

MINUTES



Alameda County – Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To End Poverty Within the City of Oakland and Throughout Alameda County

Our Promise: Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Administering Board Meeting

Monday, February 10, 2020, 5:30 P.M.

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Supervisor Wilma Chan (Sarah Ting), Councilmember Larry Reid (Robert Cox), Councilmember Noel Gallo (Rosa Velazquez), Samantha Columbus, Njeri McGee-Tyner, David Walker

Board Members Excused: Mayor Libby Schaaf (Lisa Ruhland) and Sean Callum

Board Members Absent: Supervisor Nate Miley (Angelica Gums)

Staff: Estelle Clemons, Dwight Williams and Melissa Francisco

Guests: Rose Cade (Guest Speaker, Alameda County), John Cervetto (Resource Development Associates), Mitch Margolis (District 2 Applicant, International Rescue), Meryl Klein (Administrative Analyst, County of Alameda Administrator's Office), Corden Davis (Community Member), and Patricia Schrader (Community Member)

A. Call to Order/Approval of Agenda

G. Green called the meeting to order at 5:45 p.m.

Action: Item D heard first, as quorum not yet established.

Motion: Upon establishing quorum, G. Green called for the Approval of the February 10, 2020 Administering Board Agenda.

M/S/Carried: M. Rivera/A. Ford/Motion Carried.

B. Roll Call/Determination of Quorum/Recite AC-OCAP Promise

Roll was called by Staff M. Francisco, at 5:46 p.m. A quorum was established at 5:55 p.m. The AC-OCAP Promise was recited.

D. Presentation –Rose Cade, Alameda County Housing and Community Development Department

The Board welcomed Rose Cade, Assistant Deputy Director of Alameda County, Housing and Community Development Department. A PowerPoint Presentation was utilized to deliver an implementation update on Measure A-1, Affordable Housing Bond Issuance. R. Cade discussed AC: Boost: Down Payment Assistant Loan Program, Renew AC: Housing Preservation Loan Program, Rental Housing Programs, Labor and Contractor Policies, the Acquisition and Opportunity Fund Program and summarized the next steps in continued implementation. A questions and answers session concluded Cade's update.

C. Approval of Draft January 13, 2020 Administering Board Minutes (G. Green) – Attachment C

Motion: To approve the Draft January 13, 2020 Administering Board Minutes.

M/S/Carried: S. Johnson/A. Ford/Motion Carried.

E. Community Action Partnership Updates (E. Clemons) -

1. Board Update

A. Board Vacancies – Handout The Board was provided with Mitchell Margolis' application for District 2. M. Margolis gave an overview of his experience and explained his desire to represent his district on the AC-OCAP Administering Board

Motion: To accept Mr. Margolis as an AC-OCAP Board Member for District 2.

M/S/Carried: B. Cook/S. Johnson /Carried.

E. Clemons discussed ongoing recruitment efforts for Oakland District 1, Oakland District 4 and Alameda County-Community. Staff is currently in contact with a prospective applicant for District 4. M. Francisco gave the final tally for the recruitment mailers: A total of 400 mailers were delivered, 361 to “Current Residents” in Community Services Block Grant (CSBG) Districts 1 (158), 2 (32), 3 (137), and 4 (34). The remaining mailers were delivered to libraries (17) and recreation centers (22).

B. Board Appointment Update - E. Clemons announced the completion of D. Walker's petition address verification for CSBG District 2. D. Walker was officially welcomed to the AC-OCAP Administering Board.

C. CAP Reimbursement Form - Attachment E1C To be included in all Agenda Packets.

D. The End of Child Poverty Plan - Attachment ED1 E. Clemons discussed the importance of supporting legislation to implement the End Child Poverty Plan and requested Board Members to review the summary page.

2. 2020 Programming

AC-OCAP Update

E. Clemons' AC-OCAP 2020 -2022 Grantees Funding Resolution Report will go before the Life Enrichment Committee (LEC) in March; the exact date to be announced. The Grantee Orientation is on hold, as the priority is completion of the Resolution Report, 2019 closeout and scope-of-works for new grantees.

California Earned Income Tax Credit (CalEITC) Update

The Young Child Tax Credit postcard and poster were shared with the Board. E. Clemons asked for Board Members to distribute postcards and include in newsletters and other social media.

Don Raulston EITC Coordinator began scheduling appointments for the City of Oakland’s Tax Assistance site located at 270 Frank H. Ogawa Plaza in the Business Assistance Center. The Volunteer Income Tax Assistant (VITA) site will be open on Tuesdays, Wednesdays, and Thursday 9 a.m. - 4 p.m. To schedule an appointment, call the EITC hotline at 510-238-4911.

Strategic Planning/Consultation – The Board welcomed John Cervetto, Practice Director, Resource Development Associates (RDA). Cervetto shared his professional experience as well as the history and mission of the consulting firm, RDA. Cervetto described the four-phase strategic planning process:

- Phase 1: Project Launch/Organizational Documents
- Phase 2: Interview/Assessment/Focus Groups
- Phase 3: Develop Roadmap
- Phase 4: Presentation to Board

Board Members and Staff will be called upon to participate in the Strategic Planning process. Strategic Planning Board liaisons were identified at the Executive Committee Meeting on December 4, 2019. D. Walker requested to be added to the list of liaisons. Ad hoc Strategic Planning Committee (M. Rivera, A.

Ford, S. Ting and D. Walker).

Motion: To accept E. Clemons Community Action Partnership Update.

M/S/Carried: S. Johnson/R. Cox /Carried.

F. Committee Report –

Next Executive Committee Meeting: March 4, 2020.

G. Future/Proposed Agenda Items (see below)

March 2020 - Guillermo Cespedes (Dept. of Violence Prevention)

Proposed: Mayor Libby Schaaf, Stephanie Montgomery, Darlene Flynn – Part 2, Barb Leslie (Chamber of Commerce)

H. Announcements

Oakland Rotary – No report.

United Seniors of Oakland and Alameda County – No report.

Alameda County/Social Services/All In Update –S. Ting (All In) announced Steering Committee Meeting, 1pm Wednesday, February 19, 2020 at Alameda County Training & Education Center. Directly following the Committee Meeting is an introduction to Bay Area Equity Atlas, RSVP required. The introduction will focus on accessing data on Alameda County, and learning how others are using Atlas data in equity campaigns. E. Clemons requested a Board Member go in her stead, as she will be attending CSBG Advisory Committee (CAC) Meetings in Sacramento, February 18-19, 2020.

City of Oakland – No report.

Others – E. Clemons provided an update on the new Public Charge ruling, effective February 24, 2020. Non-citizen immigrants receiving public benefits such as Medicaid and Supplemental Nutrition Assistance Program (SNAP) may be deemed a "public charge". The Public Charge ruling is a ground of inadmissibility, that can be used to deny green cards and visas. This new ruling has implications for public health, as many will avoid seeking care, consequently leading to a public health crisis.

I. Attachments

C Draft January 13, 2020 Administering Board Member

D CAP Reimbursement Form

E End Child Poverty Plan

J. Open Forum

D. Walker requested assistance in identifying locations for SimpleHealthKit to provide services.

Action Item: To forward information regarding SimpleHealthKit to the Board.

K. Adjournment

Motion: To adjourn the February 10, 2020 Administering Board Meeting.

M/S/Carried: S. Johnson/A. Ford/Carried. Meeting adjourned at 7:09 p.m.

Next Meeting: March 09, 2020.

FUTURE AGENDA ITEMS:

(* = PRESENTED)

HEALTH	HOUSING
Trauma Informed Care*	Tri-Valley Housing
La Clinica De La Raza	Community Housing – Path/Everyone Home
Alameda County Building Blocks Collaborative*	East Bay Housing Organization *
FINANCIAL EMPOWERMENT	Spectrum – LIHEAP/Weatherization
Cal Reinvestment	Oakland Housing Authority *
Earned Income Tax Credit/UWBA*	Alameda-County Housing Authority *
YOUTH	City of Oakland Housing Road Map *
Oakland Fund Children Youth (OFCY) *	Alameda County Housing Community Development
Oakland Youth Commission *	Alameda Housing Resource Center
REACH Ashland/Cherryland Youth Center *	EDUCATION
Early Care & Education Planning Council *	Promise Neighborhoods – Cal State East Bay *
Head Start/Early Head Start	EMPLOYMENT
AC Child Care *	Alameda County WIB *
Los Padres Unidos *	East Bay Sustainable Alliance
PUBLIC SAFETY	Oakland WIB *
Citywide Public Safety Plan *	Minimum Wage/Life-Up Oakland/\$15 hr.
Cease Fire/Street Outreach *	Local Union
Oakland Unite *	West Oakland Job Resource Center Ella Baker Center
Seven Step (Re-Entry Population) *	BOARD DEVELOPMENT
AnnieCannons Inc *	Jim Masters – CAP History/Board Training *
SOCIAL JUSTICE	Jim Masters – Structure of the American Economy
East Oakland Collective *	Public Ethics Presentation *
Oakland Community Organization (OCO)	Strategic Planning
Urban Habitat *	FOOD SECURITY
FAMILIES	Alameda County Community Food Bank *
Social Services – TANF, GA *	TRANSPORTATION
All-In *	Alameda County Transportation Commission
Alameda County Hope Collaborative	COMMUNITY DEVELOPMENT
Rise Up*	CDBG *
Mayor's Commission on Aging *	