

Item 4 - Meeting Minutes

CITY OF OAKLAND
PUBLIC ETHICS COMMISSION
One Frank Ogawa Plaza (City Hall)
Regular Commission Meeting
Hearing Room 1
Wednesday, April 12, 2023
6:30 p.m.

DRAFT



Commissioners: Ryan Micik (Chair), Charlotte Hill (Vice-Chair), Alea Gage, Arvon Perteet, Vincent Steele, and Francis Upton IV.

Commission Staff to attend: Suzanne Doran, Acting Executive Director/Lead Analyst; Chris Gonzales, Commission Assistant; Ana Lara-Franco, Commission Analyst; Simon Russell, Enforcement Chief; Chris Nardi, Law Clerk.

City Attorney Staff: Trish Shafie, Deputy City Attorney.

PUBLIC ETHICS COMMISSION REGULAR MEETING MINUTES

1. Roll Call and Determination of Quorum.

The meeting was called to order at 6:30 p.m.

Members present: Micik, Hill, Gage, Perteet, Steele, Upton IV.

Staff present: Suzanne Doran, Chris Gonzales, Ana Lara-Franco, Chris Nardi, and Simon Russell.

City Attorney Staff: Tricia Shafie.

2. Staff and Commission Announcements.

There were no announcements.

3. Open Forum.

Public comment: *David Shor*.

A full recording of public comments is available in the meeting video. Video recordings are posted on the meeting webpage, which may be found at www.oaklandca.gov/pec.

ACTION ITEMS

4. Approval of Commission Meeting Draft Minutes.

- a. **CURE AND CORRECT:** January 11, 2023, Regular Meeting Minutes.

Public comment: None.

Upton IV moved, and Hill seconded to approve the minutes.

Ayes: Hill, Micik, Perteet, Upton IV.

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Noes: None.

Abstain: Gage, Steele.

Vote: Passed 4-0.

- b. February 27-28, 2023, Special Meeting Minutes.

Public comment: None.

Micik moved, and Steele seconded to approve the minutes.

Ayes: Micik, Hill, Gage, Perteet, Steele, Upton IV.

Noes: None.

Vote: Passed 6-0.

- c. March 8, 2023, Regular Meeting Minutes.

Public comment: None.

Micik moved, and Hill seconded to approve the minutes.

Ayes: Micik, Hill, Gage, Perteet, Steele.

Noes: None.

Abstain: Upton IV.

Vote: Passed 5-0.

5. City Attorney Salary.

The Commission discussed and took action to adjust the City Attorney salary in accordance with Oakland City Charter Section 401, as amended by Measure X.

Public comment: None.

Perteet moved, and Upton IV seconded to approve the resolution recommending the salary adjustment for the City Attorney.

Ayes: Micik, Hill, Gage, Perteet, Steele, Upton IV.

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Noes: None.

Vote: Passed 6-0.

6. City Auditor Salary.

The Commission discussed and took action to adjust the City Auditor salary in accordance with Oakland City Charter Section 403, as amended by Measure.

Public comment: None.

Micik moved, and Hill seconded to approve the resolution recommending the salary adjustment for the City Auditor.

Ayes: Micik, Hill, Gage, Perteet, Steele, Upton IV.

Noes: None.

Vote: Passed 6-0.

7. Lobbyist Registration and Late Filing Fees.

The Commission discussed staff's recommendation that an annual Lobbyist Registration fee and late filing fees be added to the Master Fee Schedule, effective January 2024.

Public comment: None.

Micik moved, and Steele seconded to approve the staff recommendation that an annual Lobbyist Registration fee and late filing fees be added to the Master Fee Schedule, effective January 2024.

Ayes: Micik, Hill, Gage, Perteet, Steele, Upton IV.

Noes: None.

Vote: Passed 6-0.

DISCUSSION ITEMS

8. Executive Director Recruitment.

Micik shared updates on the recruitment of the new Executive Director and will make an announcement in next month's meeting, May 10, 2023. Hill acknowledged and thanked Micik

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for all the work that had been done for the Executive Director recruitment and thanked the staff.

9. Reports on Subcommittees and Commissioner Assignments.

- a) **Transparency and Public Records Subcommittee** (ad hoc, created March 8, 2023) - Francis Upton IV (Chair) and Arvon Perteet.

Upton IV I shared that the subcommittee did not meet but received an update and information from staff. The subcommittee plans to meet before the next meeting.

Public comment: None.

- b) **Measure W Equity and Outreach Subcommittee** (ad hoc, created on March 8, 2023) – Charlotte Hill (Chair), Alea Gage, Vincent Steele.

Hill shared that the subcommittee met with staff to discuss subcommittee goals and is developing Measure W talking points and an outreach plan outline.

Public comment: None.

- c) **Measure W Implementation Subcommittee** (ad hoc, created December 14, 2022) – Arvon Perteet (Chair), Ryan Micik, Charlotte Hill.

Perteet shared that the subcommittee did not meet but received an update from Acting Executive Director Doran, and noted that we are waiting for an update on our budget proposal, which will greatly influence the implementation process.

Public comment: None.

10. Measure W Implementation - Oakland Fair Elections Act.

Acting Executive Director Suzanne Doran provided an update on the Measure W implementation.

Public Comment: None.

INFORMATION ITEMS

11. Disclosure and Engagement.

Commission Analyst Ana Lara-Franco provided a summary of compliance with disclosure requirements, education and advice, general outreach, and data illumination activities since the last regular Commission meeting.

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Public Comment: None.

12. Enforcement Program.

Enforcement Chief Simon Russell provided a summary of the Commission's ongoing enforcement work, including overall caseload status and enforcement-related litigation, as well as an update on complaint or case resolutions/submissions since the last regular Commission meeting.

Public Comment: None.

13. Executive Director's Report.

Acting Executive Director Suzanne Doran reported on overall priorities and PEC activities, such as budget, staffing, and PEC legislative and policy initiative not covered in other staff reports.

Public Comment: None.

14. Future Meeting Business.

Perteet expressed concern that communications with outside organizations could provide information outside of the City procurement process and inadvertently provide advantage to potential vendors for Measure W implementation and noted the subcommittee's intention to keep the process transparent.

Public Comment: None.

The meeting adjourned at 7:53 p.m.