

**LANDMARKS PRESERVATION
ADVISORY BOARD MEMBERS:**

**Ben Fu, Chair
Tim Mollette-Parks, Vice-Chair
Chris Andrews
Marcus Johnson
Alison Lenci
Craig Rice**

**LANDMARKS PRESERVATION
ADVISORY BOARD MINUTES:**

**February 6, 2023
Special Meeting: 5 PM
Via: Tele-Conference**

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MEETING CALLED TO ORDER BY: Chair Fu @ 5pm

**ROLL CALL: Haneefah Rasheed, Senior PSR
Board Members present: Fu, Johnson, Lenci, Mollette-Parks, Rice
Board Members absent: Andrews
Staff present: Catherine Payne, Haneefah Rasheed, Betty Marvin**

WELCOME BY CHAIR - Chair Fu - welcomed everyone to the meeting and asked **Acting Board Secretary Catherine Payne, to give a helpful explanation on the meeting and some pointers on how this works for everyone in attendance either by Zoom or by phone.**

By Zoom: To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to participate in public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In-Webinar.

By Phone: To comment by phone, please call on one of the listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “*9*” to request to speak when Public Comment is being taken on an eligible agenda Item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> - Joining-a-meeting-by-phone. If you have any questions, please email **Haneefah Abdur-Rasheed at: oaklandplanningcommission@oaklandca.gov**. You can also view the hearing on KTOP Live on television as well, instead of this platform if you so choose.

BOARD BUSINESS

Agenda Discussion - None

Information Reports – Board Secretary Payne – 1. in-person meetings: The city will be returning to ‘in-person’ meetings in City Hall starting, March 1, 2023, regarding the Emergency Order ending. The LPAB will start in-person meetings on, 3/06/23. Staff will keep Board Members updated on any changes

and new information. For the members of the public, the updated information will be posted on the City's website and, the LPAB webpage. **BM Johnson** – asked for any updates on parking validation. **Board Secretary Payne** - we will keep you updated; nothing is in place as of now. **BM Lenci** – will it be hybrid or in-person for people who just want to tune-in virtually. **Board Secretary Payne** – no, not currently but,

the city is working on the technology and protocol to host a virtual meeting. **BM Johnson** – asked, is there an option that we as Board members, can vote on to request that we continue with virtual meetings? **Brian Mulry, Deputy City Attorney** - Per Gov. Gavin Newsom, due to the suspension of the State Law, the Brown Act, Board and Commission members must meet in-person. **Chair Fu** – asked Board Secretary Payne, since you mentioned that this Board may be the first Board and Commission returning to in-person meetings right after the new decision, is there a possibility of rescheduling that March meeting, to allow the city more time to figure out the logistics. **Board Secretary Payne** – you can cancel a meeting if you choose to but, we have a high priority project that we are scheduling for your March agenda. Also, several other big items are coming before this Board within the next 6 months and, with that in mind, I cannot encourage to forego any meetings. We will try to get any updated information to you and the public, as quickly as possible.

Board Secretary Payne - 2. vacancies: we've had several inquiries from both the public and the LPAB members individually, about vacancies on the LPAB and, a few terms that will end soon. Staff has reached out regarding this item and was told; the re-appointments/vacancies will be handled through the Office of the Mayor. Feel free to reach out to either myself or Haneefah, if you need further help.

BM Rice – my term expires before the next meeting, and I hope to get some directions before that. I will attend the meeting as a citizen and would be happy to serve in any capacity. **Board Secretary Payne** – I will note, a Board members term is expiring and, we do have hold overs but, that would be at the discretion of the mayor's office, if they keep you as one. **Chair Fu** – asked Board Secretary Payne, at some point in the future, to update the website regarding the LPAB Board members and, when their term expires.

Board Secretary Payne – staff has been working on this to ensure we have complete information on each Board member and, will put any updated information on the website.

Board Secretary Payne – 3. streamlining minutes to action minutes: we will present this concept to you in the near future, it's much more efficient for staff. We do understand, that in the past the LPAB has indicated some interest in keeping a longer format for your minutes. We will bring an example of the Planning Commission minutes for you to consider making a change to action minutes. **Chair Fu** – will the Board have an opportunity to take a vote on the change or not change, or is this something the staff will give an update on? **Board Secretary Payne** – we are open to your ideas and any discussions you may have, regarding this item. **Chair Fu** – we will wait for the agenda item for more discussion on that.

Subcommittee Reports – None

Board Matters – None

Secretary Reports – None

OPEN FORUM – No public speakers

During this time members of the public may speak on any item of interest within the Board's jurisdiction. At the discretion of the Chair, speakers are generally limited to three minutes or less.

CONSENT CALENDAR

The Board will take a single roll call vote on the items listed below in this section. The vote will be on approval of the staff report and recommendation in each case. Members of the Board may request that any item on the Consent Calendar be singled out for separate discussion and vote.

# 1	Location:	Citywide
	Assessor’s Parcel Number:	N/A
	Proposal:	Renew The Adoption of a Resolution Determining that Conducting In-Person Meetings of the Landmarks Preservation Advisory Board And Its Committees Would Present Imminent Risks to Attendees’ Health, And Electing to Continue Conducting Meetings Using Teleconferencing In Accordance With Landmarks Preservation Advisory Board Resolution, dated October 11, 2021, and renewed at every Landmarks Preservation Advisory Board meeting thereafter, to Allow Continuation of Landmarks Preservation Advisory Board Meetings.
	Applicant:	Karen August, Secretary to the Landmarks Preservation Advisory Board
	Phone Number:	510-238-6935
	Owner:	NA
	Case File Number:	NA
	Planning Permits Required:	Renew the adoption of Resolution Pursuant to AB-361
	General Plan:	NA
	Zoning:	NA
	Environmental Determination:	Exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3) (Common Sense Exemption).
	Historic Status:	NA
	City Council District:	NA
	Status:	NA
	Staff Recommendation:	Receive public testimony and consider renewing the adoption of the Resolution
	Finality of Decision:	Decision Final.
	For further information:	Contact case planner Karen August at 510-238-6935 or by e-mail at kaugust@oaklandca.gov

PSR Rasheed – did a verbal vote – 5 ayes – 0 nays – 1 absentee. Board Secretary Payne – motion passes.

INFORMATIONAL PRESENTATIONS - None

PUBLIC HEARINGS / APPLICATIONS - None

ANNOUNCEMENTS - None

UPCOMING – None

APPROVAL OF MINUTES – Minutes will be reviewed at the next meeting.

ADJOURNMENT – 5:29pm

NEXT REGULAR MEETING: March 6, 2023

Minutes prepared by: **LaTisha Russell**