



Alameda County - Oakland Community Action Partnership (AC-OCAP)

Wednesday, February 21, 2024, 5:30pm

Joint Program Planning and Advocacy Committee Meeting:

Program Planning Committee Members Present: Angelica Gums (Chair), Council member Carroll Fife (Tonya Love)

Advocacy Committee Members Present: David Walker (Chair), Patricia Schader, Lawanda Smith (zoom), Council member Carroll Fife (Tonya Love)

Committee Members Excused: Dr. Kimberly Mayfield, Latashia Perry

Committee Members Absent: Council member Noel Gallo (Ana Tellez Witrago), William B. "Quantum" Norwood II, Schader,

Guests: Monique Rivera (Board Chair), Diana Maravilla, Felicia Medrano (Love Never Fails)

Staff: Dwight Williams, Puthea On, and Maria Huynh

A. Call to Order

Board Chair Gums called the February 21, 2024, Program Planning/Advocacy Meeting to order at 5:35pm.

B. Roll call/Determination of Quorum/Approval of Agenda

Board Chair Rivera performed roll call and quorum was established at 5:42pm.

C. Program Planning/Advocacy Retreat Plans

- David Walker (Advocacy Committee Chair): Regarding the Board Retreat Agenda's discussion, please let Angelica finish presenting and to lead during the meeting. Chair Rivera should refrain from interrupting Angelica's presentation to bring everyone up to speed on the proposed plans for the Retreat.
- Angelica and the committee members prefer Dr. Perkins and his wife as facilitators for the Retreat, but they will follow the purchasing services requirement.
- Monique suggested referring to Consultant Agenda items from 3 years ago as a guiding tool.

- Suggested items for the Board Retreat:
 - wear AC-OCAP sweatshirts,
 - provide a notebook containing statistics and fact sheet of AC-OCAP's mission and accomplishments.
- Chair David and Chair Angelica discussed one agenda item to "ask why do we belong to the AC-OCAP Board and Committees?"
 - Other responses are "to bring humanity to the Board" and "to get to know each other."
- **Strategic Plan (what/why/how) of what was accomplished and not accomplished.**
- Three Goals: bring unity, strategic plans, human connection.
- Staff Williams reminded the Committees to get three bids for the venue, facilitators, and catering service.
- David suggested moving the Board Retreat to a later date (i.e., May 4th or 11th) to make it closer to the 60th CAP anniversary.
- Patricia mentioned that Retreat needs to be approved by the Board as an Action Item; bids received; and quorum has been achieved (at least 10 Board members accepting the MS Invite).
- David suggested that we honor Ms. Green at the retreat.
- March 20, 2024, the next Joint Committee meeting - to discuss food, space, and drinks –
- Staff Williams mentioned that we need more community involvement from each board member.
- Monique suggested a doodle poll email be sent to board members regarding the Board retreat date.
- David emailed Staff On the endorsement letter for Dwight printout and for the board to review.

D. Meeting adjourned at 7:35pm, The next joint committee meeting is on March 20, 2024.