## Annual Report Planning Discussion and Ad Hoc Committee Appointments

Background: As described in the duties as set forth in Ordinance 13584 C.M.S., the Commission on Homelessness shall "publish an annual report regarding how and to what extent the City Council and Mayor have implemented" the work described in the Ordinance. To date, the Commission has not developed a report.

The scope of the report will need to be determined by the Commission after careful review of the Ordinance. Potential topics mentioned in the Ordinance include:

- Allocations of 2018 Measure W and 2020 Measure Q funds, impacts of programs funded and recommended priorities
- Biennial Fiscal Year Budget
- Homeless Encampment Management Policy
- Permanent Access to Housing Plan

Proposal: Establish an ad-hoc working group to publish an annual report. Responsibilities of the working group include but are not limited to:

- Establishing a project plan and timeline to complete the annual report
- Determining the scope and content of the annual report
- Gathering relevant data
- Providing regular project updates to the full Commission