



CITY OF OAKLAND
REQUEST FOR PROPOSAL (RFP) FOR
Professional Services for City of Oakland Head Start Program FY 2024-2029

Contract Amount: Varies, dependent on Service Area / Scope of Services

Terms: 5-year term with possible
1 year extension

Project Description: *The City of Oakland Head Starts seeks experienced and motivated non – profit organizations, private, public agencies, and others, to provide professional services to support the City’s early childhood development program (Head Start) for children prenatal through 5 years of age.*

Pre-Proposal Meeting: Tuesday, September 10, 2024 – 1:00 to 2:30PM (PST)
<https://us02web.zoom.us/j/82430106420?pwd=IwbyfZapNe4Ouea40Wz6yNn9wehsi6.1>

Proposal Submittal Deadline: Monday, September 30, 2024, by 2:00 P.M. via iSupplier.

Reminders:

- ✓ All who wish to participate in this RFP must register (at least 5 days prior to submittal due date) through iSupplier at (<https://www.oaklandca.gov/services/register-with-isupplier>) to avoid last minute submittal complications and receive addenda/updates on this RFP. For additional help registering and submitting your proposal to iSupplier please watch the user guide videos at (<https://www.oaklandca.gov/documents/isupplier-user-guides>). **Receipt of a confirmation email indicates that a proposal was successfully submitted.**
- ✓ Did not receive and invitation? Start Early with iSupplier registration. Upon completion of registration, send an email to iSupplier@oaklandca.gov listing “RFP for PROFESSIONAL SERVICES FOR CITY OF OAKLAND HEAD START PROGRAM FY 2024-2029” as the subject and request an invitation to the RFP. The Contract Analyst will add your business to the RFP invitation.
- ✓ The following policies apply to this RFP: Equal Benefits ♦ Living Wage ♦ Campaign Reform Act ♦ Professional Services Local Hire ♦ Prompt Payment ♦ Arizona Boycott ♦ Dispute Disclosure ♦ Border Wall Prohibition ♦ Sanctuary City Contracting and Investment Ordinance.

Answers to Questions:

1. **Contact Information:** The following City staffs are available to answer questions regarding this RFP.
 - a. Contract Admin: contractadmin@oaklandca.gov
 - b. Contract Compliance Officer: Sophany Hang at shang@oaklandca.gov or (510) 238-2723
2. For iSupplier related questions after registration contact iSupplier@oaklandca.gov

Asha Reed, City Clerk and Clerk of the City Council, (Friday, August 30, 2024)
The City Council reserves the right to reject all proposals.