



MINUTES



Alameda County- Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To end poverty within the City of Oakland and throughout Alameda County

Our Promise: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

ADMINISTERING BOARD MEETING

Monday, December 12, 2016 @ 5:30 P.M.
City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson-Simon (Secretary), Brigitte Cook for Councilmember Lynette McElhaney, Angelica Gums for Supervisor Nate Miley, Lisa Ruhland, Stanley Richardson, Lenita Wheeler, Dave Brown for Supervisor Wilma Chan, Max Chacana, Theresa Anderson, Clarissa Doutherd, Phuong Hang Duong Thi, and Hang Mosier

Excused: Janice Heredia and Nayaa Lacy

Staff: Estelle Clemons, Cecilia Garcia, Dwight Williams, and Emily Derenthal

Guest: See attached sign in sheet

- A. Call to Order/Approval of Agenda**
G. Green called the meeting to order at 5:51pm.
- B. Roll Call/Determination of Quorum/Recite AC-OCAP Promise**
Roll call was called by staff C. Garcia. The AC-OCAP promise was recited. A quorum was established.
- C. Approval of Draft November 14, 2016 Administering Board Minutes (M. Rivera)**
Motion: To approve the November 14, 2016 minutes. M/S/Carried: S. Johnson Simon/A. Ford/Motion Carried.
- D. Community Action Partnership Update (E. Clemons)**
 - 1. 2017 Board Meeting Schedule**
E. Clemons stated that the 2017 AC-OCAP Administering Board Meeting schedule is in the packet. She pointed out that the February 14th meeting will be on a Tuesday.
 - 2. 2016 City Council Report Update**
E. Clemons thanked the board members who attended the Life Enrichment Committee meeting. She stated that one of the Councilmembers questioned some of the CAP programming; specifically whether the Thanksgiving Dinner is the best utilization of funding. She mentioned that on December 13, 2016, she will be going before the full City Council to receive the 2017 grant from the State. She stated that on February 14, 2017, she will be going before the City Council to present the full resolution and the 2017-2019 funding recommendations.
 - 3. AC-OCAP 2017 Budget**
E. Clemons stated that the Executive Committee reviewed the 2017 draft budget at their meeting on December 7, 2016. She stated that the budget is basically the same with the exception of personnel costs due to cost of living increasing January 2017.
 - 4. 2017 EITC Campaign**
E. Clemons stated she is currently working with the United Way of the Bay Area to get the billboards

Meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201 or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: 1) Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.

throughout the County. She stated that last year over \$23 million was bought back into the communities.

5. Board Conflict of Interest Forms

E. Clemons stated that C. Doutherd, P. Duong-Thi, and T. Anderson have not submitted their conflict of interest forms.

6. Board Vacancies Update (District 2)

(2 – Private Sector Vacancies as of December 31, 2016)

E. Clemons stated that a letter has been sent to Councilmember Abel Guillen for the vacancy for District 2. A letter has been received from the United Seniors of Alameda County requesting to keep their seat on the AC-OCAP board. She also stated that a letter was received from the Oakland Rotary (Sean Callum) expressing their interest in having a seat on the AC-OCAP Board. Sandra Johnson Simon and Sean Callum both gave their reasons for interests on sitting on the CAP Board. E. Clemons also stated that there was a late request for representation from a private sector agency to be added to the list for future consideration.

Motion: To accept Sean Callum, representative for Oakland Rotary Club #2 and Sandra Johnson Simon representative for the Alameda County – Oakland United Seniors to the AC-OCAP board. M/S/Carried: D. Brown/A. Gums/Motion Carried.

7. Events

• 2017 Board Retreat – March 25, 2017 (Location TBD, 9:00am-2:00pm)

E. Clemons stated that the 2017 Board Retreat is scheduled for Saturday, March 25, 2017. Staff is currently looking into locations that were recommended by AC-OCAP Board Members. She stated that the CAP Plan which is mandated is due June 30, 2017 in addition to the needs assessment.

E. Clemons stated that Representative Tom Price from Georgia (R-GA 6) is the President-Elect’s nominee for Secretary of Health and Human Services. She stated that she is hoping to have updates in March or April and make it part of the packet.

Motion: To accept the Community Action Partnership Update. M/S/Carried: B. Cook/M. Chacana/ Unanimous. Motion Carried

E. 2017 – 2019 AC-OCAP Review and Funding Recommendations

E. Derenthal stated that notification of the RFP was sent through Constant Contact to 638 contacts and posted in 5 newspapers in Alameda County (except Berkeley): Oakland Tribune, The Oakland Post, The Argus, the Daily Review, and the Tri-Valley Times for multiple printings in August and September. E. Clemons stated that there was a Bidder’s Conference. She stated that there was also a Review Panel who reviewed 30 proposals. She stated that there were 32 proposals received but 2 were incomplete with a total ask of over \$2.1 million. She stated that the Panel reviews the proposals individually and scores each proposal. She stated then the Program Planning Committee reviews the scores and makes sure that services will be provided throughout the high impoverished areas in Alameda County and Oakland. E. Clemons addressed the Board regarding some conflict of interest questions, such as whether family members of a Board Member receiving services from one of the agencies recommended for funding is a conflict of interest. A discussion ensued on how to vote for the recommendations.

Fifteen board members were present for the voting of the 3 packages: 1) Alameda County; 2) Oakland; and 3) Alameda County/Oakland:

1. Gladys Green
2. Monique Rivera
3. Andrea Ford
4. Sandra Johnson-Simon
5. Brigitte Cook
6. Stanley Richardson
7. Lenita Wheeler
8. Angelica Gums
9. Dave Brown
10. Theresa Anderson
11. Lisa Ruhland
12. Max Chacana
13. Phuong Hang Duong Thi
14. Hang Mosier
15. Clarissa Doutherd

Alameda County Funding – G. Green asked if any Board Members have a conflict of interest. There were no conflicts.

1) La Familia Counseling Services

Motion: To accept the funding recommendation for La Familia for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: D. Brown/S. Johnson Simon/Motion Carried/2 abstains, S. Richardson and M. Chacana.

2) Rubicon Programs, Inc.

Motion: To accept the funding recommendation for Rubicon for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: D. Brown/S. Johnson Simon/Motion Carried/2 abstains, S. Richardson and C. Doutherd.

3) Family Emergency Shelter Coalition (FESCO)

Motion: To accept the funding recommendation for FESCO for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: D. Brown/A. Ford/Motion Carried/1 abstain, S. Richardson.

4) Downtown Streets, Inc.

Motion: To accept the funding recommendation for Downtown Streets for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: D. Brown/L. Ruhland/Motion Carried/1 abstain, S. Richardson.

Oakland Funding – G. Green asked if any Board Members have a conflict of interest. There was one conflict of interest from H. Mosier for SAHA.

1) Youth Employment Partnership

Motion: To accept the funding recommendation for the Youth Employment Partnership for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: D. Brown/M. Rivera/Motion Carried/1 abstain, S. Richardson.

2) Civicorps

Motion: To accept the funding recommendation for Civicorps for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: M. Rivera/B. Cook/Motion Carried/1 abstain, S. Richardson.

3) St. Mary's Center

Motion: To accept the funding recommendation for St. Mary's Center for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: L. Ruhland/S. Johnson-Simon/Motion Carried/1 abstain, S. Richardson.

4) Satellite Affordable Housing Associates

Motion: To accept the funding recommendation for SAHA for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: M. Rivera/B. Cook/Motion Carried/2 abstain; S. Richardson/ Hang Mosier abstained due to a conflict of interest. She stepped out of the room for the voting to occur.

Alameda County and Oakland Funding – G. Green asked if any Board Members have a conflict of interest. There were no conflicts of interest.

1) Center for the Media Change, DBA Hack the Hood

Motion: To accept the funding recommendation for Hack the Hood for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: T. Anderson/L. Ruhland/Motion Carried/1 abstain, S. Richardson.

2) Roots Community Health Center

Motion: To accept the funding recommendation for Roots for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: A. Ford/A. Gums/Motion Carried/1 abstain, S. Richardson.

3) The Unity Council

Motion: To accept the funding recommendation for the Unity Council for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: M. Rivera/T. Anderson/Motion Carried/1 abstain, S. Richardson.

4) AnewAmerica Community Corporation

Motion: To accept the funding recommendation for AnewAmerica for the 2017-2019 AC-OCAP RFP Funding Cycle. M/S/Carried: L. Ruhland/A. Ford/Motion Carried/2 abstain, S. Richardson and M. Rivera.

The following agencies had speakers:

- 1) The Unity Council – Dana Kleinhesselink
- 2) Roots – Noha Aboelatz
- 3) Downtwon Streets – Chad Bojorquez
- 4) Youth Employment Partnership – Michele Clark
- 5) Rubicon – Gary Goodson
- 6) AnewAmerica – Jeff Butler
- 7) St. Mary's Center – Carol Johnson

Motion: To accept the Program Planning Recommendations for the 2017-2019 AC-OCAP RFP Funding Cycle.
M/S/Carried: M. Rivera/D. Brown/Motion Carried.

F. Committee Reports – (Verbal):

1) Executive Committee – December 7, 2016 (M. Rivera)

M. Rivera stated that some agencies who are not recommended for funding received higher scores from the Advisory Panel than some agencies that were recommended. These agencies were not selected for funding due to the fact that their proposals either did not include job placement numbers, or placements were very low relative to the amount of money they requested. Job training and education outcomes are not sufficient for funding. She also stated that there was a discussion on which goals are important to CAP which will also be discussed at the 2017 board retreat. She stated that at the Program Planning Committee meetings the Committee voted unanimously to bring the recommendations to the full Board. D. Brown stated that there aren't any agencies being recommended that advocate for immigrant rights. M. Rivera stated that there was discussion of having a process/pending list for organizations that are not being recommended for funding if any additional funding becomes available. E. Derenthal stated that there were also comments received on behalf of the Vietnamese American Community Center who reached out to Alameda County Supervisors' Nate Miley, Scott Haggerty, and Wilma Chan's offices as well as Oakland City Councilmember Abel Guillen's office. There were also letters of support received from Congressmen Eric Swalwell and Ninay Johnson on behalf of Downtown Streets. Family Fremont Resource Center also reached out asking why they were not recommended for funding as well as communications from other agencies requesting materials from the public meetings.

M. Rivera presented L. Wheeler with a plaque for her service on the AC-OCAP Board. This was her last meeting. G. Green presented D. Brown with a plaque for his service on the AC-OCAP Board. This was his last meeting. A letter was received from Supervisor Wilma Chan's Office stating that Brittaney Carter will be her alternate on the AC-OCAP board.

G. Future/Proposed Agenda Items

Future:

East Bay Housing Organization – January 2017

CDBG – February 2017

Organizational Standards

Strategic Plan

Health

- La Clinica de la Raza
- Alameda County Building Blocks Collaborative*

Financial Empowerment

- Alameda County AC CAN
- Cal Reinvestment
- Bank on Oakland
- Earned Income Tax Credit/UWBA*

Youth

- Oakland Fund Children Youth (OFCY)*
- Oakland Youth Commission *
- REACH Ashland/Cherryland Youth Center*
- Early Care & Education Planning Council*

Public Safety

- Citywide Public Safety Plan*
- Cease Fire/Street Outreach*
- Oakland Unite*
- Seven Step (Re-entry Population)

Social Justice

- Ella Baker Center

Families

Housing

- Tri-Valley Housing
- Community Housing – Path/Everyone Home*
- East Bay Housing Organization (EBHO) – Jan.
- Spectrum – LIHEAP/Weatherization
- Oakland Housing Authority*
- Alameda County Housing Authority
- City of Oakland Housing Road Map*

Education

- Promise Neighborhoods- Cal State East Bay *
- Head Start/Early Head Start

Employment

- Alameda County WIB*
- East Bay Sustainable Alliance
- Oakland WIB*
- Minimum Wage/Life Up Oakland/\$15 hr. (local union)

Board Development

- Jim Masters – CAP History/ Board Training*
- Jim Master – Structure of the American Economy

- Social Services Agency – TANF, GA*
- ALL-IN*
- Alameda County Hope Collaborative
- Rise up

Community Development

- CDBG (Feb.)

- Public Ethics Presentation*

Food Security

- Alameda County Food Bank *

Transportation

- Alameda County Transportation Commission

*= presented

Proposed: Proposition 47 – Probation (A. Ford)

H. Announcements

- **Oakland Housing Authority** – Lenita Wheeler –
 - > In January 2017 there will be a waitlist for a project based voucher for subsidized units.
- **United Seniors of Oakland and Alameda County** – Sandra Johnson-Simon - None
- **Alameda County/Social Services Update** – Andrea Ford/Dave Brown/Angelica Gums
 - > All-In has extended the deadline for the completion of the listening sessions. 100 sessions across the County and will wrap up in early January 2017.
 - > January 17, 2017 All-In’s General Meeting at OakStop, 12:00pm-3:00pm
- **City of Oakland Update**
 - > The Minimum wage will be increased to \$12.86 an hour.
 - > On December 13, 2016, Council member McElhaney will request a moratorium on SRO’s.
- **Other Organizations**
 - > OCCUR is offering board training which is being sponsored by the San Francisco Foundation.
 - > Parent Voices will run a campaign for a County budget asked for emergency child care vouchers.
 - > December 23, 2016 – 12pm-6pm at 4506 Market Street, Oakland - 11th Annual Toys for Joy
- **Economic/Employment Interests**

I. Agenda Attachments

- C. November 14, 2016 Administering Board Minutes
- D1. 2017 Board Meeting Schedule
- D3. 2017 Budget
- D6. District 2 Letter, United Seniors Letter, Oakland Rotary Letter
- E. List of 2017-2019 RFP Applications Submitted, List of Previously Funded Agencies, and Tier 1 Applications

Additional Attachments

- Lists of Organization who reached out for correspondence

J. Open Forum

K. Adjournment

Motion: The meeting was adjourned at 7:14p.m. M/S/Carried: S. Johnson-Simon/A. Ford/Unanimous.
Motion Carried.