



## PEC CHECKLIST OF ORIENTATION ACTIVITIES

Congratulations on your election to the Oakland City Council! With this privilege comes your responsibility to comply with governmental integrity laws and to uphold the public's trust. This binder is intended to provide you with essential resources to help guide you in your role as a councilmember for the City of Oakland.

Below is a list of activities to help you in navigating local and state ethics rules that should be completed within your first 30-days in office:

Step	Action	Completed
1	Watch the Public Ethics Commission's Introduction to the Oakland Government Ethics Act Video <a href="https://youtu.be/oipbGIRVeXM">https://youtu.be/oipbGIRVeXM</a>	
2	File Form 700 – <a href="#">Statement of Economic Interests</a>	
3	Take the state's online <a href="#">AB1234 Ethics Training</a> for local officials <b>Must be completed every two years</b>	
4	Take the Public Ethics Commission's online <b>Government Ethics Training for Form 700 Filers</b> on the City's <a href="#">NEOGOV LEARN</a> platform <b>Must be completed every two years</b>	
5	Review the PEC's <a href="#">ethics resource binder</a> and included policies with staff	
6	Ask the Public Ethics Commission for advice or assistance upon need Website: <a href="http://www.oaklandca.gov/pec">www.oaklandca.gov/pec</a> Email: <a href="mailto:ethicscommission@oaklandca.gov">ethicscommission@oaklandca.gov</a> Phone: (510) 238-3593 Location: 1 Frank Ogawa Plaza (City Hall), Room 104	

## ABOUT THE PEC

The Public Ethics Commission is an independent commission made up of Oakland residents and charged with ensuring fairness, openness, honesty and integrity in Oakland City government. Our objective is to make sure Oakland public officials and government decision-making processes operate in a fair and unbiased manner, to promote transparency in Oakland government, and to promote public trust in our local political system. The Commission's duties include ensuring compliance with the City of Oakland's government ethics, campaign finance, transparency, and lobbyist registration laws.