civil Service Board
150 Frank H. Ogawa Plaza, 2nd floor
Oakland, CA 94612
civilservice@oaklandca.gov



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email civilservice@oaklandca.gov or call (510) 238-3112 or (510) 238-3254 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico civilservice@oaklandca.gov o llame al (510) 238-3112 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

你需要手語, 西班牙語, 粵語或國語翻譯服務嗎? 請在會議前五個工作天電郵 civilservice@oaklandca.gov

或致電 (510) 238-3112 或 (510) 238-3254 TDD/TTY