



**CITY OF OAKLAND
COMMUNITY POLICING ADVISORY BOARD**

**Regular MEETING Agenda
Wednesday, May 7, 2025
6:00 PM**

Oakland City Hall
Hearing Room 2
1 Frank H. Ogawa Plaza, 1st Floor

Board Membership:

Chair, **Daniel Ettlinger** (Mayoral), Vice Chair, **Colleen Brown** (NW), **Vacant** (Mayoral),
Ingrid Severson (Dist. 1), **David Ralston** (Dist. 2), **Lawrence Brandon** (Dist. 3),
Andrea Luna Bocanegra (Dist. 4), **Cynthia Elliott** (Dist. 5), **Vacant** (Dist. 6),
Jacqueline Long (Dist. 7), **Art Douglas Blacksher** (At Large), **Vacant** (OHA), **Vacant**
(Mayoral), **Valerie Bachelor** (OUSD), **Nancy Sidebotham** (NW)

1. **Roll Call and Determination of Quorum** (5 minutes)
 2. **Public Comment** (10 minutes)
 3. **Approve Meeting Minutes for March 5 and April 2**
 4. **OPD Updates**, Attachment A (10 minutes)
 5. **City Administrator's Office Update** –Joe Devries (30 minutes)
 - Update on Community Policing & Transition Plan
 6. **Committee Reports** (50 minutes)
 - **Executive Committee**
 - i. Bylaws (Attachment B)-note included for reference only—approved last month)
 - ii. 2025 Report to City Council Update
 - **Resource Committee**
 - i. NCPC Recertification Form & Cover Letter (Attachment C)—included for reference only--finalized form/memo approved last month
 - **Program & Services Committee**
 - i. CPAB Engagement Plan & Guidelines
 - ii. Updated CPAB Brochure (Attachment D)
 - **Fund Committee**
 7. **Ad Hoc Committees**
 - Request to modify Resolution 79235 (Attachment E) – Action item
 8. **Agenda Building**
 9. **Adjourn**
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Oakland City Hall
Hearing Room 2
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Remote Participation via Zoom:

<https://us06web.zoom.us/j/88489376722>

Phone one-tap:
+16694449171,,88489376722# US

Webinar ID: 884 8937 6722

Submit an E-comment (If You Cannot Attend in Person)

Send your eComment directly to the Community Policing Advisory Board and staff 24 hours BEFORE the meeting starts, please send your comment, along with your full name and agenda item number commenting on, to Felicia Verdin @ fverdin@oakland@oaklandca.gov

Please note that E-comment submissions received after the deadline or without an agenda item reference may not be read and/or acknowledged at the meeting.

General Guidelines for Public Comment

Each person wishing to speak on items must fill out and submit a speaker's card to staff prior to the meeting. Members of the public can address the Community Policing Advisory Board in-person only and shall state their name and the organization they are representing, if any.

Please follow the protocol below during all public comment opportunities:

- Each speaker will have two (2) minutes to share their thoughts or ask a question.
- Please clearly state your name for the record before beginning your comment or question.
- Speakers must speak from the podium and clearly into the microphone when addressing the board.
- Profanity, yelling, or screaming is not permitted.
- All remarks or questions shall be directed through the Board Chair.



**CITY OF OAKLAND
COMMUNITY POLICING ADVISORY BOARD**

**Regular MEETING Agenda
Wednesday, March 5, 2025
6:00 PM**

Oakland City Hall
Hearing Room 2
1 Frank H. Ogawa Plaza, 1st Floor

Board Membership:

Chair, **Daniel Ettlinger** (Mayoral), Vice Chair, **Colleen Brown** (NW), **Samuel Dawit** (Mayoral), **Ingrid Severson** (Dist. 1), **David Ralston** (Dist. 2), **Lawrence Brandon** (Dist. 3), **Andrea Luna Bocanegra** (Dist. 4), **Cynthia Elliot** (Dist. 5), **Vacant** (Dist. 6), **Jacqueline Long** (Dist. 7), **Art Douglas Blacksher** (At Large), **Vacant** (OHA), **VanCedric Williams** (OUSD), **Nancy Sidebotham** (NW)

1. Roll Call and Determination of Quorum

In Attendance: Colleen Brown, David Ralston, Lawrence Brandon, Andrea Luna Bocanegra, Cynthia Elliot, Jacqueline Long, Art Douglas Blacksher, Nancy Sidebotham

2. Public Comment

There was one public speaker, Lisa Ruhland who spoke as a resident of Oakland district 4 and indicated her interest on applying to the CPAB to fill a vacant seat.

3. OPD Updates

Captain Aaron Smith presented the attached crime report and the current staffing levels; the department has 681 sworn officers with a monthly attrition rate of 5-7 per month.

The CPAB had questions about arson numbers, public engagement, smoke shops that are impacting neighborhoods, and asked for a copy of the Department General order on Community Policing (that is still in draft form) as the Board would like to comment on it.

There was one public speaker, Abe Ruelas, who asked how the CRO system would work moving forward; will CROs have multiple beats, how will they be assigned, Neighborhood Councils (NCs) need to know to do their work more effectively.

Captain Smith confirmed that CROs will still be responsible for reporting to NCs and working on NC projects, but the staffing level will have an impact on how many projects they can focus on.

4. City Administrator's Office Update – Joe DeVries

Joe DeVries noted that last Monday during the NC Chairs meeting, almost every neighborhood was represented, and those chairs highlighted their top priorities: first, NC funds, especially to support Zoom accounts so that meetings can continue. He has made a request for funding to cover those costs. Second, the idea of utilizing the CPAB as broader forums where all NC chairs attend was well received, and third, the sharing across NCs of issues is also well-received. Fourth, the communication between the City and NC leaders is critical to responsive customer service and support to neighborhood priorities. He stated that he is developing a proposal to determine how best to meet these priorities with fewer resources.

The CPAB raised concern that using the CPAB as a monthly forum would disrupt the Board's other business. It was recommended that a smaller grouping by Police Area using the old Area Captain Meeting structure would be more effective. The suggestion was made that the larger educational forum idea could work at the CPAB on a quarterly basis however. The idea of pivoting to the Areawide meetings will need to include additional departments to ensure an interdepartmental approach. Another issue raised was whether the Measure NN funds could be used to support the work of NSD.

Member Ralston made a motion to ask staff to return next month with a report after research with the Budget Office and City Attorney as to whether Measure NN funds could be used to support NSD work or to fund the NCs spending plans with \$60K or more annually. The motion passed unanimously.

There was also continued discussion about bringing back the Citizens Academy which trains residents on accessing City services. The group discussed recording these trainings and making them available online/digitally.

5. NSD Updates – Ana Martinez

Ms. Martinez was not Available but the NSD updates were covered under the CAO Update section.

6. Board Retreat – Saturday, February 8, 2025

Vice Chair Brown touched on the general goals of the retreat and listed the various tasks identified and what committee is responsible for them. For example, the annual report is assigned to the executive committee. Developing a community engagement plan is assigned to the Program and Services committee. NC certification is assigned to the Neighborhood Council Resource Committee. Oversight of funds is the Fundraising Committee.

7. CPAB Standing Committees Reports

Vice Chair Brown also gave a brief report of Executive Committee including that they will be bringing forward a bylaw change to align the bylaws with the City Charter—in particular regarding “holdover” status and quorum rules. This will be brought forward next month.

Member Long reported out on the Program Committee: they met and agreed to host a virtual meeting monthly. They agreed to focus on the two items on their workplan and will bring back a plan for all CPAB members to visit NCs, with a special focus on the most vulnerable NEST Beats.

Member Ralston made a motion to form an ad hoc committee to discuss updates to Resolution 79235. The motion appeared to fail and it was noted that quorum was lost when a member left early so Member Ralston moved to table the item to the next meeting. That motion passed.

8. Future of CPAB and Neighborhood Council support

Vice Chair Brown suggested the Board invite groups of NC Chairs by police area to a series of CPAB Meetings. Similar to the earlier conversation, by focusing on one Police Area per meeting, the topics and crowd would be more manageable. When asked about citywide gatherings, it was noted that Resolution 79235 calls for an annual summit but those were costly and took a lot of effort, along with COVID these stopped occurring. The cost of these summits was over \$15,000 per event not including staff time. A smaller one occurred at Dunsmuir House with just NC Chairs and CPAB and Neighborhood Watch leaders.

Member Elliot also raised the idea that CPAB members build a relationship with all NC Chairs in their City Council District—she already has an email communication with those in District 5.

Member Luna Bocanegra asked if a hub could be created on the city's webpage to make this information readily available. She sees a need for a hub or portal for chairs to get information themselves so that when they do gather, they already have important background information.

Joe DeVries noted that all this input is helping to develop a new plan—Areawide meetings, online engagement, and the other ideas that have been floated. He will incorporate them into plans moving forward.

9. Agenda Building

The group agreed to hear workplan updates from committees and a continued update from the CAO on the future support structure along with their standing items.

10. Adjourn

The meeting adjourned at 8:08



**CITY OF OAKLAND
COMMUNITY POLICING ADVISORY BOARD**

**Regular DRAFT MEETING MINUTES
Wednesday, April 2, 2025
6:00 PM**

Oakland City Hall
Hearing Room 2
1 Frank H. Ogawa Plaza, 1st Floor

Board Membership:

Chair, **Daniel Ettlinger** (Mayoral), Vice Chair, **Colleen Brown** (NW), **Samuel Dawit** (Mayoral), **Ingrid Severson** (Dist. 1), **David Ralston** (Dist. 2), **Lawrence Brandon** (Dist. 3), **Andrea Luna Bocanegra** (Dist. 4), **Cynthia Elliot** (Dist. 5), **Vacant** (Dist. 6), **Jacqueline Long** (Dist. 7), **Art Douglas Blacksher** (At Large), **Vacant** (OHA), **VanCedric Williams** (OUSD), **Nancy Sidebotham** (NW)

1. Roll Call and Determination of Quorum (5 minutes)

In attendance: Board Members: Long, Brown, Elliott, Severson, Ralston, Ettlinger, Bachelor and Sidebotham

Absent: Dawit, BocaNegra and Blacksher

2. Public Comment (10 minutes)

- **Donald Dalke**
- **Mary Forte**
- **Braunz iphone**

3. OPD Updates, Attachment A (10 minutes)

- Updated General Orders regarding community policing

Deputy Chief Tedesco provided an update on crime statistics. Board members requested information about the community resource officers assigned to support Neighborhood Councils. The board members requested the area meetings take place in the 6 police areas. Board members also requested to receive the latest draft version of the community policing policy.

4. **City Administrator's Office Update** –Joe Devries (20 minutes)

- Report on possibility of NN funds for community policing and NC
- Board vacancies

Deputy City Administrator Joe DeVries provided an overview of Measure NN funding to support Neighborhood Council's. The departments (OPD, DVP and OFD) supported by Measure NN will continue to receive funding as approved by the SSOC. The new Oakland Public Safety Planning and Oversight Commission will begin meeting in April. It will take up to a year for the new commission to review and approve new spending plans and to develop a four year Community Violence Reduction plan as required by Measure NN.

The CAO continues to work on filling vacancies on the CPAB.

5. **Committee Reports** (60 minutes)

- **Executive Committee**

- i. Committee Report

- The executive committee provided an overview of their work.

- ii. Bylaw Revision (Attachment B) & Approval--Action Item

BM Colleen Brown provided an update on the revised bylaws. All recommend changes were highlighted in the agenda packet. She explained the new recommended quorum requirements.

BM Brown stated that the bylaws were sent to board members and e-subscribers on March 21 to notify them of the changes.

BM Sidebotham made a motion to pass the bylaws as stated. Second by BM Ralston.

Board Member Ralston made a friendly amendment to add qualifications needed to serve on the board including familiarity with 79235 and providing e-comment to staff 24 hours prior to the meeting.

Sidebotham accepted the friendly amendment.

BM Long clarified that Donald Dalke's written recommendations for items 1, 2 and 5 were accepted.

The motion passed with 7 yes votes and 1 abstention by BM Bachelor.

iii. Outline of 2025 Report to City Council (Attachment C)

BM Brown provided an outline of the CPAB report to the Oakland City Council. The outline was included in the agenda packet.

A draft of the report will be submitted to the board at the May meeting.

- **Resource Committee**

- i. NCPC Recertification Form & Cover Letter (Attachment D)—Action Item

BM Brown provided an update on this item. Background documentation was included in the agenda packet. The resource committee met twice over the past month.

Chair Ettlinger made a motion to approve the recertification form. Second by BM Long. Motion passed unanimously.

- **Program & Services Committee**

- i. CPAB Engagement Plan (Attachment E)—Action Item
- ii. CPAB NC Meeting Engagement Outreach Form (Attachment F)—Action Item

BM Long reported out on this item and indicated that the committee met in March and finalized an engagement plan. The engagement plan was included in the agenda packet.

BM Severson read instructions and talking points into the record for board members to attend Neighborhood Council meetings.

Board Members are strongly encouraged to visit their assigned Neighborhood Councils by August. Board members will receive instructions from the program and services committee on what to do when they visit meetings. Following BMs attendance at each meeting,

the Engagement Form included in the agenda packet needs to be completed and submitted to the committee.

- iii. CPAB Retreat Evaluation Results (Attachment G).
Board member Long instructed members to review the CPAB retreat evaluation results materials in the agenda packet.

- **Fund Committee**

- i. Daniel Ettlinger and Nancy Sidebotham

The Finance Committee will meet monthly. Previously, BMs were able to get funds from city council to support Neighborhood Councils.

BM Bachelor asked how funds were used in the past. Previously funds would be used for food, childcare, printing costs and offset the cost of zoom plans to conduct virtual meetings.

Public comment: Donald Dalke

6. Ad Hoc – Motion to assign an ad hoc committee to look into discussing and updating 79235. Second by Bachelor.

Following a lengthy discussion by the board, this item was tabled to a future meeting.

7. Agenda Building

The Board discussed adding the following items to the next meeting agenda:

- Ad-hoc committee updates
- Review and discuss draft report to city council
- OPD update – request an enhanced report around trends and more broad data in writing. Continue status updates on CROs.
- Feedback on area meetings with NC Chairs.
- Status of joint use agreements with OUSD.

8. Adjourn

Meeting adjourned at 9:21pm

Meeting adjourned in memory of Lisa Ruhland's Mom.



COMMUNITY POLICING ADVISORY BOARD (CPAB) BYLAWS

ARTICLE I – IDENTIFICATION

Section 1: Name

The Oakland Community Policing Advisory Board (hereinafter referred to as CPAB).

Section 2: Authority, Statutory Requirements: and Other Laws and Policies

The CPAB shall comply with all applicable laws, including but not limited to, the City of Oakland Charter, the Oakland Sunshine Ordinance (Ordinance No. 11957 C.M.S., adopted January 14, 1997), the Ralph Brown Act (Government Code sections 54950 et seq.), the Public Records Act (Government Code sections 6250 et seq.), Resolution No. 79235 C.M.S. (adopted April 13, 2005), Resolution No. 73185 C.M.S. (adopted on December 17, 1996), and the Oakland Conflict of Interest Code (Ordinance 11979 C.M.S., as amended). If any conflict exists between any of the foregoing laws and these bylaws, the applicable law shall control over the bylaws.

ARTICLE II – MISSION STATEMENT AND PURPOSE

The mission of the Oakland Community Policing Advisory Board is to oversee and insure the complete, successful implementation of Oakland's community policing policy articulated in City Council Resolution No. 79235 C.M.S and revisions thereto. Oakland's community policing policy represents a major achievement in the decentralization of city government, the democratic empowerment of the city's neighborhoods, and contains the potential to reduce crime and the fear of crime in those neighborhoods. Committed to this effort, the CPAB shall fulfill its responsibilities through cooperative interaction with the community, the Oakland Police Department, city officials, staff, and other local public and private agencies.

Article III – ADVISORY BOARD

Section 1: Number, Appointing Authority, and Qualifications

The CPAB shall consist of fifteen (15) members who shall be Oakland residents. These members shall be appointed as follows: three (3) members appointed by the Mayor; one (1) member appointed by each of the City's Council members; one (1) member appointed by the Oakland Housing Authority; two (2) members appointed by the Neighborhood Watch Steering Committee formerly known as the Home Alert Steering

Committee; and one (1) member appointed by the Oakland Unified School District. (Resolution No. 73185 C.M.S.)

Section 2: Term of Appointment

Members of the CPAB shall be appointed to staggered terms, to commence upon the date of the appointment. Members of the CPAB shall serve a term of three (3) years.

Section 3 Limit on Consecutive Terms

No member shall be appointed to serve more than two (2) consecutive three (3) year terms. The exception is for board members appointed to fill a vacant seat with a partial term with less than one (1) year remaining in the previous appointment. The partial term does not count towards consecutive terms and the individual can be reappointed to serve two (2) consecutive three-year (3) terms.

Section 4: Qualifications

Each member of the CPAB shall be a resident of Oakland and has expressed interest and knowledge of community policing policy in Oakland as defined in Resolution 79235 C.M.S.

Section 5: Vacancy and Removal

(a) Vacancy

A vacancy on the CPAB will exist whenever a member dies, resigns, or is removed. Any vacancy shall be filled by the elected official or organization that appointed the CPAB member. A vacancy shall be filled no sooner than thirty (30) days and no later than sixty (60) days from the date that such a vacancy occurs pursuant to the procedures outlined in City Charter section 601.

(b) Vacancies for Unexpired Terms

Board vacancies that occur for unexpired terms shall be appointed pursuant to City Charter section 601. If an individual is appointed to fill a vacant seat with a term that is less than one (1) year remaining on the existing term that term does not count towards their term limit. The board member shall be reappointed to fill the vacant seat upon expiration of the partial term and reappointed to fill a full term of three (3) years.

(c) Removal

Removal of a board member shall follow the procedures listed in Oakland Municipal Code Section 4.56.060 and City Charter Section 601. Among other things, conviction of a felony, misconduct, incompetence, inattention to or inability to perform duties and absence from three (3) consecutive regular meetings for any reason, except by permission of the CPAB, shall constitute cause for removal. The Chairperson or Vice-Chairperson may recommend removal in writing to the appointing authority and/or the City Council. A member may be removed for cause, after hearing, by the affirmative vote of at least six (6) members of the City Council. In the absence of cause, no CPAB member may be

removed prior to the expiration of their term, notwithstanding the expiration of the term of the appointing elected official.

Section 6: Expired Terms and Holdover Status

In the event a board member's term expires and an appointment to fill the vacancy has not occurred by the conclusion of a board member's term, that member may continue to serve as a member of the board in a holdover capacity for a period not to exceed one (1) year, to allow for the appointment of a new board member. A seat filled by a holdover appointment will be considered vacant as of thirty (30) days after the expiration of the holdover's prior term of office.

Section 7: Compensation

CPAB members shall serve without compensation.

Section 8: Oath of Public Office

Acceptance of the Oath of Public Office constitutes CPAB members' sworn responsibility of public trust. Members are required to serve well and to faithfully discharge their duties and responsibilities diligently and consistent with the laws of the City of Oakland and all pertinent state and federal laws.

Section 9: Functions and Duties of the CPAB

It shall be the function and duty of the CPAB, for and on behalf of the City of Oakland, its residents, elected officials, and officers to:

- (a) Oversee, monitor, and report at least twice yearly on the implementation of Resolution No. 79235 C.M.S. and to provide recommendations to the Mayor, Council, City Administrator, and Chief of Police on further steps necessary to carry out the objectives of said resolution;
- (b) Assist in setting city-wide priorities for the full implementation of community policing through a review of community policing strategies, materials, and training;
- (c) Assess the effectiveness of community policing strategies and make recommendations for improvement;
- (d) Serves as a primary communication link to the community and brings feedback from the community to the CPAB;
- (e) Serve as advisors to the Chief of Police and top command staff on community policing strategies planned, or implemented;
- (f) Review and make budget recommendations of the Oakland Police Department's community policing programs;
- (g) Assist in educating and informing the public about community policing, its current progress, and its directions;
- (h) Serve as an advocate for the community policing philosophy;
- (i) Help host and actively participate in community policing public meetings, including Neighborhood Council meetings;
- (j) Make recommendations to the Chief of Police to support the successful implementation of community policing; and

- (k) Serve as a community review and involvement body for the City Council and Oakland Police Department on community policing issues suggested by the CPAB members and by the Chief of Police.

Section 10: Authority

The CPAB shall have no authority or responsibility to inquire into or investigate personal actions or practices subject to review by either the Civil Service Commission, Community Police Review Agency, or any other duly constituted regulatory or oversight body.

Section 11: Rules, Regulations, and Procedures

Rules, regulations, and procedures for the conduct of CPAB business shall be established by a majority vote of the members present. The CPAB must vote to adopt any motion or resolution. The CPAB must transmit to the City Council any rules, regulations, and procedures adopted by the CPAB.

Section 12: Role of Individual CPAB Members

It shall be the duty of individual CPAB members to:

- (a) Attend board and committee meetings.
- (b) Represent stakeholders' groups, the constituents in the Council District from which they are appointed, or the community as a whole in providing input which reflects the concerns, visions, and ideas of the community;
- (c) Participate in CPAB activities and functions; and
- (d) Suggest issues to be brought before the CPAB.

Board members are expected not to have, in a calendar year, three or more consecutive absences. Board members may request permission to be absent from a meeting by notifying staff at least 24 hours prior to the meeting.

ARTICLE IV – OFFICERS

Officers shall be the Chairperson and Vice-Chairperson selected by the board members.

Section 1 – Election of Officers

Board members shall elect a Chairperson and Vice-Chairperson from among its members. Election of the Officers, the Chairperson and Vice-Chairperson, shall be held at the last regular meeting in October. Board members can either be nominated or volunteer to be nominated for an office. If more than one board member is nominated for office, each nominee may speak regarding their qualifications and willingness to serve. Board members may discuss the nominations and, when the vote is called, each Board member may cast a single vote for each office. Officers are elected by the affirmative vote of a majority of the board members. Elected Officers term shall begin on January 1, or as close to these dates as is practical. The Officers of the Board shall serve a one (1) year term, and their duties shall be as follows:

Section 2: Chairperson

The Chairperson shall preside at all meetings of the CPAB and is an ex-officio member of all the standing committees. The Chairperson is accountable to the CPAB as a whole in setting policy and shall also perform such duties as may be assigned by the CPAB. The Chairperson, or the Chairperson's designee, serves as the liaison to the media and other departments and agencies, as necessary. The Chairperson, or the Chairperson's designee is the official representative of the CPAB and is the only individual authorized to make reports to the City Council on behalf of the CPAB.

Section 3: Vice-Chairperson

The Vice-Chairperson shall perform the duties and responsibilities that may be delegated by the Chairperson, and the assignments traditionally assigned to that office. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform the duties as described in Article IV, Section 1.

Section 4: Removal of the Chairperson

Removal of the Chairperson shall be made by a motion, with a second, and an affirmative majority vote of the board members to remove the Chairperson.

Section 5 – Officer Vacancies

If the office of Chairperson or Vice-Chairperson becomes vacant for any reason, the board members shall vote to elect a successor from among the board members at the next regular meeting, and such office shall be for the unexpired term of said office.

ARTICE V – ADVISORY BOARD STAFF

Section 1: City Administrator and Chief of Police

The City Administrator and the Chief of Police, or designees thereof, shall provide the CPAB with staff assistance as necessary to enable the CPAB to fulfill its functions and duties. The Office of the City Administrator shall record minutes for staff and agendize all regularly scheduled CPAB meetings.

Section 2: Legal Advisor

The City Attorney is the CPABs legal advisor. The City Attorney shall provide the CPAB with legal assistance, to the extent such assistance does not constitute a conflict of interest. If the City Attorney makes a determination communicated in writing that she or he cannot, consistent with the California State Bar Rules of Professional Conduct, provide advice sought by the CPAB, the City Attorney may retain outside counsel at the City's expense. (Oakland City Charter, sec. 401.)

Section 3: Custodian of Records

Pursuant to section 00.24 of the Sunshine Ordinance, the CPAB shall maintain a public records file that is accessible to the public during normal business hours. The City Clerk shall be the official custodian of these public records, which shall be maintained in a manner consistent with records kept by the City Clerk on behalf of all other standing

Commissions. In addition, the City Administrator's office shall also maintain, on behalf of the CPAB, a set of public records.

ARTICLE VI – MEETINGS

Section 1: Notice of Quorum

All meetings must comply with public notice requirements. At all meetings of the full CPAB, the presences of a majority of the appointed members shall constitute a quorum. In the event that a quorum is not established within fifteen (15) minutes of the noticed start time of the meeting, the Chairperson, in his/her discretion, may cancel the meeting. Discussion of the items notices on the agenda may continue, and the Chairperson will determine whether or not any formal action may be taken. A designee of the City Administrator's Office will prepare a record of the discussion, and the record will reflect whether or not (I) the meeting was cancelled due to a lack of a quorum and (II) any formal action was taken on the items discussed. In determining whether a meeting should be cancelled, the Chairperson should consider factors such as (I) whether the delay is caused by conflicting meeting schedules and (II) whether prior notice from the member was given that he or she would be late.

The individual designated by the Office of the City Administrator to prepare a record of the meeting shall keep a record of CPAB attendance. The attendance record shall reflect absences and tardiness (arrival after the fifteen (15) minutes scheduled start time) and shall indicate whether the absence or tardiness was excused or unexcused. A CPAB member shall notify the Chairperson or the designee of the City Administrator's Office of an anticipated absence.

Section 2: Motions

If any CPAB member shall demand a second to any motion, such motion shall not be debated, or further discussed or considered, or voted upon, until after a second to such motion is made by a CPAB member.

Section 3: Public Input

All interested person shall be allowed to express their views (oral or written) at regular CPAB or standing Committee meetings regarding matters within the jurisdiction of the CPAB and at special CPAB or standing Committee meetings on matters that are agendized. Written comments by e-comment need to be submitted 24 hours prior to the meeting to be considered. However, the CPAB agenda need not provide an opportunity for members of the public to address the CPAB on any item that has already been considered by a Committee composed exclusively of CPAB members, at a public meeting wherein all interested members of the public were afforded the opportunity to address the Committee on the item, before or during the Committee's consideration of the item, unless the item has been substantially changed since the Committee heard the item, as determined by the CPAB.

Section 4: Public Input On Agendized Items

IN-PERSON PUBLIC SPEAKERS: A person wishing to speak must complete and submit a speaker card with his or her name and the item on the agenda he or she

wishes to discuss, if any, to the designated individual to prepare a record of the meeting before being recognized by the Chairperson. A speaker card must be submitted for each agenda item on which he/she wishes to speak. Multiple agenda items cannot be listed on one speaker card. Speakers' cards must be received by the Chairperson or Vice-Chairperson prior to the CPAB or Committee action on modifications to the agenda, unless consent to speak is given by the Chairperson, Vice-Chairperson, or a majority of the CPAB. If a speaker signs up to speak on multiple items listed on the agenda, the Chairperson or Vice-Chairperson may rule that the speaker be given an appropriate allocation of time to address all issues at one time (cumulatively) before the items are called. Each agenda for regular or special meetings of the CPAB, or its standing Committees at which action is proposed to be taken on an item, shall provide an opportunity for each member of the public to directly address the CPAB prior to action thereon. Each person wishing to speak on an item shall be permitted to speak once based upon previously adopted time constraints, which are reasonable and uniformly applied.

VIRTUAL PUBLIC SPEAKERS: Physical speaker cards are not required for members of the public participating remotely at hybrid teleconference meetings. Instead, City staff assigned to the CPAB may utilize a method of assembling a list of speakers that is aligned with staffing and technological capabilities while also ensuring that members of the public participate remotely have equal rights to speak as those participating in person. Such methods may include the following: when an item is called, City staff will announce that those members of the public participating remotely who wish to speak shall raise their virtual hands. City staff assembles a list of raised hands and thereupon provides a warning announcement that no additional speakers will be recognized unless they have timely raised their hand. No less than fifteen seconds after the warning, City staff notes that the opportunity to raise hands has been closed and states the number of online speakers who will be recognized by their screen name and/or phone number.

Section 5: Public Input on Non-Agendized Items (Open Forum)

All regular CPAB meetings shall provide the opportunity for public comment on items not on the agenda but within the jurisdiction of the CPAB. Such opportunities for public comment, Open Forum, shall appear on the agenda prior to adjournment. Each person wishing to speak on such items shall be allowed to do so, after filling out a speaker's card. The CPAB may limit the time for public comment under Open Forum to a total of fifteen (15) minutes. Members of the public may, after submittal of speaker's cards, address the CPAB regarding any items of public interest that are not on the meeting agenda. Ordinarily, each speaker may speak for up to three (3) minutes, but the Chairperson has the discretion to limit or extend the time. Open Forum speaker cards are to be numbered in order received by the individual designated by the City Administrator's Office to prepare a record of the meeting.

Section 6: Identification of Speaker

Persons addressing the CPAB or Committees shall state their name and the organization they are representing, if any. They shall confine their remarks to the subject under discussion unless they are speaking during the Open Forum portion of the Agenda.

Section 7: Meeting Order and Procedure

Where eight (8) or more speakers have submitted speaker's cards, the Chairperson may, in the interest of time, request that speakers organize by sides with designated speakers. The Chairperson shall maintain order in the meeting, have authority to refuse the floor to any person, and may limit or extend the time allocated to any speaker. The Chairperson may rule a public speaker out of order if:

- (a) The speaker is speaking beyond the allocated time limit;
- (b) The manner, tone, and content of the speaker's remarks are disruptive (disturb the peace and good order of the meeting), attack the character of the individuals, including staff, or are abusive (e.g., use vulgar or obscene language). Speakers shall not use profanity or hate speech of any kind.

The public has the right to criticize policies, procedures, programs, or services of the City, CPAB, or of any other aspect of the City's or CPAB's proposals or activities or the acts or omissions of the CPAB or its staff or that of other public employees. The CPAB shall not abridge or prohibit public criticism. Nothing in this section confers any privilege or protection beyond that which is otherwise provided by law.

Section 8: Removal of a Disruptive Person

The Chairperson may call for the removal of any person who commits the following acts after being warned of the following unacceptable actions:

- (a) Disorderly conduct that disrupts the due and orderly course of the meeting such as making noise, speaking out of turn, or otherwise refusing to comply with the bylaws.
- (b) A breach of peace, boisterous conduct, or violent disturbance, tending to interrupt the due and orderly course of the meeting; or
- (c) Disobedience of any lawful order of the Chair, which shall include, but not limited to, an order to be seated.

Section 9: Meeting Minutes

Minutes shall be taken at every regular and special CPAB meeting and shall be approved by the majority vote of the CPAB. The minutes shall be taken by an individual designated by the Office of the City Administrator.

Section 10: Regular Meetings

Regular CPAB meetings shall be held on the first Wednesday of each month at 6:00 p.m. except in the case of a City recognized holidays, when the meeting shall be held on a date mutually agreeable to a majority of the CPAB. Meetings shall be held in Oakland City Hall, One (1) Frank Ogawa Plaza in the City of Oakland, California.

Section 11: Notice and Conduct of Regular Meetings

Notices and agendas of all regular CPAB and standing Committee meetings requiring notice shall be posted in the City Clerk's Office and on an exterior bulletin board accessible twenty-four (24) hours a day. Notice of regular meetings shall be posted at least seventy-two (72) hours before the meeting. Action may only be taken on items

properly noticed pursuant to this section unless it is an emergency item under the Brown Act.

Section 12: Notice and Conduct of Special Meetings

Special meetings may be called at any time by the Chairperson or by a majority of the CPAB members in accordance with Section 00.6(E) of the Sunshine Ordinance.

Section 13: Recess

The CPAB shall recess for the period of August 1 through August 31 each year, which shall be known as the “annual recess”. During the annual recess, the CPAB may be convened by the Chairperson for special Board meetings.

ARTICLE VII – COMMITTEES

Section 1: Committees

It is the policy of the CPAB to appoint individual CPAB members to perform specific tasks or functions. The Chairperson is authorized to form standing and ad hoc committees, as deemed necessary to carry out the responsibilities of the CPAB. With respect to standing committees that are formed, the Chairperson shall appoint CPAB members to serve as committee chairperson (s) for a period of one (1) year, unless otherwise specified. Individuals appointed to ad hoc committees shall serve for the period specified by the Chairperson.

Section 2: Standing Committee Meetings

Standing committees shall meet at the call of their appointed chairperson, or as deemed necessary by a majority of the committee membership.

Section 3: Committee Quorum

A majority of the members of a committee constitute a quorum.

Section 4: Executive Committee

This standing committee shall be responsible for the administrative and operational aspects of the CPAB.

Section 5: Fund Development Committee

This standing committee shall be responsible for identifying and seeking financial support for the CPAB and various Neighborhood Councils.

Section 6: Program and Services Committee

This standing committee shall be primarily responsible for recommending program activities, including outreach and training, media relations, and providing services to the Neighborhood Councils.

Section 7: Neighborhood Council Resource Committee

This standing committee shall serve as a primary liaison to the Neighborhood Councils. This standing committee will also prepare and provide each Neighborhood Council with a generic set of ground rules to be adopted or amended by individual groups.

Section 8: Committee Responsibilities

Each committee shall regularly provide a written report with a summary of all matters considered, its findings, and recommendations to the Chairperson.

ARTICLE VIII – AGENDA REQUIREMENTS

Section 1: Agenda Preparation

The agenda is prepared through a joint effort of the Chairperson and the Chief of Police or their designees. In the event of a special meeting, the agenda shall be prepared through the joint effort of either the Chairperson or designee, or the CPAB members and their designee (s). The agenda shall contain a meaningful description of each item to be transacted or discussed at the CPAB or Committee meetings so as to alert a person of average intelligence whose interest may be affected by the item that he or she may have reason to attend the meeting or seek more information about the item.

ARTICLE IX – VOTING

Section 1: Voting, Abstention and Recusal

Each member present at a CPAB meeting or standing Committee meeting shall vote on all matters put to a vote, unless, the member is excused from voting by a motion adopted by a majority of the members present or unless the member has been advised to recuse himself or herself from the vote by the City Attorney because he or she may have a conflict of interest regarding the item.

ARTICLE X – PARLIAMENTARY PROCEDURE

Section 1: Robert’s Rules of Order (Newly Revised)

The business of the CPAB and its standing Committees shall be conducted, to the extent possible, in accordance with parliamentary rules as contained in Robert’s Rules of Order (Newly Revised), except as modified by these rules and in accordance with State open meeting laws and local open meetings laws, including the Oakland Sunshine Ordinance. The City Attorney, or such other person as may be designated by the Chairperson, upon approval of the CPAB shall serve as the official parliamentarian for meetings of the CPAB.

ARTICLE XI – REPRESENTATION OF THE ADVISORY BOARD

Section 1: Representation of the Advisory Board

The Chairperson, or its designee, is the official representative of the CPAB. The Chairperson, or its designee, is the only individual authorized to speak on behalf of the CPAB to all entities including, but not limited to, City Council, the media, the public and at all hearings and public forums. All communications with the CPAB shall be conducted

through the Chairperson or its designee. Whenever the CPAB learns that a view, position, or opinion of the CPAB as a whole has been misinterpreted or misrepresented in the media, at a hearing, or in a public forum, the CPAB, through the Chairperson or the Chairperson's appointed representative, shall make every reasonable effort to clarify the CPAB's true position as soon as practicable. Whenever an CPAB member communicates with the news media or others, or appears at a public hearing or before another City Agency or Department to discuss existing or proposed legislation or policy, the CPAB member shall make every reasonable effort to specify whether the CPAB member is expressing a personal opinion, view, position, or an opinion, view or position of the CPAB as a whole.

ARTICLE XII – BYLAW AMENDMENTS

These bylaws shall be reviewed annually or as necessary. The CPAB may adopt bylaw amendments at any regular meeting of the CPAB by a majority vote of those present, provided such proposed amendments are circulated in writing to all CPAB members at least ten (10) days prior to such meeting, and ten (10) days' public notice shall be posted. The CPAB shall transmit the proposed bylaw amendments to the City Council within seven (7) calendar days of adoption. The bylaw amendments become effective sixty (60) days after the date of adoption by the CPAB unless before the expiration of this sixty (60) day period two-thirds (2/3) of all the members of the City Council vote to veto the bylaw amendments.

Bylaws adapted 02APR2025 by CPAB (7 approval, 1 abstention, 0 nays)



To: Neighborhood Council Chairpersons
From: CPAB Resource Committee
Date: April 2, 2025
Subject: Neighborhood Council Certification/Recertification

Dear Neighborhood Council Representative,

Attached you will find a copy of the Neighborhood Council Re-Certification form. The Community Policing Advisory Board (CPAB) asks that every Neighborhood Council (NC) be recertified at least once every three years to show that it is in compliance with Resolutions 79235 C.M.S. At this time, all Neighborhood Councils need to be recertified and the Resource Committee of the CPAB has been tasked with this effort.

During the review, we will look at your submitted form and qualifying evidence of compliance in order to grant certification/re-certification.

Reviews of Compliance with Resolution 79235 C.M.S. include evidence that:

- All meetings are public, announced within the beat and people are invited to attend.
- Meetings are regular and at least quarterly
- Written and adopted bylaws exist, that include annual elections and are available to all residents of the beat

In addition to your completed certification/recertification forms, please submit copies of your bylaws. Additional qualifying evidence includes: calendar of meetings, notice of meetings, any email announcements, postcards, flyers, or door hangers, etc.

Completed forms should be scanned and returned by July 1 via email CPABResourceCommittee@gmail.com or mailed to the CPAB c/o Felicia Verdin, Assistant to the City Manager, 1 Frank Ogawa Plaza, Oakland, CA 94612. If you have any questions, feel free to email CPABResourceCommittee@gmail.com.

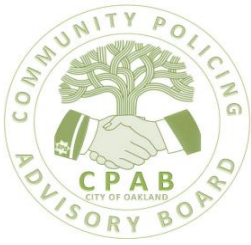
After an internal review by the CPAB Resource Committee, the formal recertification for your Neighborhood Council will be agendized and put on the CPAB calendar at which time, your Neighborhood Council and the public will be able to speak.

The Board would like to thank you for your **volunteerism** and consistent hard work in your community in the continued quest to thrive as a fun and safe community.

Sincerely yours,

Colleen Brown, CPAB Resource Committee Chairperson
on behalf of the Community Policing Advisory Board

Community Policing Advisory Board
c/o Assistant to the the City Manager Felicia Verdin
1 Frank Ogawa Plaza, Oakland CA 94612



COMMUNITY POLICING ADVISORY BOARD

Neighborhood Councils Certification/Recertification Form Revised 09APR2025

If you have any questions about this form, please contact **CPAB Resource Committee** at
CPABResourceCommittee@gmail.com

SECTION 1: Identification		Answers
1	What is today's date	
2	What is your Beat #	
3	What is the name of your Neighborhood Council?	
4	For Neighborhood Councils made up of more than one beat, what is the percentage of participation for each beat?	Beat # _____ % _____ Beat # _____ % _____ Beat # _____ % _____
5	What is the name of your current Chair?	
6	What is the name of your Co-Chair?	
7	Has your Neighborhood Council been previously certified?	_____ Yes Date Certified _____ _____ No _____ Unknown

Section II: Compliance with Resolution 79235		
8	How often do you hold General Membership Meetings? Section 4.4: " <i>Neighborhood councils shall meet regularly, as determined by their members but at least quarterly.</i> "	Monthly/Bi-Monthly/Quarterly
9	How do you hold your General Meetings? If you meet in person, where do you meet? Section 4.12: " <i>Neighborhood Councils should be encouraged to establish a community center in each police beat in order to provide a regular place for their meetings and activities, a location for positive interaction between residents, police officers, (and other city officials)... to the extent possible public facilities...shall be utilized.</i> " <div style="text-align: right;"> in person _____ where do you meet _____ Virtually (zoom) _____ Hybrid _____ </div>	Choose one
10	How many General Meetings were held in the last 12 months?	
11	What was the average attendance at your General Meetings? Section 4.6: " <i>All meetings of Neighborhood Councils shall be public.</i> "	
12	How you do outreach for your meetings? Section 4.5: " <i>Meetings of neighborhood councils shall be publicly announced.</i> " <div style="text-align: right;"> flyers _____ email _____ social media _____ website _____ </div>	Please elaborate

13	<p>Do you have a Steering Committee?</p> <p>(A steering committee is usually composed of the officers of the Neighborhood Council and sometimes Committee Chairs, if any)</p> <p style="text-align: right;">Yes _____</p> <p style="text-align: right;">No _____</p>
14	<p>Do you have bylaws ?</p> <p>Section 4.9: " <i>Each neighborhood council shall adapt written rules to govern the conduct of their meetings.</i>"</p> <p style="text-align: right;">Yes _____</p> <p style="text-align: right;">Date adopted _____</p> <p style="text-align: right;">(Please attach a copy of bylaws)</p> <p style="text-align: right;">No _____</p>
15	<p>When was your last election of officers?</p> <p>Section 4.9: " <i>These bylaws must include a requirement for annual elections for any leadership positions.</i>"</p>
16	<p>Who maintains the official records of all meetings?</p> <p>Such records may include written minutes, tape/video recordings, and/or sign-in sheets</p>
17	<p>Please list the number of meetings attended in the last 12 months of:</p> <p style="text-align: right;">Community Resource Officer/OPD _____</p> <p style="text-align: right;">City Agencies _____</p> <p style="text-align: right;">City Councilmember/Office _____</p>

Section III: Neighborhood Council Composition & Participation

Section 4.3: "Neighborhood councils shall strive to include representatives of a variety of organizations, youth groups, labor unions,

18	<p>Does your Neighborhood Council have participation of:</p> <p style="text-align: right;">Local Schools? _____</p> <p style="text-align: right;">Local Businesses and/or Merchant Association? _____</p> <p style="text-align: right;">Senior Centers? _____</p> <p style="text-align: right;">Seniors Living in the Beat? _____</p> <p style="text-align: right;">Youth/Young Adults _____</p> <p style="text-align: right;">Parks & Recreation Centers in the Beat? _____</p> <p style="text-align: right;">Churches & Other Faith Based Organizations in the Beat? _____</p> <p style="text-align: right;">Non-Profits/Community Based Organizations in the Beat? _____</p> <p style="text-align: right;">Oakland Housing Authority/Public Housing Sites? _____</p> <p style="text-align: right;">Major Institutions in the Beat (Hospitals, major businesses, college/university)? _____</p> <p style="text-align: right;">Homeowners' Associations? _____</p> <p style="text-align: right;">Other local community or political or social action groups? _____</p> <p style="text-align: right;">Neighborhood Watch Groups? _____</p> <p style="text-align: right;">Non or Limited-English speaking residents? _____</p>
19	<p>Does your Neighborhood Council translate meetings and literature for non-English speaking residents?</p> <p style="text-align: right;">Yes _____</p> <p style="text-align: right;">No _____</p> <p>If yes, please elaborate what languages and how translated _____</p>

Section IV: Qualitative Judgements and Activities

20	What is your Neighborhood Council's biggest organizational challenge (attendance, meeting space, funding, etc.?)Please attach additional sheets if needed.
21	Describe some noteworthy accomplishments of your Neighborhood Council during the last year? (For example crime prevention, blight abatement, youth activities, traffic mitigation, beautifications, community organizing, etc.) Please attach additional sheets if needed
22	Has your Neighborhood Council experienced any major setbacks or disappointments? If yes, please describe. Please attach additional sheets if needed.
23	Please add anything you would like to tell the CPAB. Please attach additional sheets if needed.

Section V: Signatures

The signatures below attest to the accuracy of the information supplied above, some of which relates to Neighborhood Council compliance with Resolutions 72727/79235 governing Community Policing in the City of Oakland. Please turn in the completed form to:

CPABResourceCommittee@gmail.com

or

Community Policing Advisory Board
c/o Felicia Verdin, Assistant to the City Administrator, 1 Frank Ogawa Plaza, Oakland, CA 94612

Signature of authorized Neighborhood Council Representative:

Print Name: _____
Email address: _____
Date: _____

Signature of authorized Neighborhood Council Representative (if more than one):

Print Name: _____
Email address: _____
Date: _____

Signature of Representative of CPAB Receiving this completed form:

Print Name: _____
Date Received: _____
Date Certified: _____

Board Members

Valerie Bachelor

Art Douglas Blacksher

Andrea Luna Bocanegra

Lawrence Brandon

Colleen Brown

Cynthia Elliott

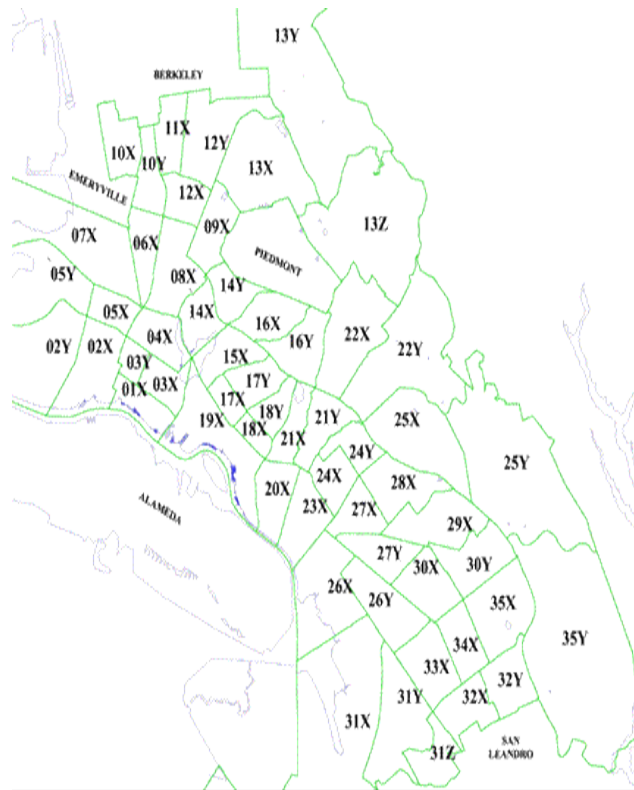
Daniel Ettlinger-Interim Chair

Jacqueline Long

David Ralston

Ingrid Severson

Nancy Sidebotham

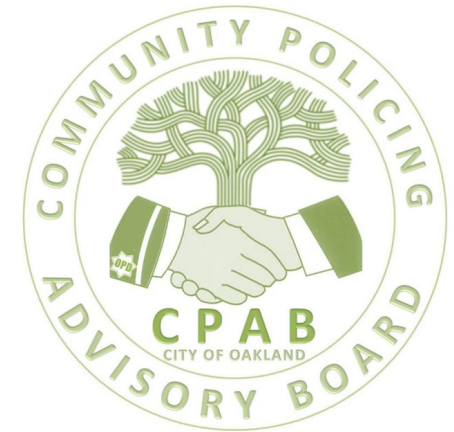


Mission Statement

The mission of the Community Policing Advisory Board is to oversee and ensure the complete, successful implementation of Oakland's community policing policy articulated in City Council Resolution No. 79235 C.M.S. Oakland's community policing policy represents a major achievement in the decentralization of city government, the democratic empowerment of the city's neighborhoods. Committed to this effort, the Advisory Board shall fulfill its responsibilities through cooperative interaction with the community, the Oakland Police Department, city officials, staff and other local public and private agencies.



The Community Policing Advisory Board



Making Oakland a safer city through partnerships with the Oakland Police Department, Oakland City Council members, the City Administrators office, the City Attorneys office, Neighborhood Councils (NC's), the Neighborhood Watch Steering Committee, Neighborhood/Merchant Watch groups, residents, and businesses.

**The CPAB meets the first
Wednesday of every month at 1
Frank H Ogawa Plaza (City Hall)
in Hearing Room 2 at 6:00 pm.**

For further information contact CPAB staff:

Felicia Verdin

Assistant to the City Administrator

1 Frank H Ogawa Plaza

Oakland, Ca. 94612

e-mail: fverdin@oaklandca.gov

What is the Community Policing Advisory Board?

The Community Policing Advisory Board (CPAB) is a body established by the City Council for the purpose of monitoring and reporting on the implementation of community policing in Oakland. Since forming in 1997, the Board has also made recommendations to the Mayor, City Council, Police Department, and city staff about enhancing community policing in Oakland. In addition, it has strived to be a source of information and liaison to residents and merchants active in Neighborhood Councils and Neighborhood/Merchant Watch Groups throughout the city of Oakland.

What is Community Policing?

Community policing is a philosophy or frame of mind that empowers Oaklanders by encouraging them to organize themselves and to partner with one another and the police in identifying problems, prioritizing concerns, and developing solutions that will improve the safety and quality of life in those areas of the city. Community policing is an energetic, ongoing collaboration of engaged Oaklanders, Neighborhood/Merchant Watch groups, city employees, public officials, and the police, all working together to solve the problems identified by the stakeholders in the neighborhoods of Oakland.

What Does The Community Policing Advisory Board Do?

- Monitors the progress and implementation of Resolutions 72727 & 79235. Report annually to the Mayor, City Council, Police Chief, and City Administrator. Both resolutions established the Oakland community policing program, including the Neighborhood Councils (NCs), the Neighborhood Services Coordinators (NSCs), the dedicated Community Policing Officers, and the CPAB.

- Serves as primary communication link to the community and bring feedback from the community, including Neighborhood Councils & Neighborhood/Merchant Watch Groups, to the Board and on-ward & to the Police and City Council.
- Serves as an advisor, representing the community, to the Police Chief and top command staff on community policing strategies both planned and already implemented. .
- Oversee the budget and monitor the disbursement of Neighborhood Council funds.
- Educate and inform the public about community policing, its current progress, and implementation.
- Serve as an active advocate for Oakland's community policing philosophy.
- Help boost public participation in community policing
- Neighborhood Council recertification.

Collaborative Partners

Neighborhood Watch Groups-groups of neighbors at the block level that have mobilized and work together with the Oakland Police Department to address and solve local crime problems. Neighborhood Watch partners with the Community Emergency Response Teams (CERTs) sponsored by the Oakland Fire Department to help neighborhoods prepare for and respond to earthquakes and other major disasters.

Neighborhood Watch Steering Committee-a group that oversee and guide Oakland's Neighborhood Watch Program. CERT has a similar oversight group.

Neighborhood Councils (NCs)-deal with community concerns, emergency preparedness, and other

issues that affect community policing beats that were configured to correspond with natural neighborhood boundaries areas (e.g. Prescott NC., North Hills, Grand Lake Neis, Allendale Park, 35X NC, etc).

Police Department Community Resource Officers (CRO)-study crime and other problems at the Community Policing Beat level and partner with citizens in the NCs to mobilize resources to solve the problems.

City Attorney's Neighborhood Law Corps-works with neighborhoods to abate nuisance activity that require legal action i.e. problem properties, alcohol outlets, blight, etc.

How Can CPAB Help You?

The CPAB is made up of community policing and Neighborhood/Merchant Watch leaders' eager to serve their fellow community members. The Board is a source of information and resources available to the NC and Neighborhood/Merchant Watch community. Its meetings are attended by Police Commanders and representatives of the City Administrator's and City Attorney's Offices.

How to stay connected & engaged

Neighborhood Councils

<https://www.oaklandca.gov/topics/neighborhood-councils>

Neighborhood/Merchant Watch

<https://www.oaklandca.gov/topics/neighborhood-and-merchant-watch-programs>

Community Policing Advisory Board

<https://www.oaklandca.gov/boards-commissions/the-community-policing-advisory-board-cpab>

CPABOakland@gmail.com

Memo

April 29, 2025

To: CPAB Board members

From: Board member Ralston

RE: Resolution for supporting an ad hoc sub-committee for updating and reasserting the goals of Reso 79235

There seems to be general agreement shared by our board that the twenty-year-old Reso 79235 is in need of update and above all, a strong reaffirmation as a policy directive. The current resolution has important aspects like involving police reporting and policing policy that many neighborhoods find valuable as well as core goals of creating a structured approach to community involvement and “partnerships to improve quality of life in neighborhoods.” Management of the neighborhood councils were placed under the City Administrator with an inter-departmental coordinating team and the CPAB providing oversight. At the same time, the reso is ambiguous in terms of asserting any dedicated city budgeting and enabling the goals of increasing neighborhood empowerment – especially the capacity for hyperlocal problem solving and proactive neighborhood planning.

Unfortunately, recent city actions have already undercut the directives of the existing resolution leaving its intention and purpose politically vulnerable. The urgency for the CPAB to re-emphasize through updating the reso (as has been periodically done since its original inception in 1996) becomes a question of who is leading this process. Typically, it might be the City Council, City administration, or other interests where our role becomes more circumspect and passive.

Given existing existential threats with the city budget that has already taken away funding for Neighborhood Councils, dismantled the Neighborhood Services Division and staffing, there is a clear need by this body to lead the discussion reasserting the function and role of neighborhood councils within the City of Oakland. As articulated in our recent strategic planning, our board can and should get ahead of this process by beginning concerted engagement with neighborhood stakeholder groups and others to build an updated resolution that we can affirmatively uphold for the new City administration to enact.

Reasons for updating the reso include:

- There is an existential danger in the City backsliding in its support of Neighborhood Councils and the CPAB and making unilateral decisions that would undermine the functions of both. The CPAB and our NC's need to be able to assert and take ownership of safeguarding the role of NC and the CPAB in the City of Oakland.

- We should proactively have a carefully discussed and clearly articulated position in relations to the upcoming Measure NN work plan and our expectations that the City fully invest, through the budget and staffing, in the empowerment of the NCs.
- An ad hoc discussion process also gives us an opportunity to do due diligence research in considering best practices from other models of neighborhood councils cities programs including Seattle, NYC, Memphis. There is also a critical opportunity this year to rearticulate the role and function of the NC's in regard to neighborhood infrastructure planning as the City undertakes its 2045 General Plan update.

Therefore, I would like to propose the following motion:

In the interests of reaffirming the critical role of neighborhood councils as part of stewarding community involvement in public health and safety, the CPAB shall form an ad hoc committee over the next 12-months charged with researching current community engagement models used in similar cities and developing a process for broad stakeholder discussions with a goal of developing for CPAB consideration proposed updates or approaches to Reso 79235 that affirmatively strengthens the goals of empowerment and sustained investment by the City into the neighborhood councils and the CPAB.

Thank you.

David Ralston