



PEC CHECKLIST OF ORIENTATION ACTIVITIES

Congratulations on your election to the Oakland City Council! With this privilege comes your responsibility to comply with governmental integrity laws and to uphold the public's trust.

Below is a list of activities to help you in navigating local and state ethics rules that should be completed within your first 30-days in office:

Step	Action	Completed
1	Watch the Public Ethics Commission's Introduction to the Oakland Government Ethics Act Video. https://youtu.be/oipbGIRVeXM	
2	File Form 700 – Statement of Economic Interests Contact the City Clerk's office to set up an electronic filing account.	
3	Take the state's online AB1234 Ethics Training for local officials. Must be completed every two years	
4	Take the Public Ethics Commission's online Government Ethics Training for Form 700 Filers on the City's NEOGOV LEARN platform. Must be completed every two years	
5	Review the PEC's ethics resource binder and included policies with staff.	
6	Ask the Public Ethics Commission for advice or assistance upon need. Email: ethicscommission@oaklandca.gov Phone: (510) 238-3593 Office: 1 Frank Ogawa Plaza (City Hall), Room 104	

ABOUT THE PEC

The Public Ethics Commission is an independent commission made up of Oakland residents and charged with ensuring fairness, openness, honesty and integrity in Oakland City government. Our objective is to make sure Oakland public officials and government decision-making processes operate in a fair and unbiased manner, to promote transparency in Oakland government, and to promote public trust in our local political system. The Commission's duties include ensuring compliance with the City of Oakland's government ethics, campaign finance, transparency, and lobbyist registration laws.