

Chapter 3.16 - CONFLICT OF INTEREST CODE

Sections:

3.16.010 - Conflict of interest code.

The Political Reform Act, Government Code Section 81000, et seq. requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are incorporated by reference and, along with Appendix A, set out at the end of this chapter, in which employees, members and consultants are designated, and Appendix B, set out at the end of this chapter, in which disclosure categories are set forth, constitute the conflict of interest code of the city.

This conflict of interest code of the city so adopted replaces any conflict of interest code the city previously had in effect.

(Ord. 11562 § 1, 1993)

3.16.020 - Place of filing.

Designated employees, members and consultants shall file statements of economic interests with the Oakland City Clerk, who shall be and perform the duties of filing officer for the city.

(Ord. 11562 § 2, 1993)

3.16.030 - Effective date—Filing of disclosure statements.

The effective date of this conflict of interest code and the appendices attached hereto shall be April 1, 1993. The initial disclosure statements to be filed under this code shall be filed by April 30, 1993, and thereafter, the annual statements shall be due for filing by April 1st of each year.

(Ord. 11562 § 3, 1993)

Appendix A

City of Oakland

Conflict of Interest Code

List of Designated Positions

| All Citywide Agency, Department, Directors | Disclosure Category |
|---|---------------------|
| Chief of Fire | 1 |
| Chief of Police | 1 |
| City Clerk | 1 |
| Director of Animal Services | 1 |
| Director of Contract and Purchasing | 1 |
| Director of Economic and Workforce Development | 1 |
| Director of Finance | 1 |
| Director of Housing and Community Development | 1 |
| Director of Human Resources Management | 1 |
| Director of Human Services | 1 |
| Director of Information Technology | 1 |
| Director of Library Services | 1 |
| Director of Oakland Parks, Recreation and Youth Development | 1 |
| Director of Planning and Building | 1 |
| Director of Public Works | 1 |
| Director of Race and Equity | 1 |
| Director of Transportation | 1 |

| | |
|--|---|
| Director of Department of Violence Prevention | 1 |
| Executive Director, Community Police Review Agency | 1 |
| Executive Director, Public Ethics Commission | 1 |
| Consultants * | 1 |

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions

City Administrator's Office/Administration

| Job Title | Disclosure Category |
|--|---------------------|
| Administrative Assistant to the City Administrator | 13 |
| Assistant to the City Administrator | 1 |
| Assistant City Administrator | 1 |
| City Administrator Analyst | 4 |
| Deputy City Administrator | 1 |

| | |
|---|----|
| Executive Assistant to Assistant City Administrator | 13 |
| Executive Assistant to City Administrator | 13 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Finance Department

| Job Title | Disclosure Category |
|---|---------------------|
| Accountant III | 13 |
| Accountant Supervisor | 13 |
| Assistant Budget Administrator | 1 |
| Assistant Revenue and Tax Administrator | 1 |
| Assistant to the Director | 1 |
| Assistant Treasury Administrator | 1 |

| | |
|--|----|
| Budget Administrator | 1 |
| Budget and Management Analyst | 13 |
| Budget and Management Analyst, Principal | 13 |
| Budget and Management Analyst, Senior | 13 |
| Budget Director | 1 |
| Buyer | 1 |
| Controller | 1 |
| Controller, Assistant | 1 |
| Executive Assistant | 1 |
| Finance Manager | 1 |
| Financial Analyst | 13 |
| Investment Officer | 1 |
| Purchasing Supervisor | 1 |
| Revenue and Tax Administrator | 1 |
| Revenue Analyst | 13 |
| Revenue Analyst, Principal | 1 |
| Revenue Operations Supervisor | 13 |
| Systems Accountant III | 13 |
| Tax Auditor II | 13 |

| | |
|----------------------------|----|
| Tax Auditor III | 13 |
| Tax Enforcement Officer II | 13 |
| Treasury Administrator | 1 |
| Treasury Analyst III | 13 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Information Technology Department

| Job Title | Disclosure Category |
|-----------------------------------|---------------------|
| Administrative Analyst I | 13 |
| Administrative Analyst II | 13 |
| Administrative Services Manager I | 1 |
| Assistant to the Director | 1 |

| | |
|-------------------------------------|----|
| Database Administrator | 13 |
| Executive Assistant to the Director | 1 |
| Help Desk Supervisor | 13 |
| Information Systems Administrator | 13 |
| Information Systems Manager I | 1 |
| Information Systems Manager II | 1 |
| Information Systems Supervisor | 13 |
| Manager, Information Systems | 1 |
| Network Architect | 13 |
| Project Manager II | 1 |
| Project Manager III | 1 |
| Reprographic Shop Supervisor | 13 |
| Spatial Data Analyst III | 13 |
| Telecommunication Systems Engineer | 13 |
| Telecommunications Electrician, Sr. | 13 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Police Review Agency

| Job Title | Disclosure Category |
|---------------------------|---------------------|
| Complaint Investigator II | 2 |
| Policy Analyst | 2 |
| Consultants * | 1 |

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The City Administrator or his/her designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Public Ethics Commission Department

| Job Title | Disclosure Category |
|-------------------|---------------------|
| Deputy Director | 1 |
| Ethics Analyst I | 2 |
| Ethics Analyst II | 2 |
| Investigator | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; City Administrator's Office/Contracts and Compliance

| Job Title | Disclosure Category |
|--------------------------------------|-----------------------|
| Administrative Analyst II | 4,5,6,7,8,10,12,14,15 |
| Administrative Services Manager I | 1 |
| Contract Compliance Field Technician | 4,5,6,7,8,10,12,14,15 |

| | |
|-------------------------------------|-----------------------|
| Contract Compliance Officer | 4,5,6,7,8,10,12,14,15 |
| Contract Compliance Officer, Senior | 4,5,6,7,8,10,12,14,15 |
| Job Developer | 4,5,6,7,8,10,12,14,15 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Economic and Workforce Development Department

| Job Title | Disclosure Category |
|------------------------------------|---------------------|
| Accountant II | 2 |
| Accountant III | 2 |
| Administrative Analyst II | 1 |
| Administrative Services Manager II | 1 |
| City Administrator Analyst | 1 |

| | |
|---|---|
| Deputy Director, Economic and Workforce Development | 1 |
| Development/Redevelopment Area Manager | 1 |
| Executive Assistant | 1 |
| Graphic Design Specialist | 2 |
| Management Assistant | 1 |
| Manager, Cultural Affairs | 1 |
| Manager, Real Estate Services | 1 |
| Marketing Program Coordinator | 1 |
| Program Analyst I | 2 |
| Program Analyst I, PPT | 2 |
| Program Analyst II | 2 |
| Program Analyst II, PPT | 2 |
| Program Analyst III | 2 |
| Project Manager | 1 |
| Project Manager III | 1 |
| Real Estate Agent | 1 |
| Special Events Coordinator | 2 |
| Urban Economic Analyst I | 1 |
| Urban Economic Analyst II | 1 |

| | |
|-------------------------------------|---|
| Urban Economic Analyst III | 1 |
| Urban Economic Analyst III, PPT | 1 |
| Urban Economic Analyst IV | 1 |
| Urban Economic Analyst, IV Projects | 1 |
| Urban Economic Coordinator | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; City Administrator's Office/Public Information Office

| Job Title | Disclosure Category |
|-------------------------------|---------------------|
| Public Information Officer II | 13 |
| Project Manager III | 1 |
| Consultants | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; City Administrator's Office/Animal Services

| Job Title | Disclosure Category |
|---------------------------|---------------------|
| Assistant to the Director | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; City Administrator's Office/Equal Opportunity Programs

| Job Title | Disclosure Category |
|--|---------------------|
| Equal Employment Opportunities Officer | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Department of Race and Equity

| Job Title | Disclosure Category |
|-------------------|---------------------|
| Program Analyst I | 13 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Department of Violence Prevention

| Job Title | Disclosure Category |
|---------------------------|---------------------|
| Administrative Analyst II | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Housing and Community Development Department

| Job Title | Disclosure Category |
|---------------------------|---------------------|
| Administrative Analyst I | 1 |
| Administrative Analyst II | 1 |

| | |
|---|---|
| Administrative Services Manager I | 1 |
| Community Development Program Coordinator | 1 |
| Deputy Director | 1 |
| Development/Redevelopment Program Manager | 1 |
| Employment Services Supervisor | 1 |
| Executive Assistant to the Director | 1 |
| Hearing Officer | 1 |
| Home Management Counselor II | 1 |
| Home Management Counselor III | 1 |
| Housing Development Coordinator I | 1 |
| Housing Development Coordinator III | 1 |
| Housing Development Coordinator IV | 1 |
| Loan Servicing Administrator | 1 |
| Loan Servicing Specialist | 1 |
| Management Assistant | 1 |
| Mortgage Advisor | 1 |
| Program Analyst I | 1 |
| Program Analyst II | 1 |
| Program Analyst III | 1 |

| | |
|----------------------------|---|
| Program Manager | 1 |
| Project Manager II | 1 |
| Project Manager III | 1 |
| Rehabilitation Advisor III | 1 |
| Senior Hearing Officer | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Department of Transportation

| Job Title | Disclosure Category |
|-----------------------------------|---------------------|
| Administrative Services Manager I | 1 |
| Agency Administrative Manager | 1 |
| Architectural Associate | 1 |

| | |
|-------------------------------------|---|
| Assistant Director | 1 |
| Assistant to the Director | 1 |
| Business Analyst II | 1 |
| Chief of Party | 1 |
| Capital Improvement Program Manager | 1 |
| City Land Surveyor | 1 |
| Construction Inspector Supervisor | 1 |
| Disability Access Coordinator | 1 |
| Electrical Engineer III | 1 |
| Electrical Services Manager | 1 |
| Engineer, Civil (Office) | 1 |
| Executive Assistant | 1 |
| Manager, Support Services | 1 |
| Manager, Technology Program | 1 |
| Principal Civil Engineer | 1 |
| Program Analyst II | 1 |
| Program Analyst III | 1 |
| Project Manager | 1 |
| Project Manager II | 1 |

| | |
|-------------------------------------|---|
| Public Works Operations Manager | 1 |
| Public Works Supervisor I | 1 |
| Public Works Supervisor II | 1 |
| Supervising Civil Engineer | 1 |
| Transportation Engineer | 1 |
| Supervising Transportation Engineer | 1 |
| Support Services Supervisor | 1 |
| Transportation Planner, I | 1 |
| Transportation Planner, II | 1 |
| Transportation Planner, III | 1 |
| Transportation Planner, Senior | 1 |
| Consultants * | 1 |

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Conflict of Interest Code

List of Designated Positions ;h1; Planning and Building Department

| Job Title | Disclosure Category |
|---|---------------------|
| Administrative Analyst II | 1 |
| Administrative Services Manager I | 1 |
| Assistant Director, Planning and Building | 1 |
| Business Analyst IV | 1 |
| Deputy Director, Building Official | 1 |
| Engineer Assistant I (Office) | 1 |
| Engineer Assistant II (Office) | 1 |
| Engineer, Civil (Office) | 1 |
| Engineer, Civil Principal | 1 |
| Engineer, Civil, Supervising (Office) | 1 |
| Management Assistant | 1 |
| Manager, Zoning | 1 |
| Permit Technician I | 1 |
| Permit Technician II | 1 |
| Planner | 1 |
| Planner II | 1 |
| Planner II, Design Review | 1 |

| | |
|---|---|
| Planner III | 1 |
| Planner III, Historical Preservation | 1 |
| Planner III, PPT | 1 |
| Planner IV | 1 |
| Planner IV, PPT | 1 |
| Planner V | 1 |
| Planning Investigator | 1 |
| Principal Inspection Supervisor | 1 |
| Process Coordinator II | 1 |
| Process Coordinator III | 1 |
| Project Manager I | 1 |
| Project Manager II | 1 |
| Senior Construction Inspector (Office) | 1 |
| Specialty Combination Inspector | 1 |
| Specialty Combination Inspector, Senior | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Human Resources Management Department

| Job Title | Disclosure Category |
|---------------------------------------|---------------------|
| Administrative Analyst II | 12 |
| Administrative Services Manager II | 1 |
| Assistant Director | 1 |
| Benefits Analyst | 15 |
| Benefits Coordinator | 15 |
| Budget and Operations Analyst III | 12,15 |
| Disability Benefits Coordinator | 15 |
| Employee Fleet and Safety Coordinator | 15 |
| Equal Opportunity Specialist | 2 |
| Executive Assistant | 12 |
| Human Resource Analyst (CONF) | 13, 14 |
| Human Resource Analyst, Principal | 1 |

| | |
|--------------------------------------|--------|
| Human Resource Analyst, Senior | 13, 14 |
| Human Resource Operations Supervisor | 13, 14 |
| Manager, Claims and Risk | 1 |
| Principal Employee Relations Analyst | 1 |
| Program Analyst III | 12 |
| Safety and Loss Control Specialist | 15 |
| Training Coordinator | 13, 14 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Human Services Department

| Job Title | Disclosure Category |
|------------------------------------|---------------------|
| Administrative Services Manager II | 1 |

| | |
|---|---------------|
| Assistant to the Director | 1 |
| Case Manager II | 4, 11 |
| Children and Youth Services Manager | 1 |
| Cook, Supervising | 4, 13 |
| Community Housing Services Manager | 1 |
| Early Childhood and Family Services Manager | 1 |
| Head Start Program Coordinator | 4, 5, 10, 11 |
| Head Start Program Supervisor | 1 |
| Nurse Case Manager | 4, 11 |
| Manager, Human Services | 1, 4, 13, 14 |
| Senior Services Supervisor | 4, 11, 13, 14 |
| Supervising Case Manager | 4, 11 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Oakland Parks, Recreation, and Youth Development Department

| Job Title | Disclosure Category |
|------------------------------------|---------------------|
| Administrative Services Manager II | 1 |
| Assistant Director | 1 |
| Recreation General Supervisor | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Office of the City Attorney

| Job Title | Disclosure Category |
|--------------------------|---------------------|
| Accountant (all classes) | 4 |
| City Attorney, Assistant | 1 |

| | |
|---|---|
| Claims Investigator (all classes) | 1 |
| Deputy City Attorney (all classes) | 1 |
| Executive Assistant to Assistant City Attorney | 1 |
| Executive Assistant to City Attorney | 1 |
| Information System Administrator | 1 |
| Information Systems Specialist II | 1 |
| Legal Administrative Assistant | 1 |
| Legal Administrative Assistant, Supervising | 1 |
| Legal Support Supervisor | 1 |
| Manager, Agency Administrative | 1 |
| Manager, Legal Administrative Services | 1 |
| Neighborhood Law Corps Attorney (Exempt Limited Duration) | 1 |
| Open Government and Legal Services Coordinator | 1 |
| Paralegal | 1 |
| Public Service Representative | 1 |
| Special Counsel | 1 |
| Special Counsel Labor and Employment | 1 |
| Consultants * | 1 |

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The City Attorney or his/her designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Attorney or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Office of the City Auditor

| Job Title | Disclosure Category |
|---|---------------------|
| Assistant City Auditor | 1 |
| Executive Assistant to the City Auditor | 1 |
| Performance Audit Manager | 1 |
| Performance Auditor | 1 |
| Performance Auditor, Senior | 1 |
| Consultants * | 1 |

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The City Auditor or his/her designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Auditor or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Office of the City Clerk

| Job Title | Disclosure Category |
|------------------------------------|---------------------|
| Assistant City Clerk | 1 |
| Cable TV Operations Chief Engineer | 1 |
| City Wide Records Manager | 1 |
| Legislative Recorder | 1 |
| Management Assistant | 1 |
| Operations and Production Manager | 1 |
| Consultants * | 1 |

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City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Office of the City Council

| Job Title | Disclosure Category |
|-------------------------------------|---------------------|
| City Council Constituent Liaison | 1 |
| City Council Policy Analyst | 1 |
| City Council PSE 14 | 1 |
| City Council PSE 51 | 1 |
| Executive Assistant to City Council | 1 |
| Legislative Analyst | 1 |
| Consultants * | 1 |

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Council or its designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Council or its designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Fire Department

| Job Title | Disclosure Category |
|----------------|---------------------|
| Accountant II | 1 |
| Accountant III | 1 |

| | |
|--|------|
| Administrative Services Manager I | 2 |
| Assistant Chief of Fire | 1 |
| Assistant Fire Marshal (Civilian) | 1 |
| Assistant Fire Marshal (Sworn) | 1 |
| Battalion Chief | 2 |
| Business Analyst I | 4 |
| Captain of Fire | 2,16 |
| Deputy Fire Chief | 1 |
| Emergency Planning Coordinator | 2 |
| Emergency Planning Coordinator, Senior | 1 |
| Emergency Services Coordinator (Medical) | 1 |
| Emergency Services Manager (OES) | 1 |
| Emergency Services Manager, Assistant | 1 |
| Executive Assistant to Agency Director | 1 |
| Fire Communications Manager | 1 |
| Fire Communications Supervisor | 4 |
| Fire Division Manager | 1 |
| Fire Equipment Technician | 4,16 |
| Fire Investigator | 1 |

| | |
|--|---|
| Fire Marshal, Non-Sworn | 1 |
| Fire Personnel Operations Specialist | 1 |
| Fire Prevention Inspector (Civilian) | 1 |
| Fire Protection Engineer/Plan Check Engineer | 1 |
| Fire Suppression District Inspector | 1 |
| First Safety Education Coordinator | 4 |
| Hazardous Materials Inspector II | 1 |
| Hazardous Materials Program Supervisor | 1 |
| Management Assistant | 1 |
| Office Manager | 1 |
| Payroll Personnel Clerk III | 1 |
| Program Analyst I | 4 |
| Program Analyst II | 4 |
| Vegetation Management Supervisor | 1 |
| Consultants * | 1 |

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a

statement of the extent of disclosure requirements. The City Administrator or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Oakland Public Library Department

| Job Title | Disclosure Category |
|--------------------------------------|---------------------|
| Administrative Services Manager II | 1 |
| Archivist | 1 |
| Associate Director, Library Services | 1 |
| Curator of History, Chief | 1 |
| Executive Assistant to the Director | 1 |
| Management Assistant | 1 |
| Museum Project Coordinator | 1 |
| Office Manager | 1 |
| Public Information Officer II | 1 |
| Supervising Librarian | 1 |
| Consultants * | 1 |

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Office of the Mayor

| Job Title | Disclosure Category |
|---|---------------------|
| Administrative Assistant to the Mayor | 1 |
| Assistant to the Mayor | 1 |
| Chief of Staff | 1 |
| Community Services Director | 1 |
| Deputy Chief of Staff | 1 |
| Mayor's Communications Director | 1 |
| Policy Director, Art Spaces | 1 |
| Policy Director, Education | 1 |
| Policy Director, Equity and Strategic Partnership | 1 |
| Policy Director, Housing Security | 1 |
| Policy Director, Transportation | 1 |
| Special Assistant to the Mayor | 1 |

| | |
|-------------------|---|
| Special Assistant | 1 |
| Consultants * | 1 |

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The Mayor or his/her designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Mayor or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Police Department

| Job Title | Disclosure Category |
|---|---------------------|
| Administrative Analyst II | 1 |
| Administrative Analyst II (False Alarm Program) | 1 |
| Administrative Services Manager II | 1 |
| Alcoholic Beverage Action Team Regulators | 1 |
| Assistant Chief of Police | 1 |
| Captain of Police (All) | 1 |
| Captain of Police (Area 1) | 1 |
| Captain of Police (Area 2) | 1 |

| | |
|--|---|
| Captain of Police (Area 3) | 1 |
| Captain of Police (Area 4) | 1 |
| Captain of Police (Area 5) | 1 |
| Captain of Police (Bureau of Services) | 1 |
| Captain of Police (Ceasefire) | 1 |
| Captain, Criminal Investigations Division | 1 |
| Captain, Internal Affairs Division | 1 |
| Captain, Special Operations Division | 1 |
| Captain, Training Division | 1 |
| Chief of Staff | 1 |
| Commercial Vehicle Enforcement Officers | 1 |
| Commercial Vehicle Enforcement Supervisor | 1 |
| Deputy Chief of Police (All) | 1 |
| Deputy Chief, Bureau of Field Operations 1 | 1 |
| Deputy Chief, Bureau of Field Operations 2 | 1 |
| Deputy Chief, Bureau of Investigations | 1 |
| Deputy Director, Bureau of Services | 1 |
| Manager, Crime Laboratory | 1 |
| Manager, Fiscal Services Division | 1 |

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|--|---|
| Manager, Police Communications Division | 1 |
| Police Communications Dispatcher, Senior | 1 |
| Police Communications Supervisor | 1 |
| Police Property Specialist | 1 |
| Police Services Manager I | 1 |
| Sergeant of Police (PERS), Special Operations Section | 1 |
| Special Events Coordinator, Special Operations Section | 1 |
| Consultants * | 1 |

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

City of Oakland

Conflict of Interest Code

List of Designated Positions ;h1; Oakland Public Works Department

| Job Title | Disclosure Category |
|----------------|---------------------|
| Accountant III | 13 |

| | |
|--|----|
| Administrative Service Manager I | 1 |
| Administrative Services Manager II | 1 |
| Agency Administrative Manager | 1 |
| Architectural Assistant | 7 |
| Assistant Director, Public Works | 1 |
| Budget and Grants Administrator | 13 |
| Budget and Operations Analyst III | 1 |
| Building Services Manager | 1 |
| Business Analyst III | 13 |
| Capital Improvement Program Manager | 1 |
| Capital Improvement Project Coordinator | 1 |
| Capital Improvement Project Manager | 1 |
| Clean Community Supervisor | 1 |
| Construction and Maintenance Supervisor, I | 6 |
| Construction Inspector Supervisor | 1 |
| Construction Inspector Supervisor II | 1 |
| Electrical Engineer II | 1 |
| Engineer, Civil (Field) | 1 |
| Engineer, Civil (Office) | 1 |

| | |
|-----------------------------------|---|
| Environmental Enforcement Officer | 1 |
| Environmental Program Specialist | 1 |
| Environmental Programs Supervisor | 1 |
| Environmental Services Manager | 1 |
| Equipment Services Manager | 1 |
| Equipment Services Superintendent | 1 |
| Equipment Supervisor | 1 |
| Executive Assistant | 1 |
| Facilities Complex Manager | 6 |
| Fleet Specialist | 1 |
| Management Assistant | 1 |
| Manager, Park Services | 1 |
| Manager, Support Services | 1 |
| Manager, Sustainability Program | 1 |
| Manager, Technology Program | 1 |
| Park Supervisor II | 1 |
| Principal Civil Engineer | 1 |
| Program Analyst II | 1 |
| Program Analyst III | 1 |

| | |
|--|----|
| Project Manager II | 1 |
| Public Information Officer II | 13 |
| Public Works Operations Manager | 1 |
| Public Works Supervisor I | 1 |
| Public Works Supervisor II | 1 |
| Recycling Specialist, Senior | 1 |
| Solid Waste Recycling Program Supervisor | 1 |
| Supervising Civil Engineer | 1 |
| Support Services Supervisor | 1 |
| Tree Supervisor II | 1 |
| Watershed Program Supervisor | 1 |
| Consultants * | 1 |

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

Conflict of Interest Code

List of Designated Positions

| Boards and Commissions | Disclosure Category |
|--|---------------------|
| Affordable Housing and Infrastructure Bond Oversight Committee | 1 |
| Bicyclist and Pedestrian Advisory Commission | 1 |
| Budget Advisory Committee | 1 |
| Business Tax Board of Review | 1 |
| Cannabis Regulatory Commission | 1 |
| Central East Oakland Community Development District Board | 1 |
| Central Oakland Community Development District Board | 1 |
| Children's Fairyland Board of Trustees | 1 |
| Civil Service Board | 1 |
| Commission on Aging | 1 |
| Commission on Homelessness | 1 |
| Commission on Persons with Disabilities | 1 |
| Community Action Partnership Administrating Board | 1 |
| Community Policing Advisory Board | 1 |
| Cultural Affairs Commission | 1 |
| Downtown Oakland Senior Center Advisory Council | 1 |
| East Oakland Senior Center Advisory Council | 1 |

| | |
|---|---|
| Eastlake/San Antonio/Chinatown Community Development District Board | 1 |
| Elmhurst Community Development District Board | 1 |
| Fruitvale/San Antonio Community Development District Board | 1 |
| Head Start Advisory Panel | 1 |
| Housing and Residential Rent and Relocation Board | 1 |
| Landmarks Preservation Advisory Board | 1 |
| Library Advisory Commission | 1 |
| Mayor's Safety and Services Violence Prevention Oversight Commission | 1 |
| North Oakland Community Development District Board | 1 |
| North Oakland Senior Center Advisory Council | 1 |
| Oakland Fund for Children and Youth, Planning and Oversight Committee | 1 |
| Oakland Housing Authority Board of Commissioners | 1 |
| Parks and Recreation Advisory Commission | 1 |
| Police and Fire Retirement System Board | 1 |
| Police Commission | 1 |
| Privacy Advisory Commission | 1 |
| Public Art Advisory Committee | 1 |

| | |
|---|---|
| Public Ethics Commission | 1 |
| Redistricting Committee | 1 |
| Senior Center Advisory Board | 1 |
| Sugar Sweetened Beverage Community Advisory Board | 1 |
| Violence Prevention and Oversight Committee (Measure Y) | 1 |
| West Oakland Senior Center Advisory Council | 1 |
| Western Oakland Community Development District Board | 1 |
| Workforce Investment Board | 1 |
| Consultants * | 1 |

Please note that only a business entity or any parent, subsidiary or otherwise related business entity that has an interest in real property in the City of Oakland or does business or plans to do business in the jurisdiction or has done business within the jurisdiction at any time during the two (2) years prior to the filing of any statement is to be reported. Also, only real property located in the jurisdiction is to be reported. Finally, income, including a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two (2) years prior to the filing of any statement is to be reported.

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

(Ord. No. 13522, § 2(att.), 2-26-2019; Ord. No. 13142, § 1, 1-22-2013)

Editor's note— Ord. No. 13142, § 1, adopted January 22, 2013, repealed and reenacted Appendix A in its entirety to read as herein set out. Formerly, Appendix A pertained to similar subject matter, and derived from Ord. No. 11562, Appx. A (part), adopted 1993; Ord. No. 11951, Appx. A (part), adopted 1997; Ord. No. 11979, Appx. A (part), adopted 1997; Ord. No. 12014, § 1, adopted 1997; Ord. No. 12028, § 1, adopted 1998; Ord. No. 12105, §§ 1, 2, adopted 1998; Ord. No. 12127, Appx. A (part), adopted 1999; Ord. No. 12165, Appx. A (part), adopted 1999; Ord. No. 12228, Appx. A (part), adopted 2000; Ord. No. 12305, §§ 1, 2, adopted 2001; Ord. No. 12458, §§ 1, 2, adopted 2002; Ord. No. 12549, § 1, adopted 2003; Ord. No. 12650, § 1 (part), adopted 2005; Ord. No. 12783, § 1 (part), adopted 2007; Ord. No. 12845, § 1, adopted 2007; Ord. No. 12990, § 1, adopted February 2, 2010, and Ord. No. 13075, § 1, adopted July 5, 2011.

Appendix B

Master List of Disclosure Categories

Specification Sheet

Reportable Investments, Interests in Real Property and Income

Conflict of Interest Code

City of Oakland

"Unit" as used in this text means the particular department, board, commission, office or other entity using the disclosure category.

"Used by" for a board or commission under Disclosure Category 4, refers to investments and business positions in business entities, and sources of income from entities providing supplies, services, equipment or machinery of the type used by the unit(s) to whom the board or commission provides advice.

Please note that only a business entity or any parent, subsidiary or otherwise related business entity that has an interest in real property in the City of Oakland or does business or plans to do business in the jurisdiction or has done business within the jurisdiction at any time during the two (2) years prior to the filing of any statement is to be reported. Also, only real property located in the jurisdiction is to be reported. Finally, income, other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two (2) years prior to the filing of any statement is to be reported. ;h1; **Disclosure Categories:**

1. All investments and business positions in business entities, sources of income and interests in real property.
2. Investments and business positions in business entities, and all sources of income.
3. Interests in real property.
4. Investments and business positions in business entities, and sources of income from

entities providing supplies, services, equipment or machinery of the type used by the designated employee's unit, the designated employee's board or commission or panel, or the City department that the designated employee's board or commission advises.

5. Investments and business positions in and income from entities, which are book outlets, vendors or providers of business services.
6. Investment and business positions in business entities, and income from sources engaged in construction supplies, building supplies or material supplies.
7. Investments and business positions in business entities, and income from sources engaged in construction or development.
8. Investments and business positions in business entities, and income from sources engaged in the construction of public works projects.
9. Investments and business positions in business entities, and income from business entities of the type to provide bids, supplies, vehicles and equipment.
10. Investments and business positions in business entities, and source of income, which provide services and supplies of the type used in training activities.
11. Investments and business positions in, and income from business entities engaged in providing medical service or facilities of the type used by the City.
12. Investments and business positions in, and income from business entities supplying or manufacturing electronic equipment, supplies or services of the type utilized by the designee's unit.
13. Investments and business positions in, and income from business entities providing supplies, services equipment or machinery of the type used by the City.
14. Investments and business positions in, and income from employment agencies or entities, which provide employment or pre-employment services. Services include, but are not limited to, provision of temporary employees, testing, training, consulting, job classification studies and salary surveys.
15. Investments and business positions in, and income from business entities, which are of the type to provide any of the various types of employee insurance coverage or actuarial services.
16. Investments and business positions in business entities, and income from sources, which supply or manufacture firefighting equipment or supplies.
17. Investments and business positions in, and income from business entities which within the last twelve (12) months have contracted, or in the future foreseeably may contract with the Oakland Housing Authority to provide services, supplies, materials, machinery or equipment to the Oakland Housing Authority.
18. Income from any source which within the last twelve (12) months has contracted, or in

the future may foreseeably contract with the Oakland Housing Authority to provide services, supplies, materials, machinery or equipment to the Oakland Housing Authority.

(Ord. No. 13522, § 2(att.), 2-26-2019; Ord. No. 13142, § 1, 1-22-2013; Ord. No. 12990, § 2, 2-2-2010; Ord. 12845 Appx. B, 2007; Ord. 12783 § 1(part), 2007; Ord. 11562 Appx. B, 1993)

Appendix C

**CITY OF OAKLAND DEFERRED COMPENSATION PLAN POSITIONS THAT MANAGE PUBLIC INVESTMENTS
FOR PURPOSES OF SECTION 87200 OF THE GOVERNMENT CODE
(GOVERNMENT CODE SECTION 87314)**

| | Disclosure Category |
|--|---------------------|
| Deferred Compensation Plan Committee Members | 1 |

(Ord. No. 13142, § 1, 1-22-2013)