

# Sugar-Sweetened Beverage Community Advisory Board

## MINUTES TO BE APPROVED

### Regular Meeting

October 10, 2022 ■ 6:30pm-8:30pm

#### 1. Welcome and Call to Order

- Roll Call, Introductions
- Announcements
- Agenda Review and Adoption

The meeting was called to order at 6:34 pm.

Board Members present: Raphael Breines, Michelle Wong, Lisa Herrinton, Courtney Jones, Nile Taylor, Michael Hammock, Dwayne Aikens.

City Staff present: Michael Akanji

Michael announced that the annual leadership elections are scheduled for December. He also updated the Board about the City's ongoing plan to build a food hub and commercial food kitchen space at Arroyo Viejo Recreational Center. Although not directly an SSBT program, it is of interest to the Board as it helps resolve food insecurity in Oakland.

#### 2. Adopt a continuing resolution as per AB 361 establishing certain findings justifying the ongoing need for virtual meeting

Commissioner Taylor moved to adopt a continuing resolution as per AB 361. The motion was seconded by Commissioner Aikens. The motion passed.

#### 3. Open Forum

##### Public Comment:

The SSB Advisory Board welcomes you to its meetings and your interest is appreciated.

· If you wish to speak before the Board, please fill out a speaker card and hand it to the staff supporting the Board.

· If you wish to speak on a matter not on the agenda, please sign up for Open Forum and wait for your name to be called.

· If you wish to speak on a matter on the agenda, please approach the Committee when called, give your name, and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the SSB Board's jurisdiction may be addressed. Time limitations shall be at the discretion of the Chair.

*In compliance with Oakland's policy for people with chemical allergies, please refrain from wearing strongly scented products to meetings. In compliance with the American Disabilities Act, if you need assistance to participate in the meetings for the Sugar-Sweetened Beverages Community Advisory Board, please contact the Human Services Department at 510-238-3088. Notification 48 hours prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. If you have questions regarding this agenda or related materials, please contact our office at the number above.*

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There was no speaker in the Open Forum

## **4. Adoption of Prior Meeting Minutes: September 12, 2022**

Commissioner Aikens moved to approve the previous meeting minutes. Commissioner Breines seconded the motion. The motion passed. Commissioner Hammock abstained as he was not present.

## **5. Update from the City Administrator's Office on the Measure HH Revenue Status**

Staff member Michael Akanji presented the latest revenue update to the Board. \$902,211.01 is the total amount that has been received for the fiscal year i.e. the months of July and August. The Revenue Department has been invited to provide more information about the revenue collection efforts and the total projected revenue at the next meeting. The final numbers for the 2021-22 fiscal year were at \$7.3 million, which is about \$500,000 less than projected.

Commissioner Taylor inquired whether any shortfall in revenue would affect our commitment to fund our grantees and community partners. Michael pointed out that our commitments for 2023 have been accounted for as part of the two year budget cycle, and that the ultimate funding authority comes from the City Council, and so we need to ensure we are at the table when the budgeting process begins next year.

## **6. Community Grants Presentation : SOS: Meals on Wheels**

SOS have received a \$155,000 grant for the 2022 SSBT cycle, for the program "Meals that Heal" which seeks to decrease food insecurity and isolation among homebound senior clients.

Dan Ashbrook, the SOS Development Director, talked about the background and issue of food insecurity. It is currently the largest food distribution program in Alameda county, and was founded as part of a grassroots effort in 1966.

They serve 22,000 nutritious diabetic friendly low-sodium meals every month to nearly 900 Oakland homebound seniors, and the SSB funding helps ensure that they can continue to provide healthy meals, nutrition education and water bottles in addition to supplemental snacks for diabetic patients. 82% of their clients in Oakland are people of color.

## **7. Discussion on SSBT Community Partnerships**

Staff member Michael Akanji brought up a follow up conversation to the one from the previous month where several organizations had been identified who were doing the critical work of decreasing food insecurity among Oakland's most marginalized populations. While he acknowledged the Board's desire for an above-board process, the City does not possess the administrative capacity to oversee a mini-grant process. He proposed a professional services agreement with a single entity who would handle the vetting of applicants and dissemination of

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funds. Commissioner Herrinton suggested bringing in the subset of existing grantees who are already dealing in food distribution.

## **8. Committee Updates/Annual Report to Council**

Commissioner Herrinton confirmed that the Strategic Partnership committee has a meeting planned with city staff Neffertice Williams to organize a convening for our SSBT grantees. Commissioner Aikens confirmed that Commissioner Alston was at the Healthy Living Festival to promote the SSBT agenda on behalf of the Marketing committee. Commissioner Aikens suggested that a discussion lasting at least thirty minutes should take place at the next meeting around this agenda item. Staff member Michael Akanji suggested that the report to Council be submitted in early 2003 at the earliest, ahead of the budget planning process. He also presented a brief slideshow detailing the rules for the upcoming SSBT board leadership elections. The Board agreed to proceed with the established by-laws for the elections.

## **9. Agenda Items for the Next Board Meeting**

The Board members requested a full meeting to discuss the report to City Council. As such, there will be no presentation from an SSBT grantee in November.

## **10. Adjournment**

Commissioner Breines moved to adjourn the meeting. It was seconded by Commissioner Hammock. The motion passed. The meeting was adjourned at 8:05 pm.