



CITY OF OAKLAND

HUMAN SERVICES DEPARTMENT

HEAD START PROGRAM

ADVISORY BOARD MEETING

MEETING AGENDA – FINAL

Thursday, 05-15-25

3:30-5:00pm

In person Meeting Location:

Oakland City Hall

1 Frank H. Ogawa Plaza, City Council Chambers

Virtual Zoom Meeting Location for Public Participation Only

<https://us02web.zoom.us/j/87487107470>

Please See the Agenda to Participate in The Meeting

Thank you!!

HEAD START/EARLY HEAD START PROGRAM

ADVISORY BOARD MEETING

Day & Time: Thursday, 05-15-2025; 3:30-5:00pm

In Person Location: Oakland City Hall; 1 Frank H. Ogawa Plaza;
City Council Chambers

AGENDA

I. CALL TO ORDER / ROLL CALL: *Host/Program Staff*

Molly Tafoya, *Chair*

Christina Michaud, *Vice Chair*

Dr. Javay Ross

Kevin Bremond

Dr. Mariamawit (Mari) Tamerat

(*Excused*)

Dr. Jei Watkins

Julia Forte Frudden

(*2 Vacant Seats*)

1. Call for Public Comment

II. APPROVAL OF AGENDA ITEMS: *Molly Tafoya, Chair*

1. Review and Approval of **Advisory Board Meeting Agenda, May 13, 2025**

2. Review and Approval of **Advisory Board Meeting Minutes, April 15, 2025**

III. ACTION ITEMS:

1. Monthly Progress Report Update: *Program Staff*

a. Monthly Enrollment and Content Area Monitoring Report – *April 2025*

2. Monthly Financial Report: *Annie Friberg, Acting HSD Budget & Fiscal Manager*

a. Monthly Financial Report (Budget Expenditure Report; CACFP Reports
(*March/April 2025*))

b. Purchase Card Report – *March 2025 (Pending signature of Human Services Dept. Head)*

3. Grant Actions/Requests:

a. Head Start Program Leadership Staffing Update - Chair Molly Tafoya

b. Head Start Program Budget Update - Chair Molly Tafoya

Action Item: Contacting City Council to request that our agenda items be added to the earliest possible City Council meeting agenda.

IV. PARENT POLICY COUNCIL UPDATES: *Program Staff; Parent Policy Council Chair & Program Staff*

a. Parent Policy Council Feedback

V. INFORMATION ITEMS: *Program Staff*

1. Guest Speakers: *BrightLife Kids*

2. Current Program Updates:

▪ Budget & Fiscal Division – Acting Program Staffing – Annie Friberg, *Acting HSD Budget & Fiscal Manager*

▪ RAN-CAP Extension Request (May 25, 2025) – Approved

▪ RAN Follow-up Review – To be confirmed (June 4; June 5; or June 6, 2025)

▪ Focus Area 2 Monitoring Review Report – Corrective Action Plan for Area of Non-Compliance (Inventory) – 130-day deadline (4 months and 10 days). Status: ***In progress***

▪ Staff Wellness Event, June 27, 2025

▪ AB Question: Joint AB/PPC Breakfast or Luncheon Meeting in June 2025?

3. Communication from Office of Head Start:

▪ Request for additional information on FY 25-26 Continuation Funding Application and the proposed Change in Scope

VI. OPEN FORUM

VII. ADJOURNMENT

**Human Services Department
HEAD START/EARLY HEAD START PROGRAM
ADVISORY BOARD MEETING**

Day & Time: Thursday, 4-17-2025; 3:30-5:00pm

In Person Location: Oakland City Hall.

**1 Frank H. Ogawa Plaza; Council Chambers
Zoom Meeting**

*** MEETING MINUTES**

***(PENDING APPROVAL FROM THE ADVISORY BOARD)**

Advisory Board Members Present:

Christina Michaud, *Vice Chair*
Dr. Javay Ross
Julia Forte Frudden
Kevin Bremond

Advisory Board Members Excused:

Molly Tafoya, *Chair*
Dr. Mariamawit (Mari) Tamerat
Dr. Jei Watkins

Public Participants:

To Niya Scott-Smith, *Parent*
Policy Council Chair
Ana Apodaca, *First 5 Alameda*
Jennifer Caban, *Oakland*
Children's Initiative
Kym Johnson, *Bananas*
Vanessa Cedeno Geisner, *First 5*
Alameda
Bry'Ana Wallace, *Parent Voices*
Oakland
Sarah Odie, *First 5 Alameda*
Tameka U.
Ayano Ogawa, *First 5 Alameda*
Cally Martin, *First 5 Alameda*
Diana Garcia, *First 5 Alameda*

Staff Present:

Diveena Cooppan, *Manager/Program Director*
Tracey Black, *Governance & Contracts Manager*
Sarah Trist, *Programs Operations Manager*
Shelley Taylor, *Supervisor- HR & Business Services*
Scott Kim, *Programs Operations Manager*
Wenonah Elms, *Mental Health & Disabilities Coordinator*
Michael Fries, *Fiscal Analyst*
Martina Bouey, *Assistant to the Director*
Thao Ly, *Education Coordinator*
Brittany Pierce, *Administrative Assistant II*
Everardo Mendoza, *ERSEA and Data Program Coordinator*
Monique Young, *Head Start Supervisor*
Sharia Lewis, *Administrative Assistant I*
Cynthia Ho, *Mental Health Case Manager*
Norma Nino, *Health Analyst*
Cindy King, *Health & Human Services Program Planner*
Kurry Foley, *Budget & Fiscal Manager*
Lisa Taylor, *Family & Community Engagement*
Coordinator
Equal Access - *International Contact Interpretation Team*
(4 members present)

I. ROLL CALL:

The Head Start Advisory Board Meeting was called to order by Tracey Black at 3:30 PM.

- 1. Public Comments:** No public comments offered and/or recorded.

II. APPROVAL OF AGENDA ITEMS:

1. Review and Approval of April 17, 2025, Meeting Agenda
 - *Member Julia Forte Frudden*, called for a motion to approve the April 17, 2025, AB Meeting Agenda.
 - ✓ *Member Kevin Bremond* seconded the motion.; Motion carried. Vote: (4)-ayes, (0)-nays, (0)-abstentions, (0) no response
2. Review and Approval of March 13, 2025, Advisory Board Meeting Minutes
 - *Member Dr. Javay Ross*, motioned to approve the March 13th, 2025, Meeting Minutes.
 - ✓ *Member Forte Frudden* seconded the motion. Motion carried. Vote: (4)-ayes, (0)-nays, (0)-abstentions, (0) no response

III. ACTION ITEMS:

1. **Monthly Progress Report: Sarah Trist presented.** Please refer to packet.
 - a. Monthly Enrollment and Content Area Monitoring Report – March 2025
 - *Member, Dr. Ross*, motioned to approve the Monthly Progress Report
 - ✓ *Member, Bremond* seconded the motion. Motion carried. Vote: (4)-ayes, (0)-nays, (0)-abstentions, (0) no response
2. **Monthly Financial Report- Kurry Foley presented.** Please refer to packet.
 - a. Monthly Financial Report (Expenditures, CACFP Report) February 2025
 - *Member Forte Frudden* motioned to approve the Monthly Financial Report: Expenditures, CACFP Report.
 - ✓ *Member Bremond* seconded the motion. Motion carried. Vote: (4)-ayes, (0)-nays, (0)-abstentions, (0) no response
 - *Member Dr. Ross* motioned to extend the meeting by 5 minutes.
 - ✓ *Member, Bremond* seconded the motion. Motion carried. Vote: (4)-ayes, (0)-nays, (0)-abstentions, (0) no response
3. **FY 25-26 Selection Criteria**
 - *Member Ross* motioned to approve the FY 25-26 Selection Criteria with the adjust that the Informal Kinship points go from 75 to 150 pts.
 - ✓ *Member Forte Frudden* seconded the motion. Motion carried. Vote: (4)-ayes, (0)-nays, (0)-abstentions, (0) no response
4. **FY 25-26 Head Start Continuation Funding Application**
 - *Member Dr. Ross* motioned to approve the FY 25-26 Head Start Continuation Funding Application:
 - ✓ *Member Forte Frudden* seconded the motion. Motion carried. Vote: (4)-ayes, (0)-nays, (0)-abstentions, (0) no response

5. FY 24-25 Contract -Oakland Children's Initiative

- *Member Forte Frudden* motioned approve the FY 24-25 Contract - Oakland Children's Initiative.
- ✓ *Member Dr. Ross* seconded the motion. Motion carried. Vote: (3)-ayes, (0)-nays, (1)-abstentions, (0) no response

IV. PARENT POLICY COUNCIL UPDATES: Diveena Cooppan & Program Staff; Parent Policy Council Chair, To Niya Scott Smith

V. INFORMATION ITEMS: Diveena Cooppan & Program Staff

1. Current Program Updates:

- Focus Area 2 Monitoring Review Report (March 17-21, 2025) (See agenda packet)
- RAN-CAP Extension Request (June 7, 2025)
- Early Childhood Education Partnership Changes in FY 25-26
- COO Head Start Wage & Compensation Study (See agenda packet) and follow up (with Martina Bouey)

2. Communication from Office of Head Start:

- Office of Head Start – Regional Office Closures
- Office of Head Start – Chronic Under-Enrollment Letter (see agenda packet)
- Notification of Preliminary Non-Competitive Designation (see agenda packet)

VI. OPEN FORUM

VII. ADJOURNMENT

- Member Dr. Ross called for a motion to **Adjourn the Advisory Board Meeting**
- ✓ Motion carried. Vote: (4)-ayes, (0)-nays, (0)-abstentions, (0) no response

Meeting adjourned at 5:08 pm

Submitted by
Brittany Pierce
Administrative Assistant II



Preschool graduation at UnPeeled, BANANAS' annual carnival at Fairyland. 20 children, including those in the Tiny Steps Family Child Care, graduated from their programs.

**CITY OF OAKLAND HEAD START
PARENT POLICY COUNCIL AND ADVISORY BOARD
APRIL 2025
MONTHLY REPORT**

AT-A-GLANCE

	Preschool	Infant/Toddler	Current Total
HS Enrolled/Funded	171/292	250/330	421/622
HS Enrolled/Funded (%)	62%	80%	72%
OCI Enrolled/Funded	27/40	7/12	34/52
OCI Enrolled/Funded (%)	68%	58%	65%
Program-wide Enrolled/Funded	193/332 (60%)	257/342 (75%)	450/674 (67%)
Daily-attendance	85.4%	80.6%	83.3%
Medical Home	97.9%	99.2%	98.6%
Health Insurance	97.9%	99.2%	98.6%
Physical exam/Well-baby Check	97.5%	75.5%	85.2%
Updated Immunizations	98.5%	94.1%	96.0%
Hearing Screening	98.9%	95.9%	97.2%
Vision Screening	98.9%	95.5%	97.0%
Growth Screening	97.8%	98.0%	97.9%
Dental Screening	94.5%	94.6%	94.6%
Nutrition Screening	99.5%	99.6%	99.5%
Health & Developmental History	99.5%	99.6%	99.5%
% 1st Family Outcomes Assessment (FOA) (Grantee and Partner)	100%	100%	100%
% 2nd Family Outcomes Assessment (FOA) (Grantee and Partner)	100%	100%	100%
DRDP - 1 st Assessment Completed	90%	92%	91%
1 st Parent Teacher Conference Completed	84%	86%	85%
1 st Education Home Visit Completed	91%	94%	93%
DRDP – 2 nd Assessment Completed	68%	82%	75%
Developmental Screening (ASQ)	94%	96%	95%
Behavioral Screening – (ASQ-SE)	94%	96%	95%
Referrals to RCEB or OUSD	20	9	29
Children enrolled with IFSP or IEP	34	23	57
% of children enrolled with an IFSP or ISP	13.1% of actual enrollment		

INFORMATION MEMORANDUMS & PROGRAM INSTRUCTIONS

- [Office of Head Start ACF-OHS-IM-25-04 \(04/28/25\)](#): Expanding Educational Freedom and Opportunities for Families in Head Start Programs
- [California Department of Social Services PIN-25-07-CCP \(04/22/25\)](#): Updated Guidance From CDPH for Communicable Disease Mitigation

ATTENDANCE & ENROLLMENT

The Average Daily Attendance for the month of April 2025 was 83.3% program-wide, which is slightly below the 85% average daily attendance threshold established by the Office of Head Start.

- Primary reason for absence: Children's illnesses
- Early Head Start/CCTR sites reported low attendance during spring break.
 - Sites were open during Spring Break for the first time for the Program to meet its required CCTR minimum days. Families did not adjust their typical Spring Break schedules. They kept children at home with their older siblings.
- BANANAS Tiny Steps reported the highest attendance of the program: 91%. Tiny Steps consistently has the highest attendance programwide.

NOTE: March 2025 Average Daily Attendance program-wide is 82.3%. This replaces the previously reported 83.2%, which was based on partial attendance data.

DISABILITIES & MENTAL HEALTH

- The program is meeting the Head Start requirement to have 10% actual enrollment of children with disabilities across all Head Start and Early Head Start program options.
- 57 children have IFSPs or IEPs, a total of 13.1% of all enrolled children. They have the following diagnoses:
 - Speech/language delay (32%)
 - Non-categorical developmental delay diagnosis (33%)
 - School District Autism diagnosis (33%)
- There are 29 children referred by the Program to the Regional Center of the East Bay (RCEB) or OUSD with pending evaluations.

HEALTH & NUTRITION

- In collaboration with Asian Health Services, dental screenings took place at 7 centers and Homebase socializations. These screenings are a way for children to have access to dental care, regardless of whether or not they have a dental home.
- In comparison to last month, here is a 2% increase in the number of children who are up-to-date with Well Child exams
- Three newcomer children who are unhoused received immunization-related services from Alameda County Family Justice Center



Veggie Sushi Rolls

Children at San Antonio CDC make Veggie Sushi, a fun food activity that engages fine motor skills!

Ingredients:

- Rice
- 1 sheet dried nori seaweed
- Carrot sticks
- Sliced cucumbers
- Asparagus
- Soy sauce for dipping

Instructions:

1. Heat the rice to room temperature.
2. Lay out a sheet of dried seaweed. Evenly spread $\frac{1}{4}$ - $\frac{1}{2}$ cup rice onto seaweed.
3. Add the vegetables onto $\frac{1}{3}$ of the seaweed sheet.
4. Roll it up and cut into pieces to enjoy.
5. Spoon or dip into soy sauce as desired.

FAMILY SERVICES & COMMUNITY ENGAGEMENT

- 740 people attended City of Oakland Head Start Family Day at Fairyland!
 - 378 children and 362 adults
 - 18 agencies participated in the resource fair
- The second Family Outcomes Assessment (FOA) shows an increase in scores for Parenting Skills, Financial Literacy, and Mental Health. Caregivers received resources and referrals for support in these areas after the first FOA.
- Based on Intent to Reenroll forms for PY 25-26
 - 65 children eligible for kindergarten will transition to OUSD or charters
 - Of 68 TK-eligible children, 21 will go to OUSD or charter TK and 47 will remain in the program, which means 30.8% will transition out of Head Start.
 - NOTE: these numbers may change before the start of PY 25-26.
- The Program is partnering with Town Camp, Summer Camp offered by City of Oakland Parks and Recreation Department, as part of the transition plan for children transitioning to kindergarten in 2025-26.



Fun at Head Start Family Day: Family Services & Community Engagement Coordinator Lisa Taylor, Resource Fair, and Performers at Fairyland.

HOME-BASED PROGRAM

- Home-based families support the planning and facilitation of socializations. They have focused on health and mental health for caregivers and children.
- Socialization activities for parents and children include planting and growing vegetables and flowers, painting, and swimming.
- There are more fathers participating in weekly swimming lessons.
- The Program completed 361 Home Visits: 306 for Home-based and 55 for Mobile Classroom

EDUCATION & SCHOOL READINESS

- Teachers took part in a DRDP Foundational Training. Both Early Head Start and Head Start teachers completed the training, along with some Center Directors.
- The second round of DRDP was completed on April 9 and results are being assessed.

SPOTLIGHT: DESIRED RESULTS DEVELOPMENTAL PROFILE (DRDP)

Child Assessment: DRDP, 2015

The DRDP is a child assessment tool created and used by the state of California for all state funded early education programs. This tool is completed twice a year for all children enrolled in the program. Teachers and caregivers collect pictures, quotes, work samples and/or video to assess children's development in the following domains:

- Approaches to Learning - Self-Regulation: a child's curiosity, initiative, self-control, and self-comforting skills
- Social and Emotional Development: a child's interactions and relationship-building abilities, both with peers and adults.
- Language and Literacy Development: foundational language and communication skills in the child's primary language.
- English Language Development: specifically for dual language learners and assesses their progress in English.
- Cognition: Math and Science: A child's understanding of concepts like spatial relationships, cause and effect, patterning, and shapes.
- Physical Development and Health: fine and gross motor skills, physical play, safety, nutrition, and hygiene.
- History and Social Science: understanding of history, geography, and social structures.
- Visual and Performing Arts: creative expression through art, music, and other performing arts.

The first assessment is completed 60 days after a child is enrolled. Data is aggregated for each domain by age group. The data is then used to create individualized goals and activities for children that are then incorporated into the larger classroom lesson plan each week. The first-round data showed a strong start to the program year for children in all but three areas with language acquisition, perceptual motor and physical development for older toddlers, and social emotional development for younger toddlers. Second round data will be assessed soon with the information being used to plan specific professional development over the summer.

PREGNANT PARTICIPANTS

Total expectant parents served this Program Year	24
City of Oakland to date	15
Brighter Beginnings to date	9
Completed	17
% of current Pregnant Participants with Medical Insurance, Medical and Dental Homes	100%
Number of babies born in April	1
Number of babies born in Program Year 24-25	20

- The Program is updating Pregnant Participants forms, including the prenatal health and nutrition screener and the newborn visit forms.
 - The Program consulted with other Head Start programs, midwives, and home visitors as part of this process.

FEATURED LEADER

**Jill Burns, Family Child Care Provider
You Are Not Forgotten, Tiny Steps**

How long have you been with Head Start?

I've been with Head Start for four years. I was already running a family childcare for about two years, starting in the middle of COVID and caring for essential workers' kids. It was during that time that I really saw the huge need for support for families and students, which made me think, "I want to be a teacher." I saw an email from BANANAS about the Tiny Steps Head Start program that lined up with my goal of becoming an educator and a support for families, not just what people call a babysitter. I got into the program and it fit my vision.

What do you enjoy most about your job?

I love connecting with families and kids, helping them discover their strengths and navigate whatever they're going through. It's about laughing with parents, sharing resources, and being a steady support for them, especially when explaining what our program offers, because many families don't know it's more than just childcare. It's the start of their child's educational journey. Plus, the support I get from BANANAS and Head Start is amazing, which makes me feel less alone as a provider. Seeing the kids grow and express themselves, introducing them to diversity at an early age, helping them build a strong foundation is the ultimate goal. The families appreciate what we do. I love building trusting relationships where parents feel comfortable and see them even form their own little communities. I love seeing everyone become the best version of themselves.



*Jill and You Are Not Forgotten
families enjoying a Saturday Family
Day Out at doodlecakes in Alameda*

What is a highlight from April?

The Tiny Steps graduation during BANANAS' UnPeeled at Fairyland! Two of my kids graduated. On a weekend, current students and students who graduated last year met at Doodlecakes Bakery to hang out. The families were chatting and giving each other advice while the kids played. I remember telling Dereka Williams, the Tiny Steps Manager at BANANAS, how amazing it was to witness parents supporting each other. It was a real sense of community. Another highlight was Week of the Young Child, including the City of Oakland Fairyland event and BANANAS Books and Bedtime on the same day – Families were exhausted! And my last highlight is that my past students came to visit their friends and bring gifts. Parents were like, "Let's go visit Teacher Jill!" It's great for them to come back.

Parent Policy Council and Advisory Board govern Head Start and help our program set priorities. Based on your experience, what's the most important thing for PPC and AB to keep in mind?

The information shared at these meetings is really important for both parents and providers. Having an advocate on PPC like Maggie Guess, who can share updates on budgets, policies, and staffing is key because parents often don't realize what they need to know. PPC and AB are great for communication and keeping everyone in the loop. Sometimes people at the top make decisions they believe are best. But when you have people like parents and providers who are on the ground level, who are going through things day in and day out, being able to have a place where we can share our feedback is beneficial.

What is a professional development or education goal of yours, and how would achieving this goal help you better serve families? (From Daniela Zamora, previous Featured Leader)

My educational goals included getting my teaching credentials and my AA in Early Childhood Education, which I did. I also continue professional development classes – over 180 hours – because I want to be knowledgeable and helpful for my families, and even share information with other providers, especially on things like trauma. My next step is a bachelor's. But for me, it's not just about the degrees. It's about being a high-level educator so parents feel confident in my abilities and know I'm giving their kids a solid start. I even share my ongoing learning with them, showing them I'm always growing for them.

Jill has been invited to speak at a webinar: *Family Child Care at the Forefront: Discover How to Take Action and Elevate Your Voice in the National Policy Landscape*

What question would you like the next Featured Leader to answer?

What self-care activity would you like to do with your Head Start colleagues that will bring everyone together?

SAFE AND SANITARY ENVIRONMENTS

- The Lion Creek Center has officially resumed operations following its temporary closure. All essential services and programming have restarted
- The Program completed these major projects:
 - Completed task of installing media mounts across all sites except Brookfield.
 - New cameras at Tassa and Arroyo
 - Brookfield turf repair
 - Powerwashed Laney and installed storage shed.
 - Fire extinguishers at all Tiny Steps sites have been checked and service dates are up-to-date
 - Lead-in-paint and lead-in-water checks for FCCs have either resolved all corrective action plans (paint) or come back as negative (water).

WORKFORCE DEVELOPMENT

- 16 apprentices from Cohort 2 will receive their Infant/Toddler Specialist Certificate and/or their Assistant Instructor Certificate from Merritt College.
- The Program supported an apprentice in receiving a housing voucher.
- Recruitment for Cohort 3 has started.
- On May 22, the apprentices will participate in Merritt College's Child Development Ceremony to celebrate their completion of Tier 1 in the program.

HUMAN RESOURCES

- The Program started the annual performance appraisal process. Prior to performance discussions held in May, supervisors must draft appraisals for their staff and then have them reviewed by their own supervisor.
- Two apprentices successfully transitioned from the role of Childhood Aide to Assistant Instructor, reflecting their professional growth and increased responsibilities.
- One apprentice hired on as an Associate Instructor, demonstrating a clear pathway from apprenticeship to instructional leadership within our program.

Job Postings:

- [Early Childhood Center Director \(Continuous\)](#)
- [Early Head Start Instructor \(Continuous\)](#)
- [Head Start Instructor \(Continuous\)](#)
- [Head Start/Early Head Start Assistant Instructor \(Continuous\)](#)
- [Head Start/Early Head Start Substitute Associate Instructor \(Continuous\)](#)

APRIL 2025 STAFFING	
Position	COO
HS Teachers	8
EHS Teachers	19
Associate Teachers	15
Assistant Teachers	5
Home Visitors	8
Family Advocates/Specialists	9
Center Directors	13
Staff Separations	0

APRIL 2025 VACANCIES	
Position	# Vacancies
Early Head Start Instructors	12
Head Start Instructors	16

APRIL 2025 PENDING HIRES	
Temporary Early Childhood Aide, Part Time	12 pending
HS/EHS Assistant Instructor	Former Apprentice, pending acceptance of Conditional Offer Letter
Provisional Head Start Coach Coordinator	Offer approval in HR queue
ELDE Head Start Education Coordinator	Offer Approval in Budget queue
Office Assistant II – HS	Offer approval in HR que

PARTNERS

Enrollment

Partner Organization	Early Head Start	Head Start	Total
BANANAS	25/26 (96.2%)	28/33 (84.8%)	53/59 (89.8%)
Brighter Beginnings	75/120 (63%)	20/20 (100%)	95/140 (67.8%)
Laney	N/A	16/48 (33.3%)	26/64 (40.6%)
Merritt	N/A	10/16 (65%)	

Brighter Beginnings

- Brighter Beginnings hosted an Egg Hunt socialization at the park for all families
- Participants joined the annual City of Oakland Head Start Fairyland Day
- Health Screenings were top priority for April; communicating with health providers has been difficult. City of Oakland Health Team has been supporting with follow-ups.
- New Home Visitor started seeing clients.
- Current Vacancies: 2 Home Visitors and 1 Assistant Manager/Coordinator
- 201 Home Visits were completed.



Children enjoying an Egg Hunt socialization!

Peralta

- Laney hosted Father/Father Figure events in April.



Dads craft, read, and play with children!

Tiny Steps: Family Child Care

- Tiny Steps providers and assistants attended the Program's Standards of Conduct Training
- Spirit Week: Tiny Steps Sites participated in Spirit Week, which included a special lesson plan and ended on Friday as PJ Day and a Books and Bedtime Literacy Event.
 - Families ate together and participated in a bedtime/toothbrushing routine
 - Peter Limata read stories to the children
 - Each child received approximately 7 books, socks, toothbrushes, toothpaste, toothbrush caps, plush bears, and nightlights



*Books and
Bedtime at
BANANAS!*

- Unpeeled/BANANAS Graduation: This annual carnival at Fairyland featured performers / entertainment for children and families, as well as the preschool graduation of 20 children.



Preschool graduation at Unpeeled!

- The Program created a new attendance tracking form for Tiny Steps.
- The Program provided a wide range of support for Tiny Steps regarding trainings, contracts, safety, and enrollment.

DATA & ONGOING MONITORING

- Coordinated completion of the annual Self-Assessment, using findings from FA2 preparation, FA2 results, and staff reflections on the FA2 process, including corrective action plans. The Self-Assessment corrective action plans center on stronger documentation practices and completion of 45-day requirements.
- Completed projects include giving all teachers and center directors access in Learning Genie, creating center director log-ins in ASQ online, and sending out Staff Wellness and Staff Site Placement surveys
- The Program routinely audits participant files of families experiencing homelessness. There are 94 homeless eligible families currently enrolled.

UPCOMING EVENTS

- **Thursday, May 15:** Car Seat Event at Ira Jenkins Park and Recreation Center. *Families, please sign up with your Family Services Worker or Home Visitor*
- **Saturday, May 17, 10am-1pm:** 4C's Children's (22351 City Center Drive, Hayward 94541). *Free lunch, entertainment, books, balloon twisting, and more!*
- **Thursday, May 22, 2pm-3pm:** Region 9 Head Start Association, Federal Updates Webinar ([Zoom registration](#))
- **Saturday, May 31, 10:30am-5pm:** Family Day at the Bay Area Book Festival @ Berkeley Public Central Library (2090 Kittredge St., Berkeley 94704)

Head Start & Early Head Start Budget Summary - All Federal Projects

Report as of 03/31/25 - Payroll from 07/01/2024 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Available	% of Budget Spent
a. Personnel	\$ 6,089,172.00	\$ -	\$ 3,958,050.03	\$ 2,131,121.97	65%
b. Fringe Benefits	\$ 2,906,384.00	\$ -	\$ 2,900,957.48	\$ 5,426.52	100%
c. Travel	\$ 49,948.00	\$ -	\$ 30,798.76	\$ 19,149.24	62%
d. Equipment	\$ 150,000.00	\$ 149,500.00	\$ -	\$ 500.00	0%
e. Supplies	\$ 569,841.00	\$ 73,879.27	\$ 385,514.32	\$ 110,447.41	81%
f. Contractual	\$ 2,595,436.20	\$ 18,626.50	\$ 753,693.58	\$ 1,823,116.12	30%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other	\$ 983,588.80	\$ 150,137.81	\$ 929,102.40	\$ (95,651.41)	110%
i. Total Direct Charges	\$ 13,344,370.00	\$ 392,143.58	\$ 8,958,116.57	\$ 3,994,109.85	70%
j. Indirect Charges	\$ 452,689.00	\$ -	\$ 642,689.00	\$ (190,000.00)	142%
k. TOTALS	\$ 13,797,059.00	\$ 392,143.58	\$ 9,600,805.57	\$ 3,804,109.85	72%

Summary of Categories

a. Personnel	all salaries paid out to staff, also includes cost of substitute teachers from temp agency
b. Fringe Benefits	monies for paid leave, retirement, health/welfare.
c. Travel	money to attend trainings and conferences. Items such as: hotel, airfare, meals, incidentals and registrations
d. Equipment	purchases of equipment greater than \$5,000
e. Supplies	includes office supplies, children and family service supplies, food service and other supplies
f. Contractual	includes Delegate and Partner agencies; and consultants for educational assessments, medical for children, mental health
h. Other	rent, utilities, building maintenance, parent services, accounting and legal services, publications and advertising, training and staff development
j. Indirect Charges	costs incurred for a common or joint purpose benefitting more than one category that is difficult to directly allocate

Head Start Budget Summary - Federal Basic
Report as of 03/31/25 - Payroll from 07/01/24 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	% of Budget Spent
a. Personnel	\$ 2,674,073.00	\$ -	\$ 1,361,279.90	\$ 1,312,793.10	51%
b. Fringe Benefits	\$ 1,350,044.00	\$ -	\$ 969,860.03	\$ 380,183.97	72%
c. Travel	\$ 16,579.00	\$ -	\$ 11,790.03	\$ 4,788.97	71%
d. Equipment	\$ -	\$ -	\$ -	\$ -	#DIV/0!
e. Supplies	\$ 270,000.00	\$ 31,668.90	\$ 171,314.64	\$ 67,016.46	75%
f. Contractual	\$ 864,098.00	\$ 8,641.24	\$ 672,999.53	\$ 182,457.23	79%
g. Construction	\$ -	\$ -	\$ -	\$ -	-
h. Other	\$ 405,644.00	\$ 149,822.89	\$ 359,610.66	\$ (103,789.55)	126%
i. Total Direct Charges	\$ 5,580,438.00	\$ 190,133.03	\$ 3,546,854.79	\$ 1,843,450.18	67%
j. Indirect Charges	\$ 199,218.00	\$ -	\$ 199,218.00	\$ -	100%
k. TOTALS	\$ 5,779,656.00	\$ 190,133.03	\$ 3,746,072.79	\$ 1,843,450.18	68%

Early Head Start Budget Summary - Federal Basic
Report as of 03/31/25 - Payroll 07/01/24 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	% of Budget Spent
a. Personnel	\$ 3,152,304.00	\$ -	\$ 2,596,770.13	\$ 555,533.87	82%
b. Fringe Benefits	\$ 1,612,593.00	\$ -	\$ 1,931,097.45	\$ (318,504.45)	120%
c. Travel	\$ 21,369.00	\$ -	\$ 11,021.37	\$ 10,347.63	52%
d. Equipment	\$ -	\$ -	\$ -	\$ -	-
e. Supplies	\$ 299,841.00	\$ 42,210.37	\$ 214,199.68	\$ 43,430.95	86%
f. Contractual	\$ 1,849,275.00	\$ 9,985.26	\$ 80,694.05	\$ 1,758,595.69	5%
g. Construction	\$ -	\$ -	\$ -	\$ -	-
h. Other	\$ 398,394.00	\$ 314.92	\$ 459,295.35	\$ (61,216.27)	115%
i. Total Direct Charges	\$ 7,333,776.00	\$ 52,510.55	\$ 5,293,078.03	\$ 1,988,187.42	73%
j. Indirect Charges	\$ 253,471.00	\$ -	\$ 253,471.00	\$ -	100%
k. TOTALS	\$ 7,587,247.00	\$ 52,510.55	\$ 5,546,549.03	\$ 1,988,187.42	74%

Head Start T/TA Budget Summary - Training and Technical Assistance
Report as of 03/31/25 - Payroll from 07/01/24 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	Budget Spent %
a. Personnel	\$ -	\$ -	\$ -	\$ -	0%
b. Fringe Benefits	\$ -	\$ -	\$ -	\$ -	0%
c. Travel	\$ 6,000.00	\$ -	\$ 2,371.63	\$ 3,628.37	40%
d. Equipment	\$ -	\$ -	\$ -	\$ -	0%
e. Supplies	\$ -	\$ -	\$ -	\$ -	0%
f. Contractual				\$ -	0%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other	\$ 60,672.80	\$ -	\$ 54,978.76	\$ 5,694.04	91%
i. Total Direct Charges	\$ 66,672.80	\$ -	\$ 57,350.39	\$ 9,322.41	86%
j. Indirect Charges	\$ -			\$ -	0%
k. TOTALS	\$ 66,672.80	\$ -	\$ 57,350.39	\$ 9,322.41	86%

Early Head Start T/TA Budget Summary - Training and Technical Assistance
Report as of 02/28/25 - Payroll from 07/01/24 to 02/28/25

Fiscal year budget spent

67%

Category	Budget	Encumbrance	Expenditures	Avail	Budget Spent %
a. Personnel	\$ -	\$ -	\$ -	\$ -	0%
b. Fringe Benefits	\$ -	\$ -	\$ -	\$ -	0%
c. Travel	\$ 6,000.00	\$ -	\$ 5,615.73	\$ 384.27	94%
d. Equipment	\$ -	\$ -	\$ -	\$ -	0%
e. Supplies	\$ -	\$ -	\$ -	\$ -	0%
f. Contractual		\$ -	\$ -	\$ -	0%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other	\$ 112,878.00	\$ -	\$ 55,217.63	\$ 57,660.37	49%
i. Total Direct Charges	\$ 118,878.00	\$ -	\$ 60,833.36	\$ 58,044.64	51%
j. Indirect Charges	\$ -	\$ -	\$ -	\$ -	0%
k. TOTALS	\$ 118,878.00	\$ -	\$ 60,833.36	\$ 58,044.64	51%

Head Start GPF Budget Summary - City General Purpose Fund Head Start

Report as of 03/31/25 - Payroll from 07/01/24 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	Budget Spent %
a. Personnel	\$ 396,294.00	\$ -	\$ 277,571.82	\$ 118,722.18	70%
b. Fringe Benefits	\$ 318,849.00	\$ -	\$ 220,603.02	\$ 98,245.98	69%
c. Travel	\$ -	\$ -	\$ -	\$ -	0%
d. Equipment	\$ -	\$ -	\$ -	\$ -	0%
e. Supplies	\$ 5,000.00	\$ -	\$ 1,240.51	\$ 3,759.49	25%
f. Contractual	\$ 170,881.00	\$ 1,698.92	\$ 80,965.38	\$ 88,216.70	48%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other	\$ -	\$ -	\$ -	\$ -	0%
i. Total Direct Charges	\$ 891,024.00	\$ 1,698.92	\$ 580,380.73	\$ 308,944.35	65%
j. Indirect Charges	\$ 88,268.00		\$ -	\$ 88,268.00	0%
k. TOTALS	\$ 979,292.00	\$ 1,698.92	\$ 580,380.73	\$ 397,212.35	59%

Early Head Start GPF Budget Summary - City General Purpose Fund Early Head Start

Report as of 03/31/25 - Payroll from 07/01/24 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	Budget Spent %
a. Personnel	\$ 382,174.00	\$ -	\$ 214,629.47	\$ 167,544.53	56%
b. Fringe Benefits	\$ 307,483.00	\$ -	\$ 168,922.98	\$ 138,560.02	55%
c. Travel	\$ -	\$ -	\$ -	\$ -	0%
d. Equipment	\$ -	\$ -	\$ -	\$ -	0%
e. Supplies	\$ 5,000.00	\$ -	\$ 547.16	\$ 4,452.84	11%
f. Contractual	\$ 973,605.00	\$ 479.68	\$ 136,552.52	\$ 836,572.80	14%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other	\$ -	\$ -	\$ -	\$ -	0%
i. Total Direct Charges	\$ 1,668,262.00	\$ 479.68	\$ 520,652.13	\$ 1,147,130.19	31%
j. Indirect Charges	\$ -	\$ -	\$ -	\$ -	0%
k. TOTALS	\$ 1,668,262.00	\$ 479.68	\$ 520,652.13	\$ 1,147,130.19	31%

Head Start & Early Head Start CCFP Budget Summary - Child and Adult Care Food Program

Report as of 03/31/25 - Payroll from 07/01/24 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	Budget Spent %
a. Personnel	\$ -	\$ -	\$ -	\$ -	0%
b. Fringe Benefits	\$ -	\$ -	\$ -	\$ -	0%
c. Travel	\$ -	\$ -	\$ -	\$ -	0%
d. Equipment	\$ -	\$ -	\$ -	\$ -	0%
e. Supplies	\$ 260,000.00	\$ 1,035.56	\$ 92,946.08	\$ 166,018.36	36%
f. Contractual	\$ -	\$ -	\$ -	\$ -	0%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other		\$ -		\$ -	0%
i. Total Direct Charges	\$ 260,000.00	\$ 1,035.56	\$ 92,946.08	\$ 166,018.36	36%
j. Indirect Charges	\$ -		\$ -	\$ -	0%
k. TOTALS	\$ 260,000.00	\$ 1,035.56	\$ 92,946.08	\$ 166,018.36	36%

Early Head Start CCTR Budget Summary - General Child Care and Development Expansion

Report as of 03/31/25 - Payroll from 07/01/24 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	Budget Spent %
a. Personnel	\$ 1,863,655.28	\$ -	\$ 669,569.58	\$ 1,194,085.70	36%
b. Fringe Benefits	\$ 1,462,157.72	\$ -	\$ 383,406.77	\$ 1,078,750.95	26%
c. Travel	\$ -	\$ -	\$ -	\$ -	0%
d. Equipment	\$ -	\$ -	\$ -	\$ -	0%
e. Supplies	\$ -	\$ -	\$ -	\$ -	0%
f. Contractual	\$ -	\$ -	\$ -	\$ -	0%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other	\$ 20,000.00	\$ -	\$ 11,137.50	\$ 8,862.50	56%
i. Total Direct Charges	\$ 3,345,813.00	\$ -	\$ 1,064,113.85	\$ 2,281,699.15	32%
j. Indirect Charges	\$ -	\$ -	\$ -	\$ -	0%
k. TOTALS	\$ 3,345,813.00	\$ -	\$ 1,064,113.85	\$ 2,281,699.15	32%

Head Start CSPP Budget Summary - California State Preschool Program

Report as of 03/31/25 - Payroll from 07/01/24 to 03/28/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	Budget Spent %
a. Personnel	\$ 821,002.66	\$ -	\$ 515,605.19	\$ 305,397.47	63%
b. Fringe Benefits	\$ 659,493.94	\$ -	\$ 386,220.17	\$ 273,273.77	59%
c. Travel	\$ -	\$ -	\$ -	\$ -	0%
d. Equipment	\$ -	\$ -	\$ -	\$ -	0%
e. Supplies	\$ 740,775.30	\$ -	\$ 21,868.18	\$ -	3%
f. Contractual	\$ 430,789.92	\$ -	\$ -	\$ -	0%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other	\$ 712,694.95	\$ -	\$ 107,147.48	\$ 605,547.47	15%
i. Total Direct Charges	\$ 3,364,756.77	\$ -	\$ 1,030,841.02	\$ 1,184,218.71	31%
j. Indirect Charges	\$ -	\$ -	\$ -	\$ -	0%
k. TOTALS	\$ 3,364,756.77	\$ -	\$ 1,030,841.02	\$ 1,184,218.71	31%

Head Start CPKS Budget Summary -CA Pre-Kindergarten and Family Literacy Support

Report as of 03/31/25 - Payroll from 07/01/24 to 03/31/25

Fiscal year budget spent

75%

Category	Budget	Encumbrance	Expenditures	Avail	Budget Spent %
a. Personnel	\$ -	\$ -	\$ -	\$ -	0%
b. Fringe Benefits	\$ -	\$ -	\$ -	\$ -	0%
c. Travel	\$ -	\$ -	\$ -	\$ -	0%
d. Equipment	\$ -	\$ -	\$ -	\$ -	0%
e. Supplies	\$ 32,500.00	\$ -	\$ 32,500.00	\$ -	100%
f. Contractual	\$ -	\$ -	\$ -	\$ -	0%
g. Construction	\$ -	\$ -	\$ -	\$ -	0%
h. Other	\$ -	\$ -	\$ -	\$ -	0%
i. Total Direct Charges	\$ 32,500.00	\$ -	\$ 32,500.00	\$ -	100%
j. Indirect Charges	\$ -	\$ -	\$ -	\$ -	0%
k. TOTALS	\$ 32,500.00	\$ -	\$ 32,500.00	\$ -	100%

City of Oakland

PURCHASE CARD TRANSACTION LOG

DATE: 04/23/25

Cardholder Name: Diveena Cooppan

Agency / Department: DHS - Head Start

PRINT NAME

March 2025

TO

March 2025

Transaction Period (Month / Year)

Transaction Period (Month / Year)

I HEREBY CERTIFY THAT THE ARTICLES OR SERVICES DESCRIBED BY THE RECEIPT(S) OR INVOICE(S) ATTACHED AND LISTED BELOW WERE NECESSARY FOR USE BY THIS AGENCY / DEPARTMENT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES:

Annie Friberg Date

510-238-3165

LaTonda Simmons Date

CARDHOLDER'S SIGNATURE AND DATE

PHONE NUMBER (REQUIRED)

AUTHORIZATION SIGNATURE AND DATE

Line #	Transaction Date	Vendor Name	Transaction Description	Total Transaction	Sales Tax Paid Yes or No	Sales Tax Owed Yes or No
1	02/28/25	ALLSCAN	APPLICANTS FINGERPRINTS	93.00		
2			1.2128.78231.52211.1006686.YS13.24295			
3	03/01/25	AMAZON	FEDERAL AREA 2 PREP - OFFICE ORGANIZATION	203.94		
4			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
5	03/01/25	AMAZON	FEDERAL AREA 2 PREP - OFFICE ORGANIZATION	198.43		
6			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
7	03/01/25	AMAZON	FA2 PREP - OFFICE ORGANIZATION	209.45		
8			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
9	03/03/25	AMAZON	FEDERFAL AREA 2 PREP - INVENTORY	57.06		
10			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
11	03/03/25	AMAZON	FEDERAL AREA 2 PREP - INVENTORY	578.40		
12			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
13	03/03/25	AMAZON	FEDERAL AREA 2 PREP - OFFICE ORGANIZATION	215.48		
14			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
15	03/03/25	SAFE KIDS WORLDWIDE	SAFE KIDS-CARSEAT CERTIFICATION	95.00		
16			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
17	03/05/25	UCLA STORE	BOOK REQUIREMENT - DIRECTOR	36.29		

18			47% 1.2128.78231.55212.1006668.YS13.24295 53% 1.2128.78231.55212.1006686.YS13.24295			
19	03/05/25	AMAZON	FEDERAL AREA 2 PREP - TECHNOLOGY	795.88		
20			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
21	03/05/25	VIMEO	CLASS RECORDING	108.00		
22			47% 1.2128.78231.55212.1006668.YS13 24295 53% 1.2128.78231.55212.1006686.YS13 24295□			
23	03/06/25	AMAZON	INK - PRINTERS	500.48		
24			47% 1.2128.78231.55212.1006668.YS13 24295 53% 1.2128.78231.55212.1006686.YS13 24295□			
25	03/06/25	AMAZON	BLANKETS/COTS FOR OCI SITES	108.02		
26			60% 3.2264.78231.52919.1007519.YS13.24571 40% 3.2264.78231.52919.1007520.YS13.24571			
27	03/06/25	AMAZON	EMERGENCY PREPAREDNESS FLASHLIGHTS - OCI	83.91		
28			60% 3.2264.78231.52919.1007519.YS13.24571 40% 3.2264.78231.52919.1007520.YS13.24571			
29	03/06/25	AMAZON	HEADPHONES- CONSTRUCTION LION CREEK	48.50		
30			47% 1.2128.78231.55212.1006668.YS13 24295 53% 1.2128.78231.55212.1006686.YS13 24295□			
31	03/06/25	AMAZON	EMERGENCY PREPAREDNESS FLASHLIGHTS	279.70		
32			47% 1.2128.78231.55212.1006668.YS13 24295 53% 1.2128.78231.55212.1006686.YS13 24295□			
33	03/06/25	AMAZON	FEDERAL AREA 2 PREP - TECHNOLOGY	125.10		
34			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
35	03/06/25	ALLSCAN	APPLICANTS FINGERPRINTS	93.00		
36			1.2128.78231.52211.1006686.YS13.24295			
37	03/06/25	AMAZON	PULLUPS	273.78		
38			1.2128.78231.52921.1006686.YS13.24295			
39	03/06/25	AMAZON	COTS/BLANKETS	108.02		
40			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
41	03/07/25	AMAZON	FA2 PREP - OFFICE ORGANIZATION	175.19		
42			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
43	03/06/25	SAFE KIDS WORLDWIDE	CARSEAT CERTIFICATION	95.00		
44			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			29
45	03/07/25	AMAZON	FA2 PREP - OFFICE ORGANIZATION	305.12		

46			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
47	03/07/25	AMAZON	FA2 PREP - OFFICE ORGANIZATION	42.78		
48			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
49	03/07/25	AMAZON	FA2 PREP - OFFICE ORGANIZATION	319.20		
50			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
51	03/07/25	ALLSCAN	APPLICANTS FINGERPRINTS	93.00		
52			1.2128.78231.52211.1006686.YS13.24295			
53	03/08/25	AMAZON	FA2 PREP - ORGANIZATION LION CREEK	132.29		
54			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
55	03/09/25	AMAZON	FA2 PREP - OFFICE ORGANIZATION	41.51		
56			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
57	03/08/25	IKEA	FEDERAL AREA 2 PREP - OFFICE ORGANIZATION	104.85		
58			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
59	3/11/25	AMAZON	FEDERAL AREA 2 PREP - OFFICE SUPPLIES	70.22		
60			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
61	03/11/25	AMAZON	FEDERAL AREA 2 PREP - OFFICE SUPPLIES	47.18		
62			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
63	03/11/25	AMAZON	COTS/BLANKETS	224.88		
64			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
65	03/11/25	AMAZON	FA2 PREP - ORGANIZATION LION CREEK	542.39		
66			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			
67	03/13/25	AMAZON	CLASSROOM SUPPLIES	179.74		
68			1.2128.78231.52630.1006668.YS13.24295			
69	03/13/25	AMAZON	CLASSROOM SUPPLIES	67.76		
70			1.2128.78231.52630.1006668.YS13.24295			
71	03/15/25	IKEA	FEDERAL AREA 2 PREP - OFFICE ORGANIZATION	273.93		
72			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			30
73	03/16/25	AIRTABLE	N/A - Dispute	358.04		

74			47% 1.2128.78231.55212.1006668.YS13.24295 53% 1.2128.78231.55212.1006686.YS13.24295			
75	03/17/25	ALLSCAN	APPLICANTS FINGERPRINTS	93.00		
76			1.2128.78231.52211.1006686.YS13.24295			
77	03/17/25	ALLSCAN	APPLICANTS FINGERPRINTS	279.00		
78			1.2128.78231.52211.1006686.YS13.24295			
79	03/17/25	ALLSCAN	APPLICANTS FINGERPRINTS	186.00		
80			1.2128.78231.52211.1006686.YS13.24295			
81	03/18/25	ALLSCAN	APPLICANTS FINGERPRINTS	93.00		
82			1.2128.78231.52211.1006686.YS13.24295			
83	03/19/25	AMAZON	FORMULA	75.16		
84			1.2102.78231.52911.1006658.YS13.24278			
85	03/20/25	TARGET	FORMULA	110.97		
86			1.2102.78231.52911.1006658.YS13.24278			
87	03/20/25	AMAZON	FORMULA	7.00		
88			1.2102.78231.52911.1006658.YS13.24278			
89	03/21/25	TARGET	FORMULA	110.97		
90			1.2102.78231.52911.1006658.YS13.24278			
91	03/25/25	AMAZON	ATTENDANCE MONITORING	1,026.07		
			47% 1.2128.78231.52630.1006668.YS13.24295 53% 1.2128.78231.52630.1006686.YS13.24295			

Document Total				9,265.69		
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DETAILED DESCRIPTION				(Finance and Management Agency)		FMA 02/07

Building a brighter future for California families



Mallissa Watts

Community Engagement Manager

She/Her/Hers

mwatts@hellobrightline.com



BrightLife Kids

A CalHOPE program by Brightline

**Virtual behavioral health support
for California kids 0-12**



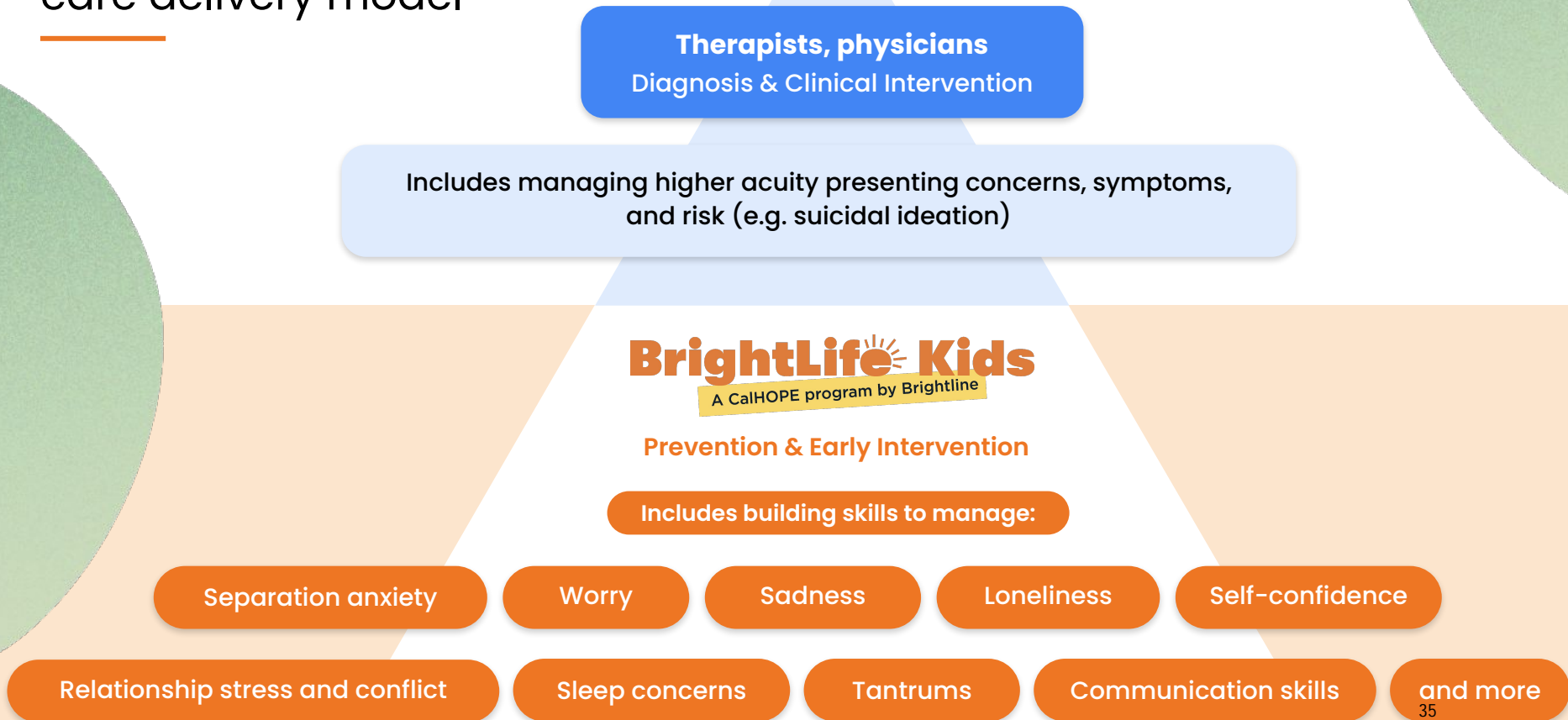
No cost attached. No insurance required.
No referrals needed.

We provide behavioral coaching for the following:

- ✓ Developmental milestones
- ✓ Social and emotional well-being
- ✓ Emotional regulation
- ✓ Sleep issues and patterns
- ✓ Sadness
- ✓ Worry
- ✓ Disruptive behaviors
- ✓ School, work, or relationship stress
- ✓ Managing big emotions in healthy ways (e.g., loneliness, social isolation, grief, anger, etc.)
- ✓ and much more!



How BrightLife Kids fits in the care delivery model



What do families get with BrightLife Kids?



Digital Tools

- Library of on-demand digital content
- Read about managing tantrums, making friends, building self-esteem, and how to get your kids to talk about their feelings



Coaching and Chat

- Live 1:1 coaching sessions from coaches with diverse backgrounds
- Send/receive chats with dedicated coach for everyday challenges between sessions

What do families get with BrightLife Kids?



Care Coordination

- Coach specialists help identify complex needs
- Help finding the right level of care, guidance navigating community resources, and referrals to those resources if needed



NEW!

BrightLife Kids Communities

- Digital peer community for caregivers to connect, ask questions, and get coaching tips
- Moderators online 24/7 to ensure a secure, safe space
- Four age-group based communities and one for Spanish speakers

brightlife.kids/referrals

BrightLife Kids
A CalHOPE program by Brightline

Refer a child

In partnership with the state of California, BrightLife Kids is a free virtual behavioral health program designed to empower CA parents to support and strengthen their kids' emotional well-being.

Refer a child

How We Can Partner



Community Lead Presence

Attend events and lead trainings for both staff and community members



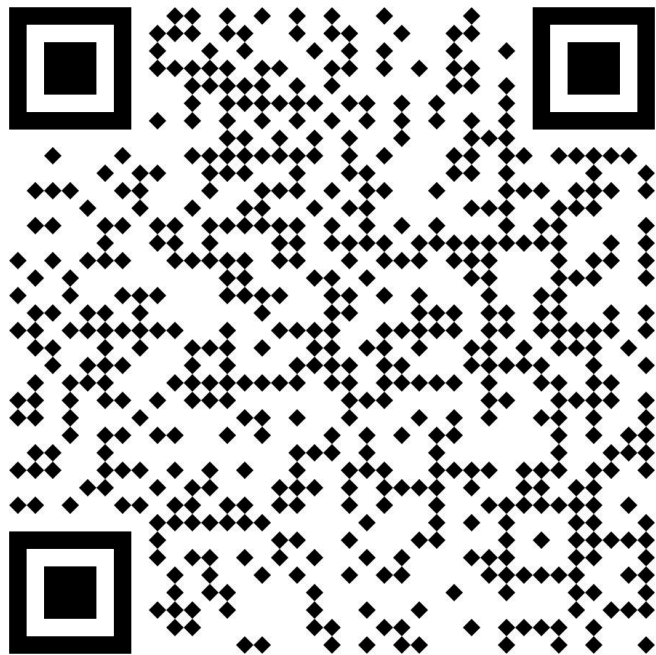
Promotional Materials

Digital Plug & Play Toolkit
& Posters/Flyers



Digital Engagement

Monthly topical webinars and helpful resources for both parents and partners



**Get a Sneak Peak
today!**

BrightLife Kids

A CalHOPE program by Brightline



brightlife.kids/ca



(888) 275-5357



mwatts@hellobrightline.com

Obtén apoyo para lo difícil y ayuda a tus hijos a prosperar

Sin costos asociados. No se requiere seguro. No se necesitan referencias.

BrightLife Kids es el nuevo programa en California que ofrece apoyo virtual en la salud conductual* gratuito para todas las familias con niños de 0 a 12 años.

Ofrecemos

- Coaching en privado 1:1** por video y chat
- Herramientas digitales personalizadas
- Orientación y referencias a recursos comunitarios



BrightLife Kids coaches*** ayudan con cosas como

Edades 0–4

Hitos del desarrollo, estrategias para dormir y comportamientos difíciles

Edades 5–8

Expresar grandes sentimientos, la amistad y autoestima

Edades 9–12

Redes sociales, presión social y habilidades de estudio



ESCANEAR AQUÍ!



*BrightLife Kids es un programa de CalHOPE y forma parte del Children and Youth Behavioral Health Initiative (CYBHI).

**BrightLife Kids es un programa gratuito de coaching creado por Brightline. Servicios de terapia no están incluidos como parte del programa.

***Algunos coaches hablan inglés y español. Servicios de interpretación en vivo disponibles en 17 otros idiomas.



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ce@hellobrightline.com

Get support with the tough stuff and help your child thrive

No costs attached. No insurance required. No referrals needed.

BrightLife Kids is California's new virtual behavioral health program* that provides free support to all families with kids ages 0–12.

We offer

- Private 1:1 coaching** with video and chat
- Personalized digital tools
- Guidance and referrals to community resources



BrightLife Kids coaches*** help with things like

Ages 0–4

Milestones, sleep,
and tantrums

Ages 5–8

Big feelings, friends,
and self-esteem

Ages 9–12

Social media, peer pressure,
and study skills



SCAN HERE!



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**BrightLife Kids is a free coaching program created by Brightline. Therapy is not included as part of the program.

***Some coaches speak both English and Spanish. Live interpretation services are available in 17 other languages.



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