

## Item 4c - Meeting Minutes

CITY OF OAKLAND  
PUBLIC ETHICS COMMISSION  
One Frank Ogawa Plaza (City Hall)  
Regular Commission Meeting  
Council Chambers  
Wednesday, March 8, 2023  
6:30 p.m.



DRAFT

Commissioners: Ryan Micik (Chair), Charlotte Hill (Vice-Chair), Alea Gage, Arvon Perteet, Vincent Steele, and Francis Upton IV.

Commission Staff to attend: Suzanne Doran, Acting Executive Director/Lead Analyst; Ana Lara-Franco, Commission Analyst; Simon Russell, Enforcement Chief.

City Attorney Staff: Trish Shafie, Deputy City Attorney.

### **PUBLIC ETHICS COMMISSION REGULAR MEETING MINUTES**

#### **1. Roll Call and Determination of Quorum.**

The meeting was called to order at 6:32 p.m.

Members present: Micik, Hill, Gage, Perteet, Steele, Upton IV.

Under the provision Government Code 54953, Commission Upton IV joined via telephone from Holiday Inn Rua Professor Moraes 600, Belo Horizonte, Mg - MG, 30150-370 Brazil. Technical issues prevented connecting the call to the microphone system, and Commissioner Upton's comments were not clearly audible between 6:30 and 8:15 p.m. Commissioner Upton is recorded as absent for votes taken during that time period.

Staff present: Suzanne Doran, Ana Lara-Franco, Simon Russell.

City Attorney Staff: Tricia Shafie.

#### **2. Staff and Commission Announcements.**

There were no announcements.

#### **3. Open Forum.**

Public comment: Gail Wallace. A full recording of public comments is available in the meeting video. Video recordings are posted on the meeting webpage, which may be found at [www.oaklandca.gov/pec](http://www.oaklandca.gov/pec).

### **ACTION ITEMS**

- 4. Approval of Commission Meeting Draft Minutes.**
  - a. January 11, 2023, Regular Meeting Minutes

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Public comment: None.

Hill moved, and Perteet seconded to approve the minutes.

Ayes: Micik, Hill, Perteet.

Noes: None.

Absent: Upton IV (inaudible).

Abstain: Gage and Steele were not present at the January meeting.

Vote: Failed 3-0.

b. February 15, 2023, Special Meeting Minutes

Public comment: None.

Micik moved, and Steele seconded to approve the minutes.

Ayes: Micik, Hill, Gage, Perteet, Steele.

Noes: None.

Absent: Upton IV (inaudible).

Vote: Passed 5-0.

### DISCUSSION ITEMS

#### 5. Reports on Subcommittees and Commissioner Assignments.

- a. **Executive Director Selection Subcommittee** (ad hoc, created January 11, 2023)  
– Ryan Micik (Chair), Arvon Perteet, Francis Upton IV.

Micik dissolved the committee.

- b. **Outreach Subcommittee** (ad hoc, created on June 8, 2022) – Francis Upton IV (Chair), Charlotte Hill.

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Micik dissolved the committee.

Micik created two new ad hoc subcommittees.

**Measure W Equity and Outreach Subcommittee** (ad hoc) – Charlotte Hill (Chair), Alea Gage, Vincent Steele.

**Transparency and Public Records Subcommittee** (ad hoc) - Francis Upton IV (Chair) and Arvon Perteet.

- c. **Measure W Implementation Subcommittee** (ad hoc, created December 14, 2022) – Arvon Perteet (Chair), Charlotte Hill, Francis Upton IV.

Perteet shared the subcommittee met on Monday. They received information on legal concerns related to the request for proposals (RFP) process. Micik will replace Upton on the subcommittee.

Public Comment: None

### 6. **Measure W Implementation - Oakland Fair Elections Act.**

Acting Executive Director Doran reported on activities to implement Measure W, which alters the Commission's staffing, authority, and creates a newly designed public financing program to be administered by the Public Ethics Commission, since the last regular Commission meeting.

Public comment: Gail Wallace

## **INFORMATION ITEMS**

### 7. **Disclosure and Engagement.**

Ana Lara-Franco, Commission Analyst, provided a summary of compliance with disclosure requirements, education and advice, general outreach, and data illumination activities since the last regular Commission meeting.

Public Comment: None

### 8. **Enforcement Program.**

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Simon Russell, Enforcement Chief, provided a summary of the Commission's ongoing enforcement work, including overall caseload status and enforcement-related litigation, as well as an update on complaint or case resolutions/submissions since the last regular Commission meeting.

Public Comment: None

### 9. Executive Director's Report.

Acting Executive Director Doran reported on overall priorities and PEC activities, such as budget, staffing, and PEC legislative and policy initiative not covered in other staff reports.

Public Comment: None

### 10. Future Meeting Business.

None.

Public Comment: None

## CLOSED SESSION

11. **Personnel.** Pursuant to California Government Code section 54957(b), the Commission met in Closed Session to consider the appointment or employment of the next Executive Director.

Public Comment: None

Commissioners went to closed session at 8:10 p.m.

Commissioners returned from closed session at 8:49 p.m.

The meeting adjourned at 8:50 p.m.