



Planning and Building Department Permit Center  
250 Frank H. Ogawa Plaza 2<sup>nd</sup> Floor, Suite  
2114 Oakland, CA 94612

# **SUBMITTAL REQUIREMENTS**

## **FOR**

# **GRADING PERMIT APPLICATIONS**

(Oakland Municipal Code Chapter 15.04.3.2065, Section 1802B.3 Permit—Items to Include in Application)

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The application for a Grading Permit must include *all the following item*:

- 1. **Application Form (needs to be completed, except for City signatures)**
- 2. **Vicinity Map, Site Map and Grading Plan (include adequate cross-section and quantity calculations). (Section 1802B.5, 1802B.6)**
- 3. **Erosion & Sedimentation Control Plan. (Section 1802B.7)**
- 4. **Statement(s) of the Civil Engineer(s) in Responsible Charge. (Section 1802B.8)**
- 5. **Soils Report. (Section 1802B.16)**
- 6. **A landscape addendum to the erosion and sediment control plans by a licensed landscape architect, when required by the Director of City Planning.**
- 7. **Proposed work schedule. (Section 1802B.10)**
- 8. **Deposit for review of the application in accordance with the current Master Fee Schedule.**
- 9. **Itemized cost estimate of work by a Civil Engineer (including cost of retaining walls). (Section 1802B.11)**
- 10. **Such other items as may be required by the Building Official his or her duly authorized representative to aid in the understanding and review of the proposed grading work.**
- 11. **Proposed Dust Control Measures. (Section 1802B.15)**
- 12. **Provide Performance Bond (Cashier's Check, Certificate of Deposit, Surety Bond) in the full amount of the Engineer's cost estimate as specified in item 9. Grading Security must comply with OMC Section 1811B.1.**